



# THE UNIVERSITY OF TEXAS AT EL PASO UNIVERSITY HONORS PROGRAM

## COLLEGE OF ENGINEERING HONORS PROGRAM GUIDELINES

College:	Engineering
UHFC Representative:	Dr. Everett, Louis
Email:	<a href="mailto:leverett@utep.edu">leverett@utep.edu</a>
Location:	Engineering Annex A145
Admittance:	College of Engineering students
Application:	<a href="https://www.utep.edu/honors/_Files/docs/helpfulforms/HonProgApp.pdf">https://www.utep.edu/honors/_Files/docs/helpfulforms/HonProgApp.pdf</a>
Website:	<a href="https://www.utep.edu/honors/">https://www.utep.edu/honors/</a>
Main Contact:	UHP <a href="mailto:uhpnetwork@utep.edu">uhpnetwork@utep.edu</a>   (915) 747 – 5858   UGLC Room 302

## APPLICATION ELIGIBILITY – THE STUDENT MUST MEET THE FOLLOWING REQUIREMENTS

1. Student must be classified as
  - Freshman
  - Sophomore
  - Junior
  - Senior

Student must have at least two years – four full spring and fall semesters – remaining to graduate
2. Student is required to have a minimum cumulative GPA of 3.5

## IF THE REQUIREMENTS ABOVE ARE FULFILLED, THE STUDENT MUST SUBMIT AN APPLICATION TO ENTER THE ENGINEERING HONORS PROGRAM

A successful UHP application will consist of a single PDF file containing the Honors Program Application (page 2 of this document only). Submit the documents to [uhpnetwork@utep.edu](mailto:uhpnetwork@utep.edu). The application form is located at our website [www.utep.edu/honors](http://www.utep.edu/honors) by selecting “Prospective Students”

## TO EARN THE ENGINEERING HONORS DEGREE, THE STUDENT MUST FULFILL THE FOLLOWING REQUIREMENTS

1. Member Agreement  
The member agreement will be signed and submitted to UHP only once and upon entry to the program. Any changes in the program will be acknowledged to the student by email
2. Academic Requirements  
Maintain a minimum 3.5 cumulative GPA



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### 3. University Honors Program Group Event Participation

Students must be part of the Honors community at UTEP and it is mandatory to attend at least one (1) UHP Group Event each fall and spring semester. Events are announced by the UHP Office ahead of time during the academic year and managed and tracked by the UHP Office ([uhpnetwork@utep.edu](mailto:uhpnetwork@utep.edu))

NOTE: It is encouraged for students in this program to attend as many as possible within the context of a positive school-life balance

### 4. Graduation Clearance for the Honors Degree

Students are responsible for submitting a Graduation Clearance Form (available on the UHP website) to the UHP Office by the deadline given on the Form. This form must be submitted in the last semester before graduation and late submissions may not be awarded the Honors degree. If the student is graduating in the summer and walking in the Spring commencement, required documents must be submitted based on the UHP Academic Spring calendar due dates. If you are graduating summer and walking in the Fall commencement, the required documents must be submitted based on the UHP Academic Fall calendar due dates

### 5. High Impact Extracurricular Engagement

The students must be involved in High Impact Practices such as Capstone Experiences, Community Engagement, Creative Activities, Internships, Professional Preparation, Student Leadership, and Study Away/Study Abroad. Students must meet the terms of the contract to successfully receive honors credit

- Minimum of four (4) high-impact practices must be completed by the deadline to graduate with Honors recognition.
- Once the student starts a High Impact Practice, submitting a High Impact Practice Notice form is required
- Once the practice is completed, a High Impact Practice Completion form is required to receive credit
- Previous practices can count towards completing the credit requirement, as long as the student submits a Completion Form as proof. Required GPA must be maintained during and at the time of completion
- HIP practices allowed repetition
  - Capstone Experiences – Allowed once during college
  - Community Engagement – Allowed once during college
  - Creative Activities – Allowed multiple times during college
  - Internships- Allowed multiple times during college
  - Professional Preparation – Allowed multiple times during college
  - Research and Scholarly Activities – Allowed multiple times during college
  - Student Leadership - Allowed once during college
  - Study Abroad/Away - Allowed twice maximum during college
- Capstone Experience is approved as high-impact practice if the activity is not part of a degree plan
- Creative activity is upon approval and it has to have a significant contribution to the student competition
- To receive credit for research students must register for RSRC 4033 & obtain a grade of S
- To receive credit for community engagement students must participate in at least 40 hours on the community service involvement website THE CUE. Students must register each service provided on this platform to receive credit



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- To receive honors credit for Professional Preparation students must complete at least 40 hours of shadowing professionals in their field. Passing the fundamental engineering exam can be counted as Professional Preparation.
- To receive credit for student leadership, the student must be involved in a UTEP-registered organize-registered officer position and be there for at least 1 year
- To receive credit for an internship, the student must register the activity in job mine unless it is a formal internal course and must be completed within the academic or pre-professional field
- Student Employment does not count as high-impact activity. The exception to this is employment as a Research Assistant or as a Teaching Assistant

For more information on high-impact practices, forms, and how to maintain honors status visit the following link [www.utep.edu/honors](http://www.utep.edu/honors) select Current Members or contact the UHP office at [uhpnetwork@utep.edu](mailto:uhpnetwork@utep.edu) / (915) 747 - 5858

### UNIVERSITY HONORS PROGRAM RECOGNITION

1. Recognized at commencement by the wearing of a gold stole and pin
2. Commencement booklet mention
3. Honors Degree recognition on the transcript

University Honors Program  
Undergraduate Learning Center Room 302  
(P) 915-747-5858

[uhpnetwork@utep.edu](mailto:uhpnetwork@utep.edu)

<https://www.utep.edu/honors/>



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