We encourage you to contact your advisor about any questions or issues you may have as a prospective or current student at The University of Texas at El Paso.

If you come across any questions after reading this reference guide, please feel free to visit your advisor. Do not hesitate to ask; it’s the only way to learn.

Remember, this is your academic journey and the Academic Advising Center is here to help you on your pathway to success!

“Graduating from UTEP is not a race, it’s keeping the pace!”

IMPORTANT WEBSITES & LINKS

- Undergraduate Course Catalog
  www.utep.edu/catalog

- Dynamic Course / Class Schedule
  www.goldmine.utep.edu/prod/owa/bwckschd.p_disp_dyn_sched

- Parking and Transportation Information
  www.parking.utep.edu

You can follow the AAC:

Facebook: /AcademicAdvisingCenter
Twitter: @UTEP_AAC
UTEP_AAC
ACADEMIC STANDING

Eligible to Enroll
Overall GPA 2.0 or higher

Dean's List
Complete 12 hours of college level course work and semester GPA 3.5 or higher

Academic Probation
Overall GPA falls below 2.0
Continuing probation if overall GPA is below 2.0 but semester GPA is 2.0 or higher

Academic Suspension
If probation students' semester and overall GPA is below 2.0

STUDENT SCHEDULE BUILDING

One of the many activities that an advisor can assist a student with is building a semester schedule. Students should prepare for advising appointments, keeping in mind the following considerations:

- Course Availability
- Core Curriculum
- Course Sequence
- Study Time
- Placement
- Healthy Habits (Wellness)
- Grade Replacement
- Reading Heavy Courses
- Work and Other Outside Responsibilities
- Major and Minor Requirements
- Degree Plan [www.degreeplans.utep.edu](http://www.degreeplans.utep.edu)

CORE CURRICULUM

All undergraduates at The University of Texas at El Paso are required to complete a 42-semester credit hour core curriculum before receiving a baccalaureate degree.

“C” Rule

All courses used to satisfy the core curriculum must be completed with a grade of “C” or better. This also applies to courses transferred from another institution.

Grade Replacement Policy

Students may grade replace a grade of “D” or “F” by attempting the course a second time. This policy applies only to Freshman level courses (courses that start with a “1” such as HIST 1301) or Sophomore level courses (courses that start with a “2” such as PHIL 2306).

Grade replacement can only be completed with courses repeated at UTEP and only once per course.

Six-Drop Policy

Limits students to only 6 class withdrawals during their undergraduate career.

Courses dropped before Census Day do not count against the 6 course drop limit.

Seventh and subsequent course drops will be recorded with grades of “WF,” equivalent to a grade of “F” in GPA calculation.

This includes student and faculty initiated drops and courses dropped at other Texas public institutions (e.g. EPCC).

Course Repeat Policy

If a student attempts the same course a third time, there will be an extra $100.00 fee PER CREDIT HOUR to retake the course.

Freshmen and Sophomore courses attempted a third time will not grade replace. UNLESS one of the previous attempts was a “W” (Withdrawal).

Major Specific

Students are advised to review degree requirements for their major before selecting courses to meet core curriculum requirements.

Texas Common Core

Students who transfer without completing the core curriculum at another public Texas institution of higher education, but who have completed blocks within the core, shall receive credit in UTEP’s core curriculum for each of the blocks successfully (“C” or better) completed in the core curriculum of the sending institution.