The UTEP Graduate School accepts applications year round. Please refer to the information below for specific admission deadlines and requirements.

Before starting the application process make sure to have the following documents at hand:

- Transcripts and diploma/certificates of all universities and colleges attended prior to application
- Evaluation of credentials is highly recommended for applicants who have earned university level credit from international institutions.
  - An approved evaluation requires a detailed course-by-course evaluation.
- Entry test scores for GRE/GMAT/PTE (check program below if applicable).
- TOEFL/IELTS required for degrees conferred in non-English speaking countries.
- Official test scores must be submitted directly from the testing agency. The University's institutional test code is 6829.

Apply online at: [http://www.utep.edu/graduate/apply-now/apply-now.html](http://www.utep.edu/graduate/apply-now/apply-now.html)

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>DEGREE</th>
<th>DEADLINES</th>
<th>SPECIFIC REQUIREMENTS</th>
<th>CONTACT</th>
<th>E-MAIL</th>
<th>PHONE</th>
</tr>
</thead>
</table>
| Educational Leadership and Administration | EDD | Summer: April 30 | - Letter of intent  
- Statement of personal belief  
- CV/ Résumé  
- Three (3) letters of recommendation  
- GRE scores | Rodolfo Rincones | rrincones@utep.edu | (915) 747. 5300 |
| Teaching, Learning and Culture | PhD | Fall: April 17 | - Statement of purpose  
- CV/ Résumé  
- Three (3) letters of recommendation  
- GRE scores  
- Writing sample | Alex Ortiz  
Char Ullman | tedtic@utep.edu  
cullman@utep.edu | (915) 747. 5201  
(915) 747. 7646 |
| Educational Administration (K-12 Concentration) | MED | Fall: July 17  
Spring: Dec 1 | - Statement of purpose | Rodolfo Rincones  
Teresa Cortez | rrincones@utep.edu  
mtcortez@utep.edu | (915) 747. 5300  
(915) 747. 6276 |
| Educational Administration (Higher Education Concentration) | MED | Fall: July 17  
Spring: Dec 1  
Summer: May 1 | - Statement of purpose | Eduardo Arellano | ecarellano@utep.edu | (915) 747. 7593  
(915) 222. 1533 |
| Educational Diagnostician | MED | Fall: July 10  
Spring: Nov 10  
Summer: Apr 10 | - CV/ Resume  
- Copy of Teaching Certificate | Lawrence Ingalls | lingalls@utep.edu | (915) 747. 7583 |
| Counseling (School Counseling) | MED | Fall: June 15  
Spring: Nov 1 | - Statement of purpose  
- Three (3) letters of recommendation  
- CV/ Résumé  
- 3.25 GPA or higher | Steve Johnson | stevej@utep.edu | (915) 747. 7584 |
| Mental Health Counseling | MS | Fall: June 15  
Spring: Nov 1 | - Statement of purpose  
- Three (3) letters of recommendation  
- CV/ Résumé  
- 3.25 GPA or higher | Steve Johnson | stevej@utep.edu | (915) 747. 7584 |

* A Master's degree is required for admission consideration.
<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>DEGREE</th>
<th>DEADLINES</th>
<th>SPECIFIC REQUIREMENTS</th>
<th>CONTACT</th>
<th>E-MAIL</th>
<th>PHONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special Education</td>
<td>MED</td>
<td>Fall: July 10</td>
<td>CV/ Résumé</td>
<td>Helen Hammond</td>
<td><a href="mailto:hhammond@utep.edu">hhammond@utep.edu</a></td>
<td>(915) 747.7642</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Spring: Nov 10</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Summer: Apr 10</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Curriculum &amp; Instruction</td>
<td>MED</td>
<td>Fall: July 15</td>
<td>Statement of purpose</td>
<td>William Robertson</td>
<td><a href="mailto:tedgrad@utep.edu">tedgrad@utep.edu</a></td>
<td>(915) 747.5426</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Spring: Nov 15</td>
<td>CV/Resume</td>
<td>Erika Mein</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Summer: Apr 22</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reading Education</td>
<td>MED</td>
<td>Fall: July 15</td>
<td>Statement of purpose</td>
<td>William Robertson</td>
<td><a href="mailto:tedgrad@utep.edu">tedgrad@utep.edu</a></td>
<td>(915) 747.5426</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Spring: Nov 15</td>
<td>CV/Resume</td>
<td>Erika Mein</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Summer: Apr 22</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alternative Certification (O)</td>
<td>CERT</td>
<td>Contact Program</td>
<td></td>
<td>Carmen Reyes</td>
<td><a href="mailto:carmenr@utep.edu">carmenr@utep.edu</a></td>
<td>(915) 747.7605</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Edna A. Martinez</td>
<td><a href="mailto:eamartinez6@utep.edu">eamartinez6@utep.edu</a></td>
<td></td>
</tr>
<tr>
<td>English as a Second Language (ESL)</td>
<td>CERT</td>
<td>Fall: Jul 15</td>
<td>Statement of Purpose</td>
<td>William Robertson</td>
<td><a href="mailto:tedgrad@utep.edu">tedgrad@utep.edu</a></td>
<td>(915) 747.5426</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Spring: Nov 15</td>
<td>CV/Resume</td>
<td>Erika Mein</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Summer: Apr 22</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*A Master's degree is required for admission consideration.*