Thesis/Dissertation Development Plan

First assignment: Assess how long it would take you to write a 3 page paper, with five references. Include time for research, reading, organizing, writing, editing, and printing. How many hours would this take you?

Multiply # of hours x 25 (approximately 25 three page papers = 75 page thesis; dissertations will be longer and involve more research)

Hours to complete thesis:_____
Hours already completed:_____

Deadlines & Important Dates: Check the graduate school's webpage to make sure you know when deadlines are for "Application for Graduation," "Final Degree Plan," "Thesis Defense Form," last day to submit your thesis/dissertation, etc.

Submit your completed thesis for format check to Olympia Caudillo at ocaudillo2@utep.edu at least one day before your scheduled defense date. Go to http://www.utep.edu/graduate for format guidelines.

Forms to be completed:

- ☐ Application for Graduation
- ☐ Final Degree Plan Form
- ☐ Thesis Defense Form
- ☐ Thesis Proposal Defense Form
- ☐ Application to do Research

SMARTER Goal Approach

My Semester SMARTER Goal(s) to be achieved by the end of the semester:

Specific:

Measurable:

Attainable and Agreed Upon: Who am I accountable to? Does my thesis advisor/committee agree?

Relevant: Is my research useful?

Time Bound:

Ethical: Is my research ethical? Have I obtained IRB approval as necessary? Have I properly cited all materials?

Recorded: How will I document my accountability?

In Month 1, I want to complete the following sub-goals:

Week 1	Tasks: Hours needed:
Week 2	Tasks: Hours needed:
Week 3	Tasks: Hours needed:
Week 4	Tasks: Hours needed:

In Month 2, I want to complete the following sub-goals:	
Week 1	Tasks: Hours needed:
Week 2	Tasks: Hours needed:
Week 3	Tasks: Hours needed:
Week 4	Tasks: Hours needed:
In Month 3, I want to complete the following sub-goals:	
Week 1	Tasks: Hours needed:
Week 2	Tasks: Hours needed:
Week 3	Tasks: Hours needed:
Week 4	Tasks: Hours needed:
In Month 4, I want to complete the following sub-goals:	
Week 1	Tasks: Hours needed:
Week 2	Tasks: Hours needed:
Week 3	Tasks: Hours needed:
Week 4	Tasks: Hours needed: