Pass/Fail

Some courses are graded only on a Pass/Fail basis (grade of S or U). Check with the appropriate academic department for a listing of these courses. These courses can be used to fulfill degree requirements if so specified on the student's degree plan. In addition, an undergraduate student whose cumulative grade point average is 2.0 or higher can take courses on a Pass/Fail basis with the following conditions:

1. A maximum of four courses attempted on a Pass/Fail basis can be used to fulfill degree requirements, as free electives only.
2. Such courses cannot be reserved for graduate credit.
3. Not more than two such courses can be taken in a long semester or one in a summer session.
4. Courses taken on a Pass/Fail basis cannot be counted toward the minimum residency requirements.
5. To obtain credit for the course, the student must meet the minimum standard and do all assigned work required for the grade of A, B, C, or D.
6. No course graded Pass/Fail can be used to fulfill any degree requirement in the College of Engineering.
7. Business majors cannot take any course offered by the College of Business Administration on a Pass/Fail basis.

To enroll on a Pass/Fail basis in courses that are not normally graded Pass/Fail, a student must:

1. Obtain a Pass/Fail form and approved signature from the academic dean of his or her college.
2. Submit the approved form to the Records Office by the submission deadline listed in the on-line Class Schedule at www.utep.edu/register.

Election of the Pass/Fail option is irrevocable after the submission deadline. Pass/Fail courses are not included in the grade point average calculation. There is no assurance that Pass/Fail courses will be accepted as transfer credit by another institution.
Auditing Courses

Courses can be audited under the following provisions:

1. Per Senate Bill 1107, effective January 1, 2012, entering students enrolling in public, private or independent institutions of higher education are required to provide evidence of immunization against bacterial meningitis. For further information about the meningitis vaccine requirements refer to the following web site: www.utep.edu/sb1107. Proof of the meningitis vaccine must accompany your Audit Registration form.

2. Students should complete an Audit Registration form for each course to be audited after classes begin and prior to Census Day of the long semester. This form must be signed by the instructor teaching the course and by the department chair and then taken to the Registration and Records Office to be added to the class roster. Students will then go to the Student Business Services Office for payment.

3. No grades will be assigned and no credit will be awarded for audited courses. The extent of a student’s class participation is at the discretion of the instructor.

4. Credit by examination for audited courses will not be permitted unless tuition and all appropriate fees are paid before the exam is taken.

5. The following courses cannot be audited: clinical, laboratory (organized laboratory classes); studio activity (such as art, piano, woodwinds, dance classes, etc.), any physical activity class (such as PE or Dance), individual instruction, private lessons, and courses specified in the degree plan. It is the student’s responsibility to verify that the course being audited is not within the excluded categories. Audit Registration fees will not be refunded for a class in an excluded category.

6. Audit-only students must purchase a parking decal in order to park on UTEP property. Other student benefits such as tickets to events, student health services, access to the Swimming and Fitness Center, and a Miner Gold Card are not available to audit-only students. Audit only students will be issued a Library Services card.

7. Audit fees:
   1. $10.00 per course for students concurrently enrolled at UTEP.
   2. $30.00 per course for students not concurrently enrolled at UTEP.
   3. No charge for students over 65 years of age.

8. Students should not register for courses they plan to audit. Course registration does not guarantee a seat as an auditor. Registering for the course will result in assessment of regular tuition and fees, in addition to the audit fees noted above.

All the above information can be accessed on-line at:
http://catalog.utep.edu/undergrad/academic-regulations/general-academic-information/