

How to Generate a What-If Analysis in CAPP

Visit www.academics.utep.edu/CAPP for more information

1. Log in to Goldmine: www.goldmine.utep.edu
2. On Main Menu, click on **Student Records**

The screenshot shows the Goldmine main menu. At the top, there are tabs for 'Personal Information' and 'Faculty Services'. Below them is a search bar with a 'Go' button. A 'Welcome' message is followed by several menu items: 'Financial Aid', 'Faculty Services', 'Registration', 'Student Invoice', 'Student Records' (circled in red), 'Tax Information', and 'Payment Options'. Each item has a brief description of its function.

3. In Student Records, click on **Degree Evaluation**

The screenshot shows the 'Student Records' menu. At the top, there are tabs for 'Personal Information' and 'Faculty Services'. Below them is a search bar with a 'Go' button. The 'Student Records' title is followed by a list of options: 'View Holds', 'Midterm Grades', 'Final Grades', 'Academic Transcript', 'Account Summary by Term', 'Account Summary' (circled in red), 'Degree Evaluation' (circled in red), 'Enrollment Verification and Transcript Ordering', 'Six Drop Count', 'Transfer Credit Articulation', and 'Three-Peat Courses'.

4. Select a term and click on the submit button

The screenshot shows the 'Select Current Term' page. At the top, there are tabs for 'Personal Information' and 'Faculty Services'. Below them is a search bar with a 'Go' button. The title 'Select Current Term' is followed by an information icon and the text 'Please select the current term'. Below this is a dropdown menu labeled 'Select a Term:' with 'Fall 2010' selected. A red arrow points to this dropdown menu. Below the dropdown is a 'Submit' button. At the bottom, it says 'RELEASE: 8.3.0.1'.

5. At the bottom of Degree Evaluation Record page, select **What-if Analysis**

The screenshot shows the 'Degree Evaluation' page. At the top, there are tabs for 'Personal Information' and 'Faculty Services'. Below them is a search bar with a 'Go' button. The title 'Degree Evaluation' is followed by an information icon and the text 'You may generate a degree evaluation for the curriculum(s) listed below.'. Below this is a section titled 'Curriculum Information' with fields for 'Program:', 'Catalog Term:', 'Level:', 'Campus:', 'College:', and 'Degree:'. Below this is a field for 'First Major:'. At the bottom right, there are two buttons: 'Generate New Evaluation' and 'What-if Analysis' (circled in red).

6. From the drop menu, select a major and click continue

The screenshot shows the 'What-if Analysis' page. At the top, there are tabs for 'Personal Information' and 'Faculty Services'. Below them is a search bar with a 'Go' button. The title 'What-if Analysis' is followed by an information icon and the text 'Step 2: Please select the program you would like to evaluate.'. Below this is a dropdown menu labeled 'Program:' with 'None' selected. A red arrow points to this dropdown menu. Below the dropdown is a 'Continue' button. At the bottom, it says 'RELEASE: 8.3' and there is a 'Generate New Evaluation' button.

7. Select major again and click submit.

*Proceed to **step 10** if you are **not** ready to choose a minor.

The screenshot shows the 'What-if Analysis' page. At the top, there are tabs for 'Personal Information' and 'Faculty Services'. Below them is a search bar with a 'Go' button. The title 'What-if Analysis' is followed by an information icon and the text 'Step 3: Select a major.'. Below this is a section titled 'Information for' with fields for 'Catalog Term:', 'Program:', 'Level:', 'Degree:', 'College:', 'Campus:', and 'First Major*:' with 'None' selected. Below this are two buttons: 'Add More' and 'Submit'. To the right of the page, there is a note: 'If you are ready to select a concentration or minor: > Click Add More once to select a concentration OR > Click Add More twice to select a minor'. At the bottom left, there is a mouse cursor icon.

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8. Select a concentration and click on submit

What-if Analysis

Step 4 : Select up to two concentrations.

Catalog Term: Fall 2010
Program: BA in Psychology
Level: Undergraduate
Degree: Bachelor of Arts
College: College of Liberal Arts
Campus: Main Campus

First Major: Psychology
Concentration 1: None
Concentration 2: None

OR

9. Select a minor and click submit

What-if Analysis

Step 5 : Select up to two minors.

Catalog Term: Fall 2010
Program: BA in Psychology
Level: Undergraduate
Degree: Bachelor of Arts
College: College of Liberal Arts
Campus: Main Campus

First Major: Psychology

First Minor: None
Second Minor: None

10. Click on Generate Request

Personal Information

Search

What-if Analysis

Step 5 : Select term for evaluation.

Please note, processing may take a few minutes.

Catalog Term: Fall 2010
Program: BA in Psychology
Level: Undergraduate
Degree: Bachelor of Arts
College: College of Liberal Arts
Campus: Main Campus

First Major: Psychology

Evaluation Term: Fall 2010

CAPP (Curriculum, Advising and Program Planning)

CAPP Degree Evaluation is an advising tool used by both students and advisors to evaluate course work against degree requirements. CAPP produces a report reflecting academic progress toward completion of an undergraduate degree in a student's declared or proposed major.

