

RESOURCES

Admissions and Recruitment

915-747-5890

utep.edu/student-affairs/admissions

Center for Accommodations and Support Services

915-747-5148

utep.edu/student-affairs/cass

Counseling and Psychological Services

915-747-5302

utep.edu/student-affairs/counsel

Financial Aid

915-747-5204

utep.edu/student-affairs/financialaid

Help Desk (IT)

915-747-5257

utep.edu/technologysupport

Parking and Transportation

915-747-5724

utep.edu/vpba/parking-and-transportation

Records and Registration

915-747-5544

utep.edu/student-affairs/registrar

Student Assessment and Testing

915-747-5009

utep.edu/student-affairs/testing

Student Business Services

915-747-5116

utep.edu/vpba/student-business-services

Student Engagement and Leadership Center

915-747-5670

utep.edu/student-affairs/selc

University Career Center

915-747-5640

utep.edu/student-affairs/careers

UTEP Directory

915-747-5000

adminapps.utep.edu/campusdirectory

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YOUR ADVISOR

We encourage you to contact your advisor about any questions or issues you may have as a prospective or current student at the University of Texas at El Paso. Do not hesitate to ask; it's the only way to learn.

Remember, this is your academic journey and the Academic Advising Center is here to help you on your pathway to success!

"We're determined to give our students the opportunity of a lifetime." - Dr. Diana Natalicio

IMPORTANT WEBSITES & LINKS

- Undergraduate Course Catalog
catalog.utep.edu
- Major Maps
utep.edu/majormaps
- Degree Plans
degreeplans.utep.edu
- Campus Maps
maps.utep.edu
- MyUTEP
my.utep.edu
- MyStatus
mystatus.utep.edu

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Academic Advising Center at UTEP



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The University of Texas at El Paso

ACADEMIC ADVISING CENTER

Reference Guide

Welcome to The University of Texas at El Paso. At the Academic Advising Center we provide seamless, personalized support to enhance every student's pathway to academic and lifelong success. Within this guide you will find important information to help with your journey toward graduation.

ADVOCACY

ENGAGEMENT

EMPOWERMENT



Academic Advising Center Bldg.

915-747-5290

www.utep.edu/advising

Email: eadvice@utep.edu

UTEPEDGE | ADVISING

ACADEMIC STANDING

Eligible to Enroll

Overall GPA 2.0 or higher

Dean's List

Complete 12 hours of college level coursework and semester GPA 3.5 or higher

Academic Probation

Overall GPA falls below a 2.0

Continuing Probation

Overall GPA is below a 2.0 but semester GPA is a 2.0 or above

Academic Suspension

If probation student's semester and overall GPA is below a 2.0

STUDENT SCHEDULE BUILDING

One of the many activities that an advisor can assist a student with is building a semester schedule. Students should prepare for advising appointments, keeping in mind the following:

- * Course Availability
- * Core Curriculum
- * Course Sequence
- * Study Time
- * Placement
- * Healthy Habits (Wellness)
- * Grade Replacement
- * Reading Heavy Courses
- * Work and Other Responsibilities
- * Major and Minor Requirements

CORE CURRICULUM

All undergraduates at The University of Texas at El Paso are required to complete a 42-semester credit hour core curriculum before receiving a baccalaureate degree.

"C" Rule

All courses used to satisfy the core curriculum must be completed with a grade of "C" or better. This also applies to courses transferred from another institution.



Major Specific

Students are advised to review degree requirements for their major before selecting courses to meet core curriculum requirements.

Texas Common Core

Students who transfer without completing the core curriculum at another Texas institution of higher education, but who have completed blocks within the core, shall receive credit in UTEP's core curriculum for each of the blocks successfully ("C" or better) completed in the core curriculum of the sending institution.

ACADEMIC POLICIES

Grade Replacement Policy

Students may grade replace freshman and sophomore level courses in which they received a 'D' or 'F' by attempting the course a second time. This policy only applies to courses that begin with a '1' or '2', such as HIST 1301 or PHIL 2306.

Grade replacement can only be completed with courses repeated at UTEP and only once per course.

Six-Drop Policy

- Limits students to only 6 courses withdrawals during their undergraduate career.
- Courses dropped before Census Day do not count against the 6 course drop limit.
- Seventh and subsequent course drops will be recorded with grades of "WF." This includes student and faculty initiated drops and courses dropped at other Texas public institutions (e.g. EPCC).

Course Repeat Policy

If a student attempts the same course a third time, there will be an extra \$100.00 fee PER CREDIT HOUR to retake the course.

Courses attempted a third time will not grade replace, UNLESS one of the previous attempts was a "W" (withdrawal).