Candidates participating in the College of Education Educator Preparation Program must demonstrate content mastery by passing the qualifying test established by the program. The qualifying test helps ensure that candidates have the necessary skills and content knowledge to perform adequately on the Texas Examinations of Educator Standards (TExES) exam. All the domains of the Core Subjects content qualifying test must be passed to receive clearance to take the TExES exam. Furthermore, candidates must successfully complete ALL TExES exams required for their area of certification in order to participate in student teaching. Successful completion of all degree plan requirements will clear candidates for graduation.

Who is required to take this test? All students seeking a major in EC-6 or 4-8 Core Subjects are required to take these qualifying tests. It is also required that ACP students in these certification areas take these tests.

PROCEDURES:

- **Step 1: Determine which exam you need to take**
  If you have any questions regarding which exam you need to complete, contact Manuel Cano manuelcr@utep.edu or at (915) 747-8086 or the Alternative Certification Program acp@utep.edu or at (915) 747-7605.

- **Step 2: Payment Procedures**
  Pay the $15 test fee by phone at (915) 747-5874 or in person at the Center for Student Success located in the College of Education Bldg., room 412. This fee is required each time the exam is taken. If you are absent, you will have to pay the fee again to reschedule for a different date.

- **Step 3: Register for a test session**
  You can reserve a seat in person at the Center for Student Success located in the College of Education Bldg., room 412, call (915) 747-8086, or email Manuel Cano at manuelcr@utep.edu after you have made your payment. If you need to reschedule you need to email Manuel Cano but it has to be before the start of your scheduled qualifying exam.

- **Step 4: On the day of the test**
  Report to the assigned room in the College of Education Building. You MUST arrive 15 minutes prior to the published test time for check-in. If you arrive late, you will not be allowed to take the first domain. You will be required to present an official UNEXPIRED identification card with a current photo.

### ACCEPTABLE FORMS OF IDENTIFICATION

- U.S. Driver’s License
- UTEP ID (NOT valid for State exam)
- Passport
- U.S. Department of Public Safety Identification Card
- U.S. Military Identification Card
- U.S. Alien Registration Card

**NO OTHER FORMS OF IDENTIFICATION WILL BE ACCEPTED**

### IMPORTANT INFORMATION

- Parking information can be found at [http://testing.utep.edu/Testing/ParkingForTest](http://testing.utep.edu/Testing/ParkingForTest)
- Register early; space is limited with first come, first served.
- **NO STAND-BY EXAMINEES WILL BE ADMITTED**

**CELL PHONES, SMART WATCHES, CALCULATORS, PENS, MECHANICAL PENCILS AND OTHER ELECTRONIC DEVICES ARE NOT ALLOWED IN THE ROOM!**