

## STUDENTS' RIGHT TO PRIVACY THE USE AND DISSEMINATRON OF INFORMATION UNDERTHE FEDERAL AND PRIVACY ACT

This notice serves to communicate that all students' health information is protected and guarded in compliance with the Family Educational Rights and Privacy Act (FERPA).

What this means to the students is the following: limiting the exchange of health information only to qualified parties or only with your consent; the use of screensavers and passwords to protect all student information, including demographic information; insure data protection firewalls and backup system are used by software providers; medical information is kept locked and secured; SHWC staff receives annual training to insure compliance with privacy regulation for healthcare services and account status; and all staff and volunteers sign a confidentiality agreement regarding protection of information.

IF A STUDENT HAS CONCERNS REGARDING PROTECTED HEALTH INFORMATION THE STUDENT SHOULD CONTACT:

Student Health and Wellness Center Assistant Director 915-747- 6358 or 915-747- 6544

Or visit:

Family Educational Rights and Privacy Act (FERPA)