

Poster Printing Policies

LAST AMENDED MAY 1, 2019

It is recommended that the user is present while the poster is being printed to make sure that posters are formatted and printed correctly. If there is a queue, please ask the front desk for an Estimated Time Arrival (ETA) of when the print job will begin.

Please note: print jobs are not guaranteed to be printed at the given ETA

Refund Policy

Refunds will only be provided if print jobs are formatted incorrectly/damaged and canceled in a timely manner.

Less than 1' past damaged/incorrectly formatted area

Unattended Posters

Posters that are left unattended will be held for one week before being discarded. The Technology Support Center is not responsible for any damaged, lost or stolen posters.