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THE UNIVERSITY OF TEXAS AT EL PASO 2010-2011 UNDERGRADUATE CATALOG



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STATEMENT OF EQUAL EDUCATIONAL OPPORTUNITY

To the extent provided by applicable law, no person shall be excluded from participation in, denied the benefits of, or be subjected to discrimination under, any program or activity sponsored or conducted by The University of Texas System, or any of its institutions on the basis of race, color, national origin, religion, sex, age, veteran status, genetic information, sexual orientation, or disability.

DISCLAIMER

This catalog is a general information publication only. It is not intended to nor does it contain all regulations that relate to students. The provisions of this catalog do not constitute a contract, expressed or implied, between any applicant, student, or faculty member and The University of Texas at El Paso or The University of Texas System. The University of Texas at El Paso reserves the right to withdraw courses at any time, and to change fees or tuition, calendar, curriculum, degree requirements, graduation procedures, and any other information or requirements affecting students. Changes will become effective whenever the proper authorities so determine and will apply to both prospective students and to those already enrolled.





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Enrollment Services

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Enrollment Services

Enrollment Services consists of six departments: Admissions and Recruitment, Financial Aid, Student Assessment and Testing, New Student Orientation, Military Services, and Registration and Records.

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Admissions and Recruitment

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UNDERGRADUATE ADMISSION

The Office of Admissions and Recruitment assists students with enrollment into the University. It provides information about admission requirements and procedures, financial resources, academic program offerings, and general information about the University. In addition, this office determines all students' eligibility for admission and evaluates transfer credit according to standards set by Texas law, the Board of Regents of the University of Texas System, and UTEP faculty.

All prospective students are encouraged to apply online through Apply Texas. This electronic application is used by all Texas public universities and can be found at www.applytexas.org. Admission applications are also available at the following locations:

1. UTEP Office of Admissions and Recruitment
2. www.utep.edu/admit
3. Counseling offices of most El Paso-area high schools
4. El Paso Community College campuses
5. UTEP East Side Book Store (1452 North Zaragoza Road, El Paso, Texas 79936)

Application Dates and Fees

Applications for admission and all supporting documents are due by the following priority dates:

<u>Fall</u>	<u>Spring</u>	<u>Summer</u>
May 1	October 1	March 1

All checks must be made payable to The University of Texas at El Paso.

All applications and documents from international students must be received by the priority date and must be accompanied by a non-refundable \$65.00 check or money order in U.S. dollars, made payable to The University of Texas at El Paso.

Admission Policies and Procedures

The requirements for undergraduate admission to the University are described below and are based on the student's previous academic preparation.

Children of public servants killed or fatally injured in the line of duty, as designated by Texas Education Code, Section 51.803(e), are eligible for automatic admission if they meet University-established requirements. This policy is in accordance with section 51.803 of the Texas Education Code as amended by HB 3826.

Secondary Admission Requirements: Admission to the University does not assure admission into any programs that have secondary admission requirements. Certain programs require students to submit to and satisfactorily complete a background check review as a condition of admission and/or participation in education experiences. Students who refuse to submit to a background check or who do not pass the background check may be dismissed from the program. Students should consult with the appropriate department to determine any other requirements that must be met.

The following first-year and transfer admission sections apply to citizens, permanent residents of the United States, and to international students who are completing high school or college studies in the United States. Students completing high school or college studies in foreign countries should refer to the section on International Student Admission for admission and testing requirements.

First-year Admission Documents Required

Applicants who have never attended another college or university or have never earned college credit through non-traditional methods (e.g. military credit or credit from specialized schools) should apply for admission as freshmen. Students who have earned college-level credits by participating in a dual enrollment program or have earned credit by examination (IB, AP, CLEP) while in high school also are considered freshmen.

Students must submit all admission documents, outlined below, directly to the Office of Admissions and Recruitment. Official transcripts must be sent directly from the schools attended, and official test scores must be sent directly from the appropriate testing agency. All transcripts in languages other than English or Spanish must be accompanied by an English translation prepared by the educational institution, an American Consulate, or a certified English translator. All documents submitted to the University become part of the official files of the University and cannot be released or returned to the student or to another institution.

Documents Required: Freshmen applicants must submit the following:

- Application for admission found at www.applytexas.org.
- Official* SAT (Scholastic Assessment Test), ACT (American College Test), or ACCUPLACER score report.
- Official high school transcript indicating adequate high school preparation (the Recommended High School Program or Advanced High School Program is required), rank, and graduation (actual or expected) date. To be considered official, academic transcripts must be mailed directly from the issuing high school to the Office of Admission and Recruitment.
- \$15.00 late application fee if applying after the priority deadline
- International Baccalaureate transcript, if applicable
- GED certificate if the applicant did not graduate from high school
- Official* score report(s) verifying AP (Advanced Placement), CLEP (College Level Examination Program), SAT II Subject Exams, DSST (DANTES Subject Standardized Tests), or UTEP departmental examination scores; military AARTS or SMART transcript, if applicable

* SAT, ACT or ACCUPLACER scores recorded as part of the high school transcript are also considered official. All other test scores must be sent to the Office of Admissions and Recruitment directly from the testing agency.

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High School Preparation

All new first-year students applying to UTEP within five years of graduation from a recognized Texas high school must have completed the Recommended High School Program. The Recommended Program consists of 24 credits, **(26 credits starting with graduating class of 2011)**. Graduates from non-Texas or private high schools, must also meet the 24-credit requirement **(26 credits starting with graduating class of 2011)**, in addition to any other requirements set by their high schools.

Subject	Courses
English, Lang. Arts, & Reading 4 Credits	English I, II, III, and IV English I and II for Speakers of Other Languages (SOL) may be substituted for English I and II only for immigrant students with limited English proficiency
Mathematics 3 credits (4 credits starting with graduating class of 2011)	Required: Algebra I, II, & Geometry. The 4th credit may be selected from the following: Mathematical Models with Applications*, Pre-calculus, Independent Study in Mathematics, AP Statistics, AP Calculus AB, AP Calculus BC, IB Mathematical Studies, IB Mathematics Standard Level, IB Mathematics Higher Level, IB Adv. Mathematical Standard Level, AP Computer Science, concurrent enrollment in college courses.
Science 3 credits (4 credits starting with graduating class of 2011)	One course must be Biology, AP Biology, or IB Biology.
	Two courses from two of the following areas. Not more than one course may be chosen from each of the areas to satisfy this requirement: (a) IPC (Integrated Physics and Chemistry); (b) Chemistry, AP Chemistry, or IB Chemistry; (c) Physics, AP Physics, IB Physics, or Principles of Technology I. Note: IPC cannot be taken as the final or 4th year of science, but must be taken before the senior year of high school.
	The fourth year of science may be selected from the laboratory-based courses listed in Chapter 112. These include: Astronomy, Aquatic Science, Earth and Space Science, Environmental Systems, AP Environmental Systems, IB Environmental Systems, Scientific Research and Design, Anatomy and Physiology of Human Systems, Medical Microbiology and Pathophysiology, Principles of Technology II, Engineering, Concurrent enrollment in college courses.
Social Studies 3 1/2 credits	World History Studies (One Credit) World Geography Studies (One Credit) U.S. History Studies Since Reconstruction (One Credit) U.S. Government (One-Half Credit)
Economics 1/2 credit	Economics with emphasis on the free enterprise system and its benefits
Physical Education 1 credit	The following may be substituted for the 5 physical education courses available: Drill Team, Marching Band, Cheerleading, ROTC, Athletics, Dance I-IV, Approved Private Programs, or certain career & technical education courses. Currently, there is no limit on number of credits or substitutions allowed.***
Fine Arts 1 credit	Courses may be found in 19 TAC Chapter 17
Lang. Other Than English 2 credits	Must consist of Level I and Level II in the same language
Speech 1/2 Credit	Communication Applications Required (This course may also count as an elective.)
Electives 6 Credits	Communication Applications may be counted towards the six elective credits. Select courses from the list approved by SBOE for grades 9-12 (relating to Essential Knowledge and Skills), state-approved innovative courses, JROTC (one to four credits), or Driver Education (one-half credit)
Total 24 credits (26 credits starting with graduating class of 2011)	All courses counting toward meeting the credit requirements listed here must have been completed prior to the graduation date posted on the student's official transcript.

Students may satisfy the requirement above if their official high school transcript or diploma states that they completed the portion of the recommended curriculum that was available, but were unable to complete the remainder of the curriculum solely because courses necessary to complete it were unavailable as a result of course scheduling, lack of enrollment capacity, or another cause not within the students' control.

ADMISSION PATHWAYS

There are four pathways to admission for first-time, first-year students who wish to attend The University of Texas at El Paso.

Path 1: Top 10% Graduates

Individuals are admissible to UTEP as first-time, first-year students if they graduated from a Texas high school in the top 10% of their graduating classes and submit all required credentials. After admission, students must take the ACCUPLACER to determine first-semester course placement in reading, writing, and mathematics and must register for these courses with the approval of their advisors. Applicants who are not in the top 10% of their graduating classes can qualify for admission based on their high school rankings and standardized test scores, ACCUPLACER scores, or through UTEP's Reviewed Admission Programs.

Path 2: High School Rank and Test Scores

Texas high school graduates and all graduates of out-of-state high schools are admissible as first-time, first-year students if they meet any of the criteria listed below:

HS Rank in Class	Minimum SAT Combined Score (Verbal + Math)	OR	Minimum ACT Composite Score
Top 25%	No minimum, but scores must be submitted	OR	No minimum, but scores must be submitted
Second 25%	920	OR	19
Third 25%	970	OR	20
Fourth 25%	1010	OR	21
No HS rank, GED, unaccredited HS, or home-school program	1010	OR	21

After admission, students must take the ACCUPLACER to determine first-semester course placement in reading, writing, and mathematics and must register for these courses with the approval of their advisors. Applicants who do not meet these criteria might qualify for admission based on their ACCUPLACER scores or through UTEP's Reviewed Admission Programs.

Path 3: College Readiness

Graduates of public high schools in Texas Educational Service Center Region 19 take the ACCUPLACER placement examination in their junior or senior year as a component of the El Paso Region College Readiness Initiative (CRI). If they qualify to take UTEP college-level courses in English and mathematics, they are admitted as first-time, first-year students. Completion of the Recommended High School Program or Advanced High School Program is required. All required credentials, including required test scores, must be submitted to complete their admission files. The ACCUPLACER scores required to take college-level courses are as follows:

Reading = 78-120
 Writing: Essay = 5 + Sentence Skills = 80-120 or Essay = 6-8
 College Mathematics = 20-80

Graduates of private high schools, home schools, public schools outside of Region 19, or those who have GEDs can also take the ACCUPLACER and be admitted to UTEP using the College Readiness standard after determining that the Recommended or Advanced High School program requirement is met. The ACCUPLACER test can be taken at UTEP, El Paso Community College, or ACCUPLACER test sites around the country. To find an ACCUPLACER test site outside of El Paso, check with college and university testing offices in the student's area or call the College Board toll-free at 866.607.5223. Students are encouraged to begin math and English requirements during the first semester of enrollment and continue until complete.

Although taking and submitting the ACT or SAT are not an admission requirements for Top 10% students and students choosing the College Readiness path, students are strongly encouraged to take the ACT and/or SAT to ensure eligibility for scholarships and other types of merit-based financial assistance.

Applicants who do not meet these criteria might qualify for admission through UTEP's Reviewed Admission Programs.

Path 4: Reviewed Admission Programs

First time, first-year students who have completed the Recommended High School Program or Advanced High School Program but do not meet the admission requirements as stated in Paths 1 through 3 are eligible for admission through the University's Reviewed Admission Programs. The Accelerated Preparation Program and the START Program offer mathematics and/or English (reading and writing) instruction during the first term of enrollment to prepare students for successful completion of college-level mathematics and English courses. Students admitted under UTEP's Reviewed Admission Programs must attend New Student Orientation, be advised every term by an academic advisor, complete at least nine (9) hours of courses based on ACCUPLACER scores, and earn a minimum 2.0 grade point average (GPA).

Accelerated Preparation Program

Admission to the Accelerated Preparation Program is open to Texas residents and non-residents who are first-time, first-year students. Admission is based on ACCUPLACER test scores. Students who score in the ACCUPLACER ranges outlined below will automatically be admitted into the Accelerated Preparation Program:

Reading = 31-77

Writing: Essay = 3-5**+ Sentence Skills = 20-79

Arithmetic = 71-120

****Students scoring 3 or 4 on the essay exam will enroll in English 0311; students scoring 5 and falling within the sentence skills score above will be required to enroll in a supplemental English lab in addition to English 1311.**

During the first semester at UTEP, students in the program must enroll in the English and/or math courses required based on their ACCUPLACER scores. A minimum cumulative GPA of 2.0 must be maintained and academic advising is required. Students in the Accelerated Preparation Program will be advised by advisors in their respective academic colleges or the Academic Advising Center.

START Program (Success Through Academic Readiness Today)

First-time, first-year students who are residents of Texas and who do not meet the requirements for admission as stated in Pathways 1, 2, or 3 are eligible for provisional admission through the University's START Program. START students must:

- Enroll in the College of Liberal Arts as START majors
- Attend New Student Orientation
- Be advised by the Academic Advising Center
- Earn a grade of C or better in at least nine (9) hours of prescribed courses from at least two of the following areas: English, mathematics, natural science, foreign language, social sciences, and humanities. English and math courses required based on the students ACCUPLACER scores must be included in the minimum nine (9) hours.
- Maintain a minimum 2.0 GPA

Summer enrollment is recommended for START students. Once these requirements have been met, the student is fully admitted to UTEP and can change majors.

If the student does not meet these requirements during the first semester but has at least a 1.5 cumulative GPA, an additional START semester will be allowed. START students who do not satisfy these requirements have two options if they wish to re-enroll at UTEP:

1. Apply for readmission and reinstatement by the START Manager after two calendar years have elapsed since the end of the last period of attendance; or
2. Apply for readmission through the Office of Admissions and Recruitment after attending another college or university at which a minimum of 12 semester hours of college-level work with grades of C or better in each course were earned and a minimum cumulative 2.0 GPA was maintained.

Under extenuating circumstances, an ineligible START student can petition for reinstatement through the Academic Advising Center.

Individual Review

Applicants who have completed the Recommended High School Program or Advanced High School Program but do not meet the requirements for first-year admission described may apply to be reviewed on an individual basis. This review gives consideration to the applicant's high school and college records, the strength of academic preparation, types of courses taken, and grades earned in specific courses. Performance on standardized tests is also considered. Applicants can submit additional material or an essay for consideration in evaluating their potential for success at UTEP. Such material can document, for example, the applicant's work experience; achievements, honors, and awards; responsibilities while attending school, including child or elder care or other major responsibilities; bilingual proficiency, socioeconomic background; residency status; involvement in community and extra-curricular activities; status as a first-generation college student; commitment to a particular field of study; strengths and talents that might not be apparent from the academic record, and experiences in surmounting obstacles in pursuit of higher education. Letters of recommendation from high school teachers, counselors, supervisors, and activity leaders are also appropriate.

Testing Requirements for Students Whose High School Language of Instruction Was Not English

High school instruction in a language other than English. Graduates of high schools outside the United States must demonstrate proficiency in English that will enable the successful pursuit of university-level work. Students whose high school institution was not in English must take the Test of English as a Foreign Language (TOEFL). A minimum score of 500 on the paper-based exam, 73 on the computer-based exam, and 61 on the Internet exam is required. The UTEP school code for the TOEFL is 6829.

High school instruction in Spanish. Students who completed their high school education in Spanish and do not pass the TOEFL with the minimum scores required should take the *Prueba de Aptitud Académica (PAA)*. A minimum score of 1000 is required. Students admitted on the basis of the PAA must enroll as a *Programa Interamericano Estudiantil (PIE)*

major in the College of Liberal Arts and enroll in bilingual and ESOL (English for Speakers of Other Languages) courses. Once ESOL 1610 has been completed with a grade of C or better, students can change majors.

Graduates of U.S. High Schools Five or More Years Ago

First-year applicants who graduated from high school five or more years ago are not required to take the SAT or ACT. However, the ACCUPLACER placement test is required to determine academic placement in English and math courses. The ACCUPLACER can be taken locally at UTEP, at El Paso Community College, or at ACCUPLACER test sites around the country. To find an ACCUPLACER test site outside of El Paso, check with college and university testing offices in the student's area or call the College Board toll-free at 866.607.5223. In addition, a TOEFL or PAA might be required if students received high school instruction in a language other than English.

Students with Non-traditional High School Preparation

Students who received a high school equivalency certificate are eligible for admission with an SAT score of 1500 out of 2400, or higher, or equivalent ACT college readiness score. The ACCUPLACER placement test is required to determine academic placement in English and math courses. The ACCUPLACER can be taken locally at UTEP, at El Paso Community College, or at ACCUPLACER test sites around the country. To find an ACCUPLACER test site outside of El Paso, check with college and university testing offices in the student's area, or call the College Board toll-free at 866.607.5223.

Students who completed the Spanish version of the GED with an average standard score of 45 or higher, must also submit scores of 1000 or higher on the PAA (*Prueba de Aptitud Académica*). Students who meet the Spanish GED and PAA requirements will be admitted into the *Programa Interamericano Estudiantil (PIE)*.

Graduates of unaccredited high schools. Students who graduated from high schools that are not accredited by one of the accrediting organizations recognized by the State of Texas or who attended a home school program may be eligible for admission if a portion of the Recommended High School Program or Advanced High School Program was completed with comparable content and rigor. In addition to the documents required for first-year admission, students should also provide a Texas Private High School Certification (TPHSC) form demonstrating course equivalency to the Recommended or Advanced High School Program. Students who are unable to provide a TPHSC form may also qualify for admission by meeting the ACT college readiness score or earning at least a 1500 out of 2400 on the SAT. The TPHSC can be found by visiting www.utep.edu/admit.

TRANSFER ADMISSION

The University welcomes applications from qualified individuals who have begun their college work at other accredited institutions of higher education. Transfer counselors are available in the Admissions and Recruitment Office to assist with the admissions application and course transferability information. Additional assistance is provided regarding orientation, financial aid, scholarships, testing, and academic advising.

Transfer Admission Requirements

Applicants who have completed a minimum of 12 college-level hours are eligible for admission to UTEP if they have completed a minimum of 12 semester hours of college-level work with grades of C or better and have maintained a minimum overall 2.0 (C) grade point average.

Applicants who have completed fewer than 12 college-level hours are eligible for admission to UTEP if they have earned grades of C or better in all courses taken, maintained a minimum cumulative 2.0 GPA, and meet the requirements for first-year admission.

Application Documents

Transfer credit used toward a degree at UTEP must come from institutions declared on the admissions application. Failure to provide complete information will be considered

Transfer credit used toward a degree at UTEP must come from institutions declared on the admissions application. Failure to provide complete information will be considered grounds for denial of admission, denial of transfer credit, cancellation of registration, or appropriate disciplinary action. Official transcripts from all colleges or universities the transferring student attended must be directly from those institutions to the Office of Admissions and Recruitment.

Documents Required: To be considered for admission as a transfer student, the following materials must be submitted as applicable:

- Application for admission.
- Complete, official transcripts from EACH college or university attended. All transcripts in languages other than English or Spanish must be accompanied by a certified English translation. In order to be considered official, academic transcript must be mailed directly from the issuing institution to UTEP's Office of Admissions and Recruitment.
- Official SAT or ACT scores and an official high school transcript (required of students who graduated from high school within the past five years and have not earned 12 semester hours of transfer credit).
- Official TOEFL or PAA scores (might be required of students whose high school education was in a language other than English).
- **Suspension periods** UTEP honors suspension periods imposed by other colleges and universities. Students ineligible to return to a previous institution or whose official records will not be released are not eligible for admission to UTEP

Transfer students who do not meet the requirements for transfer admission described above can seek admission through the Reviewed Admissions process.

TRANSFER POLICIES

Evaluation of Transfer Credit

Once a student is admitted to UTEP as a transfer student, the Office of Admissions and Recruitment will provide a generic evaluation of courses that are transferable to the University. Credits transfer into the University in several ways, including as elective credits. Acceptance of transfer credit by UTEP does not constitute approval of the credit for use toward a particular degree program. The applicability of transfer courses toward a degree is determined by the academic dean or the advisor in one's major or his or her designate. Students should request a degree plan from their academic department or dean's office by the time 60 semester hours have been earned. Transfer credits are awarded according to the following policies:

1. Transfer credit is generally awarded for academic courses completed at regionally accredited or nationally recognized institutions, or from institutions that are candidates for regional accreditation if the credit was earned during the candidacy period.
2. In general, only academic courses that are comparable in content to those offered at UTEP are transferable, and transfer credit carries the same value as work completed at UTEP. Whenever possible, equivalent course numbers are given; if there are no numerical equivalents, elective (TR) credit is given.
3. Only courses with grades of A, B, C, D, Credit, or Pass are evaluated, and quarter hours are converted to semester hours by multiplying the quarter hours by two-thirds.
4. Courses classified below freshman level by sending previous institution are not transferable.
5. Courses from two-year lower-division institutions transfer as lower division credit
6. Undergraduate courses from four-year institutions transfer at the same level (lower-to-lower and upper-to-upper division).
7. Graduate-level coursework is not transferable as undergraduate credit.
8. There is no limit on the total number of hours that can be transferred from other institutions. However, a maximum of 66 semester hours of credit from two-year lower-division institutions is applicable toward a degree at UTEP.
9. Grades earned at other institutions are not averaged into the UTEP grade point average. A transfer grade point average is not computed, and only credit hours transfer to UTEP.
10. Equivalent transfer credit for engineering courses is granted only for work completed at ABET-accredited institutions.
11. Equivalent transfer credit for upper-division business courses is granted only for work completed at AACSB-accredited institutions.
12. Completion of the core curriculum, or blocks within the core, at another Texas institution is considered as completion of the core, or appropriate blocks within the core, at UTEP.
13. Individual core courses completed at another Texas institution will be designated as core courses at UTEP.
14. UTEP does not award university credit for professional certificates or life experience.

Awarding Credit for Military Service

In accordance with Texas Education Code, Section 51.3042; eligible former members of the armed forces admitted to UTEP as an undergraduate or readmitted as an undergraduate (after having withdrawn to perform military service) will be given course credit for all physical education courses the institution requires for an undergraduate degree and for additional semester credit hours, not to exceed 12, to satisfy any elective course requirements for the student's degree program for courses outside the student's major or minor.

The University of Texas at El Paso does not have any degree programs that require physical education courses and so will not award any physical education credit under Texas Education Code, Section 51.3042. Incoming students who meet the requirements will, however, be eligible to receive up to 12 semester hours of credit for elective coursework that will be applied toward their degree.

To be eligible, a veteran must have graduated from an accredited public or private high school or a high school operated by the US Department of Defense, and be honorably discharged from the US armed forces after completing at least two years of service or discharged because of disability.

To have the credit awarded, students must complete a Military Service Credit Request form and must provide proof of eligibility (i.e., DD214 or disability discharge documentation). The form can be found at www.utep.edu/admit under "Online Forms" or can be requested by calling the Office of Admissions and Recruitment at 915-747-5890. Once processed (and approved), the appropriate amount of elective credit will be added to the student's official academic record; effective the date of approval.

Please note, this process (including the awarding of credit) is irrevocable. Therefore, carefully consideration should be given to the total effect of the additional course credit to degree progress and other institutional rules.

Credit earned under this policy does not prohibit UTEP from awarding additional military educational experience credit based on American Council of Education (ACE) Guide recommendations.

Resolution of Transfer Disputes

If the University refuses to accept lower-division credit earned at another Texas public institution of higher education, students and the institution where the credit was earned will be given written notice that the transfer credit was denied. If the denial of transfer credit is contested, UTEP will attempt to resolve the issue with the student and the sending institution according to applicable rules and guidelines of the Texas Higher Education Coordinating Board. If the dispute is not resolved to the student's satisfaction or to the satisfaction of the sending institution within 45 days of the initial notification, the University will notify the Coordinating Board of the denial of the transfer credit and the reason for the denial. The Coordinating Board will resolve the dispute and notify all involved parties of its findings.

Questions concerning the evaluation of transfer credit should be referred to the Office of Admissions and Recruitment. UTEP students who have difficulty having UTEP credit accepted at other Texas public institutions should contact the Director of Admissions and Recruitment at UTEP for initiation of the transfer dispute resolution process.

Individual Review

Applicants who do not meet the requirements for transfer admission described above or whose individual circumstances are highly unusual with respect to their academic credentials can apply to be reviewed on an individual basis. This review gives consideration to the applicant's high school and college record, the strength of academic preparation, types of courses taken, and grades earned in specific courses. Performance on standardized tests is also considered. Applicants can submit additional material or an essay for consideration in evaluating their potential for success at UTEP. Such material can document, for example, the applicant's work experience; achievements, honors, and awards; responsibilities while attending school, including child or elder care or other major responsibilities; bilingual proficiency; socioeconomic background; residency status; involvement in community and extra-curricular activities; status as a first-generation college student; commitment to a particular field of study; strengths and talents that might not be apparent from the academic record; and experiences in surmounting obstacles in pursuit of higher education. Letters of recommendation from high school teachers, counselors, supervisors, and activity leaders are also appropriate.

INTERNATIONAL STUDENT ADMISSION

The University welcomes applications from qualified international students whose academic backgrounds indicate a high probability of success in desired academic programs. First-year applicants must complete high school preparation, or its equivalent, that would qualify them for admission to recognized universities in their home country. Transfer students must have completed credits at institutions recognized by the appropriated authority in the country where the institution is located.

All admission candidates will be evaluated on the basis of the admission requirements described below. Students who have attended other college institutions in the United

All admission credentials will be evaluated on the basis of the admission requirements described below. Students who have attended other colleges or universities in the United States or abroad should also refer to the *Transfer Policies* section of this catalog for additional information about the transferability of credit.

Documents Required. The University must receive complete, official, or school-certified transcripts of high school and university work sent directly from each institution attended. If the original documents are in the student's possession, copies certified by the school, college, university, or U.S. Consulate can be submitted initially, and the originals should be presented to the Office of Admissions and Recruitment for validation when students arrive on campus. All transcripts in languages other than English or Spanish must be accompanied by certified English translations.

International applicants must submit the following documents to be considered for admission to UTEP:

- Application for admission, accompanied by a \$65.00 application fee paid in U.S. dollars.
- Satisfactory SAT, ACT, PAA, or TOEFL scores as described below
- Complete, official high school transcript
- Complete, official transcripts from EACH college or university attended (for transfer applicants).

International students must also submit the following documents in order to meet financial certification requirements as set by U.S. Citizenship and Immigration Services regulations to receive an I-20 *Certificate of Eligibility for Non-Immigrant Student Status*:

- Signed and completed *Certification of Financial Resources* form
- Appropriate documentation verifying source and availability of funds. Acceptable documents include but are not limited to bank statements, scholarship award letters, educational benefits certification from an employer, etc. For additional information regarding acceptable documentation please contact the Office of International Programs at 915.747.5664 or at oiip@utep.edu.

International First-Year Admission

Secondary school or high school graduates whose academic credentials would make them eligible for admission to recognized universities in their home country will be considered for admission to UTEP if all other admission requirements are met. Applicants must present a cumulative grade average equivalent to a 3.0 on a 4.0 scale, or a 7.0 on a 10.0 scale in addition to the applicable test scores as described below.

International Transfer Admission

Applicants will be considered for admission to UTEP as transfer students if they have completed academic work at colleges or universities recognized by the appropriate authority in the country where the institution operates. A minimum overall grade point average of 2.0 or its equivalent is required. Applicants must be eligible to return to all previous institutions attended. During the application process, students must list all postsecondary institutions attended. Failure to do so can result in the denial or withdrawal of any admission offer previously tendered. Students transferring to UTEP from another U.S. college or university MUST notify their current International Student Advisor of their plans to transfer. Students transferring 12 or more transferable credits from another US institution are exempt from the ACT or SAT testing requirements listed below. To receive a waiver of the TOEFL

requirement transfer students must have completed at least one reading/writing-intensive course at the freshman level or above at another US institution with a grade of C or better. Pre-freshman level or developmental coursework will not be reviewed when determining TOEFL waivers.

International Student Test Score Requirements

All international students who have not earned a baccalaureate degree from a college or university in the United States must submit entrance examination scores. All test scores must be official and submitted directly from the testing agency to the Office of Admissions and Recruitment. The UTEP school codes are 6829 for the SAT, 4223 for the ACT, and 6829 for the TOEFL. Students who have successfully completed the University's English Language Institute meet the English proficiency requirement for regular admission.

High school instruction in a language other than English. Students whose high school instruction was not in English are required to take the TOEFL; a minimum score of 500 is required on the paper-based exam, 73 on the computer-based exam, and 61 on the Internet exam.

High school instruction in Spanish. The *Prueba de Aptitud Académica (PAA)* should be taken if the student's primary language is Spanish and she or he does not pass the TOEFL; a total score of 1000 is required on the PAA. If the student is admitted on the basis of the PAA, he or she will enroll in the bilingual *Programa Interamericano Estudiantil (PIE)* program. PIE students must enroll in ESOL (English for Speakers of Other Languages) courses. Once ESOL 1610 has been completed with a grade of C or better, the student can change to a major of choice.

The Student Assessment and Testing Web site at www.utep.edu/testing contains information about test dates and registration. If your academic background is unusual or is not described above, you should contact the Office of Admissions and Recruitment to determine which test is appropriate.

International Student Financial Aid

Financial assistance for our international students is limited. After admission and before an I-20 *Certificate of Eligibility for Non-Immigrant Student Status (CFR)* can be issued, international students must furnish a *Certification of Financial Responsibility (CFR)* documenting the source and amount of funding available to cover the cost of attendance while enrolled at UTEP. Citizens of Mexico who meet the requirements of the *Programa de Asistencia Estudiantil (PASE)* might qualify to pay Texas resident tuition. For additional information, contact the Office of International Programs at 915.747.5664. To learn more about financial assistance, contact the Office of Financial Aid at 915.747.5204. Insurance is required of international students holding non-immigrant visas and living in the United States. The amount assessed will match the University of Texas System Student Insurance Plan premium.

SPECIAL ADMISSIONS PROGRAMS

Programa Interamericano Estudiantil (PIE)

Programa Interamericano Estudiantil is a bilingual instruction program designed for students from Spanish-speaking countries who wish to attend UTEP and who need to improve their English. We welcome your application if you scored 1000 or higher on the PAA. The PIE coordinates first-level content courses taught in Spanish (for example, U.S. History) that students can take while enrolling in ESOL (English for Speakers of Other Languages) courses to increase your English language proficiency. Once ESOL 1610 has been completed with a grade of C or better, students can change into a their major of choice and use the courses taken toward their graduation requirements. For further assistance, academic advising is required every semester in the Academic Advising Center.

Summer Guest Program

Students currently pursuing degrees at other institutions and wishing to continue studies at UTEP during the summer can be admitted as Summer Guest (transient) Students. To be considered for admission as a Summer Guest, a student must submit the following:

- Summer Guest application
- Official transcripts showing a minimum of 12 semester hours of college level work with a minimum cumulative GPA of 2.0.

Official transcripts are needed to verify prerequisite requirements for the summer courses the student intends to take at UTEP. A new application must be submitted for every subsequent summer enrollment along with updated official transcripts. If a student wishes to be admitted to UTEP as a regular student, she or he must apply for admission as a transfer student.

For transfer admission information, please contact the Office of Admission & Recruitment at 915.747.5890

Junior Scholars Program

The Junior Scholars Program is a cooperative effort between The University of Texas at El Paso and El Paso-area public and private schools, allowing qualified students to enroll in regular University courses while attending high school. Hours earned will count as University credit and some courses can also be approved to apply toward high school graduation requirements. For more information on this program, contact Student Success Programs at 915.747.5858.

Early Admission Program

UTEP's Early Admission Program allows students to enroll concurrently in high school and University courses if they are in their last semester of high school and meet the requirements for first-year admission. Students interested in early admission must also submit a letter of recommendation from their high school counselor or principal. Continued high school enrollment is a condition of the Early Admission Program. For more information, contact the Office of Admissions and Recruitment at 915.747.5890.

Flexible Admission Program (FAP)

Flexible Admission Program

The Flexible Admission Program is designed for our first-time, non-traditional students who have never attended a college or university and who do not intend to pursue a degree at the time of admission. FLEX students can take selected basic courses to meet their personal educational objectives or to complete courses in a particular field for professional reasons. FLEX Program applicants must meet the following criteria:

- Be at least 23 years of age
- Be a citizen or permanent resident of the United States
- Have had no previous college or university experience
- Complete the undergraduate application for admission.

Once admitted under this option, students are subject to the same tuition, fees, and regulations as degree-seeking students. A maximum of 30 semester hours can be accumulated while in the FLEX Program, and the Director of Admissions must approve any FLEX enrollment beyond 30 hours. Students who choose to change from FLEX to degree-seeking status are required to meet all the requirements for regular admission. The late application fee does not apply to you as a FLEX applicant. Admission into a non-degree program such as FLEX excludes you from participation in federally funded financial aid programs.

German *Abitur* Program

German NATO forces stationed at Fort Bliss often have children whose high school education has been interrupted by their family's move to the United States. UTEP has developed a 60-hour academic curriculum that the German Ministry of Education considers to be equivalent to completion of the diploma required for admission to higher education in Germany (*Abitur*). Students who complete this curriculum at UTEP can be considered for admission to German universities when they return to their home country. To participate in the *Abitur* program, students must apply for admission, submit documents showing completion of a United States high school diploma or its equivalent, provide a statement of financial support, and submit satisfactory TOEFL, SAT, or ACT scores as determined by the Admissions Office. *Abitur* students will be advised by the Academic Advising Center for the duration of their enrollment at UTEP.

Academic Fresh Start Program

An applicant for undergraduate admission who is a Texas resident can choose to enter UTEP under the Academic Fresh Start statute, *Texas Education Code* §51.931 by submitting the *Academic Fresh Start Acknowledgement Form* to the Office of Admissions and Recruitment. Once the request has been processed, UTEP will not consider in its admission decision any credit or grades taken 10 or more years prior to enrollment. Courses excluded for Academic Fresh Start purposes are not:

- Considered as transfer credit.
- Counted toward a degree.
- Counted in the cumulative GPA calculation.
- Used to remove any existing high school deficiencies.
- Used to meet prerequisite requirements.

For returning students, these courses and grades will remain part of their official UTEP academic record, and notation will be made on the transcript indicating the portion of the record that is to be included in computing requirements for graduation.

READMISSION

Students who meet the criteria listed below must apply for readmission to the University:

- Former students who last attended UTEP prior to January 1, 1984.
- Students who were previously admitted to UTEP but never enrolled in courses.
- Junior Scholars who have graduated from high school and wish to continue at UTEP as regular students.
- Summer Guest students who want to transfer to UTEP.
- Students seeking a second bachelor's degree.

Students who have attended other colleges or universities since last attending UTEP must submit complete, official transcripts in order to evaluate any course work completed and make it part of the complete undergraduate academic record.

Readmission of Student Who Withdraws to Perform Active Military Service

This section applies to students who withdraw from the University to perform active military service as a member of the United States armed forces or the Texas National Guard. Students requesting readmission within one year after being released from active military service will be readmitted to the University if they are eligible to register for classes. Upon readmission, the University shall:

- Provide any financial assistance previously provided before the students' withdrawal, if students meet current eligibility requirements for the assistance, other than any requirement directly affected by their service, such as continuous enrollment or another similar timing requirement; and
- Allow students the same academic status that they had before the withdrawal, including any course credit awarded

The University might adopt rules requiring reasonable proof from students regarding the fact and duration of their military service.

CREDIT BY EXAMINATION

We recognize academic achievement acquired outside the classroom and are pleased to offer UTEP credit for the courses listed below based on successful performance on the International Baccalaureate (IB), College Entrance Examination Board's Advanced Placement (AP) Examinations, College Level Examination Program (CLEP) tests, SAT II Subject Tests, DSST (DANTES Subject Standardized Tests), and departmental examinations. These tests, cut-off scores, and testing policies have been approved by the academic colleges and departments teaching the respective courses. There might be other areas in which departmental examinations can be given for credit; please contact the appropriate academic departments for the availability of such examinations.

Credit by Examination Policies

1. Credit by examination is available to our currently and formerly enrolled UTEP students unless credit has been earned for a higher level course in that subject area or a grade other than W has been received in the course.
2. Official score reports must be sent directly from the testing agency to the Admissions Office.
3. Departmental test results and recommendations, with the approval of the department chair and the academic dean, must be sent directly to the Records Office.
4. If a student has received credit by examination at another institution and have completed more advanced work in that subject area with a grade of C or better, credit will be allowed based on the basis of the other institution's transcript. Otherwise, official score reports must be submitted directly from the testing agency to the Admissions Office.
5. Credit earned by examination satisfies degree requirements in the same way as credit earned by classroom instruction. There is no limit to the amount of credit that can be earned by examination, and credit by examination can be used to meet prerequisites for higher-level courses.
6. Credit earned by examination does not fulfill the UTEP degree requirement for completion of 30 semester hours in residence.
7. Credit earned by examination is recorded as a grade of CR. It is included in hours earned, but not in the grade point average calculation.
8. Credit by examination is recorded on the official UTEP academic record after your first enrollment at the University.
9. Changes in credit by examination policies, tests, and cut-off scores become effective the semester after the changes are approved.

Examination	Minimum Score	Hours Earned	UTEP Credit	
Advanced Placement Examinations (AP)				
Art: Studio Art-Drawing	3	6	ARTF	1301, 1302
Art: Studio Art-2D Design	3	6	ARTF	1301, 1302
Art: Studio Art-3D Design	3	6	ARTF	1301, 1302
Biology	3	6	BIOL	1305, 1306
Calculus AB	3	4	MATH	1411
Calculus BC	3	7	MATH	1411, 1312
Chemistry	3	6	CHEM	1305, 1306

Computer Science A	3	4	CS	1401
Computer Science AB	3	4	CS	1401
Economics: Microeconomics	3	3	ECON	2304
Economics: Macroeconomics	3	3	ECON	2303
English Language and Composition	3	6	ENGL	1311, 1312
English Literature and Composition	3	6	ENGL	1311, 1312
Environmental Sciences	3	3	ESCI	1301-1101
European History	3	6	HIST	6 hrs elective
French Language	3	12	FREN	1301, 1302, 2301, 2302
French Language	4	15	FREN	1301, 1302, 2301, 2302, 3357
French Language	5	18	FREN	1301, 1302, 2301, 2302, 3355, 3357
French Literature	3	12	FREN	1301, 1302, 2301, 2302
French Literature	4	15	FREN	1301, 1302, 2301, 2302, 3301
French Literature	5	18	FREN	1301, 1302, 2301, 2302, 3301, 3357
German Language	3	12	GERM	1301, 1302, 2301, 2302
Government and Politics: Comparative	3	3	POLS	3 hrs elective
Government and Politics: United States	3	3	POLS	2310
History of Art	3	3	ARTH	1300
Human Geography	3	3	GEOG	1310
Latin Literature	3	14	LATN	1401, 1402, 2301, 2302
Latin: Vergil	3	14	LATN	1401, 1402, 2301, 2302
Music Theory	3	3	MUST	1311
Physics B	3	8	PHYS	1403, 1404
Physics C – Mechanics	3	4	PHYS	2420
Physics C – Electricity and Magnetism	3	4	PHYS	2421
Psychology	3	3	PSYC	1301
Spanish Language	3	12	SPAN	1301, 1302, 2301, 2302
Spanish Language	4	15	SPAN	1301, 1302, 2301, 2302, 3355
Spanish Language	5	18	SPAN	1301, 1302, 2301, 2302, 3355, 3357
Spanish Literature	3	12	SPAN	1301, 1302, 2301, 2302
Spanish Literature	4	15	SPAN	1301, 1302, 2301, 2302, 3357
Spanish Literature	5	18	SPAN	1301, 1302, 2301, 2302, 3357, 3300
Statistics	3	3	STAT	2380
World History	3	6	HIST	2301, 2302
SAT II Subject Tests				
Biology E/M	550	3	BIOL	1305
Chemistry	550	3	CHEM	1305
French	550	6	FREN	1301, 1302
French Listening	550	6	FREN	1301, 1302
German	550	6	GERM	1301, 1302
German Listening	550	6	GERM	1301, 1302
Literature	550	3	ENGL	3 hrs elective
Mathematics Level 2	550	5	MATH	1508
Physics	550	3	PHYS	3 hrs elective
Spanish	550	6	SPAN	1301, 1302
Spanish Listening	550	6	SPAN	1301, 1302
U.S. History	550	3	HIST	3 hrs elective
World History	550	3	HIST	3 hrs elective
CLEP Examinations				
American Government	50	3	POLS	2310
American Literature	50	3	ENGL	3 hrs elective
Analyzing and Interpreting Literature	50	3	ENGL	3 hrs elective
Biology	50	6	BIOL	1305, 1306
Calculus	50	4	MATH	1411
Chemistry	50	3	CHEM	1305
College Algebra	50	3	MATH	3 hrs elective
College Algebra-Trigonometry (through 6/06)	50	3	MATH	3 hrs elective
College Mathematics	57	3	MATH	1320
English Composition (without essay)	50	3	ENGL	3 hrs elective
English Literature	50	3	ENGL	3 hrs elective
Financial Accounting	50	3	ACCT	2301
French Language (1 and 2)	50	6	FREN	1301, 1302
Freshman Col Composition	52 and approved essay	3-6	ENGL	1311
(Students who score 72 or higher may submit a research paper to the Director of Freshman Composition for possible ENGL 1312 credit.)				
German Language (1 and 2)	50	6	GERM	1301, 1302
Human Growth and Development	50	3	PSYC	2310
Humanities	50	3	HUMN	3 hrs elective
Info Systems and Computer Applications	50	3	CIS	2320
Intro to Educational Psychology	50	3	EDPC	3 hrs elective
Introductory Business Law	50	3	BLAW	3 hrs elective
Introductory Psychology	50	3	PSYC	1301
Introductory Sociology	50	3	SOCI	1301
Natural Sciences	50	3	GSCI	3 hrs elective
Natural Sciences	50	3	GSCI	1508

Pre-calculus	50	3	MATH	1508
Principles of Macroeconomics	50	3	ECON	2303
Principles of Management	50	3	MGMT	3303
Principles of Marketing	50	3	MKT	3300
Principles of Microeconomics	50	3	ECON	2304
Social Sciences and History	50	3	SOSC	3 hrs elective
Spanish Language (1 and 2)	50	6	SPAN	1301, 1302
Trigonometry (through 6/06)	50	3	MATH	3 hrs elective
U.S. History I	50	3	HIST	1301
U.S. History II	50	3	HIST	1302
Western Civilization I	50	3	HIST	2301
Western Civilization II	50	3	HIST	2302
International Baccalaureate				
The University grants 24 semester hours credit for completion of the International Baccalaureate Diploma Program. Credit is also granted for successful completion of the IB courses listed below.				
Biology (SL*)	4	8	BIOL	1303, 1103, 1304, 1104
Biology (HL*)	4	8	BIOL	1305, 1107, 1306, 1108
Business and Management	4	3	BUSN	3 hrs elective
Chemistry (SL)	4	8	CHEM	1407, 1408
Chemistry (HL)	4	8	CHEM	1305, 1105, 1306, 1106
Computer Science	4	3	CS	1310
Design Technology (SL/HL)	4	3	GSCI	13CR **
Economics (SL)	4	3	ECON	2303
Economics (HL)	4	3	ECON	2303, 2304
English				
Language A1 or A2 (SL/HL)	4	6	ENGL	1311, 23CR
Extended Essay	4	3	ENGL	1312
Environmental Systems	4	4	ESCI	1301, 1101
Film	4	3	THEA	1390
Geography	4	3	GEOG	1310
Greek, Classical (SL)	4	3	LING	2303
Greek, Classical (HL)	4	3	LING	2304
History				
Africa	4	3	HIST	23CR
Americas (SL)	4	3	HIST	1302
Americas (HL)	4	6	HIST	1301, 1302
Americas (HL)	5	9	HIST	1301, 1302, 2302
East and Southeast Asia and Oceania	4	3	HIST	23CR
Europe	4	3	HIST	23CR
South Asia and Middle East	4	3	HIST	23CR
Islamic History	4	3	HIST	23CR
Information Technology/Global Society	4	3	UNIV	2350
Latin (SL)	4	3	LATN	2303
Latin (HL)	4	6	LATN	2304, 3301
Mathematics (HL)				
Further Mathematics (SL)	4	3	MATH	1312
Mathematical Methods (SL)	4	5	MATH	1508
Mathematical Studies (SL)	4	3	MATH	1320
Modern Languages				
Language A1 or A2 (SL)				
French	4	12	FREN	1301, 1302, 2301, 2302
German	4	12	GERM	1301, 1302, 2301, 2302
Spanish	4	12	SPAN	1301, 1302, 2301, 2302
Other Languages	4	6	LING	13CR, 23CR
Language A1 or A2 (HL)				
French	4	15	FREN	1301, 1302, 2301, 2302, 33CR
German	4	15	GERM	1301, 1302, 2301, 2302, 33CR
Spanish	4	15	SPAN	1301, 1302, 2301, 2302, 33CR
Other Languages	4	9	LING	13CR, 23CR, 33CR
Language B (SL)				
French	4	6	FREN	1301, 1302
German	4	6	GERM	1301, 1302
Spanish	4	6	SPAN	1301, 1302
Other Languages	4	3	LING	LING 13CR
Language B (HL)				
French	4	12	FREN	1301, 1302, 2301, 2302
German	4	12	GERM	1301, 1302, 2301, 2302
Spanish	4	12	SPAN	1301, 1302, 2301, 2302
Other Languages	4	6	LING	13CR, 23CR
Language AB				
French	4	3	FREN	1301
German	4	3	GERM	1301
Spanish	4	3	SPAN	1301
Other Languages	4	3	LING	1301
Fine Arts				
Dance	4	3	DANC	1304
Music (SL/HL)	4	3	MUSL	1324
Philosophy (SL/HL)	4	3	PHIL	1301

Philosophy (SL/HL)	4	3	PHIL	1301
Psychology (SL/HL)	4	3	PSYC	1301
Physics (SL)	4	4	PHYS	1403
Physics (HL)	4	4	PHYS	1404
Social and Cultural Anthropology	4	3	ANTH	1302
Theatre Arts (SL/HL)	4	3	THEA	1313
Visual Arts	4	3	ART	1300

*SL = Standard Level; HL = Higher Level ** CR = Elective Credit

DSST (DANTES Subject Standardized Tests)				
Art of the Western World	48	3	ART	1300
Astronomy	48	3	ASTR	3 hrs elective
Business Law II	52	3	BLAW	3301
Business Mathematics	48	3	MATH	3 hrs elective
Civil War and Reconstruction	47	3	HIST	3 hrs elective
Contemporary Western Europe 1946-1990	45	3	HIST	3 hrs elective
Criminal Justice	49	3	CRJ	3 hrs elective
Drug and Alcohol Abuse	49	3	SOWK	3 hrs elective
Environment and Humanity	46	3	ESCI	3 hrs elective
Ethics in America	46	3	PHIL	3 hrs elective
Foundations of Education	46	3	EDUC	3 hrs elective
Fund of College Algebra	47	3	MATH	3 hrs elective
Fundamentals of Counseling	45	3	PSYC	3 hrs elective
General Anthropology	47	3	ANTH	3 hrs elective
Here's to Your Health	48	3	HSCI	3 hrs elective
History of the Viet Nam War	49	3	HIST	3 hrs elective
Human/Cultural Geography	48	3	GEOG	1310
Human Resource Mgmt.	48	3	MGMT	3311
Introduction to Business	46	3	BUSN	3 hrs elective
Introduction to Computing	45	3	CIS	3 hrs elective
Introduction to Modern Middle East	47	3	HUMN	3 hrs elective
Introduction to World Religions	49	3	RS	1301
Life Span Development Psychology	46	3	PSYC	2310
Management Information Systems	46	3	CIS	3 hrs elective
Money and Banking	48	3	ECON	3320
Organizational Behavior	48	3	MGMT	3304
Personal Finance	46	3	FIN	3 hrs elective
Principles of Finance	47	3	FIN	3310
Principles of Financial Accounting	48	3	ACCT	2301
Principles of Physical Geology	50	3	GEOL	1301
Principles of Physical Science I	47	3	PSCI	3 hrs elective
Principles of Statistics	48	3	STAT	2380
Principles of Supervision	46	3	MGMT	3 hrs elective
Rise and Fall of Soviet Union	45	3	HIST	3 hrs elective
Technical Writing	47	3	ENGL	3357

UTEP Departmental Examinations

Art	Portfolio review	6	ARTF	1301, 1302
General Chemistry	C	3	CHEM	1305
General Chemistry	C	3	CHEM	1306
College French	35	varies	FREN	Varies*
College German	19	varies	GERM	Varies*
Nutrition	70	3	HSCI	2302
College Spanish	varies	varies	SPAN	Varies*

*If the course into which the student places is completed with a C or better, credit is given for all prerequisite courses.

Credit for Non-Traditional Educational Experiences

Credit for non-traditional educational experiences is awarded based on American Council on Education (ACE) recommendations published in the *National Guide to Educational Credit for Training Programs* and the *Guide to the Evaluation of Educational Experiences in the Armed Services* when such recommendations are similar to courses offered at UTEP. Direct course equivalents are given for lower division ACE recommendations where applicable. Lower-division or advanced elective credit will be given for other ACE recommendations where appropriate. The academic dean or department will determine the applicability of elective credit to a student's degree plan. Official records verifying course completion from the appropriate agency or from the ACE Registry of Credit Recommendations must be submitted to the Admissions Office. If an Army/American Council on Education Registry Transcript System (AARTS) or Navy Sailor/Marine American Council on Education Registry Transcript (SMART) transcript is not available to verify military experience, official copies of the certificates of completion must be submitted.

Go Centers

Go Centers are a Texas Higher Education Coordinating Board initiative to increase postsecondary admission and enrollment among prospective college. The purpose of the Go Centers is to raise awareness among students and their families about the benefits of higher education and how to be academically and financially prepared, and they serve as one of the points of coordination between the College for Texans efforts and local schools. Go Centers are located in local high schools and staffed by UTEP students with the assistance of high school counselors. The Centers have information regarding admission to colleges and universities, financial aid, scholarships, and other materials to help foster the affordability and attainability of higher education.



This catalog is archived. For the current UTEP catalog, please visit catalog.utep.edu.

Financial Aid

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Fax: 915.747.5631
financial@utep.edu
www.utep.edu/financialaid

DIRECTOR: Raul H. Lerma

The Office of Student Financial Aid assists qualified students in meeting the costs of college education. No person is excluded from participating on the basis of race, color, national origin, religion, sex, age, veteran status, disability, or sexual orientation. We welcome inquiries by mail, e-mail, telephone and personal visits. Appropriate forms are available at El Paso-area high schools in the counselors' offices and at our office.

FINANCIAL AID POLICY

The amount and type of financial assistance provided through educational loans, grants, and college work-study programs follow existing federal, state, and local regulations and policies governing financial aid programs. Priority is given to UTEP undergraduate students with documented need, who meet academic eligibility criteria, who are enrolled on a full-time basis (12 hours or more), and whose applications are received by the priority date of March 15 each year for the upcoming academic year.

Financial aid awards are based on financial need and academic merit. To apply, a student must submit the Free Application for Federal Student Aid (FAFSA) to determine financial need for the aid period. The cost of attending the University is the student budget. The student's financial resources, combined with those of the student's parents if the student depends on them, compromise the student/family contribution. Financial assistance includes all non-Title IV scholarships, grants, loans, or other assistance, such as Veterans Educational Benefits. The difference among the student budget, family contribution, and financial assistance determines the student's financial need. For a detailed breakdown of direct and indirect educational costs, students should contact the Financial Aid Office.

APPLICATION PROCESS

March 15 is the application submission priority date for each school year. All forms and required documents are due and must be completely processed by the Office of Student Financial Aid by this date for one to be considered for the maximum aid available. The processing of financial aid documents can take at least four weeks. Late applications will be considered on the basis of available funds.

Information that UTEP obtains from a student's need analysis is used to determine financial need and the types of awards for which one is qualified. Awards fall into two categories: (1) gift aid, which includes grants and (2) self-help funds, which include the College Work-Study Program and long-term educational loans. The amount of aid awarded, combined with the student's resources (student/family contribution), cannot exceed the student budget.

Once the documented need is established, the Office of Student Financial Aid will make every effort to meet that need. The financial aid award will be packaged from a variety of sources and will be based on the financial need, program eligibility, and availability of funds. In some instances, the total award might be less than the documented need because of fund limitations, program eligibility requirements, or other factors.

If a student wishes to apply for financial assistance for the spring semester, he or she will be considered based on the availability of funds after UTEP receives the financial aid documents.

Students should refer to the Tuition and Fees Emergency Loan section of this catalog for non-need emergency loan fund programs.

If a student is subject to Selective Service registration, she or he must file a statement indicating whether one has registered for or is exempt from service registration, in order to be eligible to apply for federal or state financial aid.

SATISFACTORY ACADEMIC PROGRESS (SAP) CRITERIA

The University of Texas at El Paso (UTEP) is mandated by the Department of Education (DOE) to establish minimum Satisfactory Academic Progress (SAP) standards for students receiving financial aid. UTEP's SAP policy encourages a student to progress, in a successful and timely manner, toward completion of their program of study (degree) for which the student is receiving financial aid. At UTEP, SAP is comprised of both a qualitative standard and a quantitative standard (*see below for explanations*). These standards apply to the student's entire academic history, whether financial aid was received or not, and to all types of aid awarded (federal and state grants, loans and work-study). UTEP's Office of Student Financial Aid will update a student's SAP status at the end of every semester. A student may check their current SAP status by going to mystatus.utep.edu in the *Check Status* tool/portal at after all course grades are posted. A student will receive notification via a letter if they are not meeting any of the following SAP requirements: low GPA and/or failing to complete 75% of attempted hours* and/or exceeding the "maximum timeframe" (*see below for further explanation of these items*).

* **NOTE:** Attempted hours include transferable hours that count only toward a student's degree plan at UTEP as well as all hours attempted at UTEP (*see "measurable progress" section II. b. for more information on "attempted hours"*). Students are responsible for determining into what courses they should enroll, in order to comply with this requirement, by following their degree plan. Degree plans can be found in the "Degree Evaluation" link, in student's *Goldmine* account, under the "Student Records" link.

Qualitative and Quantitative Satisfactory Academic Progress Standards

■ Qualitative Standard--Grade Point Average (GPA)

Grade point average (GPA) is the qualitative cumulative measurement used to track the quality of the student's academic performance at UTEP. To remain eligible to benefit from Financial Aid, a student must maintain at least a 2.00 GPA if pursuing an undergraduate degree, and a 3.00 GPA if pursuing a graduate degree.

- Students pursuing certification programs must meet the GPA requirements of the certification to remain eligible.
- Certain financial aid programs (ACG, SMART, TEACH Grant, TEXAS Grant, and the UTEP Promise) may require a higher GPA standard for those students pursuing an undergraduate degree. The table below illustrates the financial aid programs and the applicable GPA requirement by academic level.

Academic Level	Financial Aid Program	GPA Requirement
Undergraduate	ACG	3.00
	SMART	3.00
	TEACH Grant	3.25
		2.0 Initial
	TEXAS Grant	2.5 to renew
	UTEP Promise	2.00
Graduate	All other aid	2.00
	All Aid	3
	Alternative Certification	2.5

▪ **Quantitative Standard: Maximum Timeframe and Progression Toward A Degree or Certificate**

The "quantitative standard," as defined by the DOE, tracks the amount of credit hours attempted toward completion of an eligible degree program and whether the appropriate proportion of those hours are completed without surpassing the maximum number of hours allowed for such degree. (*The DOE provides a glossary of terms at www.studentaid.ed.gov*).

• **Maximum Timeframe**

Undergraduate and graduate students, receiving financial aid, cannot attempt more than 150% of the published length of the degree program as measured by credit hours. (Students may view their "Degree Evaluation" online, in their *Goldmine* account, under the "Student Records" link). For example:

- If the length of a student's undergraduate academic program (degree plan) is 120 total credit hours, then the "maximum timeframe" would equal 150% of 120 credit hours for a total of 180 credit hours.
- To calculate "maximum timeframe" simple multiply 1.5 by the length of the degree program in credit hours to arrive at the maximum attempted credit hours allowed before financial aid eligibility runs out.
- **Completed Degree or Change of Major**
Credit hours obtained in a completed degree (i.e. a certificate, associates, bachelors, masters, etc.) will not affect a student's "maximum timeframe" by beginning a new degree.
- In addition, students who change their major will not have the attempted credit hours count against them.

Measurable Progress--Progression Toward A Degree or Certificate

The DOE calls progress toward a degree or certificate "measurable progress." "Measurable progress" is determined by the **cumulative** completion of at least 75% of all attempted hours toward a student's degree plan in an academic year. For UTEP this determination is made only during the summer session.

For example,

If a freshmen student has attempted 12 total credit hours in the fall, plus 12 total hours in the spring, plus 6 total hours in the summer, he/she has attempted 30 total credit hours for the academic year.

Assuming the student has earned/passed 21 of the 30 total credit hours attempted, the student would be making satisfactory academic progress; or

To calculate this it would be 30 (total attempted hours during an academic year) x .75 = 21 earned/passed hours, the minimum required to meet "measurable progress," as defined by the DOE.

Certain financial aid programs (ACG, SMART, TEACH Grant, TEXAS Grant, and the UTEP Promise) may require a specific number of completed/earned hours to remain eligible within an academic year (fall, spring, summer). For example, the TEXAS Grant requires the completion of 24 completed/earned hours. See the financial aid web site for details on each program at www.utep.edu/financialaid. All programs, however, fall under the "measurable progress" DOE rule of 75% completion of attempted hours.

The chart below is a guide to determine if the "measurable progress" standard is being met. To find out the number of attempted credit hours that a student must earned to remain in good standing for satisfactory academic progress, find the total number of hours **attempted** at UTEP in column A. The number found in column B is the minimum number of credit hours the student needs to have completed/earned to be making satisfactory progress.

A	B	A	B	A	B	A	B
# of Total Attempted Hours	Need to complete 75% of attempted hours	# of Total Attempted Hours	Need to complete 75% of attempted hours	# of Total Attempted Hours	Need to complete 75% of attempted hours	# of Total Attempted Hours	Need to complete 75% of attempted hours
6 to 8	3	52 to 55	39	104 to 107	78	152 to 155	114
9 to 11	6	56 to 59	42	108 to 111	81	156 to 159	117
12 to 15	9	60 to 63	45	112 to 115	84	160 to 163	120
16 to 19	12	64 to 67	48	116 to 119	87	164 to 167	123
20 to 23	15	68 to 71	51	120 to 123	90	168 to 171	126
24 to 27	18	72 to 75	54	124 to 127	93	172 to 175	129
28 to 31	21	76 to 79	57	128 to 131	96	176 to 179	132
32 to 35	24	80 to 83	60	132 to 135	99	180 to 183	135
36 to 39	27	84 to 87	63	136 to 139	102	184 to 187	138
40 to 43	30	88 to 91	66	140 to 143	105	188 to 191	141
44 to 47	33	92 to 95	69	144 to 147	108	192 to 195	144
48 to 51	36	96 to 99	72	148 to 151	111	196 to 199	147
		100 to 103	75			200 to 203	150

NOTE:

- **Repeated Course(s):** Students who repeat a course(s) to improve their GPA are cautioned that previously attempted hours will remain on their record and therefore could affect their "measurable progress."
- **Modular Math:** Modular math classes (MATH 1411 and MATH 1508) will not be counted in evaluating "measurable progress," but they will be considered in measuring the "maximum timeframe."
- **Grades Affecting Measurable Progress:** The following grades are not considered hours completed/earned and will affect the 75% "measurable progress" requirement:

- F = Failure
- N = No grade
- P/F = Pass/Fail
- I = Incomplete
- P = In Progress
- W = Withdrawal
- U = Unsatisfactory

Satisfactory Progress (SAP), Evaluation Time Frame, Probation, Termination, Good Semester, and Reestablishing Financial Aid Eligibility

▪ **SAP Evaluation Time Frame**

SAP is evaluated at the close of each term when grades are posted by the Registrar's Office.

- At the end of any term, if a student has reached their "maximum timeframe" they will receive a "termination" of financial aid letter.
- Otherwise, at the end of the academic year, if a student is not meeting SAP they will receive notification, via a letter, that they are not meeting any of the SAP requirements: low GPA and/or failing to complete 75% of attempted hours and/or exceeding the "maximum timeframe."
- Students who have not completed the conditions stipulated in their appeal approval notification are subject to termination.

▪ **Probation**

Probation is grace period during which a student receives financial aid. It is available to students, who for the first time in their academic career at UTEP fail to meet either their qualitative and/or the quantitative standard(s) noted above. Students are placed on probation for an academic year.

Probation requirements consist of:

- Meeting all SAP requirements (qualitative and quantitative standards) during the academic year on probation to continue receiving financial aid; otherwise, they will not be eligible and receive a letter of termination.
- Proof of attendance in one of the Office of Student Financial Aid's Information Sessions on financial literacy the first semester after being placed on probation. The student is expected to follow the instructions on the probation letter.

▪ **Termination**

Termination of financial aid may occur for the following reasons:

- Students who do not meet the requirements of their probation, will not receive financial aid and receive a letter of termination.
- Students who do not complete the conditions stipulated in their appeal approval notification, will not receive financial aid and receive a letter of termination.

- Students who do not complete the conditions stipulated in their appeal approval notification, will not receive financial aid and receive a letter of termination.
- Students who have reached their "maximum timeframe" will not receive financial aid and receive a letter of termination.
- Students who are not meeting any of the SAP requirements (low GPA and/or failing to complete 75% of attempted hours and/or exceeding the "maximum timeframe") will not receive financial aid and receive a letter to that effect.

At this point, in order to be reinstated, a student will need to complete a "good semester" or reestablish financial aid eligibility.

▪ **Good Semester**

A "good semester" is required prior to the term for which a student wishes to receive financial aid. A "good semester" is achieved when a student improves their academic performance. A student must:

- Register for at least 6 credit hours for which the student must pay (*see number 7 under the appeals process chart*). Payment options are available at loans.utep.edu.
- Complete 75% of all attempted hours; and
- Have a 2.00 GPA for their "good semester."

▪ **Reestablishing Financial Aid Eligibility**

A student may regain federal student aid eligibility after:

- The student improves their academic performance to meet the school's SAP standards noted above; or
- The student successfully appeals their Financial Aid termination.

Appeal Process

An appeal process is available to any student who is ineligible for financial aid but has extenuating circumstances that prevented him or her from making satisfactory progress. If a student has grounds for an appeal, the student needs to come to the Office of Student Financial Aid (Academic Services Building, room 204) to obtain an appeal form.

Below are some examples of extenuating circumstances. (*There may be other extenuating circumstances not listed*).

Extenuating Circumstance	Documentation Type
1. Death in the immediate family	Death Certificate or News Paper Clip
2. Accidents	Insurance Claim/Police report
3. Employment changes	Unexpected loss of job or attaining a job due to sudden events beyond their control. (Also, having to work because the parent suddenly lost their job.)
4. Legal matters such as divorce/separation	Court Order, Letter from Attorney
5. Military deployment	Orders
6. Medical	Bills, memo from Dr. Dr's Notes; hospital statement
7. Academic performance improvement	Grades for one "Good Semester"*
8. Extenuating circumstances not listed in 1-7	Varied—check with the Office of Student Financial Aid**

*Students whose appeal is granted must ensure there are no prior balances. Students can view prior term balances in their Goldmine account by clicking on "Student Records" then "Account Summary by Term." Questions on prior balances should be directed to Student Business Services (Academic Services Building 118).

**All extenuating circumstances must be documented.

If there are grounds for an appeal, the Office of Student Financial Aid will require the following documentation:

1. An appeal form obtained from Office of Student Financial Aid (Academic Services Building 204);
2. Supporting documentation relevant to the semester(s) in question; and
3. A typed personal statement with an explanation of the circumstances which brought about the ineligibility and what has been done to remedy the situation.

Appeals are reviewed throughout the year for clearly defined extenuating circumstances (see chart above numbers 1-7). For extenuating circumstances (*see chart above number 8*) the student's appeal will go through a Financial Aid Internal Review (FAIR) process. The Financial Aid Internal Review (FAIR) will review the provided documentation and make a final decision. **Any student anticipating the necessity of requesting an appeal should be prepared to make payment arrangements for his or her own tuition and related fees, in the event the appeal result is unknown by the tuition deadline.** (*Payment options are available at loans.utep.edu*). The result of the student's appeal request will be known within a week. Student's whose appeal is denied, will not receive financial aid. If the appeal is denied the student will need to complete a "good semester" (*see number IV above*).

Special Considerations: Academic Fresh Start, Certifications, Non-degree, and Transfer Students

1. **Academic Fresh Start:** Students who return to UTEP under the Academic Fresh Start (*see Academic Fresh Start section in the catalog for details*) and apply for financial aid will be placed on probation (*see probation requirements above*) immediately after being granted an Academic Fresh Start. Academic Fresh Start students will be eligible for financial aid during their probation period. Students, however, who have been taking classes after being granted an Academic Fresh Start and **then** apply for financial aid, must be making satisfactory academic progress. Students should note that DOE requires an institution to count courses applicable to a student's major (whenever taken) in evaluating a student's satisfactory academic progress.
2. **Certifications:** A few certificate programs are eligible for financial aid. To see the updated list of eligible certificate programs go to www.utep.edu/financialaid
3. **Non-degree:** Non-Degree seeking students are not eligible for financial aid. To be considered for financial aid, a student must be enrolled in a degree granting program at UTEP.
4. **Transfer Students:** Undergraduate students, who begin their academic career at another postsecondary institution and subsequently transfer to UTEP, must have their transcript evaluated by this institution's Undergraduate Admissions and Recruitment Office. Only transferred courses that apply to a student's degree plan at UTEP will be counted toward their "maximum timeframe" of attempted hours. For these students, financial aid eligibility is identical to that of UTEP students with comparable credit hours.

GRANTS AND LOANS

The following summaries of financial aid programs are provided for information only and are subject to legislative acts. Complete details of the programs are available through the Office of Student Financial Aid.

Grants

Pell Grant. The Federal Pell Grant Program is designed to assist eligible students in pursuing their first undergraduate degree by providing a foundation of aid to help pay the cost of attending school. If one has applied for the Federal Pell Grant, one will receive a Student Aid Report (SAR) within six weeks of applying. Undergraduate students must apply each year for the Federal Pell Grant. Satisfactory academic progress must be maintained in order for the student to remain eligible for the program.

Supplemental Educational Opportunity Grant (SEOG). The Federal SEOG is available for enrolled students who maintain good academic standing, who are making satisfactory academic progress, and who demonstrate exceptional financial need. Priority will be given to students who are enrolled full-time and observe the application submission deadlines.

Academic Competitiveness Grant (ACG).

This is a federal grant available to you during the first and second years in college. The recipient must be a U.S. citizen, eligible for a federal grant, enrolled full-time, and have completed a rigorous secondary school program of study.

SMART Grant (National Science and Mathematics Access to Retain Talent).

This is a federal grant available to you during the third and fourth years of college. The recipient must be a U.S. citizen, eligible for a federal grant, in the third or fourth year in four-year degree programs, enrolled full-time in an eligible major, and hold a minimum cumulative 3.0 GPA on a 4.0 scale in the program.

TEACH (Teacher Education Assistance for College and Higher Education) Grant.

This program provides up to \$4,000 a year in grants for undergraduate and graduate students who intend to teach full-time in high-need subject areas for at least four years at schools that serve low-income families. Recipients who do not complete the teaching requirements must repay the grant as a Direct Unsubsidized Loan under the Direct Loan Program.

Leveraging Educational Assistance Partnership Program (LEAPP). This is a state-matched grant awarded based on financial need. One can be a graduate or an undergraduate student and must be enrolled at least part-time. It is necessary to file a separate application for this grant.

Toward Excellence, Access, and Success Grant Program (TEXAS Grant). This state program provides financial assistance to our students with demonstrated financial need who graduated from a Texas public or accredited high school in 1998 or later. One must also have completed the Recommended High School Curriculum or Advanced High School Program or higher to be considered for this program. Awarding of the TEXAS Grant is dependent upon the availability of funds.

Texas Public Education Grant (TPEG). This grant provides financial assistance to undergraduate and graduate students with financial need who are enrolled at least half-time.

Student Employment (Federal College Work-Study Program). The Federal College Work-Study Program provides jobs for students who have documented financial need and wish to earn part of their educational expenses while going to school. Jobs cannot exceed 19 hours per week at both on-campus and off-campus worksites; jobs range from clerical to research. Student employees are paid at the prevailing minimum wage rate as prescribed by federal law. Both graduate and undergraduate students demonstrating financial need are eligible for participation in this program; full-time enrollment is required.

International, second-degree, and certification students, as well as unclassified graduates, are not eligible for the Work-Study Program.

For more information, please visit <https://academics.utep.edu/Default.aspx?tabid=47768>. For work study opportunities, students may use UTEP login information to access the following portal and search for available positions: <https://www.myinterfase.com/utep/student/>.

Loans

The Office of Student Financial Aid offers assistance through various long-term loan programs. If the student is a first-time recipient of a long-term loan, she or he must attend Pre-Loan Counseling or Review Sessions prior to receiving the loan funds.

The long-term educational loans available through the Financial Aid Office have many repayment benefits. All of these loans defer payment while one is enrolled in a course of study at least half-time. Loans cannot be released and remaining loan amounts will be canceled if one drops below half-time status. Repayment is made on a monthly basis, not to exceed ten (10) years. Students should refer to the Financial Aid Web site for repayment information. Specific descriptions of the various loan programs are listed below.

Loan repayment begins at the end of a grace period or after one ceases to enroll half-time. If one fails to make a payment after the grace period, the loan is in default. The lending agency can then take necessary action to obtain payment, including the use of a collection agency or court action. If this type of action is taken, the student is required to repay the entire loan plus costs of collection.

Federal Perkins Loan. This loan requires evidence of financial need. The interest is 5% and does not accrue while you are enrolled at least half-time. There are provisions for partial cancellation and deferral for designated public service. The Perkins Loan is dependent upon the availability of funds.

Federal Direct Subsidized Stafford Loan. Starting the fall 2010, UTEP will participate in the Direct Student Loan Program. The Federal Direct Subsidized Stafford Loan is a loan from the U.S. Department of Education made on the basis of the student's financial need and other specific eligibility requirements. The Federal government does not charge interest on these loans while the borrowers are enrolled at least half-time, during a six-month grace period, or during authorized periods of deferment.

Federal Subsidized Stafford Student Loan. This loan requires evidence of financial need and is offered through participating lending institutions. The federal government will pay the interest as long as one is enrolled at least half-time. Under this plan, the recipient is responsible for selecting a bank or lending institution that participates in the Federal Family Education Loan Program. This loan is available for both undergraduate and graduate students.

Federal Direct Unsubsidized Stafford Loan. Starting the fall of 2010, UTEP will participate in the Direct Student Loan Program. The Federal Direct Unsubsidized Stafford Loan is a federally financed loan made to students meeting specific eligibility requirements. Interest is charged throughout the life of the loan. The borrower may choose to pay the interest charged on the loan or allow the interest to be capitalized (added to the loan principal) when the loan enters repayment.

Federal Unsubsidized Stafford Student Loan. Unlike the Stafford Loan, this loan does not require evidence of financial need. In addition, the student is responsible for the interest on the loan while in school.

Tuition and Fees Loans. These loans are available for those who need assistance in meeting the costs of tuition and fees. They are available to resident, non-resident, and international students, and documentation of need as described elsewhere in this section is not required for these loans. The loan must be repaid during the semester in which it is obtained. An annual interest rate of 5% is charged. Please refer to the current *Class Schedule* for availability dates. Applications for these loans are available at: <https://loans.utep.edu>.

Emergency Book Loans. Emergency book loan funds are available for students who are temporarily in need of funds for books. Regularly enrolled students are eligible if they do not have an outstanding emergency loan or previous semester balance. The loan must be repaid during the semester in which it is obtained. There is a \$250.00 limit for book loans. A \$10.00 service charge is added to each loan. One can apply for this loan at <https://loans.utep.edu>. The funds are deposited into the Miner Gold Card to be used at the Campus Bookstore.

Hazlewood Act Exemption

The Hazlewood Act exempts eligible Texas veterans and their children from the payment of tuition and fees, other than property deposit and student services fees, subject to the following provisions. This exemption does not apply to fees for services or items that are not required for general enrollment or for specific courses that one might take. Eligible veterans or children who are entitled to receive both federal and state veterans' educational benefits for the same semester can do so only if the value of the federal benefit is less than the value of your tuition and fees, less property deposit and student services fees.

To be eligible to receive the Hazlewood Act Exemption as a veteran, one must demonstrate Texas residency at the time of entering military service; one must have classified as a Texas resident for tuition purposes for the semester for which the exemption was requested; one must have been honorably discharged from the service; have no federal veterans' educational benefits, or if so, the value of the benefits is less than the value of tuition and fees, less property deposit and student services fees, for the relevant term; one must not be in default on an educational loan made or guaranteed by the State of Texas and one must not be in default on a federal loan if that default is the reason that one cannot use federal veterans' benefits; one must have attempted fewer than 150 hours of college work, and must have followed the application procedures required by these provisions. In addition, one must have served in the Armed Forces or in certain auxiliary services during World War I, World War II (except those who were discharged because they were over the age of 38 or because of a personal request), the Korean War, or served at least 181 days during the Cold War, Viet Nam, Grenada and Lebanon, Panama, Persian Gulf War, the National Emergency by Reason of Certain Terrorist Attacks, and any future national emergency declared by law.

As a child of a veteran, one is eligible for the Hazlewood Act Exemption if you are classified as a resident of Texas for the semester for which the exemption is requested and one must demonstrate that he or she is a dependent of a member of the U.S. Armed Forces who was a resident of Texas upon entry into the service and who died while in the service, is missing in action, whose death was caused by service-connected injuries, or who became totally disabled for purposes of employability as a result of a service-related injury, and have no federal veterans' educational benefits based on the death or disability of a veteran parent.

To obtain this exemption as a veteran, a student must complete the Hazlewood Act Exemption Application, available in the Financial Aid Office. A copy of the *Certificate of Release or Discharge from Active Duty* (DD-214) and proof of current status regarding eligibility for federal veterans' educational benefits must be submitted. As a child of a veteran applying for the exemption, the student must submit the application, along with proof regarding eligibility for federal benefits on the basis of the parent's service-related death or disability, and documentation that the parent was a resident of Texas when he or she entered the service. It is highly recommended that the student complete the Free Application for Federal Student Aid (FAFSA) to determine federal grant eligibility to obtain student loan history, and to expedite the awarding process. Complete information is available in the Financial Aid Office.





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Student Assessment and Testing

127 Academic Advising Center Bldg.
Phone: 915.747.5009
Fax: 915.747.8013
testing@utep.edu
academics.utep.edu/testing

DIRECTOR: Edward F. Gerber

The Student Assessment and Testing Office serves as the test administration center for college admissions, assessment and placement tests, and several state and national professional and certification test programs. The office also provides proctoring services for correspondence tests along with information about testing services for various state-wide and national testing programs.

Prospective and current UTEP students can also save time and money by taking advantage of credit-by-examination programs offered, which include the College-Level Examination Program (CLEP) and DANTES Subject Standardized Tests (DSST). The UTEP credit-by-examination testing policy is described in the Admissions section of this catalog.

Special testing accommodations are available for students with disabilities. Arrangements can be made through the Disabled Student Services Office.

ADMISSIONS TESTS

The Student Assessment and Testing Office administers the ACT (American College Test), TOEFL (Test of English as a Foreign Language), PAA (*Prueba de Aptitud Académica*) and the MAT (Miller Analogies Test). Scores from ACT, TOEFL, and PAA institutional examinations can be used only for admission to UTEP. Please refer to the Admission section of this catalog for information about admission test score requirements. Contact the Student Assessment and Testing Office for information on admission test dates and registration procedures.

TEXAS SUCCESS INITIATIVE (TSI)

Entering students, you must satisfy the Texas Success Initiative (TSI) assessment requirement before enrolling in classes at UTEP. This can be done by taking the ACCUPLACER, or one of the accepted assessment exams. For additional information about the Texas Success Initiative, refer to the Academic Advising Center section of this catalog. Minimum passing TSI assessment standards are:

1. ACCUPLACER: Reading Comprehension-78; Elementary Algebra-63; Sentence Skills-80; and Written Essay-6
2. ASSET: Reading Skills-41; Elementary Algebra-38; Writing Skills (Objective)-40; and Written Essay-6
3. COMPASS: Reading Skills-81; Algebra-29; Writing Skills (Objective)-59; and Written Essay-6
4. THEA: Reading-230; Mathematics-230; Writing-220

The minimum passing standard for the written essay portion of all tests is a score of 6. However, an essay with a score of 5 will meet this standard if the student meets the objective writing test minimum score.

ACCUPLACER PLACEMENT TESTS (MATH, ENGLISH and READING)

All entering students who do not have college-level credit in math, English, or reading-intensive courses must take the ACCUPLACER test for course placement in those areas. The ACCUPLACER is also used to meet the Texas Success Initiative (TSI) basic skills assessment requirement. Students can meet both testing requirements by taking the ACCUPLACER, which is given by UTEP's Student Assessment and Testing Office and in most El Paso area high schools.

Transfer students who have college-level credit in math, English or reading-intensive courses can be exempt from placement testing, but still must satisfy the TSI. The Admissions Office determines which tests must be taken or whether exemptions apply.

Placement scores are subject to change, and score reports will provide the most current course placement information. ACCUPLACER math test scores expire two years after the test date if no college math credit is earned, and students must retake the math placement test. Contact the Student Assessment and Testing Office or the Academic Advising Center for current information.

TEXAS HIGHER EDUCATION ASSESSMENT (THEA)

The Texas Higher Education Assessment (THEA) or Quick THEA is used to meet teacher preparation requirements. For additional information on teacher preparation and certification requirements contact the College of Education. Contact the Student Assessment and Testing Office for information on THEA, Quick THEA test dates, and registration procedures.

ESOL PLACEMENT TESTS

The COMPASS/ESL test is required if a student's secondary education was not conducted in English and if the student took the TOEFL (and scored less than 600) or the PAA for admission. Students who enroll in the ESOL Program are expected to complete the appropriate sequence of courses. Students can retake the COMPASS/ESL if they have not enrolled in an ESOL course during the 12 months following initial testing, or with approval of the ESOL Coordinator. Contact the Student Assessment and Testing Office for information on COMPASS/ESL test dates and registration procedures.

ACADEMIC DEPARTMENTAL PLACEMENT TESTS

Departmental placement examinations are based on policies set by individual departments. These tests might be required by departments for enrollment in specific courses. They also allow students to start higher in a course sequence if they have previously acquired expertise in an area. Academic advisors help determine whether departmental tests are available in specific areas and which placement tests, if any, are required. Contact the Student Assessment and Testing Office for information on placement test dates and registration procedures. The following is a list of the departmental placement tests administered by the Student Assessment and Testing Office.

Placement Test	Score Range	Course Placement
Computer Information Systems	0-56	CIS 2320
	57-80	Exempt from CIS 2320
French Part A	0-34	FREN 1301
	35-44	FREN 1302
	45-50	Qualify for French Part B test
French Part B	0-41	French 2301
	42-53	French 2302

	54-60	See Languages & Linguistics Dept
Nutrition	0-69	HSCI 2302
Prerequisite: BIOL 1305	70-100	Exempt from HSCI 2302
Spanish (For non-native speakers)	0-18	SPAN 1301
	19-27	SPAN 1302
	28-35	SPAN 2301
	36-44	SPAN 2302
	45-50	Any 33xx course
Spanish (For native speakers)	0-73	SPAN 2303
	74-83	SPAN 2304
	84-100	Any 33xx course
Speech	0-69	COMM 1301
	70-100	Qualify for oral test

Note: Minimum scores required for course placement are subject to change. For current information, contact the Student Assessment and Testing Office. **Test fees are non-refundable and non-transferable. Fees must be used during the current fiscal year.**



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New Student Orientation

107 Academic Services Building
Phone: 915.747.6752
Fax: 915.747.5841
Orientation Website:
<https://academics.utep.edu/orientation>
Orientation Registration Link:
<https://academics.utep.edu/orientation>

DIRECTOR: Jaime Mendez

Success in college is determined not only by the quality of a student's academic work, as well as by how easily students make the transition to their new environment on campus. UTEP's New Student Orientation program is designed to help students start making those transitions. Sessions are offered throughout the year at no cost. Programs offered include **Freshmen Orientation**, **Transfer Orientation** and **Parent Information Sessions**. The programs include valuable information on the Miner Gold Card, Parking and Transportation, Financial Aid, UTEP Technology, College-Specific Advising and Campus Involvement. The program's main goal is to ensure that enrollment as a UTEP student is a positive and effective experience.





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Military Services

Library Room 205
Phone: 915.747.5342
Fax: 915.747.8764

GoArmyEd@utep.edu, militaryservices@utep.edu, veterans@utep.edu
<https://academics.utep.edu/Default.aspx?tabid=10958>

DIRECTOR: Holly Denney

The Military Services Office provides one-stop services for military students, veterans, dependents, and civilian employees at military bases. Services include assistance with

- admissions documents, including residency;
- financial aid and Hazelwood documents;
- GoArmy admissions, degree plan, residency, registration, and grade posting;
- UTEP registration and withdrawals;
- tuition and fees payment processing and
- Department of Veterans Affairs documents, including creating and maintaining records that support certification of one's status with the Department of Veterans Affairs.
- MilitaryOneSource – Military Spouse Career Advancement Accounts (MyCAA).

Servicemembers Opportunity Colleges (SOC)

The University of Texas at El Paso participates in the Servicemembers Opportunity Colleges' Concurrent Admissions Program. If a student plans to join the military and wants to attend UTEP when service is complete, he or she can apply for admission before enlistment and designate UTEP as the home institution. Credit earned while in the military can be transferred to UTEP and students can work closely with advisors to develop degree plans prior to arrival on campus. Contact the Military Services Office for additional information.





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Registration and Records

123 Academic Services Building
Phone: 915.747.5544
Fax: 915.747.8764
registrar@utep.edu
<https://www.utep.edu/register>

REGISTRAR: Miguel Sifuentes

The Registration and Records Office houses several functions, including:

- Scheduling, which coordinates faculty and classroom assignments; and
- the Records Office, which maintains your student records and all registration transactions, including enrollment verifications, transcript requests, graduation applications, and diplomas.

For detailed information concerning registration and student academic records, consult the *Academic Regulations* section of this catalog under *General Academic Information*.





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Financial Information

What's Inside

- [Tuition and Fees](#)
- [On-Campus Housing Expenses](#)
- [Residency for Tuition Purposes](#)
- [Undergraduate Scholarships](#)





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Tuition and Fees

**The University of Texas at El Paso
Summary of PROPOSED Tuition and Fee Charges*
2010-2011**

Name of Charge	Classification	Residency	Amount	Notes
Tuition:				
	Undergraduates	Resident	\$168.78/ semester credit hour (SCH)	Tuition revenue is used to fund general University instructional and operating expenses.
		Non-Resident	\$478.78/SCH	
	Tuition for Repeated Undergraduate Hours	Resident	\$268.78/SCH	Tuition assessed to undergraduates who attempt courses on the third time and thereafter
Required Fees:				
Student Services Fee	All Students	All Students	\$15.00/SCH to a maximum of \$180.00	A fee to fund student-related services such as intramural activities, student government, disabled student organizations, career services, cheerleaders, student publications, health services, intercollegiate athletics and others as recommended by the Student Service Fee Committee.
Library Fee	Undergraduate Students	All Students	\$10.75/SCH	A fee to defray the cost of provision of library services as well as the acquisition costs of library materials, on-line services and computer equipment.
Energy Fee	Undergraduate Students	All Students	2.50/SCH	A fee to defray utility expenses.
Student Union Fee	All Students	All Students	\$30.00/ semester	Fee may be used for finance, construction, operation, and maintenance of a student union building and its programs.
International Education Fee	All Students	All Students	\$4.00/ semester	A fee to provide financial assistance to University students participating in international student exchange or study abroad programs.
Recreation Fee	All Students	All Students	\$20.00/ semester	A fee to finance construction, maintenance, and operations of new and existing recreation facilities and programs.
Registration Fee	All Students	All Students	\$5.00/ semester	To defray the costs associated with the provision of web enabled and other automated registration related services.
Technology Fee	All Students	All Students	\$17.25/SCH to a maximum of \$258.75	To defray the cost of information technology and network services that are related to supporting the University's instructional, academic support and administrative functions.
Health Center Fee	All Students	All Students	\$13.20/ semester	To defray the cost of providing medical services and support to students.
Incidental Fees:				
Variety (See below)	All Students (depending on services used)	All Students	Variable	To defray the cost of providing specific services such as late registration, library fines, add/drop fees, bad check charges, application processing fees,

				and other services as approved by the governing board.
Course Fees:				
Variety (See below)	All Students (depending on courses taken)	All Students	\$10-\$50	Charges in addition to regular tuition for certain course-related materials and/or for individual instruction.
Supplemental Fees:				
Variety (See below)	Students needing specific services	All Students	Variable	To defray the costs of providing certain services to students.

* Tuition and fees are subject to change due to legislative and/or institution action and become effective when enacted.

** Non-resident/international students will be assessed the actual cost of education per semester hour as determined by the Texas Higher Education Coordinating Board.

**The university of Texas at El Paso
(PROPOSED) Tuition and Fee Charges for a Semester
2009-2010 Academic Year**

Name of Charge	Education, Liberal Arts, or Science 12 SCH	Engineering 12 SCH	Business 12 SCH	Nursing 12 SCH
Resident Tuition ¹	\$2,025.36	\$2,025.36	\$2,025.36	\$2,025.36
Add: Required Fees²				
Student Services Fee	180.00	180.00	180.00	180.00
Library Fee	129.00	129.00	129.00	129.00
Student Union Fee	30.00	30.00	30.00	30.00
Registration Fee	5.00	5.00	5.00	5.00
Energy Fee	30.00	30.00	30.00	30.00
International Education Fee	4.00	4.00	4.00	4.00
Recreational Fee	20.00	20.00	20.00	20.00
Technology Fee	207.00	207.00	207.00	207.00
Health Center Fee	13.20	13.20	13.20	13.20
Major Fee	0.00	60.00	25.00	107.00
Subtotal-Required Fees	\$2,643.56	\$2,703.56	\$2,668.56	\$2,750.56
Add: Average for college and course-related, incidental, and supplemental fees, and/or optional student services fees ³	75.00	75.00	75.00	75.00
Total Charges: Tuition plus subtotal-required fees plus averages for college and course related fees and/or optional student services fees	\$2,718.56	\$2,778.56	\$2,743.56	\$2,825.56
AVERAGE COST PER SEMESTER CREDIT HOUR	226.55	231.55	228.63	235.46

¹ Resident undergraduate tuition as established by the Texas Legislature and the Board of Regents is \$168.78/semester credit hours (SCH); non-residents undergraduate tuition is \$478.78/SCH.

² Required fees, those charged to all students, can be based on semester credit hours or can be per semester. Descriptions of these fees may be found on this page.

³ Averages are given for course-related, incidental, and voluntary fees since changes vary according to courses and services chosen. Actual fees are published on the following pages and in the Class Schedules.

Tuition and Fees Increase

Tuition and fees provided in this catalog represent the figures at the time of publication. Changes in tuition and fee charges might occur after the information is first published; updated information can be obtained from the Student Business Services Office at 915.747.5116. Tuition and fees are subject to change by regental or legislative action and become effective on the date enacted. The Texas Legislature does not set a specific amount for any particular student fee. The student fees assessed as listed above are authorized by state statute; however, the specific fee amounts and the determination to increase fees are made by UTEP administration and The University of Texas System Board of Regents. Policies governing payment or refund of tuition, fees and other charges are approved by the Board of Regents of The University of Texas System and comply with applicable state statutes.

(PROPOSED) TUITION AND REQUIRED FEES for 2009-2010

Hrs	Resident UG	Non-Resident UG	International UG
1	286.48	596.48	621.48
2	500.76	1,120.76	1,145.76
3	715.04	1,645.04	1,670.04
4	929.32	2,169.32	2,194.32
5	1,143.60	2,693.60	2,718.60
6	1,357.88	3,217.88	3,242.88
7	1,572.16	3,742.16	3,767.16
8	1,786.44	4,266.44	4,291.44
9	2,000.72	4,790.72	4,815.72
10	2,215.00	5,315.00	5,340.00
11	2,429.28	5,839.28	5,864.28
12	2,643.56	6,363.56	6,388.56
13	2,842.84	6,872.84	6,897.84
14	3,042.12	7,382.12	7,407.12
15	3,241.40	7,891.40	7,916.40
16	3,423.43	8,383.43	8,408.43
17	3,605.46	8,875.46	8,900.46
18	3,787.49	9,367.49	9,392.49
19	3,969.52	9,859.52	9,884.52
20	4,151.55	10,351.55	10,376.55
21	4,333.58	10,843.58	10,868.58

*This table of Tuition and Required Fees does not include incidental fees, course-related fees, or individual major fees. Please refer to other sections in this catalog.

**Tuition and fees are subject to change due to legislative and/or institution action and become effective when enacted.

In addition to the tuition and fees quoted above, the following must be added as appropriate:

SUPPLEMENTAL FEES

New Student

Student ID Fee (Miner Gold Card) - \$6.00 one-time issuance fee

Student ID Replacement Fee - \$20.00

Student General Property Deposit - \$10.00 per student (one-time deposit) fee assessed at the time of the student's initial registration at the University. This fee is refundable to the student at the end of his or her University enrollment less any loss, damage, or breakage caused by the student. A property deposit which remains without call for refund for a period of four (4) years from the date of last attendance at the University will be forfeited and will become the property of the Student General Property Deposit Endowment Fund. Such funds will be invested and the income will be used for scholarship purposes.

New Undergraduate Student (one-time fee):

New Entering Undergraduate Resident Student - \$180.00

New Entering Undergraduate International Student - \$200.00

New Entering Undergraduate Transfer Student - \$150.00

Certain Declared Majors

Clinical Laboratory Science Major Fee - \$180.00 per semester with a declared major in Clinical Laboratory Science.

College of Engineering Major Fee - \$60.00 per semester with a declared major within the College of Engineering.

Nursing Major Fee - \$107.00 per semester with a declared major in Nursing.

Occupational Therapy Major Fee - \$75.00 per semester with a declared major in Occupational Therapy.

Physical Therapy Major Fee - \$50.00 per semester with a declared major in Physical Therapy

International Student (ONLY):

International Student Services Fee - \$25.00 per student per semester

COURSE FEES

ANTH	3347	\$ 50.00
ANTH	3647	\$ 750.00
ART	1300	\$ 5.00
ARTE	3317, 4347	\$ 15.00
ARTF	1302, 1304	\$ 4.00
ARTF	1301, 1303	\$ 15.00
ARTF	3315	\$ 20.00
ARTG	1306, 2306, 2326, 3306, 3317, 4306, 4316, 4325	\$ 25.00
ARTH	1305, 1306, 3329, 4309, 4319	\$ 5.00
ARTS	3320	\$ 7.00
ASTR	1107, 1108	\$ 5.00
BIOL	1104	\$ 6.00
BIOL	4198, 4326	\$ 8.00
BIOL	1103, 1107, 3330, 4195	\$ 10.00
BIOL	2111, 2113	\$ 15.00
BIOL	4298	\$ 16.00
BIOL	3427	\$ 20.00
BIOL	2117, 3119, 3414, 4223, 4398	\$ 30.00
BIOL	4325	\$ 150.00
BOT	3437	\$ 8.00
BOT	2410	\$ 12.00
CERM	4304, 4314, 4324	\$ 10.00
CERM	2304, 2314, 3304, 3314, 3324, 4304, 4314, 4324	\$ 15.00
CHEM	1105	\$ 4.00
CHEM	4176, 4376	\$ 5.00
CHEM	4165	\$ 8.00
CHEM	1106, 4176	\$ 10.00
CHEM	3151, 3152	\$ 12.00
CHEM	1407	\$ 15.00
CHEM	2161	\$ 18.00
CHEM	4376	\$ 20.00
CHEM	4131	\$ 25.00
CHEM	1408, 3110, 3124, 3125, 3221, 3222, 4212	\$ 30.00
CHIC	3302, 3303	\$ 15.00
COMM	2371, 3311, 3313, 4311	\$ 5.00
COMM	3333	\$ 7.00
COMM	2342, 4335	\$ 10.00
COMM	2343, 3331, 4359	\$ 15.00
COMM	3317	\$ 20.00
DANC	1371, 2371, 3345, 3346, 3347, 3348, 3371, 4345, 4346, 4371	\$ 20.00
DRAW	2308, 3318	\$ 8.00
DRAW	4310, 4320, 4330	\$ 10.00
DRAW	3308	\$ 15.00
DRAW	2318	\$ 20.00
ESCI	1101, 2101, 2102, 2103	\$ 20.00
FREN	2301, 2302	\$ 5.00
GEOG	1106	\$ 18.00
GEOL	1103, 1104, 1311, 1312	\$ 18.00
GEOL	3311, 3315, 3355, 3420, 3423, 4380	\$ 20.00
GEOL	2411	\$ 25.00
GEOL	3425	\$ 30.00
GEOL	4665	\$ 450.00
GEOP	4332, 4334	\$ 20.00
GERM	2301, 2302	\$ 5.00
HSCI	4301, 4311	\$ 6.00
HSCI	2309, 4201	\$ 10.00
HSCI	2303	\$ 17.00
KIN	3331, 4310, 4312, 4313, 4330	\$ 10.00
KIN	1303, 4320	\$ 12.00
KIN	3201, 3202, 3203, 3204, 3205, 3206, 3207, 3209, 3210, 3211, 3318, 4201, 4319, 4321	\$ 8.00
KIN	4222, 4312, 4313	\$ 9.00
KIN	4320	\$ 12.00
KIN	4309, 4315	\$ 20.00
KIN	4334	\$ 25.00
MICR	3449	\$ 10.00
MICR	3445	\$ 24.00
MICR	2440, 3443, 4453	\$ 30.00
MGMT	4300	\$ 50.00

MME	4413	\$ 25.00
MS	1113, 1116	\$ 20.00
MTLS	4303, 4313, 4323	\$ 10.00
MTLS	2303, 2313, 3303, 3313, 3323, 4303, 4313, 4323	\$ 30.00
MUSA	1139, 1162, 1241, 2375, 2376, 3139, 3162, 3241	\$ 5.00
MUSA	1137, 1143, 1150, 1151, 1236, 1244, 1250, 1261, 1269, 1270, 1271, 1272, 2253, 2254, 2255, 2256, 2267, 2268, 2271, 2272, 2275, 2276, 2277, 2278, 2279, 3137, 3143, 3150, 3151, 3236, 3244, 3250, 3254, 3261, 3311, 4311	\$ 20.00
MUSA	1185, 1195, 1281, 1291	\$ 35.00
MUSA	1290, 1295, 1381, 1391, 1491, 3195, 3295, 3391, 3491	\$ 50.00
MUSL	1321, 1324, 1327, 3228	\$ 10.00
MUST	1111, 1112, 1311, 1313, 1314, 1315, 2111, 2112, 2219, 2313, 2314, 3215, 3218, 3319	\$ 10.00
MUST	2316, 3216, 3261, 3262, 3263, 3315, 3316, 3317	\$ 20.00
OT	4640, 4642, 4644	\$ 180.00
PE	1101, 1104, 1116, 1122, 1125, 1151, 1152, 1157, 1170, 1173, 1186, 1188	\$ 8.00
PE	1128, 1129	\$ 14.00
PE	1164, 1178, 1180, 1182, 1184, 1191, 1194	\$ 12.00
PHYS	1121, 1403, 1404, 3243	\$ 5.00
PHYS	1121, 1403, 1404, 3243	\$ 5.00
PHYS	4371	\$ 15.00
PNTG	4331, 4341	\$ 10.00
PNTG	2301, 2331, 3301, 3331, 3341, 4301, 4331, 4341	\$ 12.00
PORT	2301, 2302	\$ 5.00
PRNT	4305, 4325, 4335	\$ 32.00
PRNT	2305, 2325, 3305, 3325, 3335	\$ 30.00
PSCI	2303, 3304	\$ 15.00
PSYC	3101	\$ 8.00
PSYC	4352, 4353	\$ 20.00
RUSS	2301, 2302	\$ 5.00
SCUL	4302, 4332, 4342	\$ 8.00
SCUL	2302, 2332, 3302, 3332, 3342, 4302, 4332, 4342	\$ 30.00
SPAN	2301, 2302, 2303, 2304	\$ 5.00
SPLP	4340	\$ 20.00
THEA	1313, 2321, 3342	\$ 10.00
THEA	1390, 2322, 4390	\$ 25.00
THEA	3302, 3303, 3390, 3391, 3393, 3394, 3395	\$ 15.00
THEA	3341	\$ 23.00
ZOOL	4155, 4157, 4476, 4478	\$ 8.00
ZOOL	2406, 3464	\$ 16.00
ZOOL	3468	\$ 20.00
ZOOL	4181	\$ 30.00

INCIDENTAL FEES

ADD/DROP FEE - A fee of \$5.00 is assessed per transaction each time a change is made to the initial registration.

AUDIT FEE - A fee of \$10.00 per audited course will be assessed to a student who is currently enrolled at the University. For a person who is not enrolled at the University, a fee of \$30.00 per course will be assessed.

CERTIFICATION DEFICIENCY PLAN PREPARATION FEE - A fee of \$20.00 is assessed to students pursuing teacher certification. This defrays administrative costs of processing certification deficiency plans.

CLINICAL TRACKING AND EVALUATION FEE - A fee of \$50.00 will be assessed to defray costs.

DIPLOMA REPLACEMENT FEE - area diploma can be replaced at the student's request, if the student has lost the diploma or if the student's name has changed. A fee of \$30.00 will be assessed to a student requesting a replacement after one year. A fee of \$10.00 is charged within one year of order.

DISTANCE EDUCATION FEE - A fee of \$25.00 per semester credit hour will be assessed to defray costs associated with providing distance learning facilities and support for students enrolling in distance learning classes or other off-campus course(s).

EMERGENCY LOAN PROCESSING FEE - A fee of \$15.00 will be assessed to defray administrative costs incurred in processing and collecting emergency loan payments.

EQUIPMENT SUPPORT FOR ELECTRICAL AND COMPUTER ENGINEERING - A fee of \$25.00 per semester will be assessed to support the costs of open laboratory operations for Electrical and Computer Engineering and Computer Science.

GRADUATION FEE - A fee of \$30.00 is required of candidates for graduation. This fee must be paid each time an application for degree is filed and under no circumstances is it subject to refund. Veterans attending the University under an exemption as defined elsewhere in this section are not exempt from payment of this fee.

GRADUATION APPLICATION LATE FEE - A fee of \$15.00 will be assessed to all candidates for graduation who apply for graduation after the regular processing period has been completed. This fee is paid each time an application for degree is filed after the processing period deadline and under no circumstances is it subject to refund. Veterans attending the University under an exemption defined elsewhere in this section are not exempt from payment of this fee.

HEALTH INSURANCE FEE - A mandatory insurance fee required of international students holding nonimmigrant visas and living in the United States. The amount assessed will match the University Texas System Student Insurance Plan premium.

IN ABSENTIA GRADUATION FEE - A fee of \$25.00 per semester will be assessed to graduate students who have completed the degree requirements, including submission of the thesis or dissertation, after the semester deadline, but prior to registration for the following semester, and who wish to register for the sole purpose of receiving the degree.

INSTALLMENT TUITION HANDLING FEE - A fee of \$17.00 per academic term will be assessed to cover costs related to providing the installment payment option.

INSTALLMENT TUITION DELINQUENCY FEE - A fee of \$15.00 per delinquent payment will be assessed to defray costs of handling delinquent installment tuition payment.

INSTRUMENT USERS FEE - For music students, a fee of \$15.00 per semester will be assessed to students who wish to use musical instruments that are available through the Music Department.

INTERNATIONAL STUDENT APPLICATION FEE - A fee of \$65.00 is assessed to all international students who apply for admission to UTEP. Applications not accompanied by a \$65.00 check or money order, payable in U.S. funds, will not be considered. An individual who has applied, paid the fee, and been accepted but who does not enroll will be considered for later admission only upon reapplication including another payment of this fee again.

INTERNATIONAL STUDENT SERVICE FEE - A fee of \$25.00 per long semester and \$12.50 per summer session is assessed to international students to defray the costs of operating the Office of International Programs and supporting the programs that are unique to international students.

LATE ADMISSION APPLICATION FEE - A fee of \$15.00 will be assessed to applicants who submit applications for admission to the University after the scheduled deadlines.

LATE REGISTRATION FEE - Any student who, with proper permission, registers after the appointed days for registering will be required to pay a special charge of \$30.00 for in-person late registration, and \$50.00 on or after the first class day. These fees defray the costs of the extra services required to complete the late registration process.

LIBRARY FEES - To cover costs associated with handling special items, damaged, and/or overdue books, the library charges the following fees:

Overdue Charges:

Regular Checkouts	\$0.25 per day (\$25.00 maximum)
Reserve Items	\$1.00 per day-\$1.00 per hour (\$25.00 maximum)
Inter-Library Loans	\$1.00 per request plus any charges from the lending library
Lost Books	Cost of book plus \$10.00 processing fee and any fines accrued
Inter-Library Loans	All costs charged by suppliers plus \$0.50 per request (or \$2.00 per request for rush fee)
Computer Searches	115% of connect time plus any off-line print charges
Damaged Book Fee	\$10.00
Recall Fee	\$1.00 per day (\$25.00 maximum)
Media-Charges	Varies depending on type of equipment/service
Photocopier	\$0.05 to \$0.50 per copy \$0.15 per microfilm or microfiche
Architectural Drawings and Blueprint Reprographic Fee	\$5.00 per item, plus actual costs
Special Collection	\$5.00 plus actual costs
Photographic Reproduction Preservation Fee	
Student Fee	\$4.00 per semester credit hour (undergraduate)

PROFESSIONAL LIABILITY INSURANCE FEE - A fee of \$10.00 to \$80.00 will be assessed to defray costs of insurance for students working in clinical settings in courses in health science, nursing, speech-language pathology, and social work.

REINSTATEMENT FEE - A fee of \$200.00 will be assessed to defray the loss of State formula revenue associated with reinstatement of enrollment after the state funding census date.

RETURNED CHECK FEE - A fee of \$30.00 per check will be assessed to students who issue payment to the University with a check that is returned to the University because of insufficient funds.

SCIENCE AND ENGINEERING ENRICHMENT EXPERIENCE - A fee of \$50.00 will be assessed to all incoming freshman and transfer students attending the Enrichment Experience in the College of Science and College of Engineering to defray costs associated with this program.

SOCIAL WORK HANDBOOK FEE - A \$2.00 fee will be assessed to students in Social Work for a handbook required by the Council of Social Work Education

SPECIAL EXAMINATION FEE - A fee of \$5.00 per examination is required of persons who wish to take an advanced standing examination, an examination to remove a condition, or an examination to be given at a time other than that for which it is regularly scheduled. Permission of the academic dean must be secured before payment is made.

STUDENT HOUSING DEPOSIT - A \$200.00 deposit will be assessed to all students applying for residence hall housing. A Student Housing Deposit will be forfeited under any of the following conditions:

- A housing deposit remains without call for refund for a period of two (2) years from the date of last attendance at the University;
- Any reason of non-payment of rent. The deposit will be applied to the outstanding balance owed to the University and/or applied towards repairs or damages to the unit leased (except for reasonable wear and tear)
- Failure of a student to abide by the Terms and Conditions of Occupancy and/or the University Regulations or Residence Hall Regulations resulting in the University's terminating a Residence Hall Agreement.

STUDENT IDENTIFICATION CARD ISSUANCE FEE – A fee of \$6.00 per student will be assessed for the new Miner Gold ID card. This is a one-time fee assessed with initial issuance of the card.

STUDENT IDENTIFICATION CARD REPLACEMENT FEE - A fee of \$20.00 per card will be assessed students for reissuing a Miner Gold Card because of loss or destruction. Malfunctioning cards or inoperative cards will be replaced at no charge.

STUDENT TEACHING FEE - A fee of \$50.00 will be assessed to students approved for student teaching during the fall and spring semesters.

TEACHER CERTIFICATION CREDENTIALS FEE - A fee of \$10.00 will be assessed to students enrolled in the Teacher Education Program who are having their academic credentials evaluated for compliance with certification requirements set by the Texas Education Agency.

TEST FEE - A fee to defray the cost of providing student testing services including, but not limited to, administering graduate or undergraduate admission, professional certification, GED, or placement and credit tests. Assessments will be based on underlying test subscription costs and may vary by exam. Students requesting administration of graduate or undergraduate admission testing, professional certification testing, or placement and credit testing will be assessed a fee ranging from \$5.00 to \$50.00 per test based on the test subscription costs.

TRANSCRIPT FEE - A fee of \$2.00 will be assessed to a student for an unofficial copy of his or her transcript. A fee of \$5.00 will be assessed for an official copy. A fee of \$7.00 will be assessed for an official copy with immediate processing.

The charges shown in this schedule must be paid by all students registering for credit. The amount includes the following:

Tuition	\$ 168.78 per semester credit hour (SCH)
Distance Learning Fee	\$ 25.00 per SCH
Energy Fee	\$ 2.50 per SCH
Library Fee	\$ 10.75 per SCH
Technology Fee	\$ 17.25 per SCH
International Fund Fee	\$ 4.00 per semester
Registration Fee	\$ 5.00 per semester

Assessment based on 3 semester credit hours

Tuition	\$ 506.34
Distance Learning Fee	\$ 75.00
Energy Fee	\$ 7.50
Library Fee	\$ 32.25
Technology Fee	\$ 51.75
International Fund Fee	\$ 4.00
Registration Fee	\$ 5.00
Total	\$ 681.84

If students are enrolled only in Distance Learning courses, the following fees are waived under this program: Activity Fee, Health Center Fee, Recreation Fee, and Union Fee.

**Distance Learning Tuition and Fees subject to change by action of the Texas Legislation and Texas Higher Education Coordinating Board. Changes will be effective as determined by the governing body.*

Tuition for Undergraduate Hours in Excess of 170 or More Credit Hours

A resident student who has attempted 170 or more semester credit hours will be charged a higher tuition rate than is charged to other resident students. The higher tuition rate will be the non-resident rate for any credit hours above 169. The higher tuition rate will not be charged to a student enrolled in:

1. Two or more baccalaureate degree programs at the same time.
2. A double-major degree program that requires 130 or more semester credits for completion.
3. A health-professional baccalaureate degree program.

In determining whether the student has previously attempted 170 or more semester credit hours, the following credit hours will not be counted:

1. Semester credit hours earned by the student while the student was classified as a nonresident or foreign student for tuition purposes.
2. Semester credit hours earned by the student 10 or more years before the date the student begins the new degree program under the Academic Fresh Start Program of the *Texas Educational Code*, § 51.931.
3. Semester credit hours earned by the student before receiving a baccalaureate degree that has previously been awarded to the student.
4. Semester credit hours earned by the student by examination or under any other procedure by which credit is earned without registering for a course for which tuition is charged.

5. Credit for a remedial education course or another course that does not count toward a degree program at the institution.
6. Semester credit hours earned by the student at a private institution or an out-of-state institution.

For more information, students should contact the Registrar's Office at 915.747.5550.

MINER GOLD CARD

The Miner Gold card is the official identification (ID) card of the University of Texas at El Paso. The Miner Gold card is the property of the University and is non-transferable. All students must carry their Miner Gold cards at all times while on University property in order to obtain services.

The Miner Gold card is issued to all students who are enrolled in at least one credit hour. A current photo ID (e.g. driver's license, state ID, or passport) must be presented before a Miner Gold card is issued. The Miner Gold card remains active as long as the student is enrolled in courses at UTEP. No article of clothing or accessory including a hat or sunglasses can be worn on the student's head when the ID card photograph is taken.

All first-time students will be assessed a one-time, non-refundable \$6.00 fee for the ID card. Any card rendered unusable, damaged, lost, or stolen will be assessed a \$20.00 fee. A new photo will be taken every time a card is re-issued.

Various debit-declining balance plans can be utilized by Miner Gold card holders. Enrollment in these plans is automatic: participation is optional.

The University reserves the right to modify or change any or all parts of the Miner Gold card at any time. The Miner Gold card must be surrendered to University officials upon request.

For more information: Miner Gold Card Office
 Academic Services Building, Room 116
 915.747.7334
www.utep.edu/minergold

PARKING FEES

The following parking fees apply to students desiring to park on campus:

Classes of Permits and Annual Fees

Sun Bowl Parking Garage		
Allows the holder to park in any garage parking space designated for their particular class of permit.		
Class PG-1 (Covered)	\$250.00	all students (including graduate students)
	\$154.30	if purchased during the spring semester
	\$ 75.52	if purchased during the summer session
Class PG-1 (Deck)	\$200.00	all students (including graduate students)
	\$123.44	if purchased during the spring semester
	\$ 60.42	if purchased during the summer session
Silver Parking Lots		
Allows the holder to park in any Silver parking area designated for their particular class of permit.		
Class S	\$175.00	all attendants (including graduate students)
	\$108.01	if purchased during the spring semester
	\$ 52.86	if purchased during the summer session
Perimeter Parking Lots		
Allows the holder to park in any perimeter area designated for their particular class of permit.		
Class P (Automobile)	\$125.00	all students (including graduate students)
	\$ 77.15	if purchased during the spring semester
	\$ 37.76	if purchased during the summer session
Class P (Motorcycle)	\$ 75.00	all students (including graduate students)
	\$ 46.29	if purchased during the spring semester
	\$ 22.86	if purchased during the summer session
Remote Parking Lots		
Allows the holder to park in any remote area designated for their particular class of permit.		
Class R (Automobile/Motorcycle)	\$ 75.00	all students (including graduate students)
	\$ 46.29	if purchased during the spring semester
	\$ 22.86	if purchased during the summer session
Other Class Permits		
Class H (Inner Campus Disabled)	\$125.00	all students (including graduate students)
	\$ 77.15	if purchased during the spring semester
	\$ 37.76	if purchased during the summer session
Class M	\$ 50.00	all Miner Village residents
	\$ 30.86	if purchased during the spring semester
	\$ 15.10	if purchased during the summer session
Replacement Decal	With remnants of decal. \$5.00	
	Without remnants of decal. \$20.00	

METHODS OF PAYMENT

Cash, check, MasterCard, VISA, American Express, and Discover will be accepted for payment of tuition and fees. The University offers the two following payment methods during long semesters (fall and spring) only.

1. Full payment of tuition, mandatory fees and incidental fees at the time of registration.
2. Twenty percent (20%) payment of tuition, mandatory and incidental fees at the time of registration, with the remaining balance due in Four (4) equal installments by the 15th of each month.

Items for which payment CAN be deferred under Method 2 include the following:

- Tuition
- Mandatory Fees (Library Fee, Student Services Fee, Student Union Fee, Health Center Fee, International Studies Fee, Technology Fee, Recreational Fee)
- Incidental Fees (Course-related Fees (such as Equipment Fees), Supplemental Fee for Fine Arts, Major Fees)
- Discretionary Fee (Health Insurance)
- Optional Fee (Parking Decal Fee)

Items for which payment CANNOT be deferred include the following:

- Student General Property Deposit
- Discretionary Fee (Liability Insurance)
- Amounts due for financial holds or from previous periods
- Optional Incidental Fees (such as Late Registration, Add/Drop, Installment Tuition Handling Fees, etc.)

The following additional policies will apply to deferral of payments:

1. All student account balances due from previous semesters, including items associated with deferred payment, must be paid in full before a student can begin registration for a subsequent semester.
2. A payment plan selected at the time of registration will be binding and will be applied to any subsequent add/drop activities; however, pre-payment of outstanding balances will be accepted. The University shall assess the Installment Tuition Handling Fee of \$17.00 to students choosing Method 2; this charge is payable at the time of registration. An Installment Tuition Delinquency Fee of \$15.00 will be assessed at the end of the sixth and eleventh week of classes if the payment due for that period is not paid in full.
3. The Office of Student Business Services will send e-mail notifications as appropriate to students paying tuition and fees under Method 2.
4. The student's tuition and fees assessment will be based upon the courses for which a student is enrolled on the official census date, which is the twelfth (12th) class day in

a long semester. No reduction in amounts due will be made after this date, except for students who officially withdraw up to the end of the refund period as indicated in the *Class Schedule*. Further, the student is obligated to pay the assessed amounts whether or not class attendance is subsequently interrupted or terminated.

5. A student who fails to provide full payment of tuition and fees, including any late fees assessed, to the University when the payments are due is subject to one or more of the following:

- a. A bar against registration at the institution.
- b. Withholding of grades, degree, and official transcript.
- c. All penalties and actions authorized by law.

REFUND OF TUITION AND FEES

Refund policies are established by, and are subject to change by, the Legislature of the State of Texas and are applicable to withdrawals and dropped courses. Refunds of tuition, general fees, and student services fees will be made under the following conditions.

Withdrawals		
Students withdrawing during a Fall or Spring semester, or a Summer term of 10 weeks or longer, will be refunded applicable tuition and fees as follows:		
Prior to the first class day	100%	minus \$15.00
During the first five class days	80%	
During the second five class days	70%	
During the third five class days	50%	
During the fourth five class days	25%	
After the fourth five class days	No Refund	
Students withdrawing from a term or session of more than five weeks but less than ten weeks will be refunded applicable tuition and fees as follows:		
Prior to the first class day	100%	minus \$15.00
During the first, second, or third class day	80%	
During the fourth, fifth, or sixth class day	50%	
Seventh day of class and thereafter	No Refund	
Students withdrawing from a term or session of five weeks or less will be refunded applicable tuition and fees as follows:		
Prior to the first class day	100%	minus \$15.00
During the first class day	80%	
During the second class day	50%	
During the third class day and thereafter	No Refund	

Note: Percentage of refund is based on the total tuition and mandatory and incidental fees assessed, not on the amount paid. Unless the student withdraws completely from school prior to the first official class day, the student is responsible for a percentage of total tuition and mandatory and incidental fees assessed. Students should contact the Student Business Services Office at 915.747.5116 or 915.747.5105 with any questions.

Dropped Courses

Refunds of applicable tuition and fees will be made for courses from which a student drops within the first twelve (12) class days of a long session semester or an appropriately shorter period for a summer session term, provided the student remains enrolled for that semester or term. Refund of tuition for dropped courses will be made only if the original payment exceeds the established minimum amount.

Refunds of tuition and fees paid on the student's behalf by a sponsor, donor, or scholarship will be made to the source rather than directly to the student who has withdrawn or dropped courses, if the funds were made available through the University. Students who withdraw or drop courses must, in order to qualify for a refund, surrender all applicable privileges, including identification cards and athletic and cultural-entertainment tickets. Refunds provided for the above will be granted if applied for by the end of the semester in which the withdrawal or drop was appropriately completed. Refunds for students who owe balances on deferred payment of tuition and fees will be credited to the student's account, reduced by the amount of any unpaid charges and a reasonable administrative fee not to exceed the lesser of five (5%) of the tuition, fees, room and board, and other charges that were assessed for the enrollment period, or one hundred dollars (\$100.00).

Refunding for Students in Title IV Programs

As an institution participating in programs under Title IV of the *Higher Education Act of 1965* as amended ("the Act"), The University of Texas at El Paso is required to refund unearned tuition, fees, room and board, and other charges to certain students attending the institution for the first time who have received a grant, a loan, or work assistance under Title IV of the Act, or whose parents have received a loan on their behalf under 20 U.S.C. Section 1087-2. The refund is required if the student does not register for, withdraws from, or otherwise fails to complete the period of enrollment for which the financial assistance was intended. No refund is required if the student withdraws after a point in time that is sixty percent (60%) of the period of enrollment for which the charges were assessed. A refund of tuition, fees, room and board, and other charges will be determined for students who withdraw prior to this time. The refund is the larger of the amount provided for in Section 54.006, *Texas Education Code* or a *pro rata* refund calculated pursuant to Section 484B of the Act. If the student charges were paid by Title IV funds, a portion or all of the refund will be returned to these programs.

TUITION AND FEES EXEMPTION SUMMARY

This information is provided in summary form. For more information contact Student Business Services and/or refer to [Texas Education Code § 54.201, et seq.](#)

Description	Eligibility	Exempted Charges*
**Accredited School Scholarship (permissive) Texas Education Code § 54.201	Highest ranking graduate of an accredited Texas high school	Tuition during first two semesters (long session) following graduation
Active Military Dependent Children (including stepchild) Texas Education Code § 54.203(b-2)	<ul style="list-style-type: none"> ■ Child or stepchild of member of U.S. Armed Forces who is resident of Texas or eligible for resident tuition ■ Military member deployed on active duty for purpose of engaging in a combative military operation outside the U.S. 	Tuition NOT TO EXCEED 150 CREDIT HOURS
Adopted Children formerly in Foster or other Residential Care Texas Education Code § 54.211	<ul style="list-style-type: none"> ■ For individuals who were adopted; and ■ Were subject of an adoption assistance agreement under Texas Family Code Subchapter D, Chapter 162, that provided monthly payments and medical assistance benefits and was not limited to providing only for the reimbursement of nonrecurring expenses 	Tuition and Fees
Blind and Deaf Students Texas Education Code § 54.205	<ul style="list-style-type: none"> ■ A blind disabled person, or a person whose sense of hearing is nonfunctional ■ Must be a Texas resident 	<ul style="list-style-type: none"> ■ Tuition ■ Required Fees ■ General Property Deposit
Children of Disabled/Deceased Texas Firefighters and Law Enforcement Officers	<ul style="list-style-type: none"> ■ For children under 21 years of age (or 22 if the student was eligible to participate in special education under Texas Education Code, § 29.003) of disabled full-paid or volunteer firefighters, full-paid municipal, county, state peace officers, custodians of the Department of 	<ul style="list-style-type: none"> ■ Tuition ■ Required Fees not to exceed 120 undergraduate credit hours or any semester begun

Texas Education Code , § 54.204	<ul style="list-style-type: none"> Criminal Justice, or game wardens Disability/death occurred in the line of duty 	after age 26
Children of Prisoners of War or Persons Missing in Action Texas Education Code § 54.209	<ul style="list-style-type: none"> A person under the age of 21 or a dependent person under 25 years of age who receives majority of support from parent Parent is a resident of Texas on active duty military and classified by Department of Defense as a Prisoner of War or Missing in Action at time of the student's registration 	<ul style="list-style-type: none"> Tuition Required Fees
Children of Professional Nursing Program Faculty Texas Education Code § 54.221	<ul style="list-style-type: none"> For children whose parent is a faculty member or teaching assistant in a nursing program in Texas Age is 25 years or younger Texas resident Has not previously received a baccalaureate degree Has not previously received an exemption under this section for 10 semesters or summer sessions Exemption applies only at institution that employs the parent/faculty member 	Tuition (prorated if parent is not full-time)
Children and Spouse of Texas Veterans Texas Education Code § 54.203	<ul style="list-style-type: none"> For children or the spouse of members of the U.S. armed forces who were killed in action, who die or died while in service, are MIA, whose death is documented to be directly caused by illness or injury related to service in the U.S. armed forces, or who become totally disabled for purposes of employability according to the U.S. Department of Veterans Affairs' disability rating as a result of a service-related injury For children or the spouse of members of the Texas National Guard who after January 1, 1946, were killed while on active duty or became totally disabled for purposes of employability according to the U.S. Department of Veterans Affairs' disability rating as a result of a service-related injury Texas resident who resided in the state at least 12 months immediately preceding date of registration 	Tuition Fees (excluding general deposit fees, student services fees, and any charges for lodging, board, or clothing) NOT TO EXCEED 150 CREDIT HOURS
**Concurrent Enrollment--High School/University Credit (permissive) Texas Education Code § 54.216	Individuals enrolled in a course that provides simultaneously course credit towards (1) high school academic requirements; and (2) a degree offered by the institution	All or part of tuition and fees
**Disabled Peace Officers (permissive) Texas Education Code § 54.2041	<ul style="list-style-type: none"> Texas resident who has resided in Texas for 12 months immediately preceding registration Permanently disabled as a result of injury sustained in performance of duties as Texas peace officer Unable to continue duties as peace officer 	<ul style="list-style-type: none"> Tuition Fees excluding class and laboratory fees NOT TO EXCEED 12 SEMESTERS IN UNDERGRADUATE PROGRAM
**Distance/Off-Campus Learning (permissive) Texas Education Code § 54.218	Student enrolled only in distance learning courses or other off-campus courses	Fees for activities, services or facilities that the student cannot reasonably be expected to use

<p>Early High School Graduates Texas Education Code , Sections 56.201-209</p>	<ul style="list-style-type: none"> ■ Graduated from high school: <ul style="list-style-type: none"> ■ in not more than 41 consecutive months and successfully completed the recommended or advanced high school program under Texas Education Code, § 28.025, if the person graduated on or after 9/1/2005; ■ in not more than 46 consecutive months, with at least 30 college credit hours, and successfully completed the recommended or advanced high school program under Texas Education Code, § 28.025, if the person graduated on or after 9/1/2005; or ■ in no more than 36 consecutive months after successfully completing the requirements for a high school diploma, if the person graduated before 9/1/2005. ■ Attended for the majority of time a Texas public high school ■ Be a U.S. citizen or otherwise lawfully authorized to be present in the U.S. 	<ul style="list-style-type: none"> ■ If completed the recommended or advanced high school program: <ul style="list-style-type: none"> ■ \$2,000 for tuition and mandatory fees if graduated from high school on or after 9/1/2005 in 36 consecutive months or less (an additional \$1,000 if graduated with at least 15 college credit hours) ■ \$500 for tuition and mandatory fees if graduated from high school in 37-41 consecutive months on or after 9/1/2005 (an additional \$1,000 if graduated with at least 30 college credit hours) ■ \$1,000 for tuition and mandatory fees if graduated from high school in 42-45 consecutive months on or after 9/1/2005 with at least 30 college credit hours ■ If completed the requirements for a high school diploma: <ul style="list-style-type: none"> ■ \$1,000 for tuition only if graduated before 9/1/2005, and if graduated from high school in not more than 36 consecutive months
<p>Economic Hardship Texas Education Code , § 54.503(e)</p>	<p>When payment of fee causes undue economic hardship -- number of exceptions limited to 5 percent of total enrollment</p>	<p>General Fee</p>
<p>Educational Aides Texas Education Code § 54.214</p>	<ul style="list-style-type: none"> ■ School employee who worked as an educational aide for at least one year during the 5 years preceding the semester of the exemption ■ Establish financial need ■ Pursuing teacher certification ■ Maintain acceptable GPA ■ Resident of Texas 	<ul style="list-style-type: none"> ■ Tuition ■ Fees excluding class and laboratory fees
<p>Firefighters enrolled in Fire Science Courses Texas Education Code § 54.208 [Back to Top]</p>	<p>Firefighters who:</p> <ul style="list-style-type: none"> ■ are employed by a political subdivision of Texas as a firefighter; or are currently and have been for at least one year, an active member of an organized volunteer fire department in Texas, as defined by the fire fighters' pension commissioner, who holds appropriate levels of certification as specified in the statute; and ■ are enrolled in course offered as a part of fire science curriculum 	<ul style="list-style-type: none"> ■ Tuition ■ Laboratory Fees
<p>Students Under Conservatorship of Department of Family and Protective Services Texas Education Code § 54.211</p>	<ul style="list-style-type: none"> ■ For individuals under the conservatorship of the Department of Protective and Regulatory Services on the day preceding the individual's 18th birthday, on or after the day of the student's 14th birthday if the student was eligible for adoption on or after that day, or on the day the student received a high school diploma or equivalent, or during an academic term in which the student was enrolled in a dual credit course ■ Enrolls in an institution of higher education (including a dual credit course) no later than his or her 25th birthday 	<ul style="list-style-type: none"> ■ Tuition ■ Required Fees
<p>**Fully Funded Courses (permissive) Texas Education Code § 54.217</p>	<p>Individuals enrolled in courses that are fully funded by federal or other sources</p>	<p>Tuition and Fees for particular course</p>
<p>**Good Neighbor</p>	<p>A limited number (as prescribed by the Coordinating</p>	<p>Tuition</p>

<p>Good Neighbor Scholarship (permissive) Texas Education Code § 54.207</p>	<p>Limited number (as prescribed by the Coordinating Board) of native-born citizens and residents from nations of the Western Hemisphere other than the United States</p>	
<p>Interinstitutional Academic Programs (Permissive) Texas Education Code § 54.224</p>	<p>Individuals taking a course at an institution under an interinstitutional academic program agreement, but who is enrolled primarily at another institution</p>	<ul style="list-style-type: none"> ■ Tuition ■ Required Fees
<p>Members of State Military Forces Texas Education Code § 54.2155</p>	<p>Individual certified by the adjunct general of the state military forces as having been awarded assistance for tuition and fees under <i>Texas Government Code</i> § 431.090</p>	<ul style="list-style-type: none"> ■ Tuition not to exceed 12 semester credit hours charged at the Texas resident rate ■ Mandatory Fees for any semester in which the tuition exemption is received
<p>Nursing Preceptors and their Children Texas Education Code § 54.222</p>	<ul style="list-style-type: none"> ■ Texas resident ■ Registered nurse ■ Serving under contract as a clinical preceptor OR ■ A child 25 years or younger whose parent meets the criteria above, has not previously received a baccalaureate degree, and has not previously received an exemption under this section for 10 semesters or summer sessions 	<p>\$500 off tuition per semester</p>
<p>Prisoners of War Texas Education Code § 54.219</p>	<ul style="list-style-type: none"> ■ Is a resident of Texas and was a resident of Texas at the time of original entry into the U.S. armed forces ■ Was first classified as a POW on or after January 1, 1999 ■ Is enrolled for at least 12 semester credit hours 	<ul style="list-style-type: none"> ■ Tuition and Required Fees ■ Student Housing and Food Contract Costs ■ Textbook Costs <p>NOT TO EXCEED 120 HOURS</p>
<p>ROTC Students Texas Education Code § 54.212</p>	<ul style="list-style-type: none"> ■ For individuals admitted to the institution and its Reserve Officers' Training Corps program ■ Selected by ROTC Selection Committee must become a member of the Texas Army National Guard or the Texas Air National Guard and maintain status as a member in good standing ■ Possess and maintains academic and personal conduct standards established by institution ■ Maintain full-time enrollment status ■ Enter into a contract to serve no less than four years after graduation as a commissioned officer with Texas Air or Army National Guard ■ Pass the physical examination and police records background check 	<ul style="list-style-type: none"> ■ Tuition ■ Fees ■ Lodging and Board (1st two years of enrollment) <p>NOT TO EXCEED FOUR YEARS</p>
<p>**Senior citizen (permissive) Texas Education Code § 54.210</p>	<p>Individuals 65 years of age or older on space available basis</p> <p>Individuals 65 years of age or older on space available basis may audit</p>	<p>Tuition</p> <p>NOT TO EXCEED 6 CREDIT HOURS PER SEMESTER</p> <p>Tuition</p>
<p>Surviving Spouse and Minor Children of Certain Police, Security or Emergency Personnel Killed in the Line of Public Duty Texas Gov't Code § 615.0225</p>	<ul style="list-style-type: none"> ■ For the surviving spouse or children of certain public peace officers, probation officers, parole officers, jailers, police reservists, fire fighters, and emergency medical personnel, Texas Gov't Code § 615.003 ■ Death occurred in the line of duty as a result of a risk inherent in the duty ■ Must be enrolled full-time 	<ul style="list-style-type: none"> ■ Tuition and Fees ■ Student Housing and Food Contract Costs ■ Textbook Costs <p>NOT TO EXCEED BACHELOR'S DEGREE OR 200 HOURS</p>
<p>TANF Students Texas Education Code § 54.212</p>	<ul style="list-style-type: none"> ■ For students who during the student's last year of public high school in this state, was a dependent child receiving financial assistance under Chapter 31, Texas Human Resources Code, for not less than six months ■ Successfully completed the attendance requirements under Texas Education Code § 25.085 ■ Younger than 22 years of age on the date of enrollment ■ Enrolls at the institution as an undergraduate student not later than the second anniversary of the date of graduation from a public high school in this state ■ Has met the entrance examination requirements of the institution before the date of enrollment ■ Must be a Texas resident 	<ul style="list-style-type: none"> ■ Tuition ■ Fees <p>NOT TO EXCEED FIRST ACADEMIC YEAR</p>

<p>Texas Ex-Servicemen Texas Education Code § 54.203</p>	<ul style="list-style-type: none"> ■ Resided in Texas for 12 months prior to registration ■ Entered the service at a location in Texas ■ Declared Texas as the person's home of record or would have been a resident of Texas under Subchapter B at the time of entry ■ Served in U.S. armed forces in World War II, Korean Conflict, the Cold War, Vietnam, Grenada era, Lebanon, Panama, Persian Gulf, the national emergency related to 9/11/2001 ■ Honorably discharged ■ Not eligible for federal education benefits 	<ul style="list-style-type: none"> ■ Tuition ■ Fees (excluding general deposit fees, student services fees, and any charges for lodging, board, or clothing) ■ Other required charges <p>NOT TO EXCEED 150 CREDIT HOURS (assignment of unused hours to children under 25 years of age is authorized)</p>
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**Required Fees are those required as a condition of enrollment. They do not include room, board, books, transportation, lab fees or other course specific fees or optional fees.
**Must have Regental approval.*

TUITION REBATES FOR CERTAIN BACCALAUREATE RECIPIENTS

The Texas Legislature has authorized a \$1,000 tuition rebate for students who complete baccalaureate degrees with no more than three credits in excess of those required for their degrees. The purpose of the program is to provide a financial incentive for students to prepare for university studies while completing their high school work, to avail themselves of academic counseling, make early career decisions, and complete their baccalaureate studies with as few courses outside the degree plan as possible. Minimizing the number of courses taken by a student results in financial savings to students, parents, and the state.

The Texas Education Code, Section §54.0065, authorizes UTEP to provide a tuition rebate to students who:

- Enrolled at UTEP for the first time in the fall semester of 1997 or later.
- Have requested a rebate for semester credit hours achieved toward their first baccalaureate degree.
- Have been a Texas resident at all times while pursuing the baccalaureate degree;
- If enrolled for the first time in fall 2005 or later, graduate within four calendar years with a four-year degree or within five calendar years with a five-year degree (if the degree is in architecture, engineering, or any other program determined by the Board to require more than four years to complete).
- Have attempted no more than three hours in excess of the minimum number of semester credit hours required to complete the degree in the catalog under which they graduated. Hours attempted include transfer credits, course credit earned exclusively by examination (except that, for the purposes of this program, only the number of semester credit hours earned exclusively by examination in excess of nine semester credit hours is treated as hours attempted), courses dropped after the official census date, for-credit developmental courses, optional internship and cooperative education courses, and repeated courses. Courses dropped for reasons that are determined by UTEP to be totally beyond the control of the student shall not be counted.
- Have applied for rebates prior to receiving their baccalaureate degrees.

Teaching Certificates

For purposes of the \$1,000 tuition rebate, regarding students concurrently earning a baccalaureate degree and a Texas teaching certificate. Required teacher-education courses shall not be counted to the extent that they are over and above the free electives allowed in the baccalaureate degree program.

Tuition Rebates

Tuition rebates shall be reduced by the amount of any outstanding student loan, including an emergency loan, owed to or guaranteed by the state, including the Texas Guaranteed Student Loan Corporation.

For more details about the Tuition Rebate Program, eligibility, and responsibilities, students should contact the Registration and Records Office, Academic Services Building, Room 123 915.747.5544. Further information on the Tuition Rebate Program can be found at www.thecb.state.tx.us/rules/13/13F.htm and www.capitol.state.tx.us.

TUITION LIMIT IN CASES OF CONCURRENT ENROLLMENT

When a student registers at more than one public institution of higher education at the same time, tuition charges shall be determined in the following manner:

1. The student shall pay the full tuition charge to the first institution at which he or she is registered; and in any event shall pay an amount at least equal to the minimum tuition specified in this code.
2. If the minimum tuition specified in this code for the first institution at which the student is registered is equal to or greater than the minimum tuition specified in this code for the second institution at which the student is registered concurrently, the student shall not be required to pay the specified minimum tuition charge to the second institution in addition to the tuition charge paid to the first institution, but shall pay only the hourly rates, as provided in this code, to the second institution.
3. If the minimum tuition specified in this code for the first institution at which the student is registered is less than the specified minimum tuition charge at the second institution (that is, if the second institution has a higher minimum tuition charge specified in this code), then the student shall first register at the institution having the lower minimum tuition and shall pay to the second institution only the amount equal to the difference between his total tuition charge at the second institution and his or her total tuition charge at the first institution, but in no case shall the student pay to the second institution less than the hourly rates as provided in this code.
4. If a student is considered a Texas resident and therefore qualified to pay Texas resident tuition rates by one institution at which she or he is registered, that student shall be considered a Texas resident at each of the institutions at which he is concurrently registered for the purposes of determining the proper tuition charges. Nothing in this subsection shall be so construed as to allow a nonresident to pay resident tuition except at institutions covered by Section 54.060 of this code.

GENERAL DEBTS OF STUDENTS OR ORGANIZATIONS

The University is not responsible for any debts contracted by individual students or by student organizations. The University will not assume the role of collection agency for any organization, firm, or individual to which students owe money, nor will the University adjudicate disputes between students and creditors over the existence or amounts of debts.

DEBTS OWED TO THE UNIVERSITY

In the event of non-payment of debts owed to the University, one or more of the following actions may be taken by the University:

- The student can be barred from registration.
- The student's grades and official transcripts can be withheld.
- A degree to which the student might otherwise be entitled can be withheld.
- Delinquent accounts will be referred to a collection agency and credit bureau.
- Other penalties and actions authorized by law can be exercised.

RETURNED CHECKS

A student who pays the University a check, draft, or money order for services or goods which is not subsequently honored by the payer's bank and the fault is not that of the bank, and who does not pay the University the amount due within ten (10) class days after the receipt of written notice that the bank has refused payment, can be subject to disciplinary action. A student who pays tuition and fees with a check, draft, or money order which is not subsequently honored by payor's bank, the fault not being that of the bank, can be withdrawn from the University for non-payment of tuition and fees if the student fails to pay the University the check amount due plus a \$30.00 returned check fee within ten (10) class days after receiving written notice and the student's check will be referred to the County Attorney for collection. All check writers whose check is returned will be assessed a \$30.00 fee for each check not honored by payor's bank. This assessment is subject to change without notice.



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On-Campus Housing Expenses

Department of Residence Life
Miner Village
2401 North Oregon Street
El Paso, TX 79902
915.747.5352
housing@utep.edu

UTEP offers some of the finest and most affordable on-campus housing facilities available anywhere. Opened in fall of 2001, Miner Village provides a state-of-the-art residential environment designed to help students succeed academically while living comfortably. Located a five-minute walk from the UTEP Library, most academic buildings, and the Sun Bowl Stadium, Miner Village offers unprecedented on-campus convenience.

Students can choose from four different styles of apartments: efficiencies for one or two students or two-bedroom and four-bedroom units. Each bedroom is private, and all apartments feature high-speed Internet, cable-television connections, and private telephone lines. The apartments are fully furnished: Each living room contains a couch, a chair, a coffee table, an end table, and a dining table and chairs, each bedroom contains a bed, a dresser, a desk and a desk chair.

One low monthly payment includes all utilities (electricity, refrigerated air-conditioning, gas, water, sewer, and trash removal), high-speed Internet, basic cable television and a parking permit.

Interested students must reserve spaces by submitting a Miner Village application and a \$200 deposit. A \$30.00 annual once a year telephone maintenance fee is required upon move-in. Variable lease options are available which enable students to live at Miner Village during the academic year only or on a year-round basis if desired.

For information on current rates or to take a tour of Miners Village, please call or visit.



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Residency for Tuition Purposes

The Office of Admissions and Recruitment is responsible for determining residency status of students for tuition purposes. The Office is guided by the *Texas Education Code*, the Rules and Regulations for Determining Residence Status of the Texas Higher Education Coordinating Board, and University regulations. Under the State of Texas statutes and regulations, a student or prospective student is classified as either a resident of Texas, a non-resident, or a foreign student.

- A **resident student** is an individual who is either a U.S. citizen, a national, permanent-resident alien, or an alien who has been permitted by Congress to adopt the United States as his or her domicile while in the United States and who has otherwise met the State of Texas requirements for establishing residency for tuition purposes.
- A **non-resident student** is a citizen, a national or permanent resident of the U.S., or an alien who has been permitted by Congress to adopt the U.S. as his or her domicile while in this country and who has *not* met the State of Texas requirement for establishing residency for tuition purposes.
- A **foreign student** is an alien who is not a permanent resident of the U.S. or has not been permitted by Congress to adopt the U.S. as his or her domicile.

While these State of Texas requirements for establishing residency are complex and should be referred to in each particular circumstance, they generally require that an independent individual (18 years of age or older) establish a domicile in Texas and reside in Texas for a period of 12 months prior to the census date of the academic term in which she or he is enrolled. For minors and dependents, the parents or court-appointed legal guardian must have established a domicile and meet the residency requirements. The minor or dependent must be eligible to be claimed by the parent or court-appointed legal guardian on the parents' or legal guardian's federal income tax. In accordance with Texas Administrative Code §21.25, to initially establish residency status students will be required to submit a completed set of Core Residency Questions or supporting documentation, as directed, to establish resident status.

An individual can also be classified as a Texas resident if the individual (1) graduated from a public or private high school or received the equivalent of a high school diploma in Texas; (2) resided in Texas for at least three years after graduation from high school or receiving the equivalent of a high school diploma; and (3) continuously resided in Texas for one year prior to the census date of the academic term of enrollment at UTEP. An individual is classified as a Texas resident until he or she establishes a residence outside of the state of Texas.

The following visa holders are eligible to establish a domicile in the United States and have the same privilege of qualifying for Texas residency as U.S. citizens: A-1, A-2, A-3, E-1, E-2, G-1, G-2, G-3, G-4, G-5, H-1B, H-4, dependents of H-1B, I, K-1, K-2, K-3, K-4, L1a, L1b, L-2, NATO 1-7, O-1, O-2, O-3; dependents of O-1, R-1, R-2, V, OP-1, I-551, or I-688/A/B visas that have not expired. For these cardholders to be eligible for resident tuition, residency must be established.

An individual who is classified as a non-resident or foreign student can qualify, under certain exceptions, for resident tuition rates and other charges while continuing to be classified as a non-resident or a foreign student.

Military

Certain military personnel, their spouses, and their dependent children, are eligible to pay resident tuition rates as provided through the *Texas Education Code*, Section 54.058 (b)-(c). These provisions provide for nonresident members of the U.S. Armed Forces, members of Texas units of the Army or Air National Guard, or Commissioned Officers of the Public Health Service who are assigned to duty in Texas to pay the resident tuition rate for themselves, their spouses, and their dependent children. To qualify, the student must submit a statement once a year from an authorized officer in the services, certifying that he or she (or a parent or court-appointed legal guardian) will be assigned to duty in Texas at the time of the student's enrollment, and is not a member of the National Guard or Reserves who will be in Texas only to attend training with Texas units.

In addition, *Texas Education Code*, Section 54.058 (d) also provides resident tuition rates for a spouse or dependent child of a member of the Armed Forces of the United States who is not assigned to duty in Texas but who has previously resided in Texas for a six-month period if the member has provided at least one year preceding the first day of the term or semester a document starting the applicable military service that is in effect on the first day of the semester. The document must indicate the member's permanent residence address in Texas must designate Texas as the member's place of legal residence for federal income-tax purposes. In addition, the member must provide documentation proving that he or she has been registered to vote in Texas for the entire year preceding the first day of the semester and satisfies at least one of the following requirements: (1) has owned real property in Texas for the entire year preceding the first day of the semester and (2) has had an automobile registered in Texas for the entire year preceding the first day of the semester, or at least one year preceding the first day of the semester executed a will that has not been revoked or superseded indicating that the member is a resident of Texas and deposited the will with the clerk of the county of the member's residence under Section 71, *Texas Probate Code*.

Other Exceptions

Other categories of non-residents who may be entitled to pay resident tuition are:

- Participants in the Academic Common Market.
- Residents of the eight New Mexico counties that border Texas.
- Recipients of competitive University scholarships of \$1,000 or more.
- Students whose families transferred to Texas as part of the State's plan for economic development.
- U.S. Foreign Service Officers assigned to posts in Mexico.
- Mexican citizens with demonstrated financial need.
- Military stationed in Texas and their dependents.
- NATO forces stationed in Texas and their dependents.
- Teaching and research assistants and their dependents.
- Higher-education teachers and professors and their dependents.
- Registered nurses enrolled in postgraduate nursing degree programs.

STUDENT RESPONSIBILITIES

Reclassification as a Non-Resident

Students who have been classified as residents of Texas will be reclassified as non-resident students whenever they report, or there are found to exist, circumstances indicating a change in legal residence to another state. If students who have been classified as residents of Texas are found to have been erroneously classified as a result of an omission or falsification will be reclassified as non-residents and will be required to pay the difference between resident and non-resident fees for the semesters for which they were erroneously classified.

Reclassification as a Resident

Persons classified as non-residents upon first enrollment can request reclassification. To have residence status reconsidered, students must complete the Core Residency Questions and submit them along with the appropriate documentation regarding residency, to the Office of Admissions and Recruitment prior to the first day of class of the semester for which the change is sought. After the questions and documentation are reviewed, students are notified in writing of the residence decision.

If students have been erroneously classified as non-residents and subsequently prove to the satisfaction of the University's residency official that they should have been classified as resident students, they will be reclassified as residents of Texas and will be entitled to a refund of the difference between the resident and non-resident fees for the semesters in which they were erroneously classified.

All students are expected to pay the tuition assessed on or before the payment date for each semester as established by the University. All residence questionnaires and forms verifying non-resident tuition exemption status must be submitted prior to the first day of class of the term for which the change is sought. To prevent any delay in enrollment, students are encouraged to submit all forms at least two weeks before registration. Students should consult the *Class Schedule* for specific information concerning the submission of non-resident exemption forms.

Non-Compliance With Institutional Rules and Regulations

If students have obtained residency classification by virtue of deliberate concealment of facts or misrepresentation of facts, they can be required to repay the difference in tuition rates and can be subject to appropriate disciplinary action, in accordance with the rules and regulations of The University of Texas at El Paso. For questions on residency or to update residency status, please contact the Office of Admissions and Recruitment at 915.747.5890.



This catalog is archived. For the current UTEP catalog, please visit catalog.utep.edu.

Undergraduate Scholarships

Academic Services Building, Room 202
El Paso, Texas 79968
(915) 747-5478
Fax: (915) 747-5089
schp@utep.edu
www.utep.edu/scholarships

DIRECTOR: Elizabeth S. Justice

The University of Texas at El Paso through the Scholars Excellence Program offers various scholarships to attract and retain the best and brightest students. These competitive scholarships are awarded based on academic merit and are intended to recognize outstanding academic accomplishments and future potential of UTEP students. Academic scholarships are offered to our qualified first-year students, college transfers, and currently enrolled undergraduate students. Scholarships are made possible by generous alumni, friends, foundations, corporations and community groups.

Scholarship Requirements

If you are a high school student, you are considered for awards based on your high school cumulative grade point average (GPA), class rank, SAT or ACT scores and, to a lesser degree, extracurricular achievements. If you are currently enrolled, have transferred from another university, you must have a minimum 3.0 cumulative GPA and must be enrolled full-time to be considered for a scholarship. As an undergraduate student, you must submit a statement of educational goals and objectives (minimum of 250 words) along with your application. As a first-year or transfer student, you must also submit an academic transcript with your scholarship application. If you are a first-year student and have followed the recommended high school curriculum, you should make sure that your transcripts are noted as such since this could qualify you for additional funding such as the Texas Grant.

Priority Deadlines

All of our students complete one application, which is used to award all institutional scholarships. Completed applications must be received by the Office of Scholarships by the deadline dates below:

November 1	Priority Deadline (high school seniors only)
March 1	Second Round (high school seniors only)
June 1	Current UTEP and transfer students

Late applications are accepted and kept on file. They are considered on the basis of available funds in all categories awarded. A non-awarded or late scholarship application is kept on file as long as you maintain full-time enrollment and a minimum 3.0 cumulative GPA. Please visit the Office of Scholarships website for instructions on how to apply and to download scholarship applications.

Scholarship Programs

The following programs include the University's most prestigious awards. Most are reserved for our first-year students with outstanding academic credentials.

PRESIDENT'S LEADERSHIP SCHOLARSHIP AWARD

Total award \$24,000

- Annual award of \$6,000, renewable for three years
- Awarded to valedictorians and salutatorians of high schools in El Paso, Socorro and Ysleta Independent School Districts of Texas

PRESIDENTIAL EXCELLENCE

Total award \$16,000

- Annual award of \$4,000, renewable for three years
- Awarded to students with exceptional leadership skills
- Students must also meet two of the these requirements:
 - High school GPA of at least 96
 - Rank in top 3% of graduating class
 - Score at least 1220 on SAT (combined math and reading) OR at least 27 on ACT

PRESIDENTIAL

Total award \$12,000

- Annual award of \$3,000, renewable for three years
- Students must meet two of the these requirements:
 - High school GPA of at least 96
 - Rank in top 3% of graduating class
 - Score at least 1220 on SAT (combined math and reading) OR at least 27 on ACT

ACADEMIC SCHOLARSHIP

Total award \$6,000

- Annual award of \$1,500, renewable for three years
- Students must meet all of these requirements:
 - High school GPA of at least 93
 - Rank in top 10% of graduating class
 - Score at least 1120 on SAT (combined math and reading) OR at least 24 on ACT

EPCC TRANSFER SCHOLARSHIP PROGRAM

Minimum \$1,000 award

- Students transferring to UTEP from EPCC during the last year
- Minimum 2.75 cumulative GPA from EPCC

- Minimum of 45 transferable credit hours from EPLC
- Maintain full-time enrollment at UTEP

TOP 10 PERCENT SCHOLARSHIP

Total Award: \$2,000 or \$4,000

- Outstanding high school students who graduate from an accredited high school in Texas, having completed the Recommended or Distinguished Achievement High School Program, while ranked within the top 10 percent of their high school graduating classes
- Enroll in an institution of higher education in Texas the fall semester immediately following high school graduation
- Must be a Texas resident
- Maintain full-time enrollment
- Award is \$2000 the student is a junior or senior and declared a major in a shortage field defined in Texas Administrative Code §22.201, in which case the student is eligible for a \$2,000 bonus.

General Scholarships

There are various additional UTEP scholarships available with specific requirements such as classification, financial need, major, or residency. These scholarships are awarded based on availability of funds. Scholarships may also be awarded based on departmental recommendation if required by the donor. Students are allowed to receive one UTEP academic scholarship, however, may also be eligible for outside scholarships, service awards, and/or research awards. Students may also be eligible for aid from state and federal need-based programs.

Athletes Awarded Academic Scholarships

If you are awarded a scholarship based on merit and participate in intercollegiate athletics, you must comply with NCAA governing rules, which may limit dollar amounts and methods of disbursement. Please contact the Athletics Compliance Office at (915) 747-8607 for additional information.

Service Awards

Service awards are scholarships based on participation in university organizations including music groups, athletic teams, and other such organizations. To apply for these awards, contact the sponsoring department.

Non-Resident Waivers

If you are a non-resident of Texas and are awarded a competitive scholarship of \$1,000 or more per year, you may qualify for resident tuition rates for each semester in which the scholarship is awarded to you. To qualify for the waiver, you must have competed with Texas residents for the scholarship and the award must be administered by the Office of Scholarships.

Renewal Information

Renewal letters are mailed in June after spring grades are posted. Please note the following:

- It is your responsibility to know whether or not scholarship requirements have been met
- It is your responsibility to know whether summer school enrollment is required to complete hour requirements
- Scholarship funds will not be applied toward tuition and fees until the conditions of a conditional renewal, pending summer grades, are met.

Appeal Process

If you do not meet the scholarship requirements for renewal, you may submit an appeal to the Undergraduate Scholarship Committee. The required forms are available at the Office of Scholarships and must be submitted by the specified deadline. You may only appeal once for any reason of non-renewal, including GPA and credit hours.

Graduate Scholarship Information

Graduate scholarships are merit-based awards available from the UTEP Graduate School, academic departments, and external sources. As a graduate student, you are also encouraged to access databases that are available through the Internet in order to identify scholarships and fellowship opportunities. For more information, you should contact the Graduate School Office at (915) 747-5491.

International Students

Our international students are encouraged to submit an application to the Office of Scholarships for scholarship consideration.

Additional Scholarship Opportunities

Additional scholarship resources are offered through civic groups and other organizations. A listing of these scholarships is available on the Office of Scholarships website at www.utep.edu/scholarships which is updated periodically. Check this listing regularly and APPLY APPLY APPLY!





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Academic Regulations

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- Student Conduct
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- Student Grievance Procedures
- Equal Educational Opportunity





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General Academic Information

Current regulations are applicable to every student enrolled, regardless of one's date of admission. Interpretations or explanations contrary to the regulations stated below are not binding upon the University.

STUDENT RESPONSIBILITIES

Students are responsible for being aware of

1. The current academic regulations and calendar of the University.
2. The general and specific degree requirements in their major fields.
3. Policies that apply to registration.
4. Their academic status, including eligibility to re-enroll. An ineligible student who enrolls will be dropped from all courses.

General academic regulations are contained in this section of the catalog. Registration policies, procedures, and schedules can be found in this section and in the on-line Class Schedule at www.utep.edu/register. Degree requirements and those specific to a given major are located in the appropriate college and departmental sections. Additional information can be obtained from the academic deans, department chairpersons, and departmental academic advisors. Students are bound by the academic regulations in effect at the time of each registration, including those recent changes that appear in the on-line *Class Schedule*.

CLASSIFICATION OF STUDENTS

Classification is based on the total number of UTEP and transfer semester hours earned:

Classification	Hours
Freshman.....	0-29 hours
Sophomore.....	30-59 hours
Junior.....	60-89 hours
Senior.....	90 or more hours

REGISTRATION

Registration is a process every student must successfully complete each semester. Although every effort is made to advise students academically, final responsibility for registration rests with the student. Students can attend only those classes for which they are officially enrolled. A student is not enrolled in a course and will not receive a grade unless the proper tuition and fees are paid by the deadlines published in the on-line *Class Schedule* or unless arrangements for deferral of payment have been made with the Student Business Services Office. If after census day, a student continues to attend classes even after their class schedule was cancelled due to no payment of tuition and fees, or a student attends a course(s) that they are not officially registered in, the student must obtain approval from the instructor(s) to enroll in the course(s). After the semester is closed the student must obtain approval from the instructor(s) and department chair(s) to enroll in the course(s) no later than 90 days after the end of the term for which the approval is being requested. All approvals must be forwarded to the Registration and Records Office. The student will be responsible to pay the proper tuition and fees, and any late fees associated to the late enrollment. After registration, enrollment can be verified by the Registration and Records Office.

Late Registration

Any student who, with proper permission, registers after the scheduled days for regular registration will be required to pay \$20.00 for Web registration process, \$30.00 for in-person late registration, and \$50.00 on or after the first day of class. A new student will have the late registration fee waived as long as registration is made prior to the first day of class for the term. Late registrants are subject to the same regulations and course requirements as students who enroll on time. Each class missed because of late registration will be counted as an absence, and class or laboratory work missed will be counted as a zero (0) unless the instructor grants permission to make up the work.

Any student who has been withdrawn and has his or her schedule reinstated after census day will be assessed a \$200 reinstatement fee.

Auditing Courses

Courses can be audited under the following provisions:

1. Students should complete an Audit Registration form for each course to be audited after classes begin and prior to Census Day of the long semester. This form must be signed by the instructor teaching the course and by the department chair and then taken to Student Business Services in the Academic Services Building for payment.
2. No grades will be assigned and no credit will be awarded for audited courses. The extent of a student's class participation is at the discretion of the instructor.
3. Credit by examination for audited courses will not be permitted unless tuition and all appropriate fees are paid before the exam is taken.
4. The following courses cannot be audited: clinical, laboratory (organized laboratory classes); studio activity (such as art, piano, woodwinds, dance classes, etc.), any physical activity class (such as PE or Dance), individual instruction, private lessons, and courses specified in the degree plan. It is the student's responsibility to verify that the course being audited is not within the excluded categories. Audit Registration fees will not be refunded for a class in an excluded category.
5. Audit-only students must purchase a library community user card and a parking decal in order to park on UTEP property. Other student benefits such as tickets to events, student health services, access to the Swimming and Fitness Center, and a Miner Gold Card are not available to audit-only students. Existing student IDs will not be activated for any semester in which a student is in an audit-only status.
6. Audit fees:
 - \$10.00 per course for students concurrently enrolled at UTEP.
 - \$30.00 per course for students not concurrently enrolled at UTEP.
 - No charge for students over 65 years of age.
7. Students should not register for courses they plan to audit. Course registration does not guarantee a seat as an auditor. Registering for the course will result in assessment of regular tuition and fees, in addition to the audit fees noted above.

Dropping Courses and Complete Withdrawals

Students can drop individual courses or completely withdraw from the University as described below. Refer to the on-line Academic Calendar at www.utep.edu/calendar or to the on-line *Class Schedule* to identify the dates during which adds, drops, withdrawals, and pass/fail registration changes may occur.

Student-Initiated Drops

It is the student's responsibility to officially drop a course that she or he no longer wishes to take. Failure to do so might result in a grade of F on the student's academic record. Athletes must receive permission from the Miner Athletic Advising Center before dropping a course. International students with F or J visas must receive permission from the Office of International Programs before dropping a course.

Administrative Drops

During registration periods for upcoming semesters, students will be dropped from registered courses for failure to meet prerequisites or corequisites after final grades have been posted for the current semester and before the beginning of late registration for next semester. A student may petition the department chair of the course in question for a prerequisite or corequisite waiver.

At the discretion of the instructor, a student can be dropped from a course because of excessive absences or lack of effort. A grade of "W" will be assigned before the course drop deadline and a grade of "F" after the course drop deadline. A grade of "F" received due to disciplinary action imposed by the University overrides a grade of "W" received

through a student-initiated or faculty drop. Students will be notified of their drop through their UTEP e-mail account.

Students may also be administratively withdrawn from a course during the semester for other reasons, with the concurrence of the instructor and department chair, or dean. Approved requests will be forwarded to the Registration and Records Office for processing.

Students are responsible for checking their class schedules in Goldmine and for checking their official UTEP preferred e-mail accounts to determine if they have been dropped from a class.

Six-Course Drop Limit

Under section 51.907 of the *Texas Education Code*, beginning fall 2007, all first-year students enrolled for the first time at any Texas public college or university are limited to six (6) course drops during their academic career. This includes student- and faculty-initiated drops and courses dropped at other Texas public institutions. This policy does not apply to courses dropped prior to census day or to complete withdrawal from all courses for the semester. Students are encouraged to discuss options with their professors and advisors and to make use of campus resources before deciding to drop a course. Once the six-drop limit has been reached, subsequent course drops will be recorded with grades of WF.

First-time, first-year students must meet with their academic advisor (or department chair of their major if they do not have an advisor) before dropping a course. The advisor will determine whether the drop will count toward the six-drop limit prior to the course drop deadline. After the course drop deadline, the faculty member will determine if the drop will count toward the six-drop limit.

There are exemptions that may allow a student to drop a course without having it counted toward the six-drop limit, but it is the student's responsibility to demonstrate good cause. Exemptions for good cause may include and are not limited to:

1. A severe illness or other debilitating condition that affects the student's ability to satisfactorily complete the course.
2. The student's responsibility for the care of a sick, injured, or needy person if provision of that care affects the student's ability to satisfactorily complete the course.
3. The death of a person who is considered to be a member of the student's family or who is otherwise considered to have a sufficiently close relationship to the student that the person's death is considered to be a showing of good cause*.
4. Active duty service as a member of the Texas National Guard or armed forces of the United States of either the student or a person who is considered to be a member of the student's family or who is otherwise considered to have a sufficiently close relationship to the student that the person's active military service is considered to be a showing of good cause.
5. A change in the student's work schedule that is beyond the student's control and that affects the student's ability to satisfactorily complete the course.
6. Other good cause as determined by the University in consultation with the advisor; or
7. Other reason as described by the student.

*The Texas Higher Education Coordinating Board has specified "family member" to include spouse, child, grandchild, father, mother, brother, sister, grandmother, grandfather, aunt, uncle, nephew, niece, first cousin, step-parent, step-child, or step-sibling. "Sufficiently close relationship" includes a relative within the third degree of consanguinity plus close friends including, but not limited to, roommates, housemates, classmates, or others identified by the student and approved by the institution. The importance of a relationship is both highly individual and highly subjective.

The Course Drop Form contains the exemption request and should be submitted to the advisor no later than the last day of class for the semester in question. Appeals to the denial of exemption requests may be made to the student's academic dean.

A UTEP drop that counts toward the six-course drop limit is noted on the academic transcript by a grade of WC. Transfer work that counts toward the limit is noted by a grade of TWC. The statement **TEC 51.907 Undergraduate Course Drop Counter-(#)** appears at the end of the UTEP transcript. This number reflects only UTEP drops.

For further information, contact the Registration and Records Office, 123 Academic Services Building, or call 915.747.5544.

Complete Withdrawal From All Courses for the Semester

Students who withdraw from all courses for the semester must do so in person through the Registration and Records Office. Students who cannot drop in person can submit a fax with signature to 915.747.8764 or an e-mail using their UTEP e-mail account to registrar@utep.edu. Athletes must receive permission from the Miner Athletic Advising Center before dropping all classes. International students with F or J visas must receive permission from the Office of International Programs before dropping all classes. Students receiving financial aid or student loans must clear through the Financial Aid Office.

Students who drop all courses for the semester and re-enroll the following semester are allowed to re-enroll based on their last academic standing as described in the *Standards of Academic Performance* section of this catalog. Students who were enrolled in professional programs such as Social Work, Clinical Laboratory Science, Nursing, Occupational Therapy, Physical Therapy, and Speech Language Pathology should check with their major department to determine their eligibility for re-enrollment in the program.

Complete withdrawal from all courses for a semester does not count toward the six-drop limit for first-time, first-year students who enter fall 2007 or thereafter. A student who withdraws from all classes for the semester immediately loses access to services and privileges available to enrolled students.

Financial information concerning drops and withdrawals can be found in the **Refund of Tuition and Fees** section of this catalog.

Complete Withdrawal Due to Academic Performance

After final grades have been posted for the current semester, and before late registration begins for the next semester, students whose academic standing makes them ineligible to re-enroll will be withdrawn from all their classes for the next semester. For further details, refer to the *Standards of Academic Performance* section in this catalog.

Complete Withdrawal Due to Medical Reasons

A student who must withdraw completely due to medical reasons must submit a letter to the Student Business Services Office from the attending physician, clinical psychologist, or licensed clinical practitioner on official letterhead with an original signature, stating the date(s) within the semester that the student was under medical care and that the student must withdraw because of the medical condition. This letter must be submitted within the semester (or no later than 90 days after the end of the term for which the withdrawal is being requested). If the student is unable to act on his or her own behalf, a representative can do this for the student.

Complete Withdrawal Due to Medical Conditions of a Family Member

A student who must withdraw completely because of a medical condition of an immediate family member must submit a letter to the Student Business Services Office from the family member's attending physician, clinical psychologist, or licensed clinical practitioner. The letter must be submitted on official letterhead with an original signature, state the date(s) within the semester that the student's immediate family member was under medical care, and confirm that the student must withdraw to attend to the immediate family member's medical condition. This letter must be submitted within the semester (or no later than 90 days after the end of the term for which the withdrawal is being requested). If the student is unable to act on his or her own behalf, a representative may do this for the student. "Immediate family member" can be defined as a husband, wife, parent, sibling, child, legal guardian, or grandparent; other relationships can be considered on a case-by-case basis.

Complete Withdrawal Due to Death of a Family Member

A student who must withdraw because of the death of an immediate family member must submit an official death certificate to the Student Business Services Office during the semester (or no later than 90 days after the end of the term for which the withdrawal is being requested). "Immediate family member" is defined as a husband, wife, parent, brother, sister, son, daughter, legal guardian, or grandparent. Once documentation has been received, the student will be withdrawn and grades assigned.

Complete Withdrawal Due to Death of Student

Upon the death of a student, the student's parent, spouse, or legal guardian must submit an official death certificate to the Student Business Services Office within the semester (or no later than 90 days after the end of the term) so that the student can be withdrawn from all classes and grades assigned.

Complete Withdrawal Due to Active Military Service

Students who have to withdraw because they have been called to active military service must provide a copy of their military orders covering the affected semester to the

Student Business Services Offices. Grades will be assigned as described below. Military personnel can select one of the withdrawal options below according to the *Texas Education Code*, Sec. 54.006:

1. Receive a refund of the tuition and fees paid for the withdrawn semester (see NOTE below);
2. If eligible, receive grades of Incomplete (I) from instructors, with the notation "Withdrawn - Military" appearing on the academic transcript (see section on *Incomplete or In-progress Work* in this catalog); or
3. Receive an appropriate final grade or credit if the instructor determines that a substantial amount of coursework has been satisfactorily completed and sufficient mastery of the course material has been demonstrated. With this option, the student will not be eligible for a full refund of tuition and fees.

Requests for complete withdrawals, with the required documents, related to medical reasons, medical conditions of a family member, death of a family member, active military service, and death of a student, will only be accepted if received within 90 days of the end of the term for which the withdrawal is being requested. After 90 days, a full refund of tuition and fees will not be approved.

Grade Assignment for Drops and Withdrawals and Complete Withdrawals

Grades will be assigned as follows when a student drops a course or completely withdraws from the University:

1. If a student drops a course or all courses before the official census date of a semester, neither the course nor a grade will appear on the student's academic record.
2. If a student withdraws from a course or all courses after the census date, but before the student-initiated course drop deadline listed in the on-line *Class Schedule*, a grade of W will be assigned.
3. If the student drops after the student-initiated course drop deadline, instructors will determine a grade of "W" or "F" for each course. A grade of W will be considered only under exceptional circumstances and must be approved by the instructor and department chair for the course. A student may need to petition the instructor for a grade of "W" in writing with the necessary supporting documentation.
4. Complete withdrawals related to medical reasons, medical conditions of a family member, death of a family member, active military service, and death of a student will be

- Complete transcripts related to medical reasons, medical conditions of a family member, death of a family member, active military service, and death of a student will be assigned a grade of "W".

STUDENT EDUCATIONAL RECORDS

Family Educational Rights and Privacy Act (FERPA)

The *Family Educational Rights and Privacy Act (FERPA)*, 20 U.S.C. §1232g and the *Texas Public Information Act, Texas Government Code*, § 552.001, et seq., are federal and state laws that provide students the following rights with respect to their student educational records:

- To inspect and review the student's education records.
- To consent to disclosure of the student's education records to third parties, except to the extent that FERPA authorizes disclosure without consent.
- To request amendment of the student's education records to ensure that they are not inaccurate or misleading.
- To be notified of the student's privacy rights under FERPA.
- To file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA.

The University of Texas System and The University of Texas at El Paso have implemented a student records policy that adheres to these laws.

Annual Notification

The University will notify its students annually of their rights according to FERPA and of the procedures for exercising their rights.

Definitions

A **student** is an individual who is attending or has attended The University of Texas at El Paso. It does not include individuals who have been admitted but have not attended.

Attendance includes attendance in person, by correspondence, online, and during periods when the student is working under a work-study program.

Education records include records directly related to a student that are maintained by the University. Education records do not include:

- Records of instructional, administrative, and educational personnel that are in the sole possession of the maker (i.e. file notes of conversations), are used only as a personal memory aid, and are not accessible or revealed to any individual except a temporary substitute
- Records of the University campus police
- Student medical and counseling records created, maintained, and used only in connection with provision of medical treatment or counseling to the student, that are not disclosed to anyone other than the individuals providing the treatment. (Although a student cannot inspect his or her medical records, these records can be reviewed by a physician of the student's choice)
- Employment records unrelated to the student's status as a student.
- Alumni records.

Directory information means information in a student's education record that would not generally be considered harmful or an invasion of privacy if disclosed. UTEP designates the following minimum information as directory information: student's name; local and permanent addresses; e-mail address; telephone number; date and place of birth; field of study; dates of attendance; enrollment status; student classification; degrees, certificates and awards (including scholarships) received; photographs; participation in officially recognized activities and sports; weight and height of members of athletic teams; and the most recent previous educational agency or institution attended.

University official with a legitimate educational interest is a person employed by the University in an administrative, supervisory, academic, or support staff position (including law enforcement unit and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent or clinical facility); a member of Board of Trustees; or a person assisting another University official in performing his or her tasks who needs to review an education record in order to fulfill his or her professional responsibility.

Disclosure of Education Records

Disclosure Without Prior Consent of the Student

The University will not disclose personally identifiable information from a student's education records without prior written consent of the student, except as authorized by FERPA. FERPA's authorizations for release without consent include the following:

Directory Information. Directory information (as defined above) can appear in public documents and can otherwise be disclosed without student consent unless a student submits a written request to the registrar during the first 12 days of class of a long semester, the first day of the minimester, or the first four class days of a summer session, to withhold such information from disclosure. Requests to withhold directory information will be honored by the University until such time that the request is revoked by the student or at the time of death.

University Officials. University officials with legitimate educational interests in the student's education records are allowed access to student education records. Inter-institutional disclosures can be made between institutions that administer or participate in joint programs or activities, in accordance with legitimate educational interest criteria. For example, if a student is concurrently enrolled in one component of the University of Texas and in another institution, or in two components of the University, or receives services from one component of the University and from another institution, or from two components of the University (or UT System), information from the student records of that individual can be disclosed by one University component to the other, or by the University component to the other institution, without obtaining the written consent of the student in accordance with legitimate educational interest criteria. This provision includes institutions participating in UT TeleCampus Programs.

Other Institutions. The University can release a student's education records to officials of other educational institutions in which that student seeks or intends to enroll or is enrolled.

Audit or Evaluation of Federal or State Education Programs. Authorized representatives of the Comptroller General of the United States, the Attorney General of the United States, the Secretary of Education, and state and local educational authorities can have access to student records in connection with the audit and evaluation of federal or state supported education programs, or in connection with the enforcement of federal law which relates to such programs.

Financial Aid. The University can release a student's education records to persons or organizations in connection with that student's application for, or receipt of financial aid, but only to the extent necessary for such purposes as determining eligibility, amount, conditions, and enforcement of terms or conditions of such financial aid.

State and Local Officials Pursuant to Statute Concerning Juvenile Justice. The University can release education records to state and local officials that are authorized by statute to access student education records to efficiently serve the student.

Organizations Conducting Studies. The University can release a student's education records to organizations conducting studies for, or on behalf of, educational agencies or institutions for the purpose of developing, validating, or administering predictive tests, administering student aid programs, and improving instruction, if such studies are conducted in a manner which will not permit the personal identification of students and/or their parents by individuals other than representatives of the organization, and the information will be destroyed when no longer needed for the purposes for which the study was conducted. The term *organizations* includes and is not limited to federal, state, and local agencies and independent organizations.

Accrediting Organizations. The University can release a student's education records to accrediting organizations in order to carry out their accrediting functions.

Parents of Dependents. Parents of a student who is a dependent for federal tax purposes, as defined by Section 152 of the *Internal Revenue Code* of 1954, can have access to that student's education records without prior consent of the student. Parents can demonstrate the tax dependency of a student only by submitting to the University a copy of their most recently filed federal income tax return. Alternatively, a student can demonstrate tax dependency, and thus allow parental access to the student's records without prior consent of the student, by submitting to the University a signed statement of his or her tax dependency. If a dependent student's parents are divorced, both parents can have access to the student's records, as long as at least one parent claims the student as a dependent.

Judicial Order or Subpoena. Information concerning a student shall be released in response to a judicial order or lawfully issued subpoena. The University will make reasonable efforts to notify the student of an order or subpoena before complying with it. However, the University shall not notify a student of a subpoena if it is from a federal grand jury or is for law enforcement purposes, and it provides that the University shall not disclose to any person the existence or contents of the subpoena or any information furnished in response to the subpoena. Education records can be disclosed to the U. S. Attorney General or his or her designee in response to an *ex parte* order concerning an authorized investigation or prosecution of domestic or international terrorism, without prior notice to the student.

Health and Safety. The University can disclose student information to persons in an emergency in order to protect the health and safety of the student or others in the University community.

Disciplinary Hearing Results

Disclosure to Victims: The University can disclose to an alleged victim of any crime of violence (as that term is defined in Chapter 1, Section 16 of Title 18, *United States Code*), or a non-forcible sex offense, the final results of any disciplinary proceeding conducted by the University against the alleged perpetrator of such crime or offense, regardless of whether the alleged perpetrator was found responsible for violating the University's rules or policies with respect to such crime or offense.

Disclosure to Third Parties: The University can disclose the final results of any disciplinary proceeding against a student who is an alleged perpetrator of any crime of violence or non-forcible sex offense (as those terms are defined in 34 C.F.R. 99.39) if the student is found responsible on or after October 7, 1998, for violating the University's rules or

policies with respect to such crime or offense. Such disclosure shall include only the name of the student, the violation committed, and any sanction imposed by the University on that student. Such disclosure can include the name of any other student, such as a victim or witness, only with the written consent of that other student.

Alcohol and Drug Violations. The University can disclose to a parent or legal guardian of a student information regarding any violation of any federal, state, or local law, or of any rule or policy of the University, governing the use or possession of alcohol or a controlled substance, regardless of whether that information is contained in the student's education records, if the student is under the age of 21 at the time of disclosure to the parent, and the University determines that the student is responsible for a disciplinary violation with respect to such use or possession.

Disclosure to the Student

The student has the right, upon request to the appropriate University official, to review all materials that are in the student's education records, except:

- Financial information submitted by the student's parents.
- Confidential letters and recommendations associated with admissions, employment or job placement, or honors, to which the student has waived rights of inspection and review (the University is not required to permit students to inspect and review confidential letters and recommendations placed in their files prior to January 1, 1975, provided those letters were collected under established policies of confidentiality and were used only for the purposes for which they were collected.)
- Education records containing information about more than one student, in which case the University will permit access only to that part of the record that pertains to the inquiring student.

The Vice President for Business Affairs is the official custodian of UTEP records, and that office maintains a list of those individuals responsible for education records, which are maintained at the campus locations listed below. Requests for access to specific student records should be made in writing to the University official responsible for the particular record. Records covered by FERPA will be made available within forty-five days (45) of the request.

1. Academic Records
 - Admissions Office: Director
 - Graduate School: Dean
 - Registration and Records: Registrar
 - College, Division, Department, and Faculty Offices
2. Student Services Records
 - University Counseling Services: Director
 - Student Activities Center: Director
 - Student Services: Dean of Students
3. Financial Records
 - Business Office: Vice President for Business Affairs
 - Financial Aid Office: Director
 - Scholarships Office: Director

Students can request copies of their education records and this policy. These copies will be made at the student's expense at rates authorized in the *Texas Public Information Act*, except that official transcripts will cost \$5.00. Official copies of academic transcripts will not be released for students who have a delinquent financial obligation or financial hold at the University.

Disclosure With Prior Consent of the Student

With the student's prior consent, the University will release personally identifiable student information in education records or allow access to those records. Such consent must be written, signed and dated, and must specify the records to be disclosed, the party to whom the records are to be disclosed, and the purpose of the disclosure. Research papers and theses authored by the student will be made available to interested members of the public.

Record of Disclosures

The University will maintain with the student's education records a record for each disclosure request and each disclosure, except disclosures:

- To the student himself or herself.
- Pursuant to the written consent of the student.
- To University officials with legitimate educational interests.
- Pursuant to a law enforcement subpoena and the issuing court or other issuing agency has ordered that the existence or the contents of the subpoena or the information furnished in response to the subpoena not be disclosed or the order is concerning an authorized investigation or prosecution of domestic or international terrorism.
- Of directory information.

Requests to Amend Records

A student who believes that his or her education records are inaccurate or misleading, or that the records violate his or her privacy rights, can informally discuss amendment of the record with the University office concerned with the particular record. If agreement is reached with respect to the student's request, the appropriate records will be amended. [Note: The substantive judgment of a faculty member about a student's work, expressed in grades and/or evaluations, is not within the purview of this right to seek amendment of education records.] If the record is not amended pursuant to the student's request, the University will inform the student of its decision and of the student's right to request a formal hearing.

The request must be made in writing to the UTEP Vice President for Business Affairs who, within a reasonable period of time after receiving such request, will inform the student of the date, place, and time of the hearing. A student may present evidence relevant to the issues raised and can be assisted or represented at the hearing by one or more persons of the student's choice, including attorneys, at the student's expense. The hearing officer who will adjudicate such challenges will be appointed by the President. The decision of the hearing officer will be final, will be based solely on the evidence presented at the hearing, will consist of a written statement summarizing the evidence and stating the reasons for the decision, and will be delivered to all parties concerned. If the decision is in favor of the student, the education records will be corrected or amended in accordance with the decision of the hearing officer. If the decision is unsatisfactory to the student, the student can place with the education records a statement commenting on the information in the records or a statement setting forth any reasons for disagreeing with the decisions of the hearing officer, or both. The statement will be placed in the education records, maintained as part of the student's records, and released whenever the records in question are disclosed. Students who believe that the adjudications of their challenges were unfair or were not in keeping with the provisions of the Act can request in writing assistance from the President of the institution.

Complaints

Complaints regarding alleged violations of the rights accorded by the Federal Family Educational Rights and Privacy Act may be filed with the Family Policy and Regulations Office, US Department of Education, Washington, D.C. 20203.

Disclosure for Directory Information to the Texas Higher Education Coordinating Board (the State of Texas Educational Governing Entity)

FERPA allows, with the student's consent, for the Texas Higher Education Coordinating Board to disclose the number of semester credit hours that the student has taken at UTEP to other institutions of higher education for the purpose of confirming these hours for transfer and related issues. Students can have all directory information withheld by notifying the Registration and Records Office in writing each semester during the first 12 days of class of a long semester, or the first day of the minimester, or the first four class days of a summer session. Requests to withhold directory information will be honored by the University for only the current enrollment period; therefore, a request to withhold Directory Information to THECB must be filed each semester or session in the Registration and Records Office.

Collection of Personal Information

With few exceptions, under Sections 552.021 and 552.023 of the *Texas Government Code*, students are entitled at their request to receive and review the information UTEP collects about them. Under Section 559.004 of the *Texas Government Code*, they are entitled to have The University of Texas at El Paso correct information about them that has been collected and is incorrect, in accordance with the procedures set forth in the *University of Texas System Business Procedures*, Memorandum 32.

The information that The University of Texas at El Paso collects will be retained and maintained as required by Texas records retention laws (Section 441.180, et seq., of the *Texas Government Code*) and rules. Different types of information are kept for different periods of time.





This catalog is archived. For the current UTEP catalog, please visit catalog.utep.edu.

Curriculum and Classroom Policies

COURSE INFORMATION

Texas Common Course Numbering (TCCN) System

The University of Texas at El Paso participates in the Texas Common Course Numbering (TCCN) System, which was developed to facilitate the transfer of general academic courses among Texas colleges and universities. Common courses are freshman- and sophomore-level courses taught throughout Texas which correspond with the general description of courses or category of courses included in the *Lower-Division Academic Course Guide Manual*. A UTEP course determined to be equivalent to a course listed in the *Guide* has the common course number listed below the UTEP course title in the individual course description of this catalog and a Texas state symbol is to the left of the course prefix and number. Students interested in transferring can refer to the common course number in each college or university catalog to determine course transferability among institutions.

Course Numbering System

Each course offered by The University of Texas at El Paso is identified by a four-digit course number. The first number indicates the level: 0 = developmental, 1 = freshman, 2 = sophomore, 3 = junior, 4 = senior, and 5 or 6 = graduate. The second number indicates the semester credit hour value of the course. The last two numbers identify the course within its particular department.

- **Lower-Division Courses** are designated by a 1 or 2 as the first digit of the course number.
- **Upper-Division and Advanced Courses** are designated by a 3 or 4 as the first digit of the course number. The student should refer to the departmental and college requirements for specific conditions, if any, imposed on registration in advanced courses.
- **Graduate Courses** are designated by a 5 or 6 as the first digit of the course number.

Maximum Course Load

A student is permitted to register each term for the maximum number of semester credit hours listed below. Written permission from the academic dean must be obtained to take more than the maximum load. Students must have a grade point average above 2.0 to request permission.

Term	Maximum Hours
Fall	= 21
Spring (Wintermester)	= 24 (combined terms), or 21 for Spring, or 6 for Wintermester
Summer (Maymester)	= 15 (combined terms), or 9 for Summer, or 6 for Maymester

Enrollment Status

Fall and Spring	Hours per Semester/Term
Full-time	= 12 or more
Part-time	= Fewer than 12

Maymester and Wintermester

Full-time	= 3 or more
Part-time	= Fewer than 3

Summer Sessions

Full-time	= 6 or more, or 3 in Summer I and 3 in 8-week, or 3 in Summer II and 3 in 8-week, or 3 in Summer I and 3 in Summer II
Part-time	= Fewer than 6

Students who are not eligible to enroll without conditions, who are on academic probation or academic suspension/dismissal, who have been readmitted or reinstated from such conditions, or who are in the START Program will have course load conditions imposed by their advisor or dean. Students should see the section of this catalog entitled *Standards of Academic Performance*.

Enrollment Verification

For enrollment verification to financial aid, scholarships, loan agencies, insurance companies, etc., the following categories will be followed. Students are encouraged to enroll in the appropriate number of credit hours as required/specified by the agencies. Veteran students are recommended to consult with the campus Veterans Affairs Office.

Fall and Spring: Hours per Semester/Term

Full-time	= 12 or more
3/4 time	= 9 - 11
1/2 time	= 6 - 8
Less than 1/2 time	= fewer than 6

Maymester and Wintermester:

Full time	= 3 or more
1/2 time	= 2
Less than 1/2 time	= 1

Summer Sessions:

Full-time	= 6 or more, or 3 in Summer I and 3 in 8-week, or 3 in Summer II and 3 in 8-week, or 3 in Summer I and 3 in Summer II
3/4 time	= 4 - 5
1/2 time	= 3
Less than 1/2 time	= fewer than 3

Students participating in the Career and Professional Development Services Cooperative Education Program and are only enrolled in a co-op course will be classified as full-time for the semester/term.

Limits on Undergraduate Course Enrollment

In most instances, a student can enroll in an undergraduate class a maximum of three (3) times; further enrollment requires **PERMISSION OF THE STUDENT'S ACADEMIC DEAN**. This includes enrollments that result in a grade of W, F, D, or P. It does not apply to courses taken prior to a student's re-enrolling under "Option 2" as described under the **Reinstatement After Extended Absence** or **Academic Fresh Start** portions of this catalog. Individual colleges might have more restrictive policies.

A student can enroll more than three times in a variable-topic, studio, performance, workshop, or other course that is identified as "can be repeated for credit." A student can enroll in a course in which a grade of "C" or higher has been previously earned, with department approval. However, a student cannot enroll in a course in which he or she has an unresolved grade of I (Incomplete).

Courses Taken on a Pass/Fail Basis

Some courses are graded only on a Pass/Fail basis (grade of S or U). Check with the appropriate academic department for a listing of these courses. These courses can be used to fulfill degree requirements if so specified on the student's degree plan. In addition, an undergraduate student whose cumulative grade point average is 2.0 or higher can take courses on a Pass/Fail basis with the following conditions:

1. A maximum of four courses attempted on a Pass/Fail basis can be used to fulfill degree requirements, as free electives only.
2. Such courses cannot be reserved for graduate credit.

3. Not more than two such courses can be taken in a long semester or one in a summer session.
4. Courses taken on a Pass/Fail basis cannot be counted toward the minimum residency requirements.
5. To obtain credit for the course, the student must meet the minimum standard and do all assigned work required for the grade of A, B, C, or D.
6. No course graded Pass/Fail can be used to fulfill any degree requirement in the College of Engineering.
7. Business majors cannot take any course offered by the College of Business Administration on a Pass/Fail basis.

To enroll on a Pass/Fail basis in courses that are not normally graded Pass/Fail, a student must:

1. Obtain a Pass/Fail form and approved signature from the academic dean of his or her college.
2. Submit the approved form to the Records Office by the submission deadline listed in the on-line *Class Schedule* at www.utep.edu/register.

Election of the Pass/Fail option is irrevocable after the submission deadline. Pass/Fail courses are not included in the grade point average calculation. There is no assurance that Pass/Fail courses will be accepted as transfer credit by another institution.

Reservation of Work by Undergraduates for Graduate Credit

Ordinarily, undergraduates are not eligible to take graduate courses. A student who already has a baccalaureate degree is not eligible to reserve courses for graduate credit, but it is possible for seniors to register in graduate courses in their last semester under the following conditions:

1. The undergraduate must need no more than 12 semester hours (or six semester hours in summer session) of work to complete all requirements for the first baccalaureate degree and must have a grade point average of at least 3.0 in junior- and senior-level courses.
2. These 12 hours (or less) must all be completed in the same semester or summer session in which the graduate courses are taken.
3. Total registration for all work must not exceed 15 semester hours (or 9 hours in a summer session).
4. Enrollment in graduate courses must be approved prior to registration by the graduate advisor of the department, the undergraduate dean, and the Dean of the Graduate School.
5. This option is limited to one term.

An undergraduate cannot count credit for graduate courses toward the baccalaureate degree. It will be reserved for credit toward a graduate degree. A form for reserving courses is available in the Graduate School. Approval to reserve work for graduate credit neither constitutes nor implies admission to any graduate program.

Repetition of Courses

Students can repeat courses at UTEP under either of the following conditions:

1. Repetition of UTEP freshman level courses (1XXX) for the first time: Only grades of "D" or "F" earned the first attempt are eligible for repetition. The previously earned grade **is automatically excluded from the GPA calculation**. Both grades earned remain on the academic record and the record will be annotated with the symbol (E- Excluded) next to the first grade. The last grade earned is the official grade for a course. Exceptional circumstances may be reviewed by the student's academic dean in consultation with the appropriate faculty member. Grade replacement and GPA recalculation may not occur after graduation.
2. Repetition of UTEP freshman level courses (1XXX) after the first time and repetition of non-freshman level courses (2XXX, 3XXX, 4XXX): All grades earned remain on the academic record and **are included in the GPA calculation. A student may enroll in a course in which a grade of "C" or higher has been previously earned for a variable-topic, studio, performance, workshop, or other course that is identified as "may be repeated for credit."** Exceptional circumstances can be reviewed by the student's academic dean in consultation with the appropriate faculty member. Grade replacement and GPA recalculation cannot occur after graduation.

A grade received as a result of disciplinary action is not eligible for grade replacement for GPA recalculation. The record will be annotated with the symbol (D) next to the grade.

Note: Students are cautioned that courses taken at UTEP and repeated at another college or university are not eligible for GPA recalculation, even if it is the first-time repetition of freshman-level courses (1XXX). Transfer courses are not calculated in a student's UTEP GPA.

Class Attendance

The student is expected to attend all classes and laboratory sessions. It is the responsibility of the student to inform each instructor of extended absences. When, in the judgment of the instructor, a student has been absent to such a degree as to impair his or her status relative to credit for the course, the instructor can drop the student from the class with a grade of W before the course drop deadline and with a grade of F after the course drop deadline.

Excused Absences for University-Recognized Activities

Students who will be absent while representing the University in officially recognized University activities (sports, band, professional conferences, etc.) must notify the Dean of Students not less than ten (10) days prior to the absence. The Dean of Students will provide the student with a letter of excuse for the professors. It is the student's responsibility to give the letter to the professors prior to the official recognized activity. Students following these procedures will be permitted to make up both assignments and examinations in consultation with faculty.

Absence for Religious Holy Days

Religious holy day means a day observed by a religion whose places of worship are exempt from property taxation under Section 11.20, *Tax Code*. Section 51.9111 of the *Texas Education Code* and 19 *Texas Administrative Code* 4.4 related to absences by students for observance of religious holy days states that the institution shall excuse a student from attending classes or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. A student whose absence is excused under this subsection cannot be penalized for that absence and shall be allowed to take an examination or complete an assignment from which the student is excused within a reasonable time after the absence. The student must provide written notice to the instructor of each course that he or she will be absent for a religious holy day **not less than 10 days prior to the absence**. If a student and an instructor disagree about the nature of the absence being for the observance of a religious holy day as defined therein, or if there is similar disagreement about whether the student has been given a reasonable time to complete any missed assignments or examinations, either the student or the instructor can request a ruling from the Provost or the Provost's designee. The student and the instructor shall abide by the decision of the Provost or designee.

Military Leave

Section 51.9111, *Texas Education Code*, and 19 *Texas Administrative Code* 4.9 provides that students be excused from scheduled classes or other required activities if the student is called to and participates in active military service for a reasonably brief period and that the student shall be allowed to complete an assignment or exam within a reasonable time after the absence. The excused absence is permitted only if the student will not miss more than 25% of the total number of class meetings or the contact-hour equivalent (not including the final examination period) for the specific course or courses in which the student is enrolled at the beginning of the period of active military service.

Students called to active military service must provide a copy of their military orders to the instructor of each course. Further information is available under *Complete Withdrawal Due to Active Military Service*.

Absence From Examinations

A student absent from a test during the semester is graded zero (0) unless another policy is set by the instructor.

Dead Day

This specific day will be scheduled one day after the last day of classes during the fall and spring semesters. The following policy will be observed:

1. No classes will be held on this day, except classes which meet once a week on that day.
2. Make-up exams should be left to the discretion of each individual instructor.
3. All student work (e.g., research papers, lab reports, term paper, etc.) should be due prior to this day.
4. If a comprehensive final is given, no new material, quizzes, or exams should be given two calendar days prior to Dead Day, and attention should be given to review of semester material. Implementation of this recommendation is to be left to the discretion of the individual instructor.

Final Examinations

Exemption from final examinations cannot be given. Final examinations are scheduled to be two hours, forty-five (45) minutes in length and take place during the final examination period. It is the policy of the University not to administer a second final examination in a course. It is also University policy that students shall not have more than two final examinations in a single day. In the unlikely event that the examination schedule results in a student having three final examinations on a single day, the faculty member upon the request of the student shall reschedule the second of that student's three examinations.

Academic Integrity

The University of Texas at El Paso prides itself on its standards of academic excellence. In all matters of intellectual pursuit, UTEP faculty and students must strive to achieve excellence based on the quality of work produced by the individual. In the classroom and in all other academic activities, students are expected to uphold the highest standards of academic integrity. Any form of academic dishonesty is an affront to the pursuit of knowledge and jeopardizes the quality of the degree awarded to all graduates of UTEP. It is imperative, therefore, that the members of this academic community understand the regulations pertaining to academic integrity and that all faculty insist on adherence to these standards.

Any student who commits an act of academic dishonesty is subject to discipline. Academic dishonesty includes, and is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, and any act designed to give unfair advantage to a student or the attempt to commit such acts. Proven violations of the detailed regulations, as printed in the *Handbook of Operating Procedures (HOP)*, and available in the Office of Student Life and on the homepage of the Office of Student Life at www.utep.edu/dos, can result in sanctions ranging from disciplinary probation, to a failing grade on the work in question, to a failing grade in the course, to suspension or dismissal, among others.

GRADES AND GRADE POINT AVERAGES

Grade Meaning	Grade Point Value per Semester Hour
A Excellent	4
B Good	3
C Average	2
D Below Average but Passing	1
F Failure	0
WF Assigned to a dropped course that exceeds the Six-Course Drop Limit	0

Courses in which the above grades were earned are included in the grade point average (GPA), which is calculated as follows: (1) determine grade points by multiplying the number of semester hours each course is worth by the grade point value of the grade received; (2) divide the total number of grade points earned by the total number of semester hours attempted in which the above grades were earned. (Total Grade Points/Total Attempted Hours = GPA)

The following grades are not included in grade point average calculations:

Grade Meaning

I Incomplete	
S Satisfactory, in a Pass/Fail course	
U Unsatisfactory, in a Pass/Fail course	
P In Progress	
W Withdrawal	
CR Transfer credit or credit by examination	
A* Satisfactory	
B* Satisfactory	
C* Satisfactory	
D* Satisfactory	
F* Unsatisfactory	
S* Satisfactory	
U* Unsatisfactory	
N A temporary administrative grading notation often meaning not reported by the faculty or some other administrative problem	
WC Assigned to a dropped course that will count toward the Six-Course Drop Limit	
TWC Assigned to a dropped undergraduate transfer course taken at another Texas public college or university; counts toward the Six Course Drop Limit.	

Midterm Grades for Freshmen

At mid-semester, all students with fewer than 30 cumulative semester hours will receive midterm grades. The midterm grade report is designed to give beginning students an early indication of their academic progress. Midterm grades are not recorded on the student's academic record, computed in the cumulative grade point average, or calculated in the academic standing.

Incomplete or In-Progress Work

Assignment of the grade I is made only in exceptional circumstances and requires the instructor to file with the academic dean an outline of the work to be completed and the time span (not to exceed one calendar year) allowable for completion with the academic dean. In no case can repetition of the course be assigned as work to be completed. If the work has not been completed at the end of the specified time, the I will be changed to an F. A student cannot enroll in a course in which he or she has an unresolved grade of I. The grade of P (in progress) is limited to specific courses in which re-enrollment is required. This includes all thesis courses (5398-5399, 6320-6321), graduate internships, and certain undergraduate courses.

Grade Changes

All student-initiated grade reviews and grade appeals shall be made no later than one year after the official grade has been released to the student; for a student who has graduated, **the deadline is three months** following the semester in which the degree was awarded. Exceptions to the grade change policy will be at the discretion of the faculty member, department chair, and final approval from the academic dean.

Any student can request that the faculty member review and re-evaluate a grade previously given. The student can then seek assistance from the department chair or the academic dean in obtaining a grade review.

After a grade review, a formal grade appeal process is available for cases in which a student wishes to appeal a grade assigned by the instructor. The formal appeal shall be officially filed with the Student Welfare and Grievance Committee no later than one year after the official grade has been released to the student; for a student who has graduated, **the filing deadline is three months** following the semester in which the degree was awarded. See the *Student Life Policies and Procedures* section-*Student Grievance Procedures* in this catalog for additional information.

Grades can be changed as a result of (1) initiation by the instructor and approval by the appropriate department chair; (2) initiation by the department chair for cases in which the instructor is no longer affiliated with the University and cannot be contacted and there exists clear and convincing reason for a grade change; (3) disciplinary action imposed by the Dean of Students or Hearing Officer for violation of University rules; or (4) action taken by the Student Welfare and Grievance Committee in grade-appeal procedures.

Grades determined as a result of actions taken in items (3) or (4) above are final and not subject to change. No other grade change shall occur without the consent of the instructor. The Registrar shall notify the student and the instructor of any change of grade.

College/Major Academic Standing

Selected colleges or majors can also require students to maintain a 2.0 GPA for courses taken within the college or within the major. A student whose college or major GPA falls below a 2.0 after completing a specified minimum number of hours of the designated course work in the college/major will be placed on probation within the college/major. This minimum shall be nine (9) hours unless specified differently in the degree requirements for the college/major.

If the student's college/major GPA remains below a 2.0 after completing nine additional hours of course work in the college/major (or the designated college/major probationary period: students should refer to the individual degree requirements to determine the applicable probationary period), the student will be placed on suspension from the college/major for a minimum of one semester. A student who is on suspension from a college/major can continue to enroll in the University if the student changes majors and meets the GPA requirements of the new college/major. A change to a new major in the same college will require permission from the dean. A student who wishes to re-enroll in the same major after a suspension must submit to the student's academic dean a *Petition for Reinstatement to the College/Major*. If the petition is approved, the student will be permitted to re-enroll under academic probation, plus any special conditions which might be imposed by the academic dean. It is recommended that students who are suspended from the college/major receive career counseling through the University Counseling Center.

Students who have been suspended for a period of one semester and have been allowed to re-enroll in that college/major must attain a GPA of 2.0 in the college/major after the completion of nine additional hours of course work in the college/major (or the designated college/major probationary period: students should refer to the individual degree requirements to determine the applicable probationary period); failure to do so will result in suspension from the college/major for a minimum of one year. A student who is allowed to re-enroll after this suspension and does not achieve a 2.0 GPA in the college/major (or the designated college/major probationary period: students should refer to the individual degree requirements to determine the applicable probationary period) will be dismissed from the college/major. A change of major will be required if the student wishes to continue to enroll in the University.

Any appeal from the regulations governing academic performance shall be directed to the dean of the college in which the student is a major. The dean is empowered to grant relief in unusual cases if the circumstances warrant such action. This is in addition to the policies concerning academic standing within the University. Any penalties concerning eligibility to re-enroll arising from the University's academic standing policy shall take precedence over any provisions within this policy.

Standards of Academic Performance

Undergraduate students are expected to maintain a cumulative grade point average (GPA) of at least 2.0 (C average) for all work attempted at UTEP, and a GPA of at least 2.0 for all course work required in the major field of study. These are University-wide minimum requirements for the conferral of any bachelor's degree; higher minimum standards of performance are required in some programs.

When final grades of each term are posted to the student's academic record, both term GPA (for the semester or session just ended) and cumulative GPA (for all work attempted at UTEP) are included. In addition, designations appropriate to the student's past academic performance and eligibility to re-enroll at the University are included. These designations are as follows:

Eligible to Re-enroll

A student whose cumulative GPA is 2.0 or higher is eligible to re-enroll.

Academic Probation

A student whose cumulative GPA falls below 2.0 will be placed on academic probation. A student on academic probation must have permission to re-enroll. Students in an entering student program should seek this permission from their entering student advisor. Other students should seek this permission from their academic dean. A student will remain on academic probation as long as the term GPA is at least 2.0 and the cumulative GPA is below 2.0.

Academic Suspension for One Semester

A student on academic probation whose term GPA is below 2.0 will be placed on academic suspension for one semester. A student thus suspended cannot re-enroll at the University until one long semester or a full summer session has elapsed.

Academic Suspension for One Year

A student on academic probation who has already been placed on academic suspension for one semester, and whose term GPA is less than 2.0, will be placed on academic suspension for one year. A student thus suspended cannot re-enroll at the University until one full calendar year has elapsed.

Academic Suspension for Two Years

A student who has been placed on academic suspension for one year and whose semester and cumulative GPA is below 2.0 will be placed on academic suspension for two years. A student thus suspended MAY NOT re-enroll at the University until two full calendar years have elapsed.

Re-enrollment Following Academic Suspension

A student wishing to re-enroll after his/her academic suspension period is over must submit a *Petition for Reinstatement* with the academic dean of the previous major or, if the student is selecting a new major, with the dean of the intended new major. If reinstated, the student will be permitted to re-enroll under academic probation, plus any special conditions of the *Petition for Reinstatement*.

Any appeal from the regulations governing academic performance shall be directed to the dean of the college in which the student is a major. The dean is empowered to grant relief in unusual cases if the circumstances warrant such action. Any student who attempts to circumvent the academic performance regulations is subject to disciplinary action.

Reinstatement of Students After Extended Absence

At the time of reinstatement to the University after an absence of at least two academic years, a student has the option of:

- Continuing with the academic record and GPA as they stand, and completing all remaining requirements for graduation; or
- Beginning anew, with no courses attempted earlier at UTEP counted toward the degree, nor counted in the cumulative GPA calculations. This option can be elected only once.

If Option 1 is chosen, the GPA will be computed according to rules in force at the time of re-entry. If Option 2 is chosen, notation will be made in the student's record indicating that portion of the record which is to be involved in computing requirements for graduation. There is no assurance that courses attempted prior to this option will be accepted as transfer credit by another institution. In either case, all courses taken and grades earned will remain on the official academic record. Pursuit of the degree under either option does not exempt the student from the provisions of the "seven-year rule" (Students should refer to this catalog's *Requirements* section).

If the student was not eligible to re-enroll at the end of the last period of enrollment at the University, submission of a *Petition for Reinstatement* with the academic dean of either the previous or intended major is required at the time of reinstatement. The petition will specify which of the two aforementioned options has been chosen.

TEXTBOOKS

A student of this institution is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may be available from an independent retailer, including an online retailer, per Texas Education Code, sec. 51.9705.



This catalog is archived. For the current UTEP catalog, please visit catalog.utep.edu.

General Requirements for Undergraduate Degrees

General academic regulations can be changed at any time. All students, regardless of when originally enrolled, are required to abide by current academic regulations.

RESIDENCE

Work counting toward the degree must be completed in residence at the University as follows:

1. A total of at least 25% of the semester hours (a minimum of 30 semester hours)
2. Twenty-four (24) of the last 30 semester hours
3. Twelve (12) semester hours of advanced courses in the major subject must have been completed not more than three years prior to the date of graduation

CATALOG GRADUATION REQUIREMENTS

To graduate, a student must fulfill the specific course and degree requirements of the catalog in effect at the time of his or her admission, or of any subsequent catalog in effect during his or her enrollment with the approval of the academic dean, provided that the required courses are still being offered. A student must complete all requirements within seven (7) years or be subject to the degree requirements of a subsequent catalog. The seven-year period begins with the year the catalog was issued, regardless of the student's first semester of enrollment. Students entering the University for the first time during a summer session are subject to the requirements of the catalog for the next fall term, or of a later catalog.

A student transferring from a Texas two-year institution can select a catalog that was in effect prior to the first semester of enrollment at UTEP, as long as the student was following UTEP's degree plan while enrolled at the community college.

DEGREE PLAN

Students are advised to obtain and follow their major's degree plan when they first enroll at the University. Students are required to select a major and file a degree plan with the academic dean of that major by the time they complete 60 semester hours.

CHANGE OF MAJOR

A student who wishes to change majors must obtain permission of the dean of the college of the new major.

CONCENTRATIONS AND MINORS

Students interested in pursuing a concentration or minor in an area of study should refer to the college curriculum in the catalog or consult with their major advisor for further details.

COMPLETION OF FRESHMAN-LEVEL COURSES

All freshman-level courses that are required by specific course number must be completed before the student has completed 90 hours toward the degree. No credit for these freshman-level courses will be granted toward fulfilling the minimum credit-hour requirements for the degree, even though the courses must be completed.

ONE-HOUR COURSES

No more than six (6) one-hour courses can be counted toward completion of the minimum total hours required for a degree (unless degree requirements specify otherwise), except with specific approval of the academic dean.

MAJOR EXAMINATIONS

At the discretion of the department concerned, a comprehensive examination can be required in the major subject under the following conditions:

1. Four hours written, or three hours written and one hour oral.
2. The department fixes the time and place, and supervises the examination.
3. In case of failure, the student can take another examination on a date determined by the department.

GRADE POINT AVERAGE REQUIRED FOR GRADUATION

A minimum grade point average of 2.0 must be achieved in all course work at The University of Texas at El Paso and in all transfer work counted toward the degree. The UTEP cumulative grade point average consists of all grades earned at this institution regardless of their applicability toward a degree. Transfer credits can be counted toward meeting degree requirements, but transfer grades and grade points do not enter into UTEP grade point average calculations. A minimum grade point average of 2.0 is required in the major. This is intended as a University-wide *minimum* and does not prevent a college from requiring a higher GPA in specific majors or programs, provided appropriate approvals have been obtained.

GRADUATION

Degrees are conferred at the end of each long semester (December and May) and at the end of the second summer session (August). Formal commencement ceremonies are held in May for all candidates who complete degree requirements during the spring semester and in December for fall candidates.

Summer candidates can participate in the May commencement ceremony if no more than six (6) hours are needed to complete the degree during the summer session. Summer candidates names will not appear in the May program. Summer candidates who do not participate in May commencement can participate in December commencement. Summer graduates' names will appear only in the December program.

Students must apply for graduation and pay the appropriate fee in order to be considered candidates for graduation. The application process begins with the academic dean and should be initiated during the next-to-last semester or session and completed no later than the deadline published in the on-line *Class Schedule* at www.utep.edu/register.

Summer candidates participating in May commencement must complete the application process by the published deadline for May graduation. The paid graduation application form will be collected by the Student Business Services Office for processing by the Registration and Records Office.

SECOND BACHELOR'S DEGREE

Applicants for a second baccalaureate degree must complete at least 24 semester hours at The University of Texas at El Paso, in addition to those counted toward the baccalaureate degree requiring the higher number of semester hours of credit. These additional hours must include at least six (6) advanced hours in the major subject of the second degree. A student working toward a second bachelor's degree will register as an undergraduate senior.

A student who earned the first bachelor's degree at another institution must complete at least 30 hours at UTEP, including completion of the legislative requirements of six (6) hours of American History and six (6) hours of Political Science covering the Constitutions of the United States and Texas.

POSTHUMOUS DEGREE

A posthumous degree can be awarded only if the student was enrolled in courses that would have allowed the student to complete all work for the degree, and if the student had the appropriate grade point average in the required areas. For further information, individuals should contact the appropriate dean's office.

INSTITUTIONAL ACADEMIC HONORS

Departmental Honors Program

A student who wishes to earn departmental Honors must complete a senior thesis, senior project, or other special requirement, depending on the department. A departmental faculty member directs the project or thesis. The director, along with a departmental honors committee, judge the student's work, and outside referees may be consulted if deemed appropriate. Students may include departmental honors credits with University honors credits, upon consultation with the University Honors Program Director, in order to earn Honors at both levels. The following offer Departmental Honors: Biological Sciences, Chemistry, Geological Sciences, History, Physics, Political Science, and Psychology..

Dean's List

At the end of each fall and spring semester, the Registration and Records Office prepares a Dean's List for each undergraduate college of all full-time undergraduate students who have completed at least 12 collegiate hours and have earned a minimum semester grade point average of 3.5. This honor is noted on the student's academic record.

Academic Honors

The University of Texas at El Paso offers three opportunities for students to achieve special recognition for academic performance at graduation. Graduation with any of these honors adds a special distinction to academic records and diplomas and may enhance the prospects for graduating seniors to enter graduate and professional schools or the job market. To be eligible for the following recognitions and/or programs, candidates must be among the most able and intellectually curious of students and must meet minimum GPA requirements.

Upon graduation, honors in the following categories will be automatically awarded for each baccalaureate degree conferred upon students who have completed at least sixty (60) of the total required credit hours for their degrees at The University of Texas at El Paso:

1. Summa Cum Laude (Highest Honors) will be awarded to students who attain a minimum UTEP grade point average of 3.90.
2. Magna Cum Laude (High Honors) will be awarded to students who attain a minimum UTEP grade point average of 3.80, but who do not qualify for Highest Honors.
3. Cum Laude (Honors) will be awarded to students who attain a minimum UTEP grade point average of 3.50, but who do not qualify for High or Highest Honors.

Those students who are graduating from UTEP but who have not completed at least sixty (60) of the total required credit hours for their degrees will be considered for award of honors under the following conditions:

1. Their academic performance at UTEP reflects a level of academic achievement meeting the standards above; and
2. Their level of academic achievement at prior institutions is congruent with their performance at UTEP.

In such instances, the Registrar's Office will identify eligible students and review their academic records from their prior institutions. If a student's aggregate GPA from all institutions attended is commensurate with the standards stated above, the student will be eligible for honors appropriate to that aggregate GPA. In no case, however, will the student be eligible for honors beyond the level achieved in the GPA earned at UTEP.

Requirements for honors for a second degree include the above requirements with the additional stipulation that the student completes thirty (30) hours beyond the original baccalaureate requirements.

Honors cords worn at commencement recognize the following academic achievements:

University Academic Honors-

Highest Honors.....	Gold
High Honors.....	White
Honors.....	College Color
College of Business Administration.....	Olive Drab
College of Education.....	Lt. Blue
College of Engineering.....	Orange
College of Liberal Arts.....	Royal Blue
College of Health Sciences.....	Salmon
College of Science.....	Golden Yellow
School of Nursing.....	Apricot
University College.....	Wine

University Honors Program-

Honors Certificate.....	Lilac
Senior Thesis/Project.....	Dark Green

For information about the University Honors Program, please see the Undergraduate Studies section of this catalog.



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Student Life Policies and Procedures

Detailed policies and procedures affecting student life are printed in the *Handbook of Operating Procedures (HOP)* student section and are also available at <http://hoop.utep.edu>. The handbook supplements the rules and regulations of the Board of Regents and covers student conduct and discipline, use of University facilities, student organizations, educational records, and student publications. The *Rules and Regulations* of the Board of Regents of The University of Texas System are at <http://www.utsystem.edu/bor/rules>. The administration of student discipline (academic dishonesty and general misconduct) is the responsibility of the Assistant Dean of Students who is located in the Office of Student Life.

STUDENT CONDUCT

While enrolled at the University, a student neither loses the rights nor escapes the responsibilities of citizenship. Any student who engages in conduct that is prohibited by the Board of Regents' *Rules and Regulations* or University rules or by federal, state, or local law is subject to discipline whether such conduct takes place on or off campus or whether civil or criminal penalties are also imposed for such conduct. All students are expected and required to obey the law, to show respect for properly constituted authority, and to observe correct standards of conduct.

The University of Texas at El Paso administers student discipline according to established procedures of due process. Procedures are defined and described in the *Rules and Regulations* of the Board of Regents, Rule 50101, and in the *Handbook of Operating Procedures (HOP)*.

Students should check with appropriate departments whose policy or regulation is of concern. If necessary, students need to refer to the rules in the Regents' *Rules and Regulations* (<http://www.utsystem.edu/bor/rules>) and the *HOP*. The Office of Student Life can assist on this matter. This set of rules is available at <http://hoop.utep.edu>.

OTHER PROHIBITED CONDUCT

Computer usage violations, use of alcoholic beverages, dishonesty, gambling, defacing of property, endangering the health or safety of others, use of obscene and threatening language, altering of records, possession or use of firearms, failure to respond promptly to official notices and other infractions will subject the student to disciplinary action.

Penalties, which can be imposed in conjunction with the approved disciplinary procedures, include the following: written warning, disciplinary probation, withholding of grades, withholding of official transcript or degree, restitution, failing grade, denial of degree, suspension and expulsion, revocation of degree and withdrawal of diploma, or other penalty as deemed appropriate under the circumstances. In addition, certain privileges can be withdrawn consistent with the severity of the offense and the rehabilitation of the student. These penalties can be imposed singularly or in any combination upon individuals, groups, or organizations.

Unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, may subject students to civil and criminal liabilities. UTEP's policy on Peer-to-Peer Sharing can be found at <https://admin.utep.edu/Default.aspx?tabid=63689>. Penalties for copyrighted violations may be found at: <http://www.copyright.gov/title17/92chap5.html>. Additionally, students may be subjected to disciplinary action as described in this section.

GANG-FREE ZONE

Premises owned, rented or leased by The University of Texas at El Paso and areas within 1,000 feet of the premises are "gang-free" zones. Certain criminal offenses, including those involving gang-related crimes, will be enhanced to the next highest category of offense if committed in a gang-free zone by an individual 17 years or older. See Texas Penal Code, Section 71.028.

ILLEGAL SUBSTANCES POLICY

The use, possession, or sale of any illegal drugs or narcotics, including any amount of marijuana on the campus of the University, is a violation of Regents' *Rules and Regulations* and of University policies governing student conduct, as well as a violation of state law. In addition to possible criminal prosecution, student offenders will be subject to disciplinary action by the University. The minimum disciplinary penalty that will be imposed is suspension from the University for a specified period of time and/or suspension of rights and privileges.

DISRUPTIVE ACTS POLICY

The obstruction or disruption of any teaching, research, administrative, disciplinary, public service, or other authorized activity on campus or under the authority of the University or on property owned or controlled by the University is prohibited and will subject the student or group of students to disciplinary action.

HAZING POLICY

Hazing in state educational institutions is prohibited by both state law (Sections 51.936 and 37.151 et seq., *Texas Education Code*) and by the Regents' *Rules and Regulations* (Rule 50101). Individuals or organizations engaging in hazing could be subject to fines and charged with criminal offenses. Additionally, the law does not affect or in any way restrict the right of the University to enforce its own rules against hazing.

The law defines hazing as any intentional, knowing, or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in any organization whose members are or include students at an educational institution. Hazing includes but is not limited to:

- Any type of physical brutality, such as whipping, beating, striking, branding, electronic shocking, placing of a harmful substance on the body, or similar activity;
- Any type of physical activity, such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics, or other activity that subjects the student to an unreasonable risk or harm or that adversely affects the mental or physical health or safety of the student;
- Any activity involving consumption of food, liquid, alcoholic beverage, liquor, drug, or other substance which subjects the student to an unreasonable risk or harm or which adversely affects the mental or physical health of the student;
- Any activity that intimidates or threatens the student with ostracism; that subjects the student to extreme mental stress, shame, or humiliation; or that adversely affects the mental health or dignity of the student or discourages the student from entering or remaining registered in an educational institution; or that may reasonably be expected to cause a student to leave the organization or the institution rather than submit to acts described in this subsection;
- Any activity that induces, causes, or requires the student to perform a duty or task which involves a violation of the *Penal Code*.

Activities which under certain conditions constitute acts that are dangerous, harmful, or degrading, in violation of rules include but are not limited to:

- calisthenics, such as sit-ups, push-ups, or any other form of physical exercise;
- total or partial nudity at any time;
- the eating or ingesting of unwanted substance;
- the wearing or carrying of any obscene or physically burdensome article;
- paddle swats, including the trading of swats;

- pushing, shoving, tackling, or any other physical contact;
- throwing oil, syrup, flour, or any other harmful substance on a person;
- rat court, kangaroo court, or other individual interrogation;
- forced consumption of alcoholic beverages either by threats or peer pressure;
- lineups intended to demean or intimidate;
- transportation and abandonment (road trips, kidnaps, walks, rides, drops);
- confining individuals in an area that is uncomfortable or dangerous (hot box effect, high temperature, too small);
- any type of personal servitude that is demeaning or of personal benefit to the individual members;
- wearing of embarrassing or uncomfortable clothing;
- assigning pranks such as stealing, painting objects, harassing other organizations;
- intentionally messing up the house or room for clean up;
- demeaning names;
- yelling and screaming; and
- requiring boxing matches or fights for entertainment.

The University regards any form of hazing as a major violation, and any individual and/or registered student organization participating in such activities will be held responsible for those actions. According to the law, a person can commit a hazing offense both by engaging in a hazing activity and by soliciting, directing, encouraging, aiding, or attempting to aid another engaging in hazing; by intentionally, knowingly, or recklessly allowing hazing to occur; or by failing to report in writing to the Dean of Students or other appropriate university officials first-hand knowledge that a hazing incident is planned or has occurred. The fact that a person consented to or acquiesced in a hazing activity is *not* a defense to prosecution for hazing under this law.

An organization can commit a hazing offense if the organization condones or encourages hazing or if an officer or any combination of members, pledges, or alumni of the organization commits or assists in the commission of hazing.

In an effort to encourage reporting of hazing incidents, the law grants immunity from civil or criminal liability to any person who reports a specific hazing event in good faith and without malice to the Office of Student Life or other appropriate university officials, and it immunizes a person from participation in any judicial proceeding resulting from that report.

SOLICITATION

In general, solicitation is prohibited in any building, structure, or facility of the UTEP campus. Certain university activities are permitted as defined in the *Handbook of Operating Procedures*. This handbook is available for review in the Office of Student Life and on the homepage of the Office of Student Life at <https://studentaffairs.utep.edu/dos>.

STUDENT TRAVEL POLICY

Purpose

The University of Texas at El Paso promotes safe travel by students who participate in certain university-organized and sponsored activities or events.

Policy and Procedure

1. This policy is applicable to student travel undertaken by one or more currently enrolled students to reach an activity or event that meets **all** of the following criteria:
 - **An activity or event organized and sponsored by the University.** This definition applies if the activity or event has been planned and funded by the University and approved in writing by the designated administrator. The types of activities and events covered by this policy include course related field trips, recreational sports club trips, departmental-sponsored trips, the activities of sponsored student organizations, and meetings of academic organizations at which a student is officially representing the University; **and**
 - **The activity or event is located more than 25 miles from the University; and**
 - (i) **Travel to the activity or event is funded and undertaken using a vehicle owned or leased by the University; or**
 (ii) **Attendance at the activity or event is required by a registered student organization and approved in accordance with this policy.**
2. Registered student organizations that require their members to travel 25 miles or more from the University to attend an activity or event covered by this policy must obtain from the designated University administrator prior written approval for the proposed travel.
3. The following provisions will apply to all travel covered by this policy.
 - All Motor Vehicle Travel.
 - Seat Belts:**
Occupants of motor vehicles shall use seat belts or other approved safety restraint devices required by law or regulation at all times when the vehicle is in operation.
 - Alcohol and Illegal Substances Prohibited:**
Occupants of motor vehicles shall not consume, possess, or transport any alcoholic beverages or illegal substances.
 - Passenger Capacity:**
The total number of passengers in any vehicle at any time it is in operation shall not exceed the manufacturer's recommended capacity or the number specified in applicable federal or state law or regulations, whichever is lower. Where applicable, all travel participants are required to comply with The University of *Texas System Business Procedure Memorandum 16-05-02*, including and not limited to, provisions concerning vehicle passenger capacity.
 - License and Training:**
Each operator of a motor vehicle shall have a valid operator's license and be trained as required by law to drive the vehicle that will be used.
 - Proof of Insurance, Inspection, and Safety Devices:**
Each motor vehicle must have a current proof of liability insurance card and State of Texas inspection certification; be equipped with all safety devices or equipment required by federal or State law or regulation; and comply with all other applicable requirements of federal or state law or regulations.
 - Legal Operation of Vehicle and Driving Schedule:**
Operators of motor vehicles shall comply with all laws, regulations, and posted signs regarding speed and traffic control and shall not operate the vehicle for a continuous period that is longer than the maximum provided by federal or state law or regulations or guidelines promulgated by the university, whichever is lower, without scheduled rest stops or overnight stops.
 - Travel Using a Vehicle Owned or Leased by the University.
 - Service and Maintenance:**
In addition to those provisions in Item 3.a., each vehicle owned or leased by the University must be subject to scheduled periodic service and maintenance by qualified persons and comply with all applicable requirements of The University of Texas System *Business Procedure Memorandum 16-05-02*.
 - Operators of Vehicles:**
All operators of vehicles owned or leased by the University shall be employees of the University and shall have a valid operator's license for the operation of the particular vehicle. In addition, operators shall have a current Motor Vehicle Record on file with the designated office of the University.
 - Travel Using Rented Vehicles.
In addition to those provisions specified in Item 3.a., the rental, use, and operation of all rented vehicles shall comply, where applicable, with the State contracts for rental cars and all applicable requirements of The University of Texas System *Business Procedure Memorandum 16-05-02*.
 - Travel by Common Carrier.
When a common carrier (bus, airline, etc.) is used for student travel covered by this policy, all reasonable steps will be taken to assure that the travel is undertaken in conformance with this policy and all applicable federal, state, local, and university regulations.
4. Students are responsible for abiding by the rules and regulations contained in the UTEP Handbook of Operating Procedures while they are traveling. The sponsoring department can promulgate additional rules concerning expectations of students while on the trip.
5. As part of the approval process, all participants must sign an appropriate *Release and Indemnification Agreement*. All persons driving personal vehicles for travel covered by this policy must agree to comply with the requirements of 3.a. and produce some evidence of a valid operator's license for the vehicle to be used, current proof of liability insurance and Texas State Inspection Certificate.

COMPULSORY INSPECTION OF VEHICLE

The following notice is provided in accordance with Section 51.207 of the Texas Education Code: It is mandatory for all students enrolled in public institutions of higher education in the State of Texas to be in compliance with Vehicle Emissions Testing Laws before privileges can be granted to park or drive on institutional property a motor vehicle that is not registered in this state.

IMMUNIZATION REQUIREMENT

The health and safety of students is paramount to the University. Although certain immunizations are required only of students enrolled in specific health-related courses and programs, all students are strongly encouraged to obtain them for their own protection. Students may obtain information regarding the consequences of outdated immunizations for certain diseases, the age groups most vulnerable to these vaccine-preventable diseases, and local providers of immunization services from the Student Health Center located on campus. Immunizations are also available at the Student Health Center. To obtain information call 915.747.5624.

In accordance with state law, the following immunizations are required for all students enrolled in health-related courses which will involve direct patient contact in medical or dental care facilities or who come in contact with human biological fluids or tissue. Students enrolled at UTEP are charged a reasonable fee for all immunizations.

- **Measles:** proof of two doses of measles vaccine administered on or after the first birthday and at least 30 days apart or proof of immunity.
- **Mumps:** proof of one dose of mumps vaccine administered on or after the first birthday or proof of immunity.
- **Rubella:** proof of one dose administered on or after the first birthday or proof of immunity.
- **Tetanus/Diphtheria:** proof of one "booster" dose of tetanus/diphtheria (within 10 years).
- **Hepatitis B virus (HBV):** proof of serologic immunity to HBV or certification of immunization with a complete series of Hepatitis B vaccine. Students will be required to present a letter or other suitable written certification.

Note: Some colleges or academic departments can require additional immunizations. Certain exemptions are allowed from the immunization requirements. For further information, students should contact the Student Health Center or the academic department responsible for the courses or programs requiring immunizations.

A form on which the required immunizations can be documented is available from the Admissions Office or the Student Health Center. Since most secondary schools are required by law to maintain similar records, a copy of the high school immunization record can be submitted.

The Student Health Center is responsible for maintaining a record of those students who comply with these requirements and can recommend the placement of an administrative hold on records of students who have not met these requirements. The Student Health Center provides the required immunizations for all academic programs; however no X-ray screening is available. The HB vaccine is also available for a nominal charge for students enrolled in medical-related programs.

AIDS, HIV, AND HEPATITIS B INFECTION POLICY

The University of Texas at El Paso recognizes Acquired Immune Deficiency Syndrome (AIDS), Human Immunodeficiency Virus (HIV), and Hepatitis B Virus (HBV) as serious public health threats and is committed to encouraging an informed and educated response to issues and questions concerning AIDS, HIV, and HBV. To demonstrate its commitment, UTEP has adopted a policy and procedural steps to protect both the rights and well being of those students, employees, and patients who might be infected with HIV or HBV as well as to prevent the spread of infection. No individual with HIV or HBV infection will be discriminated against in employment, admission to academic programs, health benefits, or access to facilities. Students with HIV or HBV infection can attend all classes without restriction, as long as they are physically and mentally able to participate and perform assigned work and pose no health risks to others. All information regarding the medical status of UTEP, faculty, staff, and students is confidential.

A complete copy of the AIDS, HIV and Hepatitis B Infection Policy can be found in the institutional *Handbook of Operating Procedures (HOP)* available in the Office of Student Life, the Library, and the Student Health Center. This policy is applicable to all students of UTEP as they pursue their academic (and clinical) endeavors. An educational pamphlet on HIV infection developed by the U.S. Department of Health and Human Services and the Public Health Service is available to all students in the Student Health Center.

BACTERIAL MENINGITIS

Bacterial meningitis is a serious, potentially deadly disease that can progress rapidly. Students are urged to take utmost caution. This is an inflammation of the membranes that surround the brain and spinal cord. The bacterium that causes meningitis can also infect the blood. This disease strikes about 3,000 Americans each year, including 100-125 on college campuses, leading to five to 15 deaths among college students every year. There is a treatment, but those who survive might develop severe health problems or disabilities.

What are the symptoms?

- High fever
- Rash or purple patches on skin
- Sensitivity to light
- Confusion and sleepiness
- Lethargy
- Severe headache
- Vomiting
- Stiff neck
- Nausea
- Seizures

There might be a rash of tiny, red-purple spots caused by bleeding under the skin. These can occur anywhere on the body. The more symptoms, the higher the risk, so when these symptoms appear, seek immediate medical attention.

How is Bacterial Meningitis diagnosed?

- Diagnosis is made by a medical provider and is usually based on a combination of clinical symptoms and laboratory results from spinal fluid and blood tests.
- **Early diagnosis and treatment can greatly improve the likelihood of recovery.**

How is the disease transmitted?

- The disease is transmitted when people exchange saliva (such as by kissing, or by sharing drinking containers, utensils, cigarettes, toothbrushes, etc.) or come in contact with respiratory or throat secretions.

How does one increase the risk of getting bacterial meningitis?

- Exposure to saliva by sharing cigarettes, water bottles, eating utensils, food, kissing, etc.
- Living in close conditions (such as sharing a room or suite in a dorm or group home).

What are the possible consequences of the disease?

- Death (*in 8 to 24 hours from perfectly well to dead*)
- Permanent brain damage
- Kidney failure
- Learning disability
- Hearing loss or blindness
- Limb damage (fingers, toes, arms, legs) requiring amputation
- Gangrene
- Coma
- Convulsions

Can the disease be treated?

- Antibiotic treatment, if received early, can save lives and chances of recovery are increased. However, permanent disability or death can still occur.
- Vaccinations are available and should be considered for:
 - Those living in close quarters
 - College students 25 years old or younger
- Vaccinations are effective against -four of the -five most common bacterial types that cause 70% of the disease in the U.S. but do not protect against all types of meningitis.
- Vaccinations take seven to 10 days to become effective, with protections lasting a minimum of eight years.
- The cost of the vaccine varies; health care providers have more information.
- Vaccination is very safe. The most common side effects are redness and minor pain at the injection site for up to two days.
- Vaccination is available at the UTEP Student Health Center, on a walk-in basis.
- Contact the City County Health Department, Immunization Outreach at 915.591.2050
- Contact the Pro Action-Tillman Health Center at 915.533.3414

How can I find out more information?

- Contact your own health care provider.
- Contact your Student Health Center at 915.747.5624.
- Contact your local or regional Texas Department of Health Office at 915.834.7853.
- Visit: <http://www.dcd.gov/ncidod/dbmd/diseaseinfo> and <http://www.acha.org>.

Requirement to obtain information on Bacterial Meningitis

- All incoming undergraduate and graduate students are required to obtain information about bacterial meningitis and sign an acknowledgement form with the Records Office,

located in the Academic Services Building.

In addition, The University of Texas at El Paso complies with Texas Education Code, sec. 51.9192, "the Jamie Schanbaum Act," which requires first time students and transfer students at a Texas institution of higher education (undergraduate and graduate) residing in on-campus housing to show evidence of immunization for bacterial meningitis. Detailed information pertaining to the requirements of Texas Education Code 51.9191 can be obtained by calling the Student Health Center at (915) 747-5624.

STUDENT RIGHT-TO-KNOW AND CAMPUS SECURITY ACT

In compliance with the *Jeanne Clery Disclosure of Campus Security Police and Campus Crime Statistics Act of 2008*, the University of Texas at El Paso collects specified information on campus crime statistics, campus security policies, and institutional completion or graduation rates. Pursuant to the federal law, alleged victims of violent crime are entitled to know the results of campus student disciplinary proceedings concerning the alleged perpetrators.

UTEP makes timely reports to the campus community on crimes considered to be a threat to students and employees, and crimes are reported to campus police or local police agencies.

Every October, UTEP publishes and distributes an annual report of campus security policies and crime statistics to all current students and employees, provides copies of the report to applicants for enrollment or employment upon request, and submits a copy of the report to the Secretary of Education upon request. The annual campus crime statistics report references crimes which occur on the campus property owned or controlled by UTEP or within a contiguous geographic area of the institution. Statistics for off-campus buildings or property owned by student organizations that are registered by the institution are also reported when such statistics are available from local police departments.

In addition, UTEP publishes in the annual security report its policy regarding sex-related offenses, including sexual assault prevention programs, education programs to promote awareness of sex offenses, administrative disciplinary procedures and sanctions for offenders, missing student statistics, counseling and student services for victims, and fire statistics.

UTEP annually calculates and discloses institutional completion or graduation rates for undergraduate students to all prospective and current students. (The federal requirement for calculation of a completion or graduation rate applies only to institutions of higher education that admit undergraduate students who are enrolling for the first time at an institution of higher education and have not enrolled previously at any other institution of higher education.) Prior to the offer of athletically-related student aid to a potential student athlete, UTEP provides certain information on graduation rates specified by the Act to the prospective student and to the student's parents, guidance counselor, and coach.

Further information concerning Student Right-To-Know and Campus Security, including policies and procedures for emergency response and missing student notification, can be found at: <http://securityoncampus.org/>, <https://admin.utep.edu/police>, and <https://admin.utep.edu/LinkClick.aspx?link=Clery%2Fclery+%282%29.pdf&tabid=571&mid=12387>.

STUDENT GRIEVANCE PROCEDURES

Grade Appeals

A student can challenge his or her grade as determined by a member of the faculty of the University during or within one year after the end of any credit course or qualifying or comprehensive examination, for which the student has been enrolled or three months following the term the graduate degree was awarded. A challenge to a grade can be pursued only on the basis of malice, bias, arbitrary, or capricious grade determination, or impermissible discrimination. In no event shall a challenge be pursued on the basis of the standards employed in setting grades, so long as those standards are employed impartially.

The student should first attempt to resolve the question through consultation with the faculty member who assigned the grade. The student should then attempt to resolve the question through consultation with the administrator(s) to whom the faculty member reports. Having failed to resolve the matter after consultation with both the faculty member and her or his supervisors, the student can consult with and/or file a challenge with the Chairperson of the Student Welfare and Grievance Committee. Students should contact the Office of Student Life for specific information or download a copy of the grievance form and instructions on the Office of Student Life Web page at <https://studentaffairs.utep.edu/dos> and click on *Student Conduct*.

Non-Academic Grievances

Non-academic grievances of policies and procedures of University departments related to matters other than discrimination, such as the application or interpretation of student policies, must be initiated by making an effort to resolve the matter with the individual involved in the interpretation or decision. If the matter is not resolved, it must be submitted in writing to the Provost or the Provost's designee within 10 working days of the questioned decision or interpretation.

EQUAL EDUCATIONAL OPPORTUNITY

To the extent provided by applicable law, no person shall be excluded from participation in, denied benefits of, or be subject to discrimination under any program or activity sponsored or conducted by the University of Texas at El Paso on the basis of race, color, national origin, religion, sex, age, veteran status, disability, or sexual orientation. Complaints regarding discrimination should be reported to the University's Equal Opportunity Office. The University's full policies, including complaint resolution procedures, on equal opportunity, sexual harassment and misconduct and accommodations for individuals with disabilities are available in the *Handbook of Operating Procedures* and on the Web page of UTEP's Equal Opportunity Office. Inquiries regarding applicable policies should be addressed to the University's Equal Opportunity Office, Kelly Hall, 3rd Floor, at 915.747.5662 or eoaa@utep.edu.



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Student Services

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The University of Texas at El Paso offers a wide array of services for students to ensure that student needs, concerns, and interests are addressed.

Adelante Child Development Center **915.532.1114**

studentaffairs.utep.edu/childcare

Child care is available for children of all students, staff, and faculty of the University. The Adelante Child Development Center is located at 314 W. Schuster and is managed and operated by Adelante Childcare, Inc. Children aged three months to 12 years are accepted, depending on space availability (Hourly, daily and weekly care are available and the Center offers a Summer Camp for school-age children). Age-appropriate early childhood developmental programs are offered in the curriculum. The Adelante Child Development Center is licensed by the Texas Department of Protective and Regulatory Services. Financial assistance is available for qualifying parents through Child Care Services.

Campus Cultural Programs

www.utep.edu

Each year departments across campus sponsor hundreds of cultural events including concerts, music theatre productions, plays, art exhibits, ballet and dance performances, films, and lectures.

Theatre and dance productions are performed in the Wise Family Theatre, the Studio Theatre in the Fox Fine Arts Center, and the Magoffin Auditorium. University Dinner Theatre productions are presented in the Student Union West Building. Music activities such as the University's Symphony Orchestra, Symphonic Band, Opera, Jazz Bands, Pandemonium Steel Drums, Choral and Chorus, Jazz Singers, and chamber groups are held in the Fox Fine Arts Center's Recital Hall or the Magoffin Auditorium. Faculty, student, and touring art shows are exhibited in the Stanlee and Gerald Rubin Center for Contemporary Art, the Glass Gallery in the Fox Fine Arts Center, and the Student Union Gallery in the Union East Building. A film series is also presented annually in the Student Union East Building.

Lectures and a variety of other public programs are part of the yearly schedules of all UTEP colleges, academic departments and centers as well as the University Centennial Museum and Chihuahuan Desert Gardens. The Student Development Center provides a wide-variety of student programming ranging from lectures to artistic performances.

Disabled Student Services Office (DSSO)

915.747.5148 Voice/TTY

www.utep.edu/dsso

The Disabled Student Services Office (DSSO) provides a program of support to students with physical, or mental impairments, as well as those who become temporarily disabled because of an injury or recent surgery, and to women with at-risk pregnancies.

DSSO provides the following services as accommodations: note taking, sign-language interpreters, reader services, priority registration, use of adaptive technology, alternative test formats, testing accommodations and advocacy.

Students requiring accommodations must schedule an intake interview with a staff member of DSSO and provide medical and/or diagnostic documentation verifying a disability.

The documentation must clearly state symptoms and limitations that adversely affect academic performance. All information provided to DSSO is treated as confidential. Students should be aware that faculty members are not obligated to provide accommodations without proper notification from DSSO.

If a student has, or suspects having, a disability that is adversely affecting academic performance, she or he should contact the Disabled Student Services Office immediately to discuss available options.

El Paso Centennial Museum / Chihuahuan Desert Gardens

915.747.5565

www.utep.edu/museum

The El Paso Centennial Museum was built in 1936 with funds allocated by the Commission for the Texas Centennial Celebration. As the University's museum, it serves students and the El Paso-Ciudad Juárez communities. The mission of this natural and cultural history museum is to preserve, document, exhibit, and educate about the Southwest and Mexico. Noteworthy collections pertaining to Geology, Anthropology, Archaeology, Paleontology, Ornithology, and Mammalogy include rocks, crystals, minerals, pottery, stone tools, shell jewelry, and baskets.

The Chihuahuan Desert Gardens, dedicated in 1999, are located on the west side of the museum. They contain plants of the region in settings that can be adapted for area businesses and homes. Basic museum and special-project classes are offered to UTEP students. Temporary exhibits, lectures, gallery talks, youth classes, adult workshops, and volunteer activities are educational offerings. The museum is free and open to the public.

Food Services

915.747.5628

www.admin.utep.edu/sodexho

UTEP Food Services strives to provide the highest-quality food at the most convenient campus locations. Students, staff and faculty members are encouraged to visit one of the many food venues located throughout campus.

B = Breakfast available

E = Open during evening hours

UTEP Union East Building 2nd Floor (Food Court)

B Chick-Fil-A (dell)

Firehouse Grill (grill and tortas)

B El Cazo (comida Mexicana),

Garden Gourmet (hand tossed salads, soups, and display cooking featuring international cuisine)

UTEP Union East Building 2nd Floor

Pizza Hut Express (pizza and wings)

E *Mine Shaft* (pizza, wings grab-and-go)

Chopsticks (Asian cuisine)

UTEP Union East Building 1st Floor

B *E* *Freshens/Starbucks* (Starbucks coffees, smoothies, frozen yogurt, grab-and-go)

The El Paso Natural Gas Conference Center

E *Quiznos* (deli)

B *Delicious Mexican Express* (comida Mexicana)

Miner Grill (grill)

B *Pete's Arena* (pizza and pasta)

Library

E *Jazzman's Café* (upscale coffee and pastry shop)

Academic Services Building

B *Jazzman's Café* (upscale coffee, sandwiches, salads, and pastries)

College of Business Administration 3rd Floor

B *E* *Miner Stop* (grab-and-go)

College of Education 2nd Floor

B *E* *Café a la Cart* (grab-and-go)

College of Health Sciences

B *Healthy Corner* (grab-and-go)

Swimming and Fitness Center

E *Gold Rush* (energy stop, smoothies, grab-and-go)

Miner Meals are dollars placed on the Miner Gold card that are held in reserve exclusively for food purchases. With Miner Meals, students, faculty, and staff can receive an automatic 10% discount on all food purchases. Miner Meals can be purchased in \$50 increments at Student Business Services, located on the first floor of the Academic Services Building.

UTEP Catering Services offers a full range of services for banquets, receptions, meetings, conferences, and private functions. An interesting, varied menu is designed to meet the diverse needs of any group and function.

UTEP Concessions provides a variety of tasty options at sporting and special events. From traditional hot dogs to local favorites, any diner's cravings are sure to be satisfied.

Intercollegiate Athletics

915.747.5347

www.utepathletics.com

UTEP is an NCAA Division IA school and is a member of Conference USA. Sponsored sports are football, men's and women's basketball, men's and women's cross country, men's and women's golf, men's and women's indoor track and field, men's and women's outdoor track and field, women's tennis, women's rifle, women's soccer, women's softball, and women's volleyball.

Football is played in the 52,247-seat **Sun Bowl Stadium**, which is located on campus and nestled into the southern tip of the Rocky Mountains; men's and women's basketball games are played in the 11,767-seat **Don Haskins Center**; and women's volleyball is played in the **Memorial Gymnasium**, which seats 3,000 people. Soccer games are held at the **University Soccer Field** with the Rocky Mountains as a backdrop. The track program runs at **Kidd Field**, which seats 15,000 people. Teams nationally ranked in recent years include men's basketball, football, men's golf, cross country, indoor and outdoor track and field, and women's rifle.

International Programs

915.747.5664

studentaffairs.utep.edu/oip

The Office of International Programs serves as the primary source of information and assistance for the international community at UTEP. Its services include:

- Advising for international students and scholars on immigration, financial cross-cultural and personal issues.
- PASE (*Programa de Asistencia Estudiantil*) program administration: a Texas initiative for a waiver of out-of-state tuition for Mexican nationals who can prove financial need.
- International and multicultural activities on campus highlighting the multicultural nature of El Paso and UTEP through cultural events and presentations involving UTEP's diverse population.
- Administration of United States Passports.
- Administration of the Good Neighbor Scholarship and the Frank and Polly Ann Morrow Awards for Outstanding International Students.

The Office is located in the Union East Building, Room 203.

KTEP Public Radio

915.747.5152

www.ktep.org

KTEP 88.5 FM broadcasts news, information, and cultural programming 24 hours a day for the University as well as El Paso, Southern New Mexico, and Ciudad Juárez. KTEP is a member of National Public Radio and Public Radio International. The station trains UTEP students in broadcasting, and students can work at the station either as interns or volunteers. KTEP is equipped with the latest in digital broadcast technology. KTEP began broadcasting in 1950 and was the first FM station in El Paso and one of the first in the Southwest. A quarterly programming guide is available by calling the station.

Miner Village

915.747.5352

www.utep.edu/housing

Although many offices and departments on campus are devoted to student success, only one welcomes students home! Since 2001, the dedicated Housing and Residence Life staff of Miner Village has served the students of UTEP in one of the most modern residence facilities in the state of Texas. All apartments are fully furnished, with local telephone service, basic cable, refrigerated air, and high-speed Internet connections. There are laundry facilities, a sand volleyball court, and off-campus restaurants and stores within walking distance.

Whether you are a student-athlete with a busy season ahead, an international student visiting the United States for the first time, an out-of-state student, or an El Paso native looking for a new experience away from home, Miner Village offers its residents a unique on-campus environment as well as the skills needed to be a responsible student, roommate, and citizen.

Office of Student Life

915.747.5648

www.utep.edu/dos

The Office of Student Life strives to create an environment where every student flourishes and is actively engaged in the University community. We are directly responsible for the leadership and administration of several departments including but not limited to Miner Village, the Student Development Center, Recreational Sports and Student Publications. The Office of Student Life is directly responsible for the following services and/or initiatives:

- Student Conduct (General misconduct and academic integrity)
- Dean Certifications (Background checks, certification for graduate school and Board of Law Examiners)
- UTEP Mine Tracker (Co-curriculum and co-curricular transcript)
- Student Travel

Professional and Public Programs (PACE)

915.747.5142

www.utep.edu/pace

The role of the Professional and Continuing Education (PACE) office is to offer a variety of continuing education and professional development opportunities, along with credit course offerings. PACE consists of ten major program areas:

1. **Credit Courses** are designed to meet the needs of students at various stages of their careers and education-attainment levels. All credit courses are accredited and are transferable to degree programs at UTEP.
2. **Community Programs** offer short courses quarterly for personal and professional enrichment for adults and youth.
3. **Career Development Programs** offer courses that provide individual professional growth.
4. **Business, Manufacturing, and Professional Programs** offer opportunities for individuals of varying levels of experience from both the public and private sectors to develop new skills, meet license or certification renewal requirements, and update knowledge.
5. **Technology Education Programs** provide critical training for a broad range of computer software and user levels to the general public and business community.
6. The **English Language Institute (ELI)** conducts intensive English training on a full-time basis to prepare students for the TOEFL to enter UTEP.
7. **Faculty and Staff Training and Development** provides training offerings to University employees through the *One-Stop Training Shop* offered in collaboration with the University's Human Resource Services office.
8. **Summer Athletic Camps:** PACE oversees the athletic camps offered by the various UTEP NCAA Athletic programs.

9. **Advanced Placement Summer Institute** trains area teachers and administrators to prepare students for the AP exam.
10. The **Center for Lifelong Learning (CLL)** is an educational program planned and operated by and for individuals fifty (50) years of age or older. The CLL provides learning opportunities for those eager and willing to learn and take an active role in renewing or expanding their education and enriching their lives. For more information call or visit the PACE office at Miners' Hall, Room 108.

Recreational Sports

915.747.5103

www.utep.edu/rsd

The Recreational Sports department provides an opportunity for each member of the University community to voluntarily participate in a wide variety of sports and leisure activities.

- **Intramural Sports Program** offers approximately 40 activities for men and women with a valid UTEP ID.
- **Outdoor Adventure Program** offers equipment rental and outdoor trips to UTEP students, staff and faculty.
- **Challenge Course** is a half-day or full-day team-development program.
- **Fitness Programs** are non-credit exercise classes offered to UTEP students, staff and faculty at a minimal fee.
- **Sports Clubs** are available for registered UTEP students who want to participate in extramural competition.
- **Open Recreation** provides the use of sport facilities for leisure play. Equipment is provided with a valid UTEP ID.
- **Swimming and Fitness Center** consists of an exercise facility with cardio machines, weight machines, free weights and two swimming pools.

For further information visit the Recreational Sports Web site or call Memorial Gym at 915.747.5103 or the Swimming and Fitness Center at 915.747.8100.

Special Events

915.747.5481

www.utep.edu/events

"There is no business like show business!" For more than a decade the Office of Special Events has been dedicated to bringing quality entertainment to the UTEP and El Paso communities.

The office operates as a full production house in the booking of UTEP's special event facilities: Sun Bowl Stadium, Don Haskins Center, and Magoffin Auditorium. A variety of events are presented each year. Past events include *Juanes*, *Aerosmith*, *Linkin Park*, *Fleetwood Mac*, *Cher*, *Shakira*, *The Eagles*, *Ricky Martin*, *NSYNC*, *The Rolling Stones*, *HBO's Oscar de la Hoya Fight*, *WWE*, and international soccer *Pumas vs. Tigres* and many others.

The Office of Special Events is also responsible for the programming of the Wednesday Music Café FREE Concert Series, the Union Exhibition Gallery and the Art and Foreign Film series, host of the Cinema Novo Film Society of El Paso, the only art-film society in the city.

Student Development Center

915.747.5670

studentaffairs.utep.edu/sdc

The Student Development Center (SDC) is a one-stop clearinghouse of information and resources for UTEP students who are or want to become involved, in campus life. The SDC provides students with opportunities to get involved in leadership activities, campus activities, health awareness, diversity initiatives, student organizations and Greek Life. The Student Development Center works with more than 200 student organizations on campus. These organizations are categorized as Academic/Professional, Advocacy, Graduate, Greek, Governing, Honorary, International, Professional, Recreational, Religious/Spiritual, Service, Special Interest, Social, and School/Community Spirit. The SDC provides a variety of programs to enhance student organizations through personal consultations, publications and workshops. Please visit the SDC Web Site for more information on how to start an organization and to view helpful links for student organizations.

Student Government Association

915.747.5584

studentaffairs.utep.edu/sga

The Student Government Association (SGA) is the official voice of the student body. The SGA maintains an open channel of communication between the student body and the university administration by voicing to the University administration the concerns of the student body and informing students about changes in policy that will affect campus life and student activities. SGA's goal is to make every student's college experience a complete one, developing them both academically and personally.

SGA takes pride in the diversity of the student body and is dedicated to providing assistance to and support for all student organizations and campus activities whenever possible. Recognizing the campus' unique diversity, SGA works to assure that every student or group of students is treated with respect and dignity to maintain an atmosphere of acceptance and understanding among all members of the campus community.

Student Health Center

915.747.5624

www.utep.edu/dsso

The Student Health Center (SHC) is located directly across from the Library and offers confidential health care services to all University students presenting a valid UTEP ID. FREE services include office visits, nutritional counseling and HIV/AIDS testing (which is conducted every Wednesday from 11:00 a.m. to noon). Laboratory tests, pap smears, vaccinations and many other services are provided at reduced rates.

Referrals outside the Student Health Center for stitches, X-rays, specialists, and other medical services and treatments are at the student's own expense. All emergencies are referred to local hospitals. Minor illness, injury or health concerns are treated by the SHC's professional staff.

Student insurance is available and recommended for every student who does not have insurance coverage. Information on student health insurance can be obtained by calling 888.344.6105.

Student Publications

915.747.5161

www.utep.edu/studentpublications

Working with student publications offers motivated students the opportunity to gain hands-on, professional experience in a variety of facets of publishing through *The Prospector*, a semi-weekly student newspaper, and *Minero Magazine*, a bilingual, bicultural publication produced once each fall and spring semester.

The Student Publications department provides a professional environment using the latest computer-based publishing technology, where students receive training to become reporters, photographers, graphic designers, editors, or advertising sales representatives. Students must maintain a GPA of at least 2.0 and be enrolled for at least nine (9) undergraduate hours or six (6) graduate-level hours.

To ensure freedom of expression, a Student Publications Committee, composed of UTEP faculty, staff and students, oversees the student-produced publications. Student Publications' mission is to produce talented, ethical, and well-qualified journalists, photographers, designers, and advertising professionals through experiential training that will lead

them to successfully pursue and thrive in their chosen careers.

Student Support Services Program (SSSP)

915.747.5349 / 8602

studentaffairs.utep.edu/sssp

This federally funded TRIO program provides intensive academic and personal support for first-generation, economically disadvantaged students with academic need from their freshman year through graduation. First-year participants are enrolled in learning communities for two semesters to help them adjust to the demands of college. Students meeting the above criteria can apply to the program in Room 203, Union East.

Union

915.747.5711

www.utep.edu/union

The Union Building is the community center for the University of Texas at El Paso. Its primary goal is to provide services and facilities for the University community in support of the academic and student development mission of the University.

As the epicenter of the campus, the Union Building serves as a gathering place and provides an atmosphere that fosters the exchange of ideas representing the diverse backgrounds of members of the UTEP community.

The Union Services office is located in the Union Building, Room 307.

University Bookstore

915.747.5594

www.utepbookstore.com

The University Bookstore is responsible for stocking required academic textbooks and supplies for all students. The Bookstore also provides the University community a large variety of reference books, school and office supplies, computer software and accessories, calculators, UTEP apparel and gift items, commencement apparel and invitations, magazines, book buy-backs, special book and software orders, specialty plaques, and computer hardware orders. The University Bookstore is managed and operated by Follett Higher Education Group.

University Career Center

915.747.5640

www.utep.edu/careers

The University Career Center, as part of the Division of Student Affairs, provides programs and services designed to foster the career development of UTEP students and alumni from all academic disciplines. Toward this end, the Department provides the following services:

- Career advising
- Resource Center (career development literature, employer information, and on-line resources)

- Career development activities and workshops (résumé writing, interviewing, job search correspondence, etc.)
- Resume reviews
- Job listings and referrals (part-time student employment, cooperative education and internship opportunities, and professional employment)
- Cooperative Education/Internship Program (career-related experience for college students)
- On-campus interviews
- Career fairs

Students are encouraged to visit the University Career Center early in their time at UTEP to develop a personalized career-development action plan. Career counseling services are offered by the University Counseling Center.

University Counseling Center

915.747.5302

www.utep.edu/counsel

The University Counseling Center provides free, confidential services in Spanish and English to currently enrolled UTEP students. Services include career counseling to help students clarify their academic or career goals and overcome obstacles to learning and decision making. The Center also provides personal counseling to address issues that can affect a student's ability to perform optimally in his or her academic and professional endeavors. In addition, the University Counseling Center provides educational workshops, outreach programs, and self-help resources on everything from stress and time management to self-esteem and relationship issues. Hours of operations are 8:00 a.m. to 5:00 p.m., Monday through Friday with extended hours (open until 7:00 p.m.) during the fall and spring semesters on Mondays and Tuesdays.

Women's Resource Center

915.747.5291

studentaffairs.utep.edu/wrc

The Women's Resource Center (WRC) empowers women to achieve their holistic (personal, academic, professional and spiritual) goals and promotes social justice through education programs, support groups, and a safe environment to foster health and wholeness in all people. The WRC provides students a library of books, magazines, videotapes, and health-related brochures as well as access to a computer lab. There is also a microwave, refrigerator, and telephone designated for student use. The WRC's knowledgeable staff offers community resource information and networking opportunities. These services are available to women and men who identify as allies, including staff, faculty, and families.

The WRC is a welcoming space for lesbian, gay, transgender, queer and intersexed (LGBTQI) community members. It is committed to promoting an environment free from hatred and discrimination based on sexual orientation, gender identity, or gender expression. The WRC empowers everyone to be authentic and share their experiences. Students will find understanding and acceptance here.



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Colleges and Degree Programs

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Academic and Research Facilities

The property, buildings, and facilities owned or controlled by The University of Texas at El Paso are not open to the general public for assemblies, speeches, or other activities, and such their usage by students and employees are subject to reasonable regulation.

No person, organization, group, association, or corporation can use property, buildings, or facilities owned or controlled by The University of Texas at El Paso for any purpose other than in the course of the regular programs or activities related to the role and mission of the University, unless authorized by the *Rules and Regulations* of the Board of Regents of the University of Texas System. Any authorized use must be conducted in compliance with the provisions of the Regents' *Rules and Regulations*, the rules and regulations of The University of Texas at El Paso, and applicable federal, state, and local laws and regulations.

UNIVERSITY LIBRARY

Housing more than one million books and government publications and nearly million microforms, the University Library strives to support the curriculum and research needs of the campus. The collection also includes access to more than 24,000 journals and newspapers more than 445 databases providing bibliographic information, as well as selected abstracts, full-text research articles, and reports. The Library is classified as a Federal Depository, meaning it collects more than 65% of all materials published by the Federal Government.

Housed in a six-story Bhutanese-style building with a coffee shop and both formal and casual seating for more than 1,500 users, the Library is open daily to serve students, faculty, and the community. The Collaborative Learning Center, located on the second floor of the Library, has 250 PC and Macintosh desktop computers and 35 laptops available for student use. Various software packages are available, and the computers have full Internet access. Group study rooms and individual graduate-study carrels are located conveniently throughout the library.

Books, journals, and audio-visual materials are easily found in *Nugget*, the Library's computerized catalog. The catalog is easily searched by author, title, subject, and key-word, and is accessible from computers located in the library, from any computer on campus, or from a user's personal computer. Most materials can be taken out on loan by University students, faculty, and staff.

The professional staff of the Reference Department provides classroom instruction on Information Literacy, either in the Library's three computer classrooms, or in campus classrooms as requested by faculty. The Reference staff also provides assistance in locating and using the electronic resources of the Library, as well as the traditional hard-copy resources. Librarians are available to provide assistance with specialized collections in all subject matters.

Special Collections, located on the sixth floor of the Library, house rare books and other unique artifacts and collections. Chief among these holdings are collections in Art, Printing, Military History, Western Fiction, Chicano Studies, Border Studies, and Oral History. The Library's manuscript and archival materials are also located in the Special Collections Department.

The Access Services Department provides automated checkout services, makes reserve materials available, and provides inter-library loan and document-delivery services. M&M (Media and Microforms) houses retrospective newspapers, microforms, DVDs and video tapes, and computers. Support for students and faculty who are involved in distance education is also provided by the Library. This support includes delivery of books and other materials by surface mail, subject consultation with librarians, and access to electronic resources via the Internet.

Self-service photocopying equipment is available on all floors of the Library, and a full-service Copy Center is located on the first floor.

INSTRUCTIONAL SUPPORT SERVICES

Instructional Support Services (ISS) serves as an academic resource and campus support unit for UTEP faculty, students, and staff engaged in asynchronous and distance-delivered instruction. The services of the ISS office are focused on technical production, instructional design and pedagogical guidance, and training-development programs for faculty engaged in the design and adaptation of instructional materials for fully online and hybrid courses at a distance, as well as classes and meetings convened through interactive video conferences. Through its new Faculty Instructional Technology (FIT) Lab, the ISS office provides UTEP faculty with state-of-the art professional development and training opportunities. The FIT Lab offers a well equipped self-service computer lab in which faculty can develop digital materials for instruction and research; it also provides walk-in services and assistance to faculty in learning instructional technologies, including access to a broad selection of specialized production software.

Distance Learning and Hybrid Courses

ISS provides graduate and undergraduate students, who are unable to take advantage of a traditional class schedule appropriate opportunities to participate in the learning process through the use of alternative media and methods for the delivery of instruction in a distance learning environment. ISS offers distance-learning opportunities in hybrid and completely on-line formats for the UTEP campus. Through ISS the UTEP campus is also an active partner of the UT System TeleCampus (<http://www.telecampus.utssystem.edu>).

At their website you will find: online study programs and courses, a digital library, free online student tutorial services, a 24/7 technical support helpdesk, links to various admissions and registrar offices throughout the UT System, and full program descriptions for the available online courses and degrees the UT TeleCampus facilitates.

Students interested in undertaking distance courses through UTEP and the UT TeleCampus must be fully admitted to UTEP or to one of the other UT System academic university campus components by completing the Inter-Institutional Distance Education Admission and Registration (IDEAR) forms available online at the UT TeleCampus Web Site (www.telecampus.utssystem.edu). Once admitted to one of the 15 University of Texas campuses, students can select courses offered through the distance-education delivery options of the UT TeleCampus. Students are required to abide by the host university policies, procedures, and requirements regarding the course selection process, and student qualifications. Additional new on-line courses and program degree study options are routinely being added at UTEP and as a result, interested students are encouraged to consult the ISS website at UTEP for the most recent information: <http://iss.utep.edu>.

The Mediated and Distance Learning Group (MDL) at ISS also works in cooperation with UTEP faculty across the six academic colleges in the design, delivery, course management, and evaluation of distance education and online instructional programs. It also promotes and implements campus policies and practices to appropriately guide the growth and development of all UTEP distance-education programs. In carrying out its mission, the ISS office collaborates with public and private institutions to meet the expanding needs for higher education and workforce retooling in the region. MDL and ISS staff work with UTEP faculty to develop instructional programs that integrate a variety of technology-based and electronic digital media materials, face-to-face instruction, World Wide Web (WWW), Internet, interactive videoconferencing, CD ROM, and other telecommunications technologies for teaching and learning.

Administrative offices for ISS are located in the Undergraduate Learning Center, Suite 308 and can be contacted by phone at 915.747.6675.

BORDER BIOMEDICAL RESEARCH CENTER (BBRC)

The Border Biomedical Research Center (BBRC), developed and supported by grants from the National Institutes of Health, was established in 1992 as a basic biomedical research center in Infectious Diseases, Toxicology, and Neurological and Metabolic Disorders. The mission of the BBRC is to enhance the capability for biomedical research at the University of Texas at El Paso relevant to the border region and to promote the progress of minority scientists in biomedical research. The BBRC's Core Facilities in Analytical Cytology, Cell Culture, Biomolecule Characterization and DNA Sequencing and Analysis all have up to date instrumentation. The BBRC also has an active [Statistical Consulting Laboratory](#), and a modern Bioinformatics Laboratory. The BBRC will soon move to new facilities following completion of the new Biosciences Research Building. For more information visit the BBRC Web site at <https://www.utep.edu/bbrc>.

Center for Defense Systems Research

The mission of the Center for Defense Systems Research (CDSR) at the University of Texas at El Paso is to apply a broad range of cutting-edge research and technology to applied, multi-use technical solutions for the Departments of Defense and Homeland Security. In applying this research toward real solutions, the CDSR shall provide experiential programs for undergraduate, graduate and faculty members at the University of Texas at El Paso. The Center shall also act as a one-stop shop for DoD, DHS and University collaborations. Current and efforts cross into multiple Department of Defense (DoD) and Department of Homeland Security (DHS) agencies. The Center is currently supporting research efforts for U.S Army White Sands Missile Range, U.S Army Space and Missile Defense Command and U.S Customs & Border Protection.

CENTER FOR EFFECTIVE TEACHING AND LEARNING (CETaL)

The Center for Effective Teaching and Learning (CETaL) is a resource for University faculty. CETaL provides faculty workshops, confidential consulting on issues of course and curriculum design, assessment and documentation of effective teaching, the opportunity for faculty mentoring, and a library of teaching and learning materials. Through these services, faculty can document their teaching effectiveness.

CETaL seeks to cultivate an environment in which teaching is highly valued and in which teachers strive continuously to improve their effectiveness. It is a scholarly center working to find, document, report, and help advance the best teaching practices at UTEP and elsewhere. In addition, CETaL aids faculty in conducting scholarly research on teaching, curriculum, and other issues related to teaching and learning.

CETaL is a resource for those who understand that teaching is a complex and interactive process among many parties in a variety of environments, and that it can be taught, improved, and evaluated.

CENTER FOR ENVIRONMENTAL RESOURCE MANAGEMENT (CERM)

The Center for Environmental Resource Management (CERM) coordinates faculty and student research addressing the environmental problems affecting the border region of the southwestern United States and northern Mexico, including hazardous waste, air quality, water availability and quality, ecology, environmental health, the built environment, environmental risks, sustainability, and policy issues. Students receiving support through CERM obtain hands-on experience with research projects addressing a variety of issues such as management of water resources, measurement and characterization of air pollution, methods of containment and remediation of soil-borne and water-borne contaminants, development of alternative energy technologies such as wind energy, and development of community-based training programs to help disadvantaged communities restore and maintain environmental health. CERM also coordinates education, outreach and policy development programs, and UTEP's doctoral program in environmental science and engineering. CERM provides the research infrastructure needed to support major University environmental programs including the Energy Center, the Rio Bosque Wetlands Park, Indio Ranch Research Station, and the Southwest Center for Environmental Research and Policy Consortium (SCERP). In 2007, CERM received a Texas Environmental Excellence Award from the Texas Commission on Environmental Quality.

Center for Inland Desalination Systems

The Center for Inland Desalination Systems (CIDS) partners with El Paso Water Utilities develop and implement technologies to create alternative water sources in Texas and across the globe. CIDS leverages El Paso's Kay Bailey Hutchison Desalination Plant, which is among the largest of its kind in the world, to research on desalination-related areas that have potential commercial applications. Some examples include mining the brine concentrate produced during the osmosis process, developing small-scale portable desalination equipment to be used in remote locations, and developing processes that can reduce energy and water use during desalination.

CENTER FOR INTER-AMERICAN AND BORDER STUDIES (CIBS)

The Center for Inter-American and Border Studies (CIBS) coordinates UTEP's degree programs in Latin American and Border Studies. These include the undergraduate major and minor, and an interdisciplinary MA. CIBS also conducts research and assists other units with research on the Border, in Mexico, and in Latin America. Recent projects have focused on issues such as Border demography, Border health, Border governance, and Border economics. CIBS sponsors events and publications addressing Border and Latin American issues, and works to forge linkages between UTEP and other institutions and agencies in the Border region, in Mexico, and in Latin America.

Center for Research Entrepreneurship and Innovative Enterprises (CREIE)

The Center for Research Entrepreneurship and Innovative Enterprises (CREIE) is an outcome of a Kauffman Foundation Campus Initiative and grant to infuse entrepreneurship into UTEP's education, research, administration, and outreach activities. The Center was established to create a central identity for entrepreneurship, technology transfer and commercialization at UTEP. The main mission of CREIE is to stimulate innovation and unify campus initiatives in technology transfer, entrepreneurship and commercialization at UTEP. The Center is available to guide inventors on how to bring their scientific advances or inventions to the market place, in partnership with the University.

CENTER FOR RESEARCH ON EDUCATIONAL REFORM (CRER)

Established in 2002, the Center for Research on Educational Reform (CRER) conducts broad-based and multidisciplinary research on issues of educational reform in the public schools and in higher education. The University-wide center builds on more than a decade of K-16 educational reform efforts at the University of Texas at El Paso. A significant element of the Center's initial work is research that addresses critically important questions about the impact of these and similar reform efforts. Major initiatives of the Center include the NSF-funded Mathematics and Science Partnership, Teaching Gender Equity in Mathematics and Science, and Math Education Reform. The Center also provides opportunities for faculty and graduate students to do significant research.

CENTER FOR TRANSPORTATION INFRASTRUCTURE SYSTEMS (CTIS)

The Center for Transportation Infrastructure Systems (CTIS), addresses the need for basic and applied research related to transportation infrastructure. CTIS is an internationally

known center of excellence in nondestructive testing of transportation facilities; it is extensively involved in research dealing with the use of advanced field and laboratory techniques in transportation infrastructure, geo-technical earthquake engineering, and environmental engineering. At any given time, CTIS is engaged in about 20 projects dealing with the planning, design, evaluation, and construction of transportation infrastructure. CTIS has also expanded its research activities to include transportation planning and infrastructure management: current projects deal with risk assessment of transporting hazardous materials along the U.S.-Mexico border and the impact of increased traffic flow on the safety of people and the environment.

Center of Excellence for Sharing Resources to Advance Research and Education through Cyberinfrastructure

The Center of Excellence for Sharing Resources to Advance Research and Education through Cyberinfrastructure (Cyber-ShARE) was created in 2007 to bring together experts in computer science, computational mathematics, education, earth science, and environmental science. The team addresses the challenge of providing information to scientists and other users of cyberinfrastructure (CI) that allows them to make informed decisions about the resources that they retrieve and to have confidence in using results from CI-based applications. The Cyber-ShARE team conducts innovative research to facilitate the development of CI-based applications and increase their use by scientists by enhancing CI results with provenance information, trust recommendations, and uncertainty levels (areas that are recognized as essential for the success of CI); by creating scientist-centered tools and artifacts; and by contributing CI resources to appropriate CI portals.

HISPANIC HEALTH DISPARITIES RESEARCH CENTER (HHDC)

The Hispanic Health Disparities Research Center (HHDC) provides leadership to research-based innovations that will reduce Hispanic health disparities. Funded by the National Institutes of Health's National Center on Minority Health and Health Disparities, the HHDC is a collaborative venture among UTEP's College of Health Sciences, UTEP's School of Nursing and the University of Texas at Houston School of Public Health. The aims of the Center are to (a) build capacity for researchers in health disparities; (b) create a program of excellence to investigate and eliminate Hispanic health disparities in the Texas-Mexico border region; (c) establish the University of Texas System as a leader in the study and solution of Hispanic health disparities; and (d) promote knowledge transfer to both practice and policy.

The mission of the HHDC is guided by a conceptual framework that makes explicit and serves as a catalyst for research on the variables of interest that influence Hispanic health disparities. Activities of the Center include research, research training and education, and community engagement and dissemination. A recently awarded NIH P20 grant funds two full studies, including (1) a population-based assessment of health disparities among Hispanics in El Paso and (2) research focused on cultural and institutional factors affecting adherence to HIV/AIDS treatment in border clinics. In years three through five of this grant, new pilot studies based on this research will be funded.

INSTITUTE FOR MANUFACTURING AND MATERIALS MANAGEMENT (IM3)

The Institute for Manufacturing and Materials Management (IM3) serves as both a focal point for UTEP's diverse manufacturing efforts and as a conduit for University resources to area manufacturers. IM3 offers a range of programs and services in the following areas: (1) Texas Manufacturing Assistance Center (TMAC) provides technical solutions to industrial problems ranging from design-for-manufacturing to supply-chain qualification to pollution prevention; (2) IM3 assists manufacturers in filling both long and short-term workforce development gaps through a number of programs including K-12 and university student outreach programs; industrial arts program development; and student internship programs in regional industry settings; (3) the Institute assists area economic development agencies by identifying industry-sector gaps and facilitating strategic planning; and (4) IM3 provides support for the manufacturing-education program funded by the Society of Manufacturing Engineers.

INSTITUTE FOR POLICY AND ECONOMIC DEVELOPMENT (IPED)

The mission of the Institute for Policy and Economic Development (IPED) at The University of Texas at El Paso, provides leadership and coordination in objective analysis and interpretation of public and private policy research addresses issues of importance to the people of the Paso del Norte and Camino Real and ensures that economic development proceeds in a rational and sustainable fashion. The Institute's interdisciplinary approach to research design, data collection, and analysis provides the Institute's clientele objective, timely information that forms the framework needed for public policy investigation in areas such as economic development, technology and business development, and trade and transportation.

MATERIALS RESEARCH AND TECHNOLOGY INSTITUTE (MRTI)

The Materials Research and Technology Institute (MRTI) administers the University's multi-disciplinary Ph.D. program in Materials Science and Engineering (MASE); fosters interdisciplinary research across the Colleges of Science, Engineering, Business, and Liberal Arts; and supports the Ph.D. programs in Environmental Science and Engineering, Chemistry, and Biology. MRTI also fosters the development of intellectual property by UTEP faculty, staff, and students and helps develop industrial partnerships and new businesses based on UTEP intellectual property. Key MRTI activities include the Department of Energy-funded UTEP/Stanford Gateway Program, which gives UTEP faculty and students access to the Stanford Synchrotron Radiation Laboratory; Mayan Pigments, Inc., which is commercializing complex organic/inorganic materials developed by UTEP researchers; and Refinery Science Corporation, which is working to convert heavy petroleum feed stocks to useful transportation fuels, among other projects.

National Center for Border Security and Immigration

The Center for Border Security and Immigration will develop integrated education and research initiatives, which are complementary in scope, in order to promote interest in science and technology. Through education program, the Center will develop and educate future scientists, technologists, engineers and mathematicians to meet emerging challenges of homeland security in a global context, and design multi-disciplinary degree programs with an emphasis in homeland/border security. The program is designed to create a path for careers in DHS components or in a homeland security-related industry. Through research, the center assists the Department of Homeland Security in meeting its border security and immigration related science and technology needs, collaborates with homeland security related industry, and provides full support to those agencies and individuals charged with defense of the homeland and development of national immigration and border security policy.

Regional Geospatial Service Center

The Regional Geospatial Service Center (RGIS) provides accurate geospatial data to local emergency responders including the Texas National Guard and other member of the El Paso region's emergency response community. The Center is also involved in the development of geospatial applications to support UTEP research and service activities in a variety of areas including border security, economic development and public health. The works closely with its partners, Stephen F. Austin State University and Texas Natural Resource Information System, to maintain a data repository and backups in the event of catastrophic system failure.

Research Institute for Manufacturing and Engineering

The Research Institute for Manufacturing and Engineering Systems (RIMES) is a research, academic, and service center dedicated to generate new knowledge in Systems Engineering through its research programs; disseminate new knowledge and best Systems Engineering practices through its academic programs, publications, workforce development, and industry extension; and promote and encourage multi-disciplinary research and collaboration in Engineering Systems. RIMES facilitates interactions among colleges and industry to foster total systems-level thinking and systems effectiveness, addressing applications oriented research areas on large-scale systems and systems of systems. While accomplishing these goals, RIMES advances multi-disciplinary educational programs at the undergraduate and graduate levels and industry extensions through Training in MPT, Seminars, and Workforce development.

W.M. KECK CENTER FOR 3D INNOVATION

The W.M. Keck Center for 3D Innovation (Keck Center) is an advanced engineering, manufacturing, and biomedical laboratory focused on multi-disciplinary research. Originally funded through a \$1-million grant from the W.M. Keck Foundation, the newly renovated 6,100-square-foot facility is the only one of its kind in the world. The facilities house more than \$4-million in research infrastructure, including 17 rapid prototyping machines with combined infrastructure for advanced manufacturing, cardiovascular hemodynamics (experimental fluid mechanics), and tissue engineering (including scaffold fabrication, polymer synthesis, and cell culture capabilities). The lab uses rapid prototyping technologies to fabricate functional end-use products and patient-specific anatomical shapes for use in pre-surgical planning, surgery, medical-device development, cardiovascular flow research, tissue engineering and more.





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Core Curriculum

All undergraduates at The University of Texas at El Paso are required to complete a 42-semester credit hour core curriculum before receiving a baccalaureate degree. For degree plans that terminate with a post-baccalaureate degree, without completing the baccalaureate degree, undergraduates are required to complete the core curriculum before enrolling in graduate-level courses.

CORE BLOCKS AND COURSES

The core curriculum consists of nine components, or *blocks*. Each block has a required minimum number of semester credit hours. The minimum number is also the maximum number of hours that can be applied toward the core requirement. Any additional hours may apply toward degree requirements. The courses that can be used to satisfy the block requirements are listed with their Texas Common Course Number (TCCN) in brackets []. The core curriculum requirement does not preclude the counting of core courses toward other degree requirements. Students are advised to consult particular degree requirements for their major before selecting courses to meet core curriculum requirements.

I. Communication (nine hours) The objective of the communication component is to enable the student to communicate effectively in clear and correct prose or orally in a style appropriate to the subject, occasion, and audience.

A. English Composition (six hours):

- For students whose secondary education was in English:
 - ENGL 1311** Expository English Composition [ENGL 1301] *and* **ENGL 1312** Research and Critical Writing [ENGL 1302] *or*
 - ENGL 1311** Expository English Composition [ENGL1301] *and* **ENGL 1313** Writing About Literature *or*
 - ENGL/COMM 1611*** Written and Oral Communication *and* **ENGL 1312** Research and Critical Writing [ENGL 1302]
- For students whose secondary education was not in English:
 - ESOL 1311** Expository English Composition for Speakers of ESL [ENGL 1306] *and* **ESOL 1312** Research and Critical Writing for Speakers of ESL [ENGL 1307]

B. Speech (three hours):

COMM 1301* Public Speaking [SPCH 1315] *or*
COMM 1302 Business and Professional Communication [SPCH 1321]

1 COMM/ENGL 1611 can be used to satisfy both the ENGL 1311 and COMM 1301 requirements.

II. Mathematics (three hours) The objective of the mathematics component is to develop a quantitatively literate college graduate. Every college graduate should be able to apply basic mathematical tools in the solution of real-world problems.

Select one course from the following (Only three hours apply toward the required 42):

MATH 1319 Math in the Modern World [MATH 1333] *or*
MATH 1320 Mathematics for the Social Sciences I [MATH 1324] *or*
MATH 1508 Precalculus [MATH 24122]
STAT 1380 Basics of Descriptive and Inferential Statistics

- A higher-level course in the calculus sequence can be substituted.
- TCCN MATH 1314 will also satisfy this requirement.

III. Natural Sciences (six hours, a minimum of two semesters of lecture and one semester of laboratory) The objective of the study of the natural sciences is to enable the student to understand, construct, and evaluate relationships in the natural sciences, and to enable the student to understand the bases for building and testing theories. The courses listed are for non-majors; the major courses in the discipline can be substituted for the non-major sequence.

Select one sequence from the following (Only six hours apply toward the required 42.):

- ASTR 1307** Elementary Astronomy of the Solar System [PHYS 1311] *and* **ASTR 1308** Elementary Astronomy of Stars and Galaxies [PHYS 1312] *and*
 - ASTR 1107** Astronomy Laboratory I [PHYS 1111] *or*
 - ASTR 1108** Astronomy Laboratory II [PHYS 1112]
- BIOL 1303** Introductory Biology [BIOL 1308] *and* **BIOL 1304** Human Biology *and*
 - BIOL 1103** Introductory Biology Laboratory [BIOL 1108] *or*
 - BIOL 1104** Human Biology Laboratory (nonmajor-track) *or*
 - BIOL 1305** General Biology [BIOL 1306] *and* **BIOL 1107** Topics in Study of life I [BIOL 1106] *and*
 - BIOL 1306** Organismal Biology [BIOL 1307] *and* **BIOL 1108** Organismal Biology Laboratory [BIOL 1107] *or*
 - BIOL 2311** Human Anatomy and Physiology I [BIOL 2301] *and* **BIOL 2111** Human Anatomy and Physiology Lab I [BIOL 2101] *or*
 - BIOL 2313** Human Anatomy and Physiology II [BIOL 2302] *and* **BIOL 2113** Human Anatomy and Physiology Lab II [BIOL 2102]
- CHEM 1407** Introductory Chemistry [CHEM 1406] *and* **CHEM 1408** Introductory Chemistry [CHEM 1408] (nonmajor-track) *or*
 - CHEM 1305** General Chemistry [CHEM 1311] *and*
 - CHEM 1105** Laboratory for CHEM 1305 [CHEM 1111] *and* **CHEM 1306** General Chemistry [CHEM 1312] *and* **CHEM 1106** Laboratory for CHEM 1306 [CHEM 1112]
- ESCI 1301** Introduction to Environmental Science [ENVR 1301] *and* **ESCI 1101** Environmental Science Laboratory [ENVR 1101] *and*
 - BIOL 1306** Organismal Biology [BIOL 1307] *and* **BIOL 1108** Organismal Biology Laboratory [BIOL 1107] *or*
 - BIOL 1303** Introductory Biology [BIOL 1308] *and* **BIOL 1103** Introductory Biology Laboratory [BIOL 1108] (nonmajor-track) *or*
 - GEOL 1313** Introduction to Physical Geology [GEOL 1303] *and* **GEOL 1103** Laboratory for GEOL 1313 [GEOL 1103] *or*

- d. **GEOL 1311** Principles of Earth Sciences [GEOL 1301] (nonmajor-track) **or**
- e. **GEOL 1306** Physical Geography [GEOG 1301] **and**
GEOL 1106 Laboratory for Geography 1306
- 5. a. **GEOL 1311** Principles of Earth Sciences [GEOL 1301] **and**
GEOL 1312 Principles of Earth Sciences [GEOL 1302] **or**
- b. **GEOL 1311** Principles of Earth Sciences [GEOL 1301] **and**
GEOL 1306 Physical Geography [GEOG 1301] **and**
GEOL 1106 Laboratory for Geography 1306 **or**
- c. **GEOL 1312** Principles of Earth Sciences [GEOL 1302] **and**
GEOL 1306 Physical Geography [GEOG 1301] **and**
GEOL 1106 Laboratory for Geography 1306 **or**
- d. **GEOL 1313** Introduction to Physical Geology [GEOL 1303] **and**
GEOL 1103 Laboratory for GEOL 1313 [GEOL 1103] **and**
GEOL 1306 Physical Geography [GEOG 1301] **and**
GEOL 1106 Laboratory for Geography 1306 **or**
- e. **GEOL 1313** Introduction to Physical Geology [GEOL 1303] **and**
GEOL 1103 Laboratory for GEOL 1313 [GEOL 1103] **and**
GEOL 1314 Introduction to Historical Geology [GEOL 1304] **and**
GEOL 1104 Laboratory for GEOL 1314 [GEOL 1104]
- 6. a. **PHYS 1403** General Physics I [PHYS 1401] **and**
PHYS 1404 General Physics II [PHYS 1402] **or**
- b. **PHYS 2420** Introductory Mechanics [PHYS 2425] **and**
PHYS 2421 Fields and Waves [PHYS 2426]

IV. Humanities (three hours) The objective of the humanities component is to expand students' knowledge of the human condition and human cultures, especially in relation to behaviors, ideas, and values expressed in works of human imagination and thought. Through study in disciplines such as literature and philosophy, students engage in critical analysis and develop an appreciation of the humanities as fundamental to the health and survival of any society. Select one course from the following:

- 1. **ENGL 2311** English Literature [ENGL 2322]
- 2. **ENGL 2312** English Literature [ENGL 2323]
- 3. **ENGL 2313** Introduction to American Fiction [ENGL 2342]
- 4. **ENGL 2314** Introduction to American Drama [ENGL 2343]
- 5. **ENGL 2318** Introduction to American Poetry [TCCN applied for]
- 6. **HIST 2301** World History to 1500 [HIST 2321]
- 7. **HIST 2302** World History Since 1500 [HIST 2322]
- 8. **PHIL 1301** Introduction to Philosophy [PHIL 1301]
- 9. **PHIL 2306** Ethics: Philosophical Perspective on Human Conduct and Values [PHIL 2306]

V. Visual and Performing Arts (three hours) The objective of the visual and performing arts component is to expand students' knowledge and appreciation of the human imagination as expressed through works of visual art, dance, music, theatre and film. Through study in these disciplines, students will form aesthetic judgments and develop an appreciation of the arts as fundamental to the health and survival of any society. Select one of the following:

- 1. **ART 1300** Art Appreciation [ARTS 1301]
- 2. **ARTH 1305** History of World Art I [ARTS 1303]
- 3. **ARTH 1306** History of World Art II [ARTS 1304]
- 4. **ARTS 3320** Whole Arts
- 5. **DANC 1304** Dance Appreciation [DANC 2303]
- 6. **MUSL 1321** Introduction to Music History
- 7. **MUSL 1324** Music in Western Societies [MUSI 1306]
- 8. **MUSL 1327** Jazz to Rock [MUSI 1310]
- 9. **THEA 1313** Introduction to Theatre [DRAM 1310]
- 10. **FILM 1390** Introduction to the Art of the Motion Picture [DRAM 2366]

VI. United States History (six hours) The objectives of the history component are to expand students' knowledge of the origin and history of the U.S., their comprehension of the past and current role of the U.S. in the world, and their ability to critically evaluate and analyze historical evidence. U.S. history courses (three hours must be Texas history) include:

- 1. **HIST 1301** History of the U.S. to 1865 [HIST 1301] **and**
- 2. **HIST 1302** History of the U.S. Since 1865 [HIST 1302]

VII. Political Science (six hours) The objectives of the political science component are to expand students' knowledge of the origin and evolution of the U.S. and Texas political systems, focusing on the growth of political institutions, and on the constitutions of Texas and the United States; and to enhance their understanding of federalism, states rights, and individual civil liberties, rights, and responsibilities.

- 1. **POLS 2310** Introduction to Politics [GOVT 2305] **and**
- 2. **POLS 2311** American Government and Politics [GOVT 2306]

VIII. Social and Behavioral Sciences (three hours) The objective of the social and behavioral science component is to increase students' knowledge of how social and behavioral scientists discover, describe, and explain the behaviors and interactions among individuals, groups, institutions, events, and ideas. Such knowledge will better equip students to understand themselves and the roles they play in addressing the issues facing humanity. Select one course from the following:

- 1. **ANTH 1301** Introduction to Physical Anthropology and Archeology [ANTH 2301]
- 2. **ANTH 1302** Introduction to Cultural Anthropology [ANTH 2351]
- 3. **ECON 1301** Basic Issues in Economics [ECON 1301] **or**
ECON 2303 Principles of Economics [ECON 2301] **or**
ECON 2304 Principles of Economics [ECON 2302]
- 4. **CE 2326** Economics for Engineers and Scientists
- 5. **GEOG 1310** Cultural Geography [GEOG 1302]
- 6. **LING/ANTH/ENGL 2320** Introduction to Linguistics [TCCN applied for]
- 7. **PSYC 1301** Introduction to Psychology [PSYC 2301]
- 8. **SOCI 1301** Introduction to Sociology [SOCI 1301]

IX. Institutionally Designated Option (three hours) The objective of the institutionally designated option component is to develop the critical thinking skills and academic tools required to be an effective learner. Special emphasis is placed on the use of technology in problem solving, communications, and knowledge acquisition.

- UNIV 1301** Seminar in Critical Inquiry [EDUC 1300] **or**
- UNIV 2350** Interdisciplinary Technology and Society [TCCN applied for].

C RULE

All courses used to satisfy the core curriculum must be completed with a grade of "C" or better. This also applies to courses transferred from another institution.

TRANSFER STUDENTS

Students who transfer from a community college or another Texas institution of higher education, but who have completed blocks within the core curriculum

Students who transfer without completing the core curriculum at another Texas institution of higher education, but who have completed blocks within the core, shall receive credit in UTEP's core curriculum for each of the blocks successfully (C or better) completed in the core curriculum of the sending institution. If a student has successfully (C or better) completed the 42-hour core at another Texas institution of higher education, that core shall be substituted for The University of Texas at El Paso's core curriculum. Such a transfer student shall receive credit for each block within the core curriculum and shall not be required to take additional courses to satisfy UTEP's core curriculum. However, courses listed in UTEP's core curriculum can be required as a prerequisite to a course or as a degree requirement for the major.





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218 Academic Services Building
(915) 747 6500
Fax: (915) 747 5412
Donna E. Ekal, Ph.D., Associate Provost
Thenral Mangadu, Research Associate

The mission of the Office for Undergraduate Studies is to provide integrated, high-quality academic programs that foster and support student success for our students prior to entering UTEP through the entirety of their undergraduate education in order to encourage and enrich students' academic experiences and achievements. The Office for Undergraduate Studies (OUS) houses eight UTEP programs and departments: Academic Advising, Center for Civic Engagement, Developmental English, Developmental Math, Entering Student Program, Medical Professions Institute, Study Abroad Program and University Honors Program. These programs/departments guide students to make informed choices pertaining to opportunities and resources available on UTEP campus to augment student success thereby facilitating UTEP's goals in relation to learning and teaching, research, scholarship and artistic production, public service and administration.

Academic Advising Center

Academic Advising Center Bldg.
Phone: (915) 747-5290
Fax: (915) 747-5297
advise1@utep.edu
www.utep.edu/advising

DIRECTOR: Pat Caro
ASSISTANT DIRECTOR: Cynthia Holguin
TSI/START MANGER: Jennifer Dunlop
PRE-HEALTH PROFESSIONAL COORDINATOR: A. Kaay Miller
PROGRAM ADVISOR/LECTURERS: Arrieta, Betancourt, Duarte, Jimenez, Pena, Pihlaja, Puente
PROGRAM ADVISORS: Aguirre, Grijalva, Grubbs, Lachica, Palacios, Terrazas, Sifuentes

The Academic Advising Center (AAC) helps students develop class schedules and degree plans related to career and life goals that reflect their interests, abilities, and values. This advising model helps students take into account transitions, new roles, and new responsibilities as they make both short- and long-term curricular and co-curricular decisions. Advisors are available Monday-Friday from 8:00 a.m.- 6:00 p.m.; and some Saturdays. We also see students on either a walk-in or appointment basis. See website for Saturday availability. Advisors will also assist students via email at advise1@utep.edu. Advisors look forward to helping all students get connected on campus!

The AAC provides academic advising to the following populations:

- General Studies (undecided majors) students
- Texas Success Initiative (TSI) students
- START (provisionally admitted) students
- *Programa Interamericano Estudiantil (PIE)* students
- Pre-nursing students
- UT Austin Coordinated Admission Program (UTCAP) students
- Junior Scholars
- Summer Guest students
- Transfer students
- German *Abitur* Program students
- College of Liberal Arts: Selected lower-division Liberal Arts majors are assisted in course selection based on degree requirements
- College of Education: Students with fewer than 45 hours who are interested in teaching in the elementary and middle school grades are assisted in course selection.

Texas Success Initiative (TSI)

The Texas Success Initiative (TSI) is designed to ensure that students entering a Texas public college or university are prepared for college-level math, writing, and reading-intensive courses. Entering Students must take the Texas Higher Education Assessment (THEA) or an approved alternative test prior to enrolling in college-level courses at a Texas public college or university. Students who have not successfully completed the TSI requirement will be advised every semester at the Academic Advising Center.

The following TSI exemptions are provided by the state:

- Students with an ACT composite score of 23 with a minimum of 19 on the English and/or mathematics sections*.
- Students who score 1070 on the SAT with a minimum of 500 on the English and/or math sections*.
- Students who score 1770 on the TAAS test, with a Texas Learning Index (TLI) of 86 on the math test and 89 on the reading test*.
- Students who took the eleventh grade exit-level Texas Assessment of Knowledge and Skills (TAKS) with a minimum scale score of 2200 on the math section and/or a minimum scale score of 2200 on the English Language Arts section with a writing subsection of a 3*.
- Students who have an associate's or bachelor's degrees.

- Students enrolled in certificate programs or one year or less at public junior colleges, public technical institutes, or public state colleges.
- Students on active duty as members of the armed forces, the Texas National Guard, or reserve forces for at least three years before enrolling.
- Students honorably discharged, retired, or released from active duty as members of the armed forces, Texas National Guard, or reserve forces after August 1, 1990.
- Students who are not seeking a degree or a certificate.
- Students who transfer to UTEP from a private or accredited out-of-state institution of higher education and who have satisfactorily completed a minimum of 12 college level hours with a grade of C or better and have an overall 2.0 GPA.

* SAT and ACT scores are valid for five (5) years from the date of testing. TAAS and TAKS tests are valid for three (3) years from the date of testing.

To satisfy TSI requirements students can take the ACCUPLACER, which also serves as a placement test for math and English courses. They can also take the THEA, the Quick THEA, or Computer-Administered THEA. If a student does not pass one or more sections of the test, he or she will be advised by the Academic Advising Center into an appropriate developmental course(s) according to UTEP's Developmental Education Accountability Plan.

Students will complete the TSI when they have passed the reading, writing, and math sections of THEA or ACCUPLACER, or when they have received a C or better in a college-level writing, math, and reading-intensive course. Reading-intensive courses include HIST 1301 and 1302, POLS 2310 and 2311, SOCI 1301, and PSYC 1301.

Education majors must take and pass all sections of THEA, or Quick THEA (not ACCUPLACER), for acceptance into the teacher certification program.

UTEP students with disabilities should inquire about special testing accommodations.

For further information about the Texas Success Initiative, visit the Academic Advising Center, or call (915) 747-5290. For information concerning TSI testing, refer to the *Student Assessment and Testing* section of this catalog.

The Center for Civic Engagement (CCE)

101 Benedict Hall
Phone: (915)747 – 7969
Fax: (915)747-8917
www.utep.edu/cce
cce@utep.edu

Director: Azuri Ruiz
Service Learning Coordinator: Jennifer Rodriguez

The mission of the Center for Civic Engagement (CCE) at the University of Texas at El Paso is to engage faculty and students in the community through community-based teaching and learning in order to enhance student learning, promote civic engagement, and actively improve the El Paso-Cd. Juarez Region.

In its eleven years of operation, the CCE has served as a link that fosters collaboration and partnerships between the university and public schools, nonprofit organizations, and public agencies to address community problems while identifying learning opportunities for UTEP students.

Since 1998, the CCE has been home to numerous students who have been the heart and engine of its operations while successfully engaging over 12,000 UTEP students with over 100 partner agencies and schools. It has also partnered with over 100 university professors from various disciplines in all colleges to reach over 125,000 community members and children, ultimately accruing over 300,000 hours of purposeful service to the community.

In practice, the CCE also manages service-learning programs with various focus areas like domestic violence prevention, adult English, Health, and Citizenship literacy, and college preparedness for youth.

The CCE can be contacted to help facilitate community collaborations, develop academic and service related curriculum and projects, or for civic engagement training and education.

Developmental English Program

Education 205
(915) 747-5693
Fax: (915) 747-5655
developmentalenglish@utep.edu
academics.utep.edu/developmentalenglish

DIRECTOR: Cheryl Baker Heller
COORDINATOR: Andrea Berta
LECTURERS: Peschka, Shaffer, Storey-Gore, Williamson

The Developmental English Program prepares students for college-level work in reading and writing. The program consists of ENGL 0111, 0310, and 0311.

English (ENGL)

0111 Expository Composition Workshop (1-0)

An intensive composition workshop focusing on issues relating to the writing process. *Corequisite:* ENGL 1311. *Prerequisite:* Placement by examination.

0310 Reading and Communication Skills (3-0)

Instruction in the reading process with emphasis on (1) the development of literal, inferential, analytical, and evaluative comprehension, and (2) the connected nature of reading and writing. *Prerequisite:* Placement by examination.

0311 Basic English Composition (3-0)

Introduction to the writing process: prewriting, drafting, revision, and editing/proofreading; emphasis on adapting the writer's ideas and purpose to an audience. Editing skills (punctuation, spelling, grammar/usage) are presented within the context of the students' own writing. This course is designed to prepare students for college-level writing. *Prerequisite:* Placement by examination.

Developmental Math Program

Education 205
Phone: 915-747-5693
Fax: 915-747-5655
developmentalmath@utep.edu
academics.utep.edu/developmentalmath

DIRECTOR: Denise Lujan
COORDINATORS: Bill Dodge, David Harvey, Dan McGlasson
FACULTY: Abdelfattah, Beard, Blanchett, Moschopoulos, Schoessler, Viramontes

The Developmental Math Department is dedicated to preparing and supporting underprepared students for academic success in college level math through the use of creative course design, technology, and interventions based on the belief that every student should have the opportunity to pursue their educational goals. The Developmental Math Department offers three courses: Math 0320, Math 0311, and Math 0310.

Department offers three courses; MATH 0120, MATH 0311, and MATH 0310.

Mathematics (MATH)

0120 Lab for Math 1320 (0-2)

A lab to support learning of the mathematical concepts, problem solving and mathematical writing skills encountered in MATH 1320. Credit hours received for MATH 0120 may not be used to satisfy any institutional degree requirements. Concurrent enrollment in MATH 1320 is required. *Corequisite:* MATH 0120. *Prerequisite:* ACCUPLACER College Level Math score of 35-50.

0310 Introductory Algebra (3-0)

The course begins with a review of signed numbers, rational numbers, and exponents. Major topics include variables, linear equations and inequalities, word problems, and operations with polynomials. This course is designed as an introduction to MATH 0311. Credit hours received for MATH 0310 may count toward removal of provisional status, but may not be used to satisfy any institutional degree requirements. *Prerequisite:* Placement by examination or transfer credit from EPCC for MATH 0301.

0311 Intermediate Algebra (3-0)

The course begins with a review of polynomials. Major topics include rational expressions and equations, radical expressions, rational exponents, complex numbers, quadratic equations, graphing lines, and geometry. The course is designed as an introduction to MATH 1508 or 1320.

Entering Student Program (ESP)/University Studies

344 Undergraduate Learning Center
Phone: 915.747.7618
Fax: 915.747.6496

DIRECTOR: Dorothy Ward

ASSISTANT DIRECTORS: Ann Gabbert, Joanne Kropp

PEER LEADER COORDINATOR: Shawna Clemente

LECTURERS: Hibbert, Kilpatrick, Lee, Montelongo, Wilson-James

PROGRAM ADVISOR/LECTURERS: Arrieta, Betancourt, Duarte, Jimenez, Marinovic, Ontiveros, Pena, Pihlaja, Puente, Rivera-Rios, Sterling, Tejada

The Entering Student Program is designed to assist students in their transition to the university and to help increase their opportunities for academic success. The Entering Student Program offers two courses—UNIV 1301 and UNIV 2350—that make up Block IX of the UTEP Core Curriculum, and it administers learning communities for both general and special populations.

University Courses

University 1301 and University 2350 are courses taught by faculty and staff from various departments across campus. **University 1301: Seminar in Critical Inquiry** is a discipline-based, theme-driven course designed to engage students in the University community. Enrollment in University 1301 is restricted to students with fewer than thirty (30) hours of earned credit the semester in which they are taking the course. **University 2350: Interdisciplinary Technology and Society** is designed to engage students in a critical examination of technology and its effects. Entering students must take either University 1301 or University 2350 to satisfy Block IX of the Core Curriculum. By successfully completing either of these courses, students gain credit toward graduation. The course descriptions identify the innovative nature of the two courses.

University Courses (UNIV)

1301 Seminar in Critical Inquiry

This course engages entering students in critical inquiry concerning one or more related academic topics. The seminar increases students' knowledge of the role of technology in the academic community. Information acquisition, critical thinking, and communication are integrated in an active learning environment. Students conduct library and electronic research to support one or more academic projects. Specific topics vary with instructor.

2350 Interdisciplinary Technology and Society

Students in this course are introduced to approaches to technology assessment and will examine social, cultural, and environmental consequences of technology. The course includes problem solving in small groups assigned to research, analyze, discuss, and arrive at possible solutions for a broad range of topics related to technology and society. Specific topics vary with instructor. Strategies for effective uses of electronic technology in support of research are emphasized. Prerequisite: ENGL 1312 or ENGL 1313 or ESOL 1312.

Entering Student Program Learning Communities

The Entering Student Program also coordinates learning communities for entering students. Learning communities connect students through linked courses. Students enrolled in learning communities attend two, three, or more courses together; for example, a "community" of students might be enrolled together in an English and a history class. Sharing courses in this way increases students' opportunities to make friends, form study groups, work closely with faculty, and connect ideas across courses. The *Class Schedule* contains a list of learning communities offered each semester.

Medical Professions Institute (MPI)

001 Classroom Building, Lower Level West
Phone: (915) 747-6260

FAX: (915) 747-6412
mpi@utep.edu
www.utep.edu/mpi

DIRECTOR: Mary Wells

The Medical Professions Institute (MPI) is the resource center for UTEP students interested in the medical professions of: physician, dentistry, osteopathy, podiatry, optometry, veterinary medicine, and physician assistant. The MPI instructs, supports, and facilitates the development of UTEP students into highly competitive candidates for post-graduate training in these professions. The institute utilizes an array of collaborations with other entities both on and off campus emphasizing academic preparation, leadership, service, and lifelong community relationship. Through a unique continuum of programming, including sections of University 1301, professional student organizations, early acceptance programs, internships, MCAT preparation, and workshops, UTEP students have access to professional growth opportunities from their first semester to graduation.

Study Abroad

218 Academic Services Building
Phone: (915) 747-6273
Fax: (915) 747-5012
studyabroad@utep.edu

Coordinator: Niamh Minion

The Study Abroad program enables students to gain global experience through several types of international study including Faculty Led, Exchange and Affiliated Programs. Programs vary in length and cost depending on the type and location. Descriptions of each type of program are listed below.

Faculty Led Programs

Faculty or Departments may offer courses which are taught abroad as part of the UTEP curriculum. Students who take these courses are assessed normal tuition and fees and are charged additional fees to cover program costs.

Exchange Programs

UTEP has agreements with a number of universities throughout the world which allow students to attend a foreign university while paying UTEP tuition. This can be a

very affordable option for many students.

Affiliated Programs

Students are able to participate in study abroad programs that are offered by third – party providers. Students are required to pay the program fees to the providers.

Financial Assistance

Students who are eligible for loans and grants through Financial Aid may use these to cover the costs of studying abroad. UTEP also has a special study abroad scholarship available for students who qualify. Information about other national scholarships is available in the Study Abroad Department.

The Study Abroad Department also coordinates the acceptance and immigration process for all incoming exchange students who want to study at UTEP. Students from universities with which UTEP has established agreements are eligible to study here for up to one year.

University Honors Program

Honors House
Phone: (915) 747-5858
Fax: (915) 747-5841
honors@utep.edu
www.utep.edu/honors

COORDINATOR: Theresa S. Ramirez

The University Honors Program encourages eligible students who are committed to academic excellence, students who want to be engaged on campus and in the community, and students who will make optimum use of UTEP resources to participate in the program.

Freshmen who meet the minimum SAT (1030) or ACT (22) exam score or have graduated top ten percent in their high school class are admitted to UTEP as Honors Admission students. Honors Admission students are required to complete a minimum of 6 hours of Honors course work during the fall semester of their freshmen year to be considered active program members. Current students with a minimum 3.3 cumulative GPA are eligible to apply to the program. Applications are accepted throughout the academic year, there is no application deadline. Students who transfer to UTEP and who were Honors Program/College members in good standing at their previous institution are eligible to apply. Upon verification of good academic status, students will be accepted into the University Honors Program.

University Honors Program participants must complete a minimum of one Honors course per year and maintain a 3.3 cumulative GPA to remain active program members.

Honors Courses

Honors sections offer students a richer, more intense and challenging academic experience, as well as closer, more personalized contact with faculty and fellow students. To enroll in Honors courses, students must be registered by office staff at the Honors House. Students cannot register into Honors courses on Goldmine. Enrollment in Honors courses is generally limited to 20 students.

Honors Contracts

Honors Program members enrolled in a non-honors section of a course can arrange to earn Honors credit under the close supervision of the instructor. If the contract work is completed and evaluated as Honors quality by the instructor and a final grade of "A" or "B" is earned for the course, Honors credit for the class will be awarded and the Honors (H) designation will appear on the student's transcript. Detailed guidelines and Honors Contract documents are available at the Honors House.

Honors Transfer Credit

If an Honors course is completed elsewhere, at an institution accredited by the Association for Colleges and Schools, and transfers as the equivalent of a course offered at UTEP, the Honors course will be counted toward hours needed to earn University Honors Program Recognition. If Honors course work completed elsewhere is transferred to UTEP as TR (transfer elective), then the course must be evaluated on an individual basis by the University Honors Program. A minimum of 15 hours of Honors credit at UTEP is required for University Honors Program Recognition to be awarded upon graduation.

Honors Recognition

The University Honors Program offers three options for recognition upon graduation: the University Honors Degree, the University Honors Certificate or the Honors Senior Thesis.

University Honors Degree: Students interested in pursuing a more comprehensive Honors education can elect to obtain an Honors Degree designation on their transcript and diploma by completing 30 or more hours of Honors course work. Six hours must be upper-division Honors credit or satisfactory completion of a two semester Honors Senior Thesis project (HON 4395 & HON 4396). Candidates for the Honors Degree must graduate with a minimum 3.3 cumulative GPA to receive the Honors Degree recognition.

University Honors Certificate: Students who complete 18 – 29 hours of Honors courses can earn the University Honors Certificate notation on their transcript and diploma. A minimum of 6 hours must be upper-division, and 3 hours can be by approved independent study course work. Candidates must have a minimum 3.3 cumulative GPA upon graduation to receive Honors Certificate recognition.

Honors Senior Thesis: Students can conduct research under the direction of a faculty member in their major department and report their findings in thesis form. During the first semester (HON 4395), a copy of the prospectus prepared by the student describing the proposed thesis should be submitted to the University Program office. A bound or disc copy of the student's project must also be submitted to the Honors House upon completion of HON 4396. The Honors Senior Thesis designation is not included on the student's diploma.

Honors Regalia

University Honors Degree – Gold stole
University Honors Certificate – Lilac cord
University Honors Senior Thesis – Dark green cord

Junior Scholars Program

The Junior Scholars Program is a cooperative effort between The University of Texas at El Paso and El Paso area public and private schools that allows qualified students to enroll in regular university courses at the UTEP campus while attending high school. Hours earned in this way will count as university credit and some courses may also be approved to apply toward high school graduation requirements. Requirements for the Junior Scholars Program are:

1. Current enrollment in grades 9 – 12
2. Minimum SAT score (M&V) of 1030 or ACT Composite score of 22
3. Completion of university required placement examinations

Junior Scholars Program participants are required to cover the cost of UTEP tuition, textbooks, course materials and registration fees. Junior Scholars do not qualify for financial aid. For information on tuition and registration fees, students should contact the UTEP Student Business Services office (915) 747-5116.

Student Leadership Institute

UTEP provides abundant opportunities for students to develop leadership skills. The University Honors Program coordinates the Student Leadership Institute, which is a unique semester-long experience that prepares students for leadership and employment opportunities in a variety of on-campus positions. Training topics include communication skills, group management, leadership theory, time management, and UTEP history. Students who complete Student Leadership Institute training are given first priority in the application and selection process for UNIV 1301/2350 peer leader positions.

For information regarding institutional academic honors, please see the Academic Regulations section of this catalog.



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College of Business Administration

- [Introduction](#)
- [Accounting](#)
- [Economics and Finance](#)
- [Information and Decision Sciences](#)
- [Marketing and Management](#)

Dr. Robert Nachtmann, Dean
Dr. Patricia Eason, Associate Dean for Faculty Development
Dr. Steve A. Johnson, Associate Dean for Academic Affairs

Business Administration Building, Room 101
915.747.5241
915.747.5147 (fax)
coba@utep.edu





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College of Business Administration

The College of Business Administration at The University of Texas at El Paso shares with the University its fundamental mission to provide the highest quality education to the residents of El Paso, west Texas, southern New Mexico and northern Mexico, commensurate with Association to Advance Collegiate Schools of Business (AACSB) International standards for business education. The border location of the University and the expertise developed by the faculty provide an environment that affords opportunities for students to become knowledgeable in cross-border commerce as well as international business.

The College is committed to providing the widest possible access to quality higher education to allow our students to become competitive on local, regional, national, and international levels. Therefore, the goal of the College is to provide:

- Broad-based programs that give students the background necessary for entry into and advancement in professional and managerial positions; for life-long learning; for career success; and for responsible stewardship of our cultural, economic, and environmental resources.
- Intellectual contributions that extend the boundaries of knowledge; improve application of existing knowledge to regional, national, and international environments; and enhance the transfer of knowledge to students.
- Service that contributes to the personal and professional betterment of our students, the University, alumni, community, and academia.

Our quality is reflected in the success of our students, alumni, and faculty and in the enhancement of the personal and professional lives of community residents.

The undergraduate program leads to the Bachelor of Business Administration (BBA) degree. The BBA, the Master of Business Administration (MBA), the Master of Accountancy (MAcc), and the BBA in Accounting are all accredited by the AACSB International.

The College of Business Administration supports academic and professional programs designed to promote and advance regional economic development and transfer proven business principles and practices to entrepreneurial ventures.

At the heart of all these programs is a distinguished faculty committed to teaching, research, and community service. Their work, as well as that of their students, is supported by the superb facilities of the College of Business Administration. The College includes the Texas Gas Service Student Center (TGSSC), an Investment Center, and a Computer Application Learning Center (CALC) laboratory. The TCSSC, located on the first floor of the College, provides facilities and equipment designed to enhance student learning. This wireless facility, which opened in fall 2004, has 17 meeting rooms and two large conference rooms and is equipped with a number of computers, printers, and other technical equipment such as video cameras and projection equipment for student use. The Investment Center, which began operations in spring 2005, provides a modern facility to acquaint students with best practices in the securities industry. The new Investment Center is located across the foyer from the TGSSC and boasts open viewing for its market ticker, quote board and multiple market-data feeds. The Center is designed for hands-on investment capability through specially designed classes and seminar activities.

The CALC, located on the third floor of the College, includes three microcomputer laboratories and a fully equipped computer classroom. This modern facility serves as the focal point for computer, audiovisual, and multimedia-based learning.

Information on graduate programs can be obtained from the Graduate Catalog. In addition, a Bachelor of Arts in Economics is offered through the College of Liberal Arts. Business minors, including general business, accounting, economics, management, marketing, and computer information systems, are also available to students in the College of Liberal Arts.

Bachelor of Business Administration (BBA)

The College of Business Administration, with departments of Accounting, Economics and Finance, Information and Decision Sciences, and Marketing and Management, offers a BBA degree with the following majors: Accounting; Computer Information Systems; Economics; Finance with concentrations available in General Finance and Commercial Banking; General Business with concentrations in International Business and Secondary Education; Management with concentrations available in General Management and Human Resource Management; Marketing; and Operations and Supply Chain Management.

Policies Concerning Admission to and Completion of BBA Degree Programs

1. Students entering the College of Business Administration will be designated as Pre-Business majors until they have completed the requirements for admission to a major option program offered by the College. In order to declare a Pre-Business major, the student must file a degree plan in the Office of the Dean.
2. Admission to a major option program is limited to those students who meet the following requirements:
 - Completion of the Non-Business Foundation Requirements and the Business Foundation Requirements as described in the Undergraduate Course of Study for the Bachelor of Business Administration.
 - Completion of the following courses (or their equivalent) with a minimum grade of C: ACCT 2301 and ACCT 2302; ECON 2303 and ECON 2304; ENGL 1311, 1312 and ENGL 3355; MATH 1320 and MATH 2301; QMB 2301.
 - An overall GPA of 2.0 or greater in all hours attempted.
3. Upon completion of requirements in item 2, the student will be admitted to one of the major option programs offered by the College of Business Administration. Upon admission, the major code will be changed from Pre-Business to the major option code for the program.
4. Enrollment in the upper-division level courses offered by the College of Business Administration is restricted to students who have been admitted to one of the BBA major option programs. Concurrent enrollment in lower-division courses in item 2-a and upper-division business courses is allowed only once upon written permission of the Office of the Dean. Upper-division business courses taken by a Pre-Business major without written permission of the undergraduate advisor will be counted as business electives only, and other approved upper-level business courses will be designated to complete the degree requirements.
5. A freshman-level course can be repeated once and the latter grade substituted for a previous grade in the student's grade point average (GPA) calculation. Grades and attempted hours for other repeated courses will be used in computing the GPA.
6. Only those transfer credits with a grade of C or better will be accepted for credit toward the BBA degree. Courses taken at two-year institutions or as a requirement for a two-year degree are accepted by the College of Business Administration as transfer credits for lower-division courses only. Courses taken at four-year accredited institutions and designated as lower-division courses can be accepted as upper-division credits if the course is taught at the upper-division level at UTEP and has received additional validation from the Office of the Dean. Transfer credit for upper-division business administration courses is restricted to AACSB-accredited curricula. Transfer credit for courses from institutions outside the United States will be evaluated independently. The applicability of transfer credits to the degree plan is determined by the Office of the Dean.
7. To complete the degree, a student must comply with the following:
 - Complete the required course of study as outlined below.
 - Follow University academic regulations as stated elsewhere in this catalog.
 - Earn a 2.0 GPA in all courses attempted within the College of Business Administration.

Note: Accounting majors must also earn a 2.0 or better GPA average in ACCT 3321 and accounting courses listed in the Accounting Option Requirement.
8. A graduating senior must file an application for the degree with the Office of the Dean before the semester of graduation. Students are responsible for setting an appointment to clear for graduation during announced times.
9. Students working toward the BBA degree cannot enroll on a pass/fail basis in any course taught in the College of Business Administration.
10. Six of the last 30 hours needed to complete the BBA degree can be taken at another university; however, the student must receive written approval from the Office of the Dean before enrolling at the other institution.
11. MGMT 4300, Strategic Management, may be taken only during the semester or summer term in which the degree is to be conferred. Approval of the undergraduate advisor is required for enrollment in this course.
12. Non-BBA students wishing to take upper-division business courses must be advised in the College of Business Administration, Room 102. Students wishing to take upper-division courses must have junior standing (60 credit hours) and a 2.0 cumulative GPA and must have completed the stated prerequisites for the course.
13. Students must complete 50 percent or more of their College of Business Administration credit hours at UTEP.
14. Students can pursue more than one major option by completing all requirements, including Major Option Requirements, for all major options selected.

Degree Plans

For a College of Business degree plans, please click [here](#).

Course Information

For descriptions of courses offered by the College of Business, please click [here](#).





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Accounting

260 Business Administration
915.747.5192
cobacct@utep.edu

INTERIM CHAIRPERSON: Raymond Zimmermann
PROFESSOR EMERITUS: Gary J. Mann
PROFESSORS: Salter, Zimmermann
ASSOCIATE PROFESSOR EMERITUS: Walter G. Austin, Jr.
ASSOCIATE PROFESSORS: Braun, Eason, Glandon, S., Glandon, T., Putnam
ASSISTANT PROFESSORS: Howell, Huerta, Mayne
LECTURERS: Otero, Stevens

The Department of Accounting at the University of Texas at El Paso shares with the University its fundamental mission to provide the highest quality education to citizens of El Paso and the West Texas region. The Bachelor of Business Administration-Accounting (BBA-Accounting) is designed as an in-depth study of the basic topics of accounting and intends to provide students the knowledge and skills necessary for entry into accounting positions in public, private, and governmental or other not-for-profit organizations, as well as the educational background necessary for entry into a graduate program. The BBA-Accounting concentration and the Master of Accountancy degrees are accredited by the Association to Advance Collegiate Schools of Business (AACSB International). The BBA-Accounting concentration does not provide the total number of hours of coursework necessary to academically qualify a candidate for the Uniform CPA Examination in the State of Texas.

Degree Plan

For a degree plan, please click [here](#) and select "BBA in Accounting."

Course Information

For descriptions of courses offered by the Department of Accounting, please click [here](#) and select Accounting or Business Law.





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Economics and Finance

236 Business
Administration
915.747.5245
econfn@utep.edu

CHAIRPERSON: Timothy P. Roth
PROFESSORS: Fullerton, Roth, Sprinkle, Varela
PROFESSOR EMERITUS: Dilmus D. James
ASSOCIATE PROFESSORS: Elliott, Holcomb, Johnson, Schauer, Smith
ASSOCIATE PROFESSOR EMERITUS: Robert D. Tollen
ASSISTANT PROFESSORS: Ashby, Devos, Wei, Xie
LECTURERS: Gamez, Hammett, Voy

Degree Plan

For degree plans, please click [here](#) and select "BBA in Economics" or "BBA in Finance."

Course Information

For descriptions of courses offered by the Department of Economics and Finance, please click [here](#) and select Economics or Finance.





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Information and Decision Sciences

205 Business Administration
915.747.5496
cobids@utep.edu

CHAIRPERSON: Leo A. Gemoets
PROFESSOR EMERITUS: Edward Y. George
PROFESSORS: Mahmood, Udo
ASSOCIATE PROFESSORS: Bagchi, Gemoets, Hall, Kirs, Ruiz-Torres
ASSISTANT PROFESSORS: Mukhopadhyay
LECTURERS: Ghosh, Kesh, Tahilani

Degree Plan

For a degree plan, please click [here](#) and select "BBA in Computer Information Systems" or "BBA in Operations and Supply Chain Management."

Course Information

For descriptions of courses offered by the Department of Information and Decision Sciences, please click [here](#) and select Computer Information Systems, Operations and Supply Chain Management, or Quantitative Methods.





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Marketing and Management

201 Business Administration
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CHAIRPERSON: John Hadjimarcou
PROFESSOR EMERITA: Lola B. Dawkins
PROFESSORS: Brouthers, Foster, Hoy, Ibarreche, Michie
ASSOCIATE PROFESSORS: Hadjimarcou, Posthuma
ASSISTANT PROFESSORS: Garcia, Khorram, Marsh, Mendoza, O'Connor, O'Donnell,
LECTURER: Grambling

Degree Plan

For degree plans, please click [here](#) and select "BBA in Management" or "BBA in Marketing."

Course Information

For descriptions of courses offered by the Department of Marketing and Management, please click [here](#) and select Business, Management, or Marketing.





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College of Education

Whats Inside

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- [Educational Leadership and Foundations](#)
- [Educational Psychology and Special Services](#)
- [Teacher Education](#)

Dr. Josefina Tinajero, Dean
Dr. Judith Munter, Associate Dean
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College of Education: <https://academics.utep.edu/education>
Teacher Education Graduate: <https://academics.utep.edu/teachered>
Education-Psychology Graduate: <https://academics.utep.edu/edpsychology>
Education Leadership: <https://academics.utep.edu/edleadership>
ARC Center: <https://academics.utep.edu/coeadvising>





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College of Education

The mission of the College of Education at UTEP is to prepare effective teachers, counselors, diagnosticians, and school administrators to successfully address the needs of schools and other youth serving agencies, especially those in multicultural communities. To support this mission, the faculty members of the College engage in research and scholarly activities, provide educational services to local schools and community, and strive to demonstrate by example the quality of teaching expected of our graduates.

At the undergraduate level, the College offers programs aimed at providing qualified students an opportunity to attain the knowledge, values, and skills needed to enter the teaching profession and to receive an initial Texas teaching certificate. At the graduate level, the College offers master's degrees in the areas of Reading Education, Instructional Specialist (i.e., Bilingual Education, Early Childhood Education, Educational Technology, Math Education, Science Education, and Reading Education), Educational Administration, School Counseling, Community Counseling, Educational Diagnostics, and Special Education. Students who wish to specialize in other subject areas can consult with COE Graduate Faculty for approval. In addition to these graduate degree programs, the College offers graduate-level courses leading to advanced Texas licensure in administration, supervision, counseling, and various teaching specialties. A Doctorate of Philosophy (Ph.D.) in Teaching, Learning, and Culture is offered in the Department of Teacher Education. (For information about graduate programs in Education, students should refer to the University's *Graduate Catalog*.)

The College maintains close ties with practicing professional teachers through field-based teacher preparation programs. The educator preparation programs are approved by the Texas Higher Education Coordinating Board (THECB) and by the Texas State Board for Educator Certification (SBEC). Candidates who successfully complete a certification program are recommended to receive teacher certification in the state of Texas.

Professional certification programs in the College of Education are offered in Early Childhood Education; Bilingual Education; Reading Education; Middle, Secondary, and All-Levels Education; Counseling; Special Education; Educational Diagnostics; and Educational Administration.

Students wishing to explore teaching as a career option enroll in education sections of UNIV 1301. In this course, information concerning the teaching profession is presented, and students have an opportunity to discuss career issues with education faculty and public-school practitioners. Education-focused learning communities are available for pre-education students with 0-45 credit hours of academic work.

The COE Advising, Recruitment, and Career (ARC) Center is located in Room 412 of the Education Building. Staffed with faculty advisors and other professionals, this office provides information about undergraduate degrees, certification, and transfer work. The College administrative offices are located on the fourth floor of the Education Building. Program and faculty offices are located on the first through eighth floors.

Undergraduate Degrees and Teaching Licenses

Elementary Grades, Middle Grades, and All-Levels Special Education

The College offers a Bachelor of Interdisciplinary Studies (BIS) degree for students who wish to become certified teachers in Elementary Grades, Middle Grades and All-Levels Special Education. Students working on the Bachelor of Interdisciplinary Studies degree must have their degree plan filed in the College of Education. These students are advised by College of Education faculty and professional staff, and can request degree and certification course substitutions through these individuals.

Secondary Education and All-Levels Education

Students interested in becoming secondary teachers of All-Levels Art, Music, and Physical Education complete a Bachelor of Arts, a Bachelor of Business Administration, a Bachelor of Music, a Bachelor of Science, or a Bachelor of Science in Kinesiology and Sports Studies with a minor in secondary or all-levels teaching, depending on their specialization area. Programs-of-study information appears in the appropriate section of this catalog under the Colleges of Business Administration, Health Sciences and Liberal Arts and Science. Information on the secondary and all-levels teaching minors is available in the COE Advising, Recruitment, and Career (ARC) Center.

Students planning to become certified in Texas as secondary or all-levels teachers must have their degree plan and a copy of their current certification plan filed under the college in which they are pursuing their major. These students must also have a copy of their degree plan and a certification plan filed in the College of Education Advising, Recruitment and Career (ARC) Center, Education 412. They are advised by the faculty of the college of their major and request course substitutions through the office of their college dean. Substitutions pertinent to the secondary or all-levels teaching certificate minor are under the purview of the Dean of Education.

Transfer Students Seeking Degrees in Education

Undergraduate transfer students seeking a bachelor's degree in Interdisciplinary Studies must submit an application for admission and original copies of their transcripts to the Admissions Office, located in the Academic Services Building. Transfer students cannot be advised in the College of Education until a written evaluation of previous academic work has been prepared by the Admissions Office.

Career and Technology Education (CTE)

The Career and Technology Teacher Certification Program (CATE) provides qualified applicants the knowledge and skills to become a certified Texas teacher in one of the following areas: Business Education, Marketing Education, Health Science Technology Education, Career Investigation, and Trades and Industrial Education. CATE is a vital component of secondary education in the United States with virtually every high school student taking at least one or more courses in a career and technical training pathway. With national, state and local school reform efforts focused on academic achievement fast growing occupations now requiring post-high school technical preparation, career and technology programs are seeking qualified individuals to lead our students from training programs into high-demand careers. For more information contact the SBEC CATE Program at 915.747.7639.

Post-Baccalaureate Teacher Certification

The College of Education offers a teacher certification program for candidates who have already completed a bachelor's degree and wish to become early childhood, middle grades, secondary, or all-levels teachers. The program requires fieldwork in partner schools. This is a non-degree plan administered by the COE Advising, Recruitment, and Career (ARC) Center in cooperation with the academic department in which the candidate's teaching specialty resides. Unlike Alternative Certification, this program does not provide concurrent employment in a public school.

To be admitted to the program, candidates must have:

1. A bachelor's degree with a 2.50 GPA.
2. Submitted an application for admission to post-baccalaureate coursework at the Graduate School.
3. Submitted required scores on all portions of the THEA.

In order to finish the program and to be recommended for certification, candidates must complete the course of studies and field-based program component specified in the certification plan, pass the appropriate state certification tests (TExES), and fulfill any other established requirements.

Additional Certification Levels, Fields, and Supplemental

Texas-certified teachers who wish to add another level of certification and/or a new field of specialization or endorsement must submit a copy of their state certificate(s) and have a new plan prepared at the COE Advising, Recruitment and Career (ARC) Center, Education 412. Teachers who are already certified can add any level of certification or field of specialization available to early childhood, middle, secondary, and all-levels UTEP students. The state provides certified teachers an opportunity to add new certification levels and specialization fields by challenging the TExES tests in those areas (H.B. 2185). There are also supplementary certificates offered in Bilingual Education and English as a Second Language (ESOL).

Out-of-State Teachers

Teachers with valid out-of-state teaching credentials who are seeking a Texas certificate must contact the Texas State Board for Educator Certification (SBEC) directly in order to

have their credentials evaluated. Information is available on the SBEC website (<http://www.sbec.state.tx.us>). To update their certificate, teachers with expired out-of-state teaching certificates must either contact the state in which they were certified before contacting SBEC, or follow the procedure established for candidates who have a bachelor's degree and desire an initial Texas certification.

Admission to Teacher Education

Undergraduate students who wish to become elementary grades, middle grades, secondary, or all-levels teachers in Texas should have an unofficial degree and certification plan prepared as soon as possible. Pre-education students begin the advising process during the New Student Orientation (NSO) session the summer preceding the first semester of freshmen classes. Advising continues for pre-education students (individuals who have 0-45 hours of course credits) at the UTEP Academic Advising Office, located on Hawthorne Street. After completing 45 hours, the student is advised at the COE Advising, Recruitment, and Career (ARC) Center, located in the Education Building, Room 412. Once the student has completed 45 hours, a copy of the degree plan must be filed in the ARC Center. The degree plan will become official once the student has fulfilled all the requirements for admission to teacher education. To be admitted to teacher education, students must fulfill the following criteria:

1. Complete ENGL 1311 and 1312 and COMM 1301 with a grade of C or better in each course.
2. Complete STAT 1380 or MATH 2303 or a higher-level math course with a grade of "C" or better.
3. Provide required passing scores on the Texas Higher Education Assessment (THEA) examination: 220 in writing, 230 in math and 230 in reading. To register for the test, contact the Student Assessment and Testing Office in the Academic Advising Building.
4. Complete 60 semester hours of college work with a cumulative GPA of 2.50 or better.
5. Provide an unofficial degree and/or certification plan filed in the ARC Center.
6. Meet with advisor and apply for admission to the Teacher Education Program, Education 412.

Note: To receive initial Texas teacher certification, students must be free of felony convictions.

Until admitted to teacher education, students indicating an intention to become teachers will be classified as *pre-education* students. According to University policy, students must remain in good standing to progress toward the completion of a degree program (See the appropriate catalog section under *Academic Standards*). In addition, students can be barred from enrolling in professional education courses if their suitability for the teaching profession is found to be unacceptable.

Field-Based Teacher Preparation Requirements

Teacher preparation students are expected to spend a significant amount of time in specially selected schools (partner schools and professional development schools) while they complete their professional development courses. Admission to teacher education is required to participate in the field-based teacher preparation program.

The Texas State Board for Educator Certification (SBEC) regulates the certification of educators to teach Texas public-school children. Before an individual can be certified, SBEC must conduct a criminal history background check to ensure an applicant's suitability to interact with children. Working with the Texas Department of Public Safety (DPS) and the Federal Bureau of Investigation (FBI), the agency conducts statewide criminal history background checks on all applicants for educator certification. Students pursuing educator preparation should be aware that some criminal histories can lead to the denial of certification as a teacher. Students can obtain additional information from SBEC, <http://www.sbec.state.tx.us/SBECOnline/>.

Texas public school districts require applicants for student-teaching or field experiences to undergo a criminal history background check prior to placement in the school district. School districts can deny placement of students with a criminal background. If a school district denies a placement or other field experiences for this reason, the UTEP College of Education can attempt to assist the student in obtaining a placement in an alternate district. Students should be aware, however, that if they are unable to obtain a placement they will not meet UTEP's requirements for a teaching degree or teacher certification.

Description of the Elementary Grades, Middle Grades, and Special Education Field-Based Programs

The elementary grades, middle grades and special education field-based programs consist of two semesters in which students take site-based University courses in partner or professional development schools and complete Internship I and Internship II. A description of the two semesters follows.

Elementary Grades, Middle Grades, and Special Education Internship I. Education students are grouped in cohorts of approximately 35 interns and assigned to elementary or middle-grades professional development schools or partner schools where they spend three half-days per week engaged in student teaching. During Internship I, interns also take education courses that require practice in school classrooms. Many of these education courses are taught on site in elementary or middle grades professional development schools. In this semester, the major concepts and skills required in the field-based program are introduced and interns become familiar with the pupils, the teams of teachers, and the community of the partner schools to which they are assigned. The semester has an emphasis on role induction. Internship I takes place in the fall or spring semesters. Interns are usually assigned to their student teaching classrooms one week prior to the start of UTEP classes. They normally begin the internship on the first day of teacher in-service or soon afterward and attend for 15 weeks.

Elementary Grades, Middle Grades, and Special Education Internship II. During Internship II, interns spend at least three full days per week throughout the semester student teaching in professional development schools or partner schools and one day per week taking education courses that require classroom practice. Many of these education courses are taught on site in elementary or middle-grades professional development schools. The emphasis on role induction continues during Internship II while interns work with pupils and educators. Interns assist teachers mainly through small-group work and begin to experience whole-class instruction. Interns demonstrate that they can synthesize the knowledge, values, and experiences of earlier semesters in developing an effective teaching style. Proficiency in all program competencies is assessed during this time.

Internship II takes place in the fall or spring semesters. Interns are usually assigned to their practice teaching classrooms one week prior to UTEP classes starting, normally on or soon after the first day of teacher in-service and attend three full days per week for 15 weeks.

Description of the Secondary and All-Levels Field-Based Program

The goal of the secondary and all-levels teacher preparation program is to assist preservice teachers in acquiring the essential competencies required to assume the role of practitioners. The secondary and all-levels programs have one internship semester that is offered in the fall or spring semester. Faculty from the College of Liberal Arts, the College of Science, and the College of Health Sciences participate actively with Education faculty in the preparation of secondary and all-levels teachers, by teaching some of the methods courses in their respective disciplines.

SCED 3311 - *Curriculum Planning in the Secondary School* is taught on site at various professional development school campuses and requires intensive field experiences that help secondary and all-levels students apply their theoretical understandings to actual practice in schools. This course should precede the internship semester.

In the **internship** semester, secondary and all-levels interns assist classroom teachers at a partner school with small-group work and begin to experience whole class instruction. Interns demonstrate that they can synthesize the knowledge, values, and experiences of earlier semesters in developing an effective teaching style. Proficiency in all program competencies is assessed. Interns practice teaching at schools four and a half (4 ½) days a week throughout the 15-week semester and spend the remaining half-day of the week taking an education course that requires classroom practice.

The secondary and all-levels internship takes place in the fall or spring semesters. Interns are usually assigned to their practice teaching classrooms one week before UTEP classes start, normally on or soon after the first day of teacher in-service, and attend all day.

Application for Graduation and Certification

Students must apply for graduation during the first month of the semester in which they intend to complete all degree requirements. A graduation fee is required.

Students who are seeking certification must register for and pass the appropriate state certification examinations (TEXES). Students apply for certification once they complete all the requirements, including the appropriate TEXES tests. A fee is required for the Texas certificate.

In order to be recommended for degree and/or certification, a student must:

- Complete the courses listed in the degree and certification plan with an overall GPA of at least 2.0.
- Have a 2.5 GPA or better in the teaching field specialization.
- Have a 2.75 GPA or better in professional education courses.

Note: To receive initial Texas teacher certification, individuals must be free of felony convictions.

Secondary School Teacher Preparation Programs

Students who intend to become secondary school teachers and receive an initial Texas teacher certificate will complete a bachelor's degree outside the College of Education. These students major in the subject area they desire to teach and complete a minor in Secondary Education. For example, a student who intends to teach high school Spanish would seek a Bachelor of Arts degree in the College of Liberal Arts with a major in Spanish and a minor in Secondary Education.

Students desiring to become secondary school teachers must have a degree plan and copy of their certificate plan filed in the College of Education Advising, Recruitment, and Career (ARC) Center located in Education 412. The ARC Center verifies that students have fulfilled the required scores in the state-mandated test of basic skills (THEA) and have completed all the requirements to be admitted to teacher education. Enrollment in EDPC 3300 requires admission to Teacher Education.

The application process for admission to Teacher Education can be initiated as soon as the student completes 60 hours and a copy of the student's degree and certification plan is submitted to the ARC Center. (Students should refer to the *Admission to Teacher Education* section above.)

Students who wish to enroll in the fall internship semester must apply in February of the prior semester in the ARC Center. Students who wish to enroll in the spring internship semester must apply in September of the prior semester.

List of Approved Secondary Specialization Fields

The University is approved by the Texas State Board for Educator Certification to offer the following fields for secondary certification. (Students should consult an advisor in their

area of specialty for the selection of fields and scheduling of courses):

Basic Business	English--Language Arts	French
History	Journalism	Life Science
Mathematics	Physical Science	Science
Social Studies Composite	Spanish	Speech

All-Levels Teacher Preparation Programs

Students who wish to be certified in Texas to teach all-levels (grades EC-12) Art, Music or Theatre Arts complete a bachelor's degree in the College of Liberal Arts and a minor in Education. Students who wish to become all-levels Physical Education or Health Sciences teachers complete a bachelor's degree in the College of Health Sciences and minor in Education.

Candidates for all-levels teacher certification must have a degree plan and copy of their certification plan filed in the Advising, Recruitment, and Career (ARC) Center in the College of Education, located in the Education Building Room 412. For more detailed information, students should see the advisors designated to prepare all-levels degree plans in the departments of Art, Music, Theatre Arts, Health Promotion and Kinesiology.

Degree Plan

For degree plans, please click [here](#) and select "**Bachelor of Interdisciplinary Studies (BIS)**."

Course Information

For descriptions of courses offered by the College of Education, please click [here](#) and select **Bilingual Education, Early Childhood Education, Education Career and Technology, Educational Psychology and Counseling, Educational Technology, Elementary Education, Middle School Education, Mathematics Teacher Education, Reading Education, Secondary Education, Science Education, Social Science Education, Special Education, or Teacher Education.**





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Educational Leadership and Foundations

501 Education Building
915.747.5300
<https://academics.utep.edu/edleadership>

PROFESSORS EMERITI: Herbert K. Heger, John B. Peper
PROFESSORS: Daresh, Pacheco, Johnston
ASSOCIATE PROFESSORS: Brooks, Navarro, Rincones
ASSISTANT PROFESSORS: Espinoza, Mendez, Sorenson, Schulte
VISITING ASSISTANT PROFESSOR: Cortez
LECTURER: Cortez

Students should consult the Graduate Catalog for information on degrees and programs in Educational Leadership and Foundations.





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Educational Psychology and Special Services

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edpsych@utep.edu

INTERIM CHAIR: Don Combs
ASSOCIATE PROFESSORS: Argus-Calvo, Combs, Cortez-Gonzalez, Hammond, Ingalls, Johnson
ASSISTANT PROFESSORS: Guo, Haley, Trussell

Course Information

For descriptions of courses offered by the Department of Educational Psychology and Special Services, please click [here](#) and select Educational Psychology and Counseling, or Special Education.





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Teacher Education

601 Education Building
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CHAIR: Elaine Hampton

PROFESSORS EMERITI: Lou Ella Burmeister, Norma G. Hernandez, Joe Lars Klingstedt, James Milson

ASSOCIATE PROFESSORS EMERITI: Mary Louise Zanders Aho, John Paul Scarborough

PROFESSORS: Ainsa, Bixler-Márquez, Delgado-Gaitan, Descamps, Gonzalez, Huerta-Macias, Hurley, Olivarez, Tchoshanov, Tinajero

ASSOCIATE PROFESSORS: Cashman, Dworin, Godina, González, Giza, Hampton, Izquierdo, Luykx, Munter, Rossatto, Seda, Soto Mas

ASSISTANT PROFESSORS: Araujo, Awalt, Carrejo, Cashman, De La Piedra, Esquinca, Giza, Jones, Kephart, Kosheleva, Mein, Noba, Peregrino, Reyes, Robertson, Ullman, Wagler

LECTURERS: Aguilar, Armendariz, Becker, Longoria, Noba, Valdez, Villa

Degree Plan

For degree plans, please click [here](#) and select "Bachelor of Interdisciplinary Studies (BIS)."

Course Information

For descriptions of courses offered by the Department of Teacher Education, please click [here](#) and select Bilingual Education, Early Childhood Education, Educational Career and Technology, Educational Technology, Elementary Education, Middle School Education, Mathematics Education, Reading Education, Science Education, Secondary Education, Social Science Education, or Teacher Education.





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College of Engineering

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- [Industrial, Manufacturing, and Systems Engineering](#)
- [Mechanical Engineering](#)
- [Metallurgical and Materials Engineering](#)

Dr. Richard T. Schoephoerster, Dean
Dr. Carlos Ferregut, Associate Dean
Dr. Peter Golding, Associate Dean

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College of Engineering

Engineers enjoy one satisfaction that not everyone can claim. They can point to tangible evidence of their efforts. Every modern structure, computer, jet aircraft, power-generating plant, or new automobile design is a lasting testimonial to the engineers responsible for it. Thus, to a great extent, current standards of living and high levels of technology are results of the diligent and innovative efforts of engineers. Future accomplishments could help increase energy and food supplies, develop more contamination-free power plants, aid in medical science's fight against disease, and expand humans' computational and design skills beyond imagination. A noted researcher once summarized the engineer's career satisfaction by pointing out that while scientists "explore what is," engineers "create what never has been."

The future for engineering graduates remains very bright. The rapid pace of technological and industrial developments has established an ever-increasing need for highly talented and qualified professional engineers. In addition, the increasing demand for goods and services has imposed new challenges to present and future engineers. To provide these things and, at the same time, conserve resources and minimize environmental impact, engineers must recognize that solutions to long-standing societal problems are found only by thorough planning and study. With a capacity for problem solving, engineers might be the best-qualified persons to address society's problems.

The complexities of today's economy and environment are such that all resources must be used in an optimal manner. Thus, the College of Engineering, through its curricula, strives to educate and train engineers who have the desire to learn and the breadth of vision to formulate and solve the problems of today and tomorrow. It is expected that a student who applies himself or herself and successfully completes one of the engineering or computer science programs will be both technically prepared and broadly educated, and thus ready to make significant contributions.

The College offers many programs of study that should be selected on the basis of personal ambitions, interests, and abilities. The student can choose the traditional bachelor's degree and also consider advanced research-oriented graduate programs leading to the master's and Ph.D. degrees. Within the College, the undergraduate programs in civil, electrical, industrial, mechanical, and metallurgical and materials engineering are accredited by the Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology, 111 Market Place, Suite 1050, Baltimore, Maryland 21202-4012; telephone: 410.347.7700. The breadth of modern computer technology is covered by BS and MS degrees in Computer Science and a computer engineering concentration in Electrical and Computer Engineering. The program leading to the BS in Computer Science is accredited by the Computing Accreditation Commission of the Accreditation Board for Engineering and Technology, 111 Market Place, Suite 1050, Baltimore, Maryland 21202-4012; telephone: 410.347.7700.

To recognize outstanding achievement and to encourage professional activities, each program has one or more active student sections of the appropriate professional and honor societies. Additionally, there are campus chapters of professional societies that cover all fields of engineering. Participation in these groups provides a valuable educational and professional experience and students are encouraged to participate to the extent of their eligibility.

College Vision Statement

The Vision of the College of Engineering at the University of Texas at El Paso is to **change the face of engineering.**

College Mission Statement

The Mission of the College of Engineering at the University of Texas at El Paso is **access to excellence.**

Mathematics Preparation

In addition to the usual preparatory work, applicants to the College of Engineering are expected to have at least two years of Algebra, one year of Geometry, and one semester of Trigonometry or Pre-Calculus in preparation for their freshman year.

Transfer Course Work

A student can transfer a maximum of 66 semester hours, limited to lower-division courses, from two-year junior or community colleges. A maximum of 100 semester hours of courses is transferable from accredited U.S. colleges and universities. Transfer credit for engineering courses is restricted to ABET-accredited curricula or is awarded on the basis of departmental recommendation. Transfer students might be required to take competency exams and/or take specified courses that the department feels they must have to establish the quality of their degree. Credit for upper-division engineering courses will be given only on the basis of departmental recommendation.

The academic records of all transfer students are reviewed by the College of Engineering to determine eligibility for admission into an engineering program. International students must meet the additional requirement of an overall minimum GPA of 3.0 in mathematics, chemistry, physics, and engineering for all institutions attended.

All transfer credit that is to be applied toward undergraduate engineering degree requirements must be approved by the Dean of Engineering. Transfer credit evaluation should be completed when the student transfers to the College or before completion of the lower-division requirements.

Change of Major

1. All petitions for change of major to or within the College of Engineering are subject to the approval of the head of the program gaining the student.
2. Any student enrolled in a non-engineering program at the University can change his or her major to a program in the College of Engineering if he or she has demonstrated an aptitude for the engineering or computer science profession and is qualified to enroll for MATH 1411 in his or her first semester of engineering or computer science.
3. Any student enrolled in an engineering program at the University can change his or her major to another program in the College of Engineering if he or she has a minimum overall GPA of 2.0 and has earned a minimum GPA of 2.0 in the semester previous to applying for the change of major.
4. All students entering the College of Engineering must follow the catalog that is in effect at the time of their transfer, or a subsequent catalog.

Lower-Division Program

1. A student entering the College of Engineering must complete the designated lower-division course block prior to enrolling in the upper-division engineering or computer science sequence or any junior/senior classes. The lower-division course block is comprised of English, Science, Engineering, and Mathematics courses listed in the freshman and sophomore years.
 - Enrollment in upper-division courses prior to completion of the lower-division requires permission of the student's program head.
 - Substitutions of lower-division course requirements require the permission of the student's program head.
2. Completion of the lower-division block also requires a minimum 2.0 GPA for the lower-division courses designated by the program and a C or better in certain specified courses.
3. Any student who does not satisfy the C minimum rule in the appropriately designated courses must repeat those courses.
4. Any student who has not met the requirements for satisfactory completion of the lower-division block as stated above or who fails to make satisfactory progress toward a degree will be denied subsequent enrollment in the College of Engineering.

Pre-Engineering Program

The Entering Students Program for Engineering and Science Circles of Learning for Entering Students (CircLES)

Program Description

Circles of Learning for Entering Students (CircLES) is a comprehensive retention program targeting first-time freshman and first-time transfer students in the sciences, engineering and mathematics (SEM). The goals of CircLES are to increase retention to improve academic performance, and to add value to a student's education through the creation of an environment in which students make connections with the university, the colleges, faculty, upper-division students, and their peers. A learning environment is emphasized in the first year so that entering students can be successful and begin to develop lifelong learning habits. There are four major foci within the CircLES Program, all coordinated by the Director of the Entering Student Program: (1) a mandatory college-specific orientation program in the summer prior to matriculation; (2) mandatory placement in learning

Director of the Entering Student Program: (1) a mandatory college-specific orientation program in the summer prior to matriculation; (2) mandatory placement in learning communities (clusters) in the first year; (3) strong developmental advising and early intervention and (4) leadership development. Since its inception, the CirLES program has become recognized as a model on campus and elsewhere for creating a strong foundation for entering students to springboard them toward a successful college and (eventually) professional career.

Students wishing to major in engineering or computer science will be classified as pre-engineering students for not less than one semester after admission to the University. Students must fulfill all pre-engineering requirements and must:

1. Complete the specified orientation program.
2. Meet with a pre-engineering advisor each semester.
3. Complete an approved program of study that can include one or more of the following courses: UNIV 1301; ENGR 1100, 1300, 1400, 1401, MATH 0310, 0311, 1411, 1508; ENGL 0310, 0311, 1311, 1312. Although required for the pre-engineering program, some of these courses do not meet departmental degree requirements. Check with your CirLES advisor.
4. Maintain a minimum overall GPA of 2.0 in all designated courses.
5. Complete certain specified courses with a C or better.
6. Make satisfactory progress toward completion of the pre-engineering program.

Upon completion of the pre-engineering program requirements, students will petition for a change of major into a selected engineering program.

Limit on Engineering Course Enrollments

The maximum number of times an Engineering or Computer Science course can be taken is three (3). All enrollments in a course that result in a grade of A, B, C, D, F, or W will be counted. Once a student has reached the maximum of three enrollments, he or she will not be allowed to enroll in the course a fourth time. If the course is required in the student's degree plan, the student will not be able to complete the requirements for that degree. Once a student has obtained a C or better in an Engineering or Computer Science course, that course cannot be repeated for credit.

Enrollment in Engineering/Computer Science Courses by Non-Majors

Enrollment in nearly all Engineering and Computer Science courses is restricted to students with the appropriate majors. Students from outside the engineering college wishing to take engineering/computer science courses should request permission from the head of the program offering the course.

Double Majors

Students in the College of Engineering can pursue more than one undergraduate degree. However, all requirements for each degree must be completed before the degree can be awarded.

Cooperative Education

Cooperative education is a program which integrates a student's formal academic study with special periods of practical work experience in business, industry, government, or professional or service organizations. These work experiences are an integral part of the student's education, supplementing academic knowledge and promoting and encouraging personal development and professional preparation. The academic value of work completed under the cooperative education program is recognized by allowing credit to be earned for completion of three work periods and submission of required reports. Contact the Dean of Engineering for information on the availability of co-op work assignments.

Five-Year Bachelor/Master of Science Program

The College of Engineering provides an opportunity for qualified students to participate in a five-year bachelor/master of science degree program. The program is structured to allow qualified engineering students to enter a graduate research or design program during the senior year of the bachelor's degree. During this fourth year, the student can reserve certain courses for graduate credit, work actively on a research project for nine months, or be considered for employment as a teaching or research assistant at the appropriate salary. Both the bachelor's and master's degrees can be completed in five academic years.

Graduate Study

The traditional Master of Science (MS) degree is available in Civil Engineering, Computer Engineering, Computer Science, Electrical Engineering, Industrial Engineering, Manufacturing Engineering, Mechanical Engineering, and Metallurgical and Materials Engineering. This degree is research-oriented, normally requiring a thesis and up to 27 hours of graduate course work. The Master of Science in Environmental Engineering (MSEnE) and the Master of Engineering in Environmental Engineering (MEEEnE) are also offered. Ph.D. degrees are offered in Civil Engineering, Computer Engineering, Computer Science, Materials Science and Engineering, and Environmental Science and Engineering.

Students who rank high in their undergraduate class should give serious consideration to developing their full intellectual potential in engineering by continuing with advanced studies at the graduate level. For those students interested in the practice of professional engineering, the Master of Science in Engineering (MSE) degree should be given serious consideration. The program involves 33 hours of coursework without a thesis. Possible areas of specialization include business management, operations research, computer science, and others. Graduate programs are discussed fully in the Graduate Catalog.

Bachelor of Science in Civil Engineering

The Department of Civil Engineering at the undergraduate level is broadly based and provides courses in the major divisions of Civil Engineering.

Vision

The Department of Civil Engineering strives to graduate highly qualified engineers, maintain nationally recognized research and provide quality professional and community service to the region and the world.

Mission

The Department of Civil Engineering of The University of Texas at El Paso through its faculty, staff, students, and constituents works to acquire, generate, share, and use knowledge in the different fields of Civil Engineering to make the El Paso-Ciudad Juárez region and the world a better place to live.

The department accomplishes its mission through both undergraduate and graduate programs. The department contributes to the quality of these programs by generating research opportunities that create synergy among faculty, students, and practicing professionals. We contribute to the quality of life of society through innovation in the generation, sharing, and use of knowledge. We will continue to be leaders in procuring external funding for research and teaching. Faculty work together within the department and with other departments in the University to provide multidisciplinary opportunities for both students and faculty.

The Civil Engineering Department recruits, retains and graduates individuals with high professional and ethical standards to work in government and private organizations. The faculty is committed to increasing and improving the quality of our graduates. The result of our work is reflected in the continuing improvement of the quality of life in El Paso and the surrounding regions through the impact that our graduates have on these communities.

Educational Objectives:

1. Graduates will be educated in the fundamental concepts of engineering and science to create intellectual curiosity in order to provide for a successful career and life-long learning.
2. Graduates will be able to design effective civil engineering systems.
3. Graduates will have the ability to function on multidisciplinary teams.
4. Graduates will serve as productive members of society and the profession by recognizing the social, ethical, environmental and political implications of engineering decisions.
5. Graduates will be able to communicate effectively to technical and non-technical audiences.
6. Graduates will have exposure to real-life problems including hands-on experience.

Degree Plan

For degree plans, please click [here](#) and select "Bachelor of Science in Civil Engineering."

Course Information

For descriptions of courses offered by Civil Engineering, please click [here](#) and select **Civil Engineering**.

Bachelor of Science in Computer Science

The Department of Computer Science at the undergraduate level is designed to provide a strong base in programming and problem-solving skills, a theoretical understanding of computer science, and practical experience in applying the computer to the solution of problems. Specialization is provided through numerous upper-division electives.

Vision

The Vision of the Department of Computer Science is to provide computer science programs of the highest quality through a participatory approach to education, research, and service to the community.

Mission

The department will provide its students:

- a strong foundation for study and practice;

- advanced knowledge of techniques, methodologies and tools;
- personal skills and professional attitudes; and
- a culture that actively involves them inside and outside the classroom and that will enable them to succeed and thrive as computer scientists and in society.

The department will advance the field of computer science by supporting its faculty and students with a culture that

- encourages exemplary, internationally recognized research;
- involves graduate and undergraduate students;
- fosters internal and external collaboration; and
- attracts external funding.

The department will serve the local, national, and international communities by developing, refining, applying, and transferring approaches to education that encourage students to pursue their education to their full potential. The department will serve as a leading model of education in this process.

Educational Objectives

The overarching educational objective of the B.S. in Computer Science program at UTEP is to produce graduates who will be in a profession or in a graduate program that utilizes their technical expertise, the foundation of which they obtained at UTEP. Specifically, graduates of UTEP's undergraduate program in Computer Science will be able to:

1. use the theoretical and technical computer science knowledge to specify requirements, develop a design, and implement and verify a solution for computing systems of different levels of complexity;
2. convey technical information in both oral and written formats;
3. work in teams;
4. apply a professional code of ethics in the daily practice of their profession; and
5. stay current in their profession.

Degree Plan

For degree plans, please click [here](#) and select "Bachelor of Science in Computer Science."

Course Information

For descriptions of courses offered by Computer Science, please click [here](#) and select **Computer Science**.

Bachelor of Science in Electrical Engineering

The BS Degree in Electrical Engineering consists of 128 semester credit hours divided into a lower division, providing diverse courses over a broad base of technical subjects, and an upper division providing more-specialized courses.

Vision

We, the Faculty of Electrical and Computer Engineering, commit ourselves to providing quality baccalaureate, masters, and doctoral programs to a diverse student population. We envision capitalizing on the bi-national location of our Institution and the collective strengths of our students and staff to create and maintain educational and research collaborations of the highest quality with faculty, institutions and industrial partners in the U.S., Mexico, and Latin America. We aspire to be a new model for engineering education that is committed to the ideals of excellence and access.

Mission

The Electrical Engineering Program will:

- Dedicate itself to providing its students with the skills, knowledge, and attitudes that will allow its graduates to succeed as engineers and leaders.
- Maintain a vital, state-of-the art research enterprise that provides its students and faculty with opportunities to create, interpret, apply and disseminate knowledge.
- Prepare its graduates for life-long learning to meet intellectual, ethical, and career challenges.
- Recognize and act upon the special mandate to make high-quality engineering education available to the residents of El Paso and the surrounding binational metroplex.

Educational Objectives

As individuals and as members of teams, our graduates will be able to:

- Demonstrate the ability to formulate, analyze, and solve electrical and computer engineering problems.
- Demonstrate the ability to apply the design process to engineering problems.
- Communicate effectively with those inside and outside of electrical and computer engineering.
- Exhibit social and professional responsibility in a global context.

Degree Plan

For degree plans, please click [here](#) and select "Bachelor of Science in Electrical Engineering." Concentrations described in the degree plans are detailed below.

Concentrations

Each list of courses permits the student to develop a concentration or pursue a particular career objective. In following a particular list, students will complete an in depth program of current interest to Electrical Engineering. Interested students should select a concentration prior to completion of the junior year, and plan a course of study in order to satisfy any prerequisites for courses within their chose concentration. Most concentration courses are offered only once each academic year. The following courses may be applied toward any concentration requirement with prior approval from the curriculum committees and the student's advisor.

EE 4371 Engineering Problems
EE 4395 Special Topics

Computer Engineering

The computer engineering concentration is concerned with the organization, design, and use of digital hardware. Students who satisfy the requirements of this concentration have the opportunity to be prepared to work in both the design and the application of modern computing systems. To fulfill the requirements of this concentration, a student must take four courses, as described in the Computer Engineering Concentration Course List, available from the advisor

Fields and Devices Engineering

This concentration prepares the student in: (a) the generation, transmission, and reception of signals in the electromagnetic spectrum; and (b) the analysis, design, and testing of modern electronic circuits. For this concentration, students must complete four courses, as described in the Fields and Devices Concentration Course List, available from the advisor.

Systems and Communications Engineering

The Systems and Control concentration stresses analytical design of systems for information transmission, control, and signal processing. For this concentration students must complete four courses, as described in the Systems and Control Concentration Course List, available from the advisor.

Course Information

For descriptions of courses offered by Electrical Engineering, please click [here](#) and select **Electrical Engineering**.

Bachelor of Science in Industrial Engineering

The Industrial Engineering Curriculum is designed for students who desire to enter industry or pursue advanced studies. The curriculum provides a broad range of courses in the areas of human interface design and management, plant design, operations research, production and inventory control and quality control.

Vision

The Industrial Engineering Program strives to graduate industrial engineers of the highest quality and to conduct state-of-the-art research.

Mission

The Industrial Engineering Program makes available a high quality, relevant engineering education available to all residents of the El Paso bi-national region. The department dedicates itself to providing students with a set of skills, knowledge and attitudes that will permit its graduates to succeed and thrive as engineers and leaders.

Educational Objectives

1. Prepare all students for jobs in the competitive global marketplace and potential success in leadership positions.
2. Prepare and motivate students to be successful in graduate studies.

Degree Plan

For degree plans, please click [here](#) and select "Bachelor of Science in Industrial Engineering."

Course Information

For descriptions of courses offered by Industrial Engineering, please click [here](#) and select **Industrial Engineering**.

International Manufacturing Certificate

This program is an applied internship in a local manufacturing plant where the student applies the international manufacturing management and engineering fundamentals from IE 4360 and 4361. The student will intern in a manufacturing facility and work on problems ranging from testing and inspection, design, quality, production and inventory control, maintenance, purchasing, planning and scheduling, safety and ergonomics, tooling, accounting, etc. Students will have an industry mentor, a faculty mentor, and a field engineer helping with problems. The mid-term and final examinations will consist of a written report and presentation to the faculty mentor and to the industrial partner based on the research/design/analysis performed in the industrial department in which the student worked.

Bachelor of Science in Mechanical Engineering

The Mechanical Engineering curriculum is designed for students who desire to enter industry or pursue advanced studies. The curriculum provides a broad range of courses in the areas of thermal sciences, fluid mechanics, mechanical design and manufacturing.

Vision

The Mechanical Engineering Program strives to graduate mechanical engineers of the highest quality and to conduct state-of-the-art research.

Mission

The Mechanical Engineering Program makes a high-quality, relevant engineering education available to all residents of the El Paso binational region. The department dedicates itself to providing students a set of skills, knowledge and attitudes that will permit its graduates to succeed and thrive as engineers and leaders. The Program strives to:

- prepare its graduates to pursue lifelong learning, serve the profession and meet intellectual, ethical and career challenges; and
- maintain a vital, state-of-the-art research enterprise to provide its students and faculty opportunities to create, interpret, apply, and disseminate knowledge.

Educational Objectives:

1. To prepare all students for jobs in the marketplace and success in the binational setting.
2. To prepare all students to pass the Fundamentals of Engineering (FE) Examination.
3. To prepare and motivate students to engage in graduate-level studies.

Degree Plan

For degree plans, please click [here](#) and select **"Bachelor of Science in Mechanical Engineering."**

Course Information

For descriptions of courses offered by Mechanical Engineering, please click [here](#) and select **Mechanical Engineering**.

Bachelor of Science in Metallurgical and Materials Engineering

The Metallurgical and Materials Engineering curriculum is a broad-based program designed to provide a basic education in metallurgical and materials engineering. The student can specialize in one or more areas in the junior and senior year by taking appropriate elective courses. The program is well suited for a career in industry or as a basis for graduate study. Courses related to advanced materials topics are also available.

Vision

Our vision is to provide a modern Metallurgical and Materials Engineering Program of the highest quality.

Mission

We will emphasize learning and applying metallurgical and materials engineering fundamentals, spanning all major classes of materials. We will offer students opportunities to explore the whole gamut of applications, from advanced microelectronic technology to the basic infrastructure on which we all depend. The BS degree program in Metallurgical and Materials Engineering will serve two broad purposes: (1) to provide sufficient grounding for a graduate to perform effectively, over time, in industry or other employment; and (2) to provide opportunity for all types of students, while maintaining a high level of excellence in all graduates. It will sharpen communication skills, both oral and written. It will also provide basic engineering skills for problem-solving and lifelong learning. We will maintain a balance between the applied and theoretical aspects, and will strive to provide pre-professional employment (either research experiences or internships).

Educational Objectives

(The following objectives are ranked in order of decreasing importance; e.g., 1 being the most important.)

1. Students completing the BS program will be competitive with graduates of similar, ABET-accredited programs nationally.
2. The program will continue to make significant contributions to the minority BS degree pool in metallurgical and materials engineering or related fields.
3. Our department will provide materials and process fundamentals for other engineering disciplines to show the value-added multidisciplinary efforts.
4. A significant proportion of our graduates will secure admission to a graduate program. The department will take a pro-active stance in helping its students.
5. The department will take the lead in the development and innovations of CircLES, with emphasis on engineering design issues, student team development, and engineering multidisciplinary.

Degree Plan

For degree plans, please click [here](#) and select **"Bachelor of Science in Metallurgical and Materials Engineering."** Concentrations described in the degree plans are detailed below.

Concentrations

Each list of courses permits the student to develop a focus or pursue a particular career objective. In following a particular list, students complete an in-depth program of current interest in Metallurgical and Materials Engineering. Most concentration courses are offered only once each academic year. The student must complete all the requirements for either Concentration 1 or Concentration 2.

Concentration 1: General Metallurgical and Materials Engineering

This concentration provides students a program of study that emphasizes the major areas of metallurgical and materials engineering. This concentration is intended for students with a broad interest in metallurgical and materials engineering. Students choosing this concentration follow the curriculum outlined above.

Concentration 2: Manufacturing

This concentration utilizes electives in the traditional metallurgical and materials engineering program along with other appropriate program modifications to allow a graduate to perform a variety of professional duties in manufacturing arenas especially involved with materials selection and design, materials processing, environmental concerns, production failures and materials degradation, and a range of materials and processes quality control. This concentration prepares a student for advanced study in manufacturing engineering, materials science and engineering, or other related engineering areas. In addition to the requirements shown in the degree plan, the student must work on a manufacturing-related project during Senior Design (MME 4419).

Course Information

For descriptions of courses offered by Metallurgical and Materials Engineering, please click [here](#) and select **Metallurgical and Materials Engineering**.

Additional Course Offerings

For descriptions of additional courses offered by the College of Engineering, please click [here](#) and select **Beginning Engineering or Engineering**.





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Civil Engineering

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civilengineering@utep.edu

PROGRAM CHAIRPERSON: César Carrasco
PROFESSORS EMERITI: Howard G. Applegate, Herbert H. Bartell, David Rozendal
PROFESSORS: Ferregut, Hernandez, Li, Nazarian, Oey, Osegueda, Tarquin, Turner, Walton
ASSOCIATE PROFESSOR: Carrasco, Cheu, Tandon
ASSISTANT PROFESSORS: Chang, Shokouhi
CLINICAL PROFESSOR: Marshall

[Degree Plan](#)

For a degree plan, please click [here](#) and select "**Bachelor of Science in Civil Engineering.**"

[Course Information](#)

For descriptions of courses offered by Civil Engineering, please click [here](#) and select **Civil Engineering.**





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Computer Science

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<http://www.cs.utep.edu>

PROGRAM CHAIRPERSON: Ann Q. Gates
PROFESSORS: Gates, Kreinovich, Novick, Teller
ASSOCIATE PROFESSORS: Fuentes, Longpré, Roach, Ward
ASSISTANT PROFESSORS: Ceberio, Cheon, Freudenthal, Modave, Pinheiro da Silva
LECTURERS: Romero, Roy, Sassenfeld

Degree Plan

For a degree plan, please click [here](#) and select "**Bachelor of Science in Computer Science.**"

Course Information

For descriptions of courses offered by Computer Science, please click [here](#) and select **Computer Science.**



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Electrical and Computer Engineering

325 Engineering
Annex
915.747.5470
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CHAIR: Patricia Nava
PROFESSORS EMERITI: Austin, Gibson, Schroder, Smith, Williams
ASSOCIATE PROFESSOR EMERITUS: Samir Manoli
PROFESSORS: Flores, Liu, Nava, Pierluissi, Riter, Qian, Starks
ASSOCIATE PROFESSORS: Cabrera, Lush, MacDonald, Moya, Nazeran, Sarkodie-Gyan, Usevitch, Zubia
ASSISTANT PROFESSORS: Gonzalez, Quinones, Rosiles, von Borries
LECTURERS: Granda, Pallares, Rubio, Sassenfeld, Woo
ADJUNCT PROFESSORS: Abedin, Brower, Goldman, Ramirez-Angulo
ADJUNCT ASSOCIATE PROFESSORS: Mireles, Moussavi

[Degree Plan](#)

For a degree plan, please click [here](#) and select "**Bachelor of Science in Electrical Engineering.**"

[Course Information](#)

For descriptions of courses offered by Electrical Engineering, please click [here](#) and select **Electrical Engineering**.





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Industrial, Manufacturing, and Systems Engineering

101 Engineering
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PROGRAM CHAIRPERSON: Ricardo Pineda
PROFESSORS EMERITI: Thomas M. McLean
ASSOCIATE PROFESSORS: Contreras, Gutierrez, Pennathur
ASSISTANT PROFESSORS: Pan, Tseng, Zhang

[Degree Plan](#)

For a degree plan, please click [here](#) and select "**Bachelor of Science in Industrial Engineering.**"

[Course Information](#)

For descriptions of courses offered by Industrial Engineering, please click [here](#) and select **Industrial Engineering.**





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Mechanical Engineering

101 Engineering Science
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PROGRAM CHAIRPERSON: Jack Dowdy
PROFESSORS EMERITI: John M. Levosky, John A. Whitacre, Jr.
PROFESSORS: Bronson, Craver, Dowdy, Everett, Wicker
ASSISTANT PROFESSORS: Choudhuri, Chessa, Cooke, Hawkins, Kim, Vargas-Hernandez
LECTURER: Lu

Degree Plan

For a degree plan, please click [here](#) and select "**Bachelor of Science in Mechanical Engineering.**"

Course Information

For descriptions of courses offered by Mechanical Engineering, please click [here](#) and select **Mechanical Engineering.**





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Metallurgical and Materials Engineering

M201 Engineering Science Complex
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PROGRAM CHAIRPERSON: Lawrence E. Murr
PROFESSOR EMERITUS: Lonnie L. Abernethy, Juan M. Herrera
PROFESSORS: Fisher, McClure, Murr, Stafford, Varma
ASSOCIATE PROFESSORS: Arrowood, Golding
ASSISTANT PROFESSOR: Trueba
LECTURER: Swanson
RESEARCH ASSISTANT PROFESSOR: Ramana

Degree Plan

For a degree plan, please click [here](#) and select "**Bachelor of Science in Metallurgical and Materials Engineering.**"

Course Information

For descriptions of courses offered by Metallurgical and Materials Engineering, please click [here](#) and select **Metallurgical and Materials Engineering.**





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College of Health Sciences

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- [Public Health Sciences](#)
- [Kinesiology](#)
- [Pharmacy](#)
- [Rehabilitation Sciences](#)
 - Occupational Therapy
 - Physical Therapy
 - Speech-Language Pathology
- [Social Work](#)

Dr. Kathleen A. Curtis, Dean
Dr. Mark Lusk, Associate Dean
Dr. Jeri Sias, Assistant Dean
Ms. Connie Gamboa, Assistant Dean for Student Affairs

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College of Health Sciences

The College of Health Sciences offers a doctoral degree (Ph.D.) in Interdisciplinary Health Sciences designed to respond to the growing national shortage of doctorally-trained professionals in health-related fields and to address significant health research needs related to communities in the United States-Mexico border region.

Also offered are health-profession programs that lead to the Bachelor of Science in Clinical Laboratory Science (Medical Technology), the Bachelor of Science in Health Promotion, the Bachelor of Science in Kinesiology, the Bachelor of Social Work, the Master of Public Health, the Master of Science in Kinesiology, the Master of Science in Speech-Language Pathology, the Masters in Occupational Therapy, and the Master's in Physical Therapy.

The Bachelor of Science in Clinical Laboratory Science is accredited by the National Accrediting Agency for Clinical Laboratory Sciences. The Occupational Therapy Program is accredited by the Accreditation Council for Occupational Therapy Education. The Physical Therapy Program is accredited by the Commission of Accreditation for Physical Therapy Education. The Bachelor of Social Work Program is accredited by the Council on Social Work Education. The master's degree in Speech-Language Pathology is accredited by the Council on Academic Accreditation of the American Speech, Language, and Hearing Association and is required for a graduate to qualify for national certification by the American Speech, Language, and Hearing Association and for Texas licensure to practice as a speech-language pathologist.

The College is located approximately one mile from the main UTEP campus, at 1101 North Campbell Street, and is housed in a large, modern building which includes classrooms, laboratories, faculty offices, and lounges for both students and faculty. The Independent Learning Center provides audio-visual programs, programmed units, and laboratory computers. Training and support on instructional software development are available to all interested students and faculty. Equipment reservation and checkout are also available to students and faculty from the College of Health Sciences. The Simulation Laboratory provides an opportunity for students to practice skills before making direct contact with patients or clients in clinical settings. The Speech, Hearing, and Language Clinic provides a community service as well as the first clinical practicum experience for Speech-Language Pathology students. The Clinical Laboratory Science program has four new laboratories: microbiology, hematology/immunohematology, chemistry, and research. The Occupational Therapy labs provide students the opportunity to develop skills in therapeutic media, evaluations, and treatment procedures. In addition, the OT Program has an ADL lab where students are able to practice adapting to cooking and activity of daily living activities such as cooking techniques for persons with a variety of disabilities. Anatomy laboratory space is shared with the Physical Therapy Program. The Physical Therapy labs provide students opportunities to develop skills in the evaluation of patient problems and the application of treatment modalities. The program has a separate lab for analyzing a person's gait.

The El Paso-Las Cruces-Ciudad Juárez international border community, with a population of more than 2.5 million, provides a wide variety of clinical experiences for both students and faculty of the College. Hospitals and other health-care agencies throughout the area are utilized for student and faculty clinical practice. In addition, the El Paso City-County Health Department and a number of voluntary agencies provide patient-care opportunities for learning. Agencies such as the Pan American Health Organization, the U.S. Immigration and Naturalization Service, and customs and consular offices on both sides of the border provide the student unique learning experiences in the control and prevention of disease.

Course Information

For descriptions of courses offered by the College of Health Sciences, please click [here](#) and select **College of Health Sciences**.





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Clinical Laboratory Science Program

1101 North Campbell Street, Room 717
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csc@utep.edu

PROGRAM COORDINATOR: Lorraine Torres
PROFESSOR EMERITA: Gail W. Ackall
ASSOCIATE PROFESSOR: Dominguez
CLINICAL ASISISTANT PROFESSOR: Saleh
INSTRUCTORS: Lewis, Torres

Bachelor of Science in Clinical Laboratory Science

The Clinical Laboratory Science Program (CLS), formerly Medical Technology, is designed to prepare graduates to function as professional members of the health care team. Their services are utilized in hospitals, clinics, and private laboratories, as well as in business and industry. Clinical Laboratory Scientists perform a variety of immunological, biochemical, molecular, and microbiological procedures that aid in the diagnosis, treatment, and prevention of disease. Computerized databases, electronic charting, and sophisticated laboratory techniques such as flow cytometry, DNA, fingerprinting, PCR, and two-dimensional electrophoresis help ensure the accuracy and precision of their work. The University of Texas at El Paso's Clinical Laboratory Science Program is accredited by the National Accrediting Agency for Clinical Laboratory Sciences (8410 West Bryn Mawr, Suite 670, Chicago, Illinois, 60631).

Students completing core and pre-professional courses must apply for the professional phase of the program in the spring semester. Applicants must have a minimum CGPA of 2.0 and a 2.5 GPA in math and sciences and must pass a background check. University and clinical faculty interview all applicants.

A limited number of clinical sites are available; therefore, students are selected to enter the professional phase once a year in the fall semester. Depending on the number of clinical affiliates available in any one year, a student might be required to attend clinical preceptorships outside the El Paso area at the student's expense.

Students must complete all lower-division course work prior to enrolling in the professional Clinical Laboratory Science courses. Before enrolling in the clinical practicum, all students must show evidence of professional liability insurance, health insurance, current CPR certification, a recent physical examination, and current immunizations, including hepatitis vaccinations. To engage in clinical practicums, which are crucial to the curriculum, CLS students must undergo and pass a background check.

A grade of C or higher must be earned in each CLS class. If a student earns less than a C, the student must withdraw from the program and reapply the following year.

All students must perform within limits of safe practice. Students who are deemed unsafe by faculty will be dropped and will receive an F in the clinical course. The *Safe Practice and Procedure Policy* for students is posted on the Official Bulletin Board in the College and in the Clinical Laboratory Science Program Office. All work performed by students during the clinical practicum is under the direct supervision of clinical faculty and countersigned by them.

As a professional, the student must exhibit a commitment to the welfare of patients. The faculty in the program reserves the right to refuse the opportunity of a student to perform tests or procedures on patients if the student gives evidence of unsafe and/or ineffective laboratory techniques.

Students graduating from The University of Texas at El Paso are eligible for two national certification examinations: Students passing the American Society of Clinical Pathologists (Chicago, IL) exam can use the initials *MT* after their name; students passing the National Certification Agency (Washington, DC) exam can use *CLS* (Clinical Laboratory Scientist) after their names.

Degree Plan

For a degree plan, please click [here](#) and select "**Bachelor of Science in Clinical Lab Science.**"

Course Information

For descriptions of courses offered by Clinical Laboratory Science, please click [here](#) and select **Clinical Laboratory Science.**





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Public Health Sciences

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CHAIR: Maria Duarte-Gardea
PROFESSOR EMERITUS: John Conway
PROFESSORS: Weigel
ASSOCIATE PROFESSORS: Armijos, Duarte-Gardea, Thompson, Tomaka
ASSISTANT PROFESSOR: Ford, Loza, Rosenthal
LECTURERS: Ibarra-Mejia, Rascon-Lopez

Bachelor of Science in Health Promotion

The Health Promotion Degree prepares graduates to function as successful professionals in health education and health-promotion settings such as community and public health agencies, private business, and schools. Students complete a common core of courses in Health Promotion and then select a minor in Community Health, Education, or another approved area. The curriculum is designed to provide a broad general-educational foundation as well as the basic skills, experiences, and professional competencies specific to the practice of health promotion/education. Graduates of this 120-semester hour program function in planning, implementing, evaluating, and coordinating health promotion and health-education programs and activities in a variety of public and private settings. The curriculum prepares graduates to successfully complete the National Examination for the Certified Health Education Specialist (CHES) credential. The program is nationally accredited by the Society for Public Health Education/American Association of Health Education Baccalaureate Program Approval Committee (SABPAC).

The Bachelor of Health Promotion program includes a practicum component. Students who participate in internships with agencies or school districts requiring background checks must successfully pass background checks in order to complete program requirements.

All undergraduate students majoring in Health promotion must obtain a minimum grade of C in all HSCI courses in order to graduate. Students who do not meet this requirement must retake the courses and achieve a minimum grade of "C."

Transfer Students

Certified Allied Health professionals should see the Department Chair for a degree plan. Students can receive transfer credit for up to 62 semester hours earned in the student's associate degree program. Professional foundation courses can account for up to 24 semester hours of this total transfer.

Degree Plans

For a degree plan, please click [here](#) and select "**Bachelor of Science in Health Promotion.**" A minor in Health Promotion is also available. For required courses, please click [here](#), select your major, and select Health Promotion as your minor.

Course Information

For descriptions of courses offered by Public Health Sciences, please click [here](#) and select **Health Sciences**.





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Kinesiology

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CHAIR: Darla Smith
PROFESSOR: Meeuwssen
ASSOCIATE PROFESSOR EMERITUS: Garland O'Quinn
ASSOCIATE PROFESSORS: King, Smith
ASSISTANT PROFESSORS: Dorgo, Riskowski, Vella
CLINICAL ASSISTANT PROFESSOR: Pederson
LECTURERS: Baquera-Shaw, Gamboa, Torres

Bachelor of Science in Kinesiology

The Bachelor of Science in Kinesiology requires (1) a general University core, (2) program prerequisites, (3) Kinesiology core, (4) program concentration, (5) minor field of study, and (6) possibly electives. Students wishing to obtain a teaching certificate must select the Physical Education Concentration and the Education Minor. Students interested in a career in the fitness industry or in graduate study in Exercise Science, Physical Therapy, or similar fields should select the Exercise Science Concentration.

Students who participate in internships with agencies or school districts requiring background checks must successfully pass the background check in order to complete the practicum requirement.

Students who already have a bachelor's degree in some other field and who wish to pursue a teaching certificate to teach physical education should refer to the College of Education section of this catalog. Students desiring to pursue a Master of Science in Kinesiology should consult the *Graduate Catalog*.

Degree Plans

For a degree plan, please click [here](#) and select "**Bachelor of Science in Kinesiology**."

Course Information

For descriptions of courses offered by the Department of Kinesiology, please click [here](#) and select **Kinesiology**.

Physical Education Activity Courses (PE)

Students should note that Physical Education activity courses often involve strenuous physical activity and/or participation in activities with inherent risk of personal injury. Students are advised to review their physical condition and consult with a physician, if appropriate before enrolling in these courses. The University is not responsible for illness or injury resulting from participation in these courses.

The following activity courses, all of which are co-educational, are offered by the Professional and Public Programs. These courses can be repeated for credit and are open to all students. Equipment and lockers are provided. The fee charged for participation in these courses is used for the provision and maintenance of equipment.

Course Information

For descriptions of Physical Education Activity Courses, please click [here](#) and select **PE**.





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UTEP-UT Austin Cooperative Pharmacy Program

1100 North Stanton, Suite 301
915.747.8519

<http://chs.utep.edu/pharmacy/home.html>

PROGRAM DIRECTOR: José O. Rivera
REGIONAL DIRECTOR, EL PASO INTERNSHIP PROGRAM: William A. Klein III
PROFESSOR: José O. Rivera
CLINICAL ASSOCIATE PROFESSOR: Rivera
CLINICAL ASSISTANT PROFESSORS: Anaya, Loya, Salcido, Sias
COORDINATORS: Ho, Reilly, Rudder

The University of Texas at Austin College of Pharmacy, in cooperation with The University of Texas at El Paso, offers a six-year curriculum leading to the Doctor of Pharmacy (Pharm.D.) degree. This program offers a course of study in the Pharmaceutical and Clinical Sciences designed to provide the community with pharmacists who are scientifically trained and clinically competent to deliver a full spectrum of pharmaceutical services in all areas of practice.

The Pharm.D. degree is designed to prepare students whose abilities and career aspirations suggest significant potential for innovative leadership in pharmacy practice. In addition, this degree will prepare students to practice pharmacy in contemporary settings, such as community or hospital pharmacy, long-term care facilities, or in the pharmaceutical industry. This objective is met through a balanced program of study in pharmaceuticals, pharmaceutical and natural products chemistry, pharmacology, therapeutics, pharmacy administration, natural and social sciences, and the humanities, as well as a structured clinical and professional practice experiential program. In addition, the curriculum is aimed at inculcating an understanding of the basic sciences sufficient to prepare the student for graduate study in the pharmaceutical sciences. The Cooperative Pharmacy Program is designed to facilitate access to the UT College of Pharmacy in Austin by providing opportunities to fulfill Pre-Pharmacy requirements in El Paso.

The Cooperative Pharmacy Program Students program provides highly qualified high school seniors conditional admission to The University of Texas College of Pharmacy and supplements the usual application process for admission to the UT College of Pharmacy. A select number of students will be chosen to enroll in the program each year. In addition to exceptional academic potential, these students should also have been exposed to or have good knowledge of the pharmacy profession. Students selected for this program attend UTEP for approximately two years to complete their Pre-Pharmacy curriculum (e.g., Organic Chemistry, Calculus, and Physics) and, after obtaining required criteria, will move to Austin to attend the College of Pharmacy for approximately two years. The final two years of the six-year curriculum will be completed in El Paso, and successful candidates will receive their degrees from The University of Texas at Austin College of Pharmacy, in cooperation with the Cooperative Pharmacy Program at UTEP.

Applications by Early College High School students will be considered in the same manner as other high school students with the exception that their Pre-Pharmacy curriculum might include additional upper-division science courses tailored to individual student needs.





This catalog is archived. For the current UTEP catalog, please visit catalog.utep.edu.

Rehabilitation Sciences

Occupational Therapy

1101 North Campbell Street, Room 519
915.747.7268
ot@utep.edu

DIRECTOR: Stephanie Capshaw
PROFESSOR EMERITA: Gretchen Schmalz
ASSISTANT PROFESSORS: Gonzalez
CLINICAL ASSOCIATE PROFESSOR: Capshaw, Haltiwanger
CLINICAL ASSISTANT PROFESSOR: Brown, Castillo

Occupational Therapy is a dynamic profession and an integral part of modern comprehensive health care. It is the use of purposeful activity or interventions designed to achieve functional outcomes which promote health, prevent injury or disability, and which develop, improve, sustain or restore the highest possible level of independence of any individual who has an injury, illness, cognitive impairment, psychosocial dysfunction, mental illness, developmental or learning disability, physical disability, or other disorder or condition. It includes assessment by means of skilled observation or evaluation through the administration and interpretation of standardized or nonstandardized tests and measurements. Occupational Therapy services are provided in a variety of settings, ranging from medical facilities to community health agencies, schools, and private practice.

The Occupational Therapy Program offers a Master of Occupational Therapy degree. **Although acceptance into the Master's Degree Program does not require prior completion of an undergraduate degree, the competitive nature of the admissions process makes it imperative that interested undergraduates follow a traditional undergraduate major (e.g., Health Promotion, Kinesiology, Biology, Psychology, Social Work, Anthropology, etc.) as they complete the program prerequisites and electives. In addition, undergraduates should be aware of the University Core Curriculum and its requirements as they plan a course of study that can lead to consideration for admission to the Master's Degree in Occupational Therapy. Candidates with a bachelor's degree will be given preference.**

The program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE), P.O. Box 31220, Bethesda, MD 20824-1220, (301) 652-AOTA (2682)

Graduates of the program will be eligible to sit for the National Certification Examination for the Occupational Therapist administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be an occupational therapist, registered (OTR). In addition, most states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT certification examination. A felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain state licensure.

NOTE: In order to engage in clinical rotations, which are a crucial element in the curriculum, Occupational Therapy students must pass a background check. Therefore, applicants accepted to the Occupational Therapy Masters Degree program will be required to undergo and pass a background check prior to matriculation.

Degree Requirements

- The Bachelor of Science in Occupational Therapy is no longer offered in the United States.
- Students interested in pursuing a Masters in Occupational Therapy will be designated as Pre-Occupational Therapy (P-OT). Students are encouraged to select a program and complete the degree requirements for a major which is closely aligned to the Occupational Therapy Program (e.g., Health Promotion, Kinesiology, Biology, Psychology, Social Work, Anthropology, etc.).
- When planning a course of study that can lead to consideration for the Occupational Therapy Program, students must take courses that apply to the University Core Curriculum, meet requirements for a regular academic major, and satisfy specific program prerequisites.

University Core Requirements (44 semester credit hours). All courses used to satisfy the core curriculum must be completed with a CC or better.

Hours	Course Number and Title
3	ENGL 1311 Expository English Composition <i>or</i> ESOL 1311 Expository English Composition Speakers of ESL
3	ENGL 1312 Research and Critical Writing <i>or</i> ENGL 1313 Writing and Literature <i>or</i> ESOL 1312 Research and Critical Writing for Speakers of ESL
3	COMM 1301 Public Speaking <i>or</i> COMM 1302 Business and Professional Communication

Note: ENGL/COMM 1611 (Written and Oral Communication can be used to fulfill the requirement for both ENGL 1311 and COMM 1301 or 1302.

3	MATH 1320 Mathematics for Social Sciences
4	BIOL 1305 General Biology with BIOL 1107 Lab
4	BIOL 1306 Organismal Biology with BIOL 1108 Lab
3	Humanities Menu (Select one 3-hour course)
a.	ENGL 2311 English Literature
b.	ENGL 2312 English Literature
c.	ENGL 2313 Introduction to American Fiction
d.	ENGL 2314 Introduction to American Drama
e.	ENGL 2318 Introduction to American Poetry
f.	HIST 2301 World History to 1500
g.	HIST 2302 World History Since 1500
h.	PHIL 1301 Introduction to Philosophy
i.	PHIL 2306 Ethics
3	Visual and Performing Arts Menu (Select 3 hours)
a.	ART 1300 Art Appreciation
b.	ARTH 1305 History of the World Art I
c.	ARTH 1306 History of the World Art II
d.	MUSL 1321 Introduction to Music History
e.	MUSL 1324 Music Appreciation
f.	THEA 1313 Introduction to Theatre
g.	FILM 1390 Introduction to the Art of the Motion Picture
3	HIST 1301 History of U.S. to 1865
3	HIST 1302 History of U.S. Since 1865
3	POLS 2310 Introduction to Politics
3	POLS 2311 American Government and Politics
3	SOCI 1301 Introduction to Sociology
3	UNIV 1301 Seminar in Critical Inquiry <i>or</i> UNIV 2350 Interdisciplinary Technology and Society

44 hours

Program Prerequisites (27 semester credit hours)

4	BIOL 2311 Human Anatomy/Physiology I with BIOL 2111 Lab
4	BIOL Elective (Recommend are Human Anatomy/Physiology II, Chemistry, Zoology, etc.)

- 3 PSYC 1301 Introduction to Psychology
- 3 PSYC 1303 Statistical Methods
- 3 PSYC 2310 Life Cycle Development
- 3 PSYC 2312 Abnormal Psychology (or equivalent)
- 3 Select upper-division courses from PSYC, SOCI, SOWK, or ANTH
- 3 ENGL 3359 Technical Writing (A writing sample can suffice for this elective in some cases).

1. Medical Terminology course-grade or test score must be provided (can be an online non-degree course). Students with a background in medical terminology can request a waiver for this course.

27 hours

Total semester credit hours for Pre-Occupational Therapy = 90

(Includes 44 hours University Core Curriculum; 27 hours program prerequisites; minimum of 19 hours of upper-division courses in undergraduate program major)

After completing 90 semester credit hours, students can apply for acceptance into the Graduate School-Master's in Occupational Therapy Program. Students who are not competitive will be directed to other majors/options by the CHS, the Student Support Center, and Academic Advisors.

Additional Requirements for Admission

1. Completion of the University Core Curriculum prior to beginning the Masters Degree Program in Occupational Therapy unless the applicant already holds a baccalaureate degree.
2. A minimum overall GPA of 3.0 (on a four-point scale).
3. A minimum GPA of 3.0 (on a four-point scale) on the Occupational Therapy prerequisites.
4. Three letters of recommendation (preference for occupational therapists or instructors).
5. Graduate record Examination (GRE) scores.
6. International students (when English is not the official or first language) must have a minimum score of 213/550 on TOEFL.
7. Completed application for the Graduate School.
8. Official transcripts of all colleges, universities or community colleges attended.
9. Graduate application processing fee (\$15 US for permanent residents, \$65 for international applicants).
10. Completion of an official interview of all eligible candidates.
11. Although not required, it is recommended that students volunteer in an Occupational Therapy setting to gain knowledge and core values of the profession.

Selection Criteria

Completion of the above requirements makes a student eligible for selection but does NOT guarantee admission to the Occupational Therapy Program. The final selection is competitive and based on academic course work and the other requirements.

Admissions Process

1. Obtain an *Application for Graduate Admission* from the UTEP Graduate School.
2. Complete at least 90 hours of prerequisite work as an undergraduate student with a minimum cumulative GPA of 3.0 and a minimum of 3.0 in the Occupational Therapy prerequisite courses work.
3. Submit an *Application for Graduate Admission* with the required fee and a written plan for prerequisite course completion.
4. Arrange to take the *Graduate Record Examination* (GRE) and have the official scores sent to the UTEP Graduate School. International applicants must arrange for the TOEFL score to be sent to the Graduate School.
5. Submit official transcripts of all course work and three confidential letters of reference.
6. If prerequisites are not completed when application is submitted, subsequent transcripts must be submitted as soon as they are available.
7. Interviews for qualified applicants will occur on the UTEP campus when applications are complete.
8. Letters of admission will be sent from the UTEP Graduate School as students are selected and until the class is filled.

See the *Graduate Catalog* for more detailed information about the Occupational Therapy Program.

All applications, supporting documentation, transcripts, and test scores should be sent to:

Graduate School, The University of Texas at El Paso
 223 Academic Services Building, El Paso, Texas 79968
 915.747.5491, gradschool@utep.edu

Inquiries can be made to:

Occupational Therapy Program, UTEP College of Health Sciences
 1101 North Campbell Street, El Paso, Texas 79902-0581
 915.747.8207, ot@utep.edu

Physical Therapy

1101 N. Campbell, Room 500
 (915) 747-8207
pt@utep.edu

DIRECTOR: Mary Carlson
 ASSOCIATE PROFESSOR: Carlson
 CLINICAL ASSOCIATE PROFESSORS: Dillon, Ryberg
 ASSISTANT PROFESSORS: Ko, Sipla
 LECTURERS: Fisher, Walker

Physical Therapy is a health profession whose primary purpose is the promotion of optimal physical function. The Doctor of Physical Therapy (DPT) Degree provides a professional entry education at the doctoral level. Physical therapists apply scientific principles to prevent and treat acute and chronic movement disorders. Physical therapy encompasses areas of specialization and includes the development of new approaches to more effectively meet existing and emerging health care needs. Other professional activities that physical therapists participate in include research, education, and administration.

Admission requirements include an earned bachelor's degree including 49 semester hours of prerequisites. The Required Course List is attached. Note that a minimum overall GPA of 3.0 on four point scale, and a minimum GPA of 3.0 in prerequisite courses are required. In addition, 50 clock hours of volunteer or paid experience in a physical therapy setting is required, and must be supervised by a licensed physical therapist. The Graduate Record Exam (GRE) is also required, and while there is no minimum score required, the score will be considered in the competitive admissions process. Students must complete an undergraduate degree prior to beginning this program. Physical Therapy prerequisites must also be completed. Each qualified applicant is scheduled for an interview with the Admissions Committee.

Prerequisite Courses

Forty-nine (49) semester hours are required prerequisite courses. These courses must meet specified conditions1 and include:

Semester Hours	Subject	UTEP Course Number	Texas Common Course Number	EPCC Course Number
8	Majors' Biology with Lab	BIOL 1305/ 1107 & either BIOL 1306/ 1108 or BIOL 3414 or ZOO 2406	BIOL 1306/1106 & BIOL 1307/1107 No equivalent BIOL 2428	BIOL 1406 & BIOL 1407 No equivalent BIOL 2428
4	Upper-Level Physiology Course with Lab	BIOL 4388/ ZOO 4181 or ZOO 4380/4181	No equivalent	No equivalent
8	Chemistry	CHEM 1407 & CHEM 1408 or CHEM 1305/1105 & CHEM 1306/1106	CHEM 1406 No equivalent CHEM 1311/1111 & CHEM 1312/1112	CHEM 1407 & CHEM 1408 CHEM 1411 & CHEM 1412
8	Precalculus-Level Physics with Lab	PHYS 1403 & PHYS 1404	PHYS 1401 & PHYS 1402	PHYS 1401 & PHYS 1402
6	Psychology: General & Developmental	PSYC 1301 & PSYC 2310	PSYC 2301 & PSYC 2311	PSYC 2301 & PSYC 2311

	development to include Entire Life Span	PSYC 2310	PSYC 2314	PSYC 2314
9	English (Must Include Composition)	ENGL 1311 & ENGL 1312 & ENGL 3359	ENGL 1301 & ENGL 1302	ENGL 1301 & ENGL 1302
3	Speech	COMM 1301 or COMM 1302	SPCH 1315 or SPCH 1321	SPCH 1315 or SPCH 1321
3	Statistics - Should include ANOVA. Preferably a Psychology or Education-Based Course	PSYC 1303	PSYC 2317	PSYC 2317

Selection Criteria

Completion of the above requirements makes a student eligible for selection but does NOT guarantee admission to the Physical Therapy Program. The final selection is competitive and is based on academic course work and the other requirements.

Admissions Process:

There are two deadlines for submission of admission packets each year. To be considered for Fall interviews, **all materials** must be received by November 1. To be considered for Spring interviews, **all materials** must be received by February 1.

Students should apply when they are within 1 semester of completion of course requirements for admission. Our objective is to fill the class with students who complete all course requirements by the end of the Spring Semester of the year for entrance into our program. Completed applications will be reviewed semiannually in February and November. Interviews for qualified applicants will be scheduled in November and February/March for qualified applicants. Following the November interviews, exceptionally well-qualified students will be immediately accepted to the program. Other qualified applicants will be placed in a "pool", will remain in competition for class slots, and will be compared to subsequent applicants in March. The application process will close February 1 for all admissions. Applications remain viable for one year (i.e., from date application fee is received by Graduate School). To continue to be considered after one year, one must reapply.

All applications, supporting documentation, transcripts, and test scores should be sent to:

Graduate School (Physical Therapy), The University of Texas at El Paso
223 Academic Services Building
500 West University Ave.
El Paso, Texas 79968
915.747.5491
gradschool@utep.edu

Inquires can be made to:

Physical Therapy Program
UTEP College of Health Sciences
1101 North Campbell Street
El Paso, TX 79902-0581
915.747.8207
pt@utep.edu

See the *Graduate Catalog* for more detailed information about the Physical Therapy Program.

Speech-Language Pathology

1101 North Campbell Street, Room 107
915.747.7250
scphlang@utep.edu

DIRECTOR: Anthony P. Salvatore
PROFESSORS EMERITI: Grace Middleton, Joseph A. Perozzi
PROFESSOR: Salvatore
ASSISTANT PROFESSORS: Biswas, Fjordbak, Mueller, Nelson
LECTURER: Navedo
CLINIC COORDINATOR: Valles

Speech-Language Pathology Program

The Program in Speech-Language Pathology offers an innovative five-year plan that culminates with the Master of Science Degree. Students who complete the plan fulfill academic course work and clinical practicum requirements for the Texas license, as well as the Certificate of Clinical Competence in Speech-Language Pathology. The plan includes 97 semester credit hours of undergraduate course work and 33 required semester hours, in addition to registering for five semesters of clinical practicum (15 semester hours), all of which can be completed in five years. Undergraduate students selecting this program will be designated as pre-Speech-Language Pathology majors.

Students with a BS or BA in Speech-Language Pathology from another university are encouraged to apply for admission to the graduate program. Since the plan of study culminates with the Master of Science Degree, undergraduates should be aware of the following:

1. A GPA minimum of 3.0 in upper-division preparatory SPLP undergraduate courses and acceptable GRE scores on the Verbal, Quantitative and Written section are required for acceptance into the Graduate School. A GPA higher than 3.0 can offset low GRE scores; high GRE scores can enhance consideration. A description of the Master of Science program is in the *Graduate Catalog*. Admission is competitive. The number of students admitted each year is depends on available program resources.
2. Undergraduate students must take the GRE and apply to the Graduate School prior to the completion of the prescribed 97 undergraduate hours.
3. Students whose grades in SPLP courses do not appear to demonstrate the potential for success in Graduate School should discuss with their advisor the advisability of continuing in the Speech-Language Pathology Program prior to beginning the third year.
4. In order to engage in clinical rotations, which are a crucial element in the curriculum, Speech Language Pathology students must pass a background check. Therefore, applicants accepted to the Master of Science in Speech Language Pathology program will be required to undergo and pass a background check prior to matriculation.

Degree Requirements

- The Bachelor of Science in Speech-Language Pathology is not offered.
- Students interested in pursuing a Master of Science in Speech Language Pathology will be designated as Pre-Speech Language Pathology (PSHL).
- Students with a BS or BA in Speech-Language Pathology from another university are encouraged to apply for admission to the Graduate program.

University Core Requirements (44 semester credit hours). All courses used to satisfy the core curriculum must be completed with a C or better.

Hours Course Number and Title

3 ENGL 1311 Expository English Composition *or* ESOL 1311 Expository English Composition for Speakers of ESL
3 ENGL 1312 Research and Critical Writing *or* ENGL 1313 Writing and Literature *or* ESOL 1312 Research and Critical Writing for Speakers of ESL
3 COMM 1301 Public Speaking *or* COMM 1302 Business and Professional Communication

Note: ENGL/COMM 1611 (Written and Oral Communication can be used to fulfill the requirement for both ENGL 1311 and COMM 1301 or 1302.

3 MATH 1320 Mathematics for Social Sciences
4 BIOL 1305 General Biology with BIOL 1107 Lab
4 BIOL 1306 Organismal Biology with BIOL 1108 Lab
3 Humanities Menu (Select one 3-hour course)
a. ENGL 2311 English Literature
b. ENGL 2312 English Literature
c. ENGL 2313 Introduction to American Fiction
d. ENGL 2314 Introduction to American Drama
e. ENGL 2318 Introduction to American Poetry
f. HIST 2301 World History to 1500
g. HIST 2302 World History Since 1500
h. PHIL 1301 Introduction to Philosophy
i. PHIL 2306 Ethics
3 Visual and Performing Arts Menu (Select 3 hours)
a. ART 1300 Art Appreciation

u.	ARTH	1305	History of World Art I
b.	ARTH	1306	History of World Art II
d.	MUSL	1321	Introduction to Music History
e.	MUSL	1324	Music Appreciation
f.	THEA	1313	Introduction to Theatre
g.	FILM	1390	Introduction to the Art of the Motion Picture
3	HIST 1301		History of U.S. to 1865
3	HIST 1302		History of U.S. Since 1865
3	POLS 2310		Introduction to Politics
3	POLS 2311		American Government and Politics
3			Social and Behavioral Sciences
a.	PSYC	1301	Introduction to Psychology
3	UNIV 1301		Seminar in Critical Inquiry
<u>or</u>	UNIV 2350		Interdisciplinary Technology and Society
<u>3</u>			Physical Sciences

47 hours

Program Prerequisites (16 semester credit hours)

3	PSYC	1303	Statistical Methods
3	PSYC	2310	Life Cycle Development
3	LING	2320	An Introduction to Linguistics
3	LING	3357	Sociolinguistics
4	BIOL	2311	Human Anatomy/Physiology I with BIOL 2113 Lab

16 hours

Pre-Professional Core Courses (37 34 semester credit hours)

3	SPLP	1312	Survey of Speech, Hearing and Language Disorders
1	SPLP	2111	General Phonetics Laboratory
3	SPLP	2313	General Phonetics
3	SPLP	2320	Hearing Science
3	SPLP	3310	Language Development
3	SPLP	3312	Anatomy and Physiology of the Speech Mechanism
3	SPLP	3313	Disorders of Articulation and Phonology
3	SPLP	3314	Language Disorders in Pre-School Children
3	SPLP	3318	Principles of Clinical Management
3	SPLP	4309	Audiology
3	SPLP	4310	Aural Rehabilitation
3	SPLP	4312	Neural Bases of Speech and Language

Additional courses offered as electives:

a.	SPLP	1300	Introduction to Sign Language
b.	SPLP	4320	Independent Study in SPLP and Audiology
<u>c.</u>	SPLP	4340	Clinical Practicum in Audiology

34 hours

Total semester credit hours for Pre-Speech Language Pathology = 97

After completing the required 97 semester credit hours, students must apply for acceptance into the Graduate School-Master of Science in Speech Language Pathology Program. Students who are not competitive will be directed to other majors/options by the CHS Student Support Center, Academic Advisors.

Recommended Sequence of Courses

Select one degree plan option from the following:

a) Two-Year Undergraduate Option

1st Year-Fall Semester

SPLP	2313	General Phonetics
SPLP	2111	General Phonetics Laboratory
SPLP	1312	Survey of Speech, Hearing and Language Disorders
SPLP	3310	Language Development
SPLP	3312	Anatomy and Physiology of the Speech Mechanism

1st Year-Spring Semester

SPLP	3313	Disorders of Articulation and Phonology
SPLP	3314	Language Disorders in Pre-School Children

2nd Year-Fall Semester

SPLP	2320	Hearing Science
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2nd Year-Spring Semester

SPLP	3318	Principles of Clinical Management
SPLP	4312	Neural Bases of Speech and Language
SPLP	4309	Audiology

2nd Year-Summer Semester

SPLP	4310	Aural Rehabilitation
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b) Three-Year Undergraduate Option

1st Year-Fall Semester

SPLP	2313	General Phonetics
SPLP	2111	General Phonetics Laboratory
SPLP	1312	Survey of Speech, Hearing and Language Disorders

1st Year Spring Semester

SPLP	3313	Disorders of Articulation and Phonology
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2nd Year-Fall Semester

SPLP	3310	Language Development
SPLP	3312	Anatomy and Physiology of the Speech Mechanism

2nd Year-Spring Semester

SPLP	3314	Language Disorders in Pre-School Children
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3rd Year-Fall Semester

SPLP	2320	Hearing Science
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3rd Year-Spring Semester

SPLP	3318	Principles of Clinical Management
SPLP	4312	Neural Bases of Speech and Language
SPLP	4309	Audiology SPLP

3rd Year-Summer Semester

SPLP	4310	Aural Rehabilitation
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c) Post-Baccalaureate Option

Fall Semester

SPLP	2313	General Phonetics
SPLP	2111	General Phonetics Laboratory
SPLP	2320	Hearing Science
SPLP	3310	Language Development
SPLP	3312	Anatomy and Physiology of the Speech Mechanism

Spring Semester

SPLP	3313	Disorders of Articulation and Phonology
SPLP	3314	Language Disorders in Pre-School Children
SPLP	3318	Principles of Clinical Management
SPLP	4312	Neural Bases of Speech and Language

Summer Semester

SPLP 4310 Aural Rehabilitation

Speech-Language Pathology Minor for Bachelor of Arts (Liberal Arts) Students:

Required courses are SPLP 1312, SPLP 4309 (6 hours), and 12-13 hours selected from SPLP 2111, SPLP 2313, SPLP 2320, SPLP 3310, SPLP 3312, and SPLP 4312. For students pursuing admission to the MS in Speech Language Pathology, the SPLP course(s) not selected as a part of the minor (totaling 3-4 hours) can be used as elective credit in the Linguistics major. These students will be advised jointly by Linguistics and Speech-Language Pathology programs.

Course Information

For descriptions of courses offered by Speech Language Pathology, please click [here](#) and select **Speech and Language Pathology**.





This catalog is archived. For the current UTEP catalog, please visit catalog.utep.edu.

Social Work

College of Health Sciences
915.747.5095
socialwork@utep.edu

DIRECTOR: Mark Lusk
PROFESSOR: Lusk
ASSOCIATE PROFESSOR: Berger
ASSISTANT PROFESSORS: Childers, Lucas, Villalobos
FIELD COORDINATOR: Rodriguez-Le Sage
LECTURER: Moya, Gallinar

Social Work is a challenging and rewarding profession which has the primary goal of helping individuals, families, small groups, organizations, and communities develop knowledge, values, and skills to help themselves to attain a better quality of life. The purpose of professional social work education is to enable students to integrate the knowledge, values, and skills of the social work profession into competent practice. Fully accredited by the Council on Social Work Education, the Department of Social Work baccalaureate program prepares students for generalist social work practice.

Social Work Department Mission

The mission of the Department of Social Work is to educate culturally competent social work practitioners to provide services and promote social and economic justice in partnership with the unique multicultural, international population of the Paso Del Norte region and beyond. The Department of Social Work is dedicated to student success.

Bachelor of Social Work Degree

The BSW degree plan is designated to assure coverage of Council of Social Work Education-mandated curriculum content. The degree plan is based on a building-block analogy of Social Work education. The freshman and sophomore years are considered the liberal arts foundation. The junior year is the foundation professional year. The senior year is the concluding professional year.

Social Work classes are offered sequentially and include content on values, ethics, diversity, social and economic justice, populations at risk, human behavior and the social environment, social welfare policy and services, social work practice, research, and field practicum.

The Department of Social Work places a strong value on community involvement, and students begin early in their course of study to gain practical experience through volunteer hours in approved agencies. In the foundation professional (junior) year, a pre-internship experience of 60 hours is incorporated into the course SOWK 3355 *Introduction to Generalist Practice I*.

Professional social work advising allows for early and periodic evaluation of each student's performance and guides students in selecting courses required to fulfill degree-plan requirements. Advising during the freshman and sophomore years can be provided by the Student Support Center at the College of Health Sciences, with Social Work majors also attending Social Work Orientation and receiving advising as needed from Social Work faculty members. When Social Work majors are nearing completion of university core and pre-professional course requirements as described on the Social Work Degree Plan, advising will be provided by UTEP Social Work faculty members.

BSW Course Requirements and Admissions Policy

All students who wish to graduate with the BSW Degree Program at UTEP must apply for a separate admission into the Program. Admission is granted by the social work faculty. Only students who have been admitted into the BSW Degree Program and have completed all degree-plan requirements in both the liberal arts core and the Social Work major will be recommended for graduation with a BSW degree. Criteria for admission to the program are outlined below.

University and Pre-Professional Course Requirements and Course Transfer Information

1. UTEP Students

- The following is the list of transferred or UTEP courses from which the 64 hours of University Core Curriculum and additional required College of Health Sciences pre-professional courses will be counted University Core Curriculum is indicated with a +. These courses are required for graduation from the Social Work Program.
 - i. English Composition (6 hours): ENGL 1311+ and ENGL 1312+ *or* ENGL 1313+
**ENGL 1611 or COMM 1611 can be used to meet this requirement, or ESOL 1311 and ESOL 1312 in place of ENGL 1312 and 1313 (placement exam).*
 - ii. History (6 hours): HIST 1301+ and HIST 1302+
 - iii. Political Science (6 hours): POLS 2310+ and POLS 2311+ must include Texas Government
 - iv. Language (6 hours): Spanish recommended (2300 and above; placement exam) Health Professional Spanish course recommended
 - v. Humanities from menu (3 hours): PHIL 1301+ recommended.
 - vi. MATH 1320+ (placement exam)
 - vii. Statistics (3 hours): one course from PSYC 1303, SOCI 2312, STAT 1380, or STAT 2380 (PSYC 1303 recommended.)
 - viii. Science (7 hours): University Core Natural Science+ Sequence BIOL 1305, 1107 and 2311 required.
 - ix. PSYC 1301+
 - x. SOCI 1301+
 - xi. Visual/Performing Arts (3 hours): University Core Visual/Performing Arts+ from menu
 - xii. Communications (3 hours): COMM 1301+ *or* 1302+; ENGL/COMM 1611 can be used to meet this requirement.
 - xiii. Institutionally Designated Option UNIV 1301+ or UNIV 2350+
 - xiv. ECON 1301 or 2303
 - xv. ENGL 3359 or 3355
 - xvi. SOWK 2310

2. Transfer Students

A maximum of 66 semester hours is transferable to a UTEP degree program from a two-year institution.

- a. A student can transfer up to 30 semester hours from a CSWE-accredited BSW degree program:
 - An introduction to social work course (three hours);
 - Up to six (6) hours of social policy;
 - Up to six (6) hours of HBSE;
 - Up to nine (9) hours of practice; and
 - Up to three (3) hours of research courses.
- b. Students must complete at least 25% of the semester credit hours needed for graduation (a minimum of 32 hours) in residence.
- c. Students must complete 24 of the last 30 semester credit hours needed for graduation hours in residence.
- d. Students must complete 12 advanced hours in their major in residence within three (3) years of graduation.

BSW Admissions Application Process

1. Admissions application: All students who wish to apply for the BSW Degree Program must complete an admissions application available from the Department of Social Work. A completed application includes:
 - Completed application form
 - Copy of official transcripts
 - Writing sample as specified on the application for admission
 - Two letters of professional reference
 - Signed statement of understanding and adherence to *NASW Code of Ethics*
 - Completed *Transfer Credit Evaluation* form, if applicable.
2. Applications Reviews: Applications can be submitted at any time. Admissions applications are reviewed individually by the BSW Admissions Committee. Students are notified of faculty decisions by mail.
3. Admissions Criteria:
Students' eligibility for admission will be based on the following criteria:
 - A completed application form.
 - Discussion of formal admission to the department with a UTEP Social Work faculty member or attendance of orientation to the profession and the program presented by the UTEP Social Work Program.
 - Cumulative GPA of 2.0 or better
4. Admissions Decisions: The following decisions are made on admissions application folders by the Admissions Committee:
 - Clear Admission: Application is accepted with no problems.
 - Conditional Admission: Application is accepted with a GPA or other condition. To remain in the BSW degree program following conditional admission, students are required to post a 2.0 GPA in coursework. Students who post less than a 2.0 GPA in the succeeding semester following conditional admission will not be allowed to enroll in social work practice courses.
 - Denied Admission: Application is not accepted. Students who are denied admission should see their advisor and can reapply during the subsequent admissions cycle.

A designation other than *clear admission* requires a meeting of the student with the faculty advisor. The purpose of the meeting is to design a plan to address any outstanding concerns in the file.

Progression Through Professional/Advanced Professional Courses

Although students can identify themselves as Social Work majors at any time and apply for formal admission to the program as described above, students should begin taking the professional course sequence in the fall semester.

For a degree plan, please click [here](#) and select "**Bachelor of Social Work.**"

Field Instruction

During their professional (senior) year, students complete their field practicum, working 16 hours per week in an approved social service or health care agency under the supervision of a degreed social worker. Students are required to make formal application for the field practicum by contacting the Coordinator of Field Practicum in the academic semester preceding their placement.

Admission to Field Instruction

All BSW students must complete a supervised field instruction sequence. To be considered eligible for field instruction, students must meet the following criteria:

1. Have a 2.0 or better cumulative GPA on a 4.0 scale in University Core pre-professional courses.
2. Have a 2.5 or better cumulative GPA for all courses completed in Social Work by the end of the second semester of the foundation professional year of study.
3. Completed SOWK 2310, SOWK 2331, SOWK 2320, SOWK 3320, SOWK 3330, SOWK 3341, and SOWK 3355 with a grade of C or better in each of these courses

Course Information

For descriptions of courses offered by Social Work, please click [here](#) and select **Social Work**.





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College of Liberal Arts

- [Introduction](#)
- [Aerospace Studies](#)
- [African American Studies](#)
- [Art](#)
- [Chicano Studies](#)
- [Communication](#)
- [Creative Writing](#)
- [Criminal Justice](#)
- [English](#)
- [History](#)
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- [Music](#)
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- [Political Science](#)
- [Psychology](#)
- [Religious Studies](#)
- [Sociology and Anthropology](#)
- [Theatre and Dance](#)
- [Women's Studies](#)

Dr. Howard C. Daudistel, Dean
Vincent Burke, Associate Dean
Dr. Harmon M. Hosch, Associate Dean
Dr. Michael M. Topp, Associate Dean

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College of Liberal Arts

The College of Liberal Arts, UTEP's largest college, consists of more than 20 undergraduate degree departments and programs in the three broad areas of the humanities, social and behavioral sciences, and fine and performing arts. The College has been built on a long tradition of excellence. Many College of Liberal Arts faculty are internationally recognized scholars and leaders in their academic disciplines; they draw on their research findings, scholarship, and creative activities to enhance the quality of students' classroom experiences. Noted for its innovative educational programming that engages students in a variety of creative, scholarly, and service activities, the College of Liberal Arts is dedicated to preparing students for a variety of careers and professions in a rapidly changing global environment.

In addition to its many outstanding degree programs, the College offers students many opportunities to enhance their classroom experiences with special activities that promote learning and achievement outside the classroom. All UTEP students can access a variety of instructional services delivered by faculty, staff, and students in the new UTEP Writing Center managed by the Department of English. Students in the performing arts, for example, regularly perform in concert, recitals, and a variety of theatre productions. The world-class UTEP Dinner Theatre gives musical theatre students the opportunity to gain live performance experience with our long-established and well-respected production company.

College of Liberal Arts students learn from first-rate scholars and teachers, and are able to participate in faculty-directed research projects or join research teams of faculty and other students who are studying important contemporary issues. Among many other research opportunities, Psychology students can participate in studies focused on legal decision-making, the accuracy of eyewitness identification, and the effectiveness of various smoking-cessation techniques. Anthropology students are able to participate in important archeological research excavations. Others work with faculty studying life in border communities, or engage in research intended to find better ways to address a variety of social and community problems. Communication students are afforded the opportunity to produce and develop radio and television programs, to produce documentary films, or to design advertising campaigns. Many History students have worked on public history projects for their communities, while Foreign Language and English students can be found working in schools as specialized instructors and tutors. Additionally, many Liberal Arts students serve the community by volunteering their services to nonprofit organizations. Hundreds of Criminal Justice students have served as interns in state and federal law-enforcement agencies.

The College of Liberal Arts also supports programs that enhance the quality of life for all people living in the El Paso region. The Department of Music, for example, presents more than 80 musical performances and recitals on campus each year. Every year, more than 28,000 patrons enjoy UTEP Dinner Theatre productions. The Art Department operates the Stanlee and Gerald Rubin Center for Contemporary Art which is one of our nation's finest contemporary art galleries. The Department of History hosts an Annual History Day for area high school and middle school students. The English Department manages the West Texas Writing Project, which serves as a national model of university and public school collaboration to help teachers become better writing instructors.

Degrees and Majors

Bachelor of Arts

The Bachelor of Arts (BA) degree is offered in the following major fields: Anthropology, Art, Biology, Chemistry, Chicano Studies, Communication, Creative Writing, Criminal Justice, Economics, English, French, Geological Sciences, History, Latin American and Border Studies, Linguistics, Mathematics, Philosophy, Physics, Political Science, Psychology, Sociology, Spanish, and Theatre Arts.

Requirements for the Bachelor of Arts degree are designed to provide an essential unity in the programs of all Liberal Arts students and, at the same time, to offer each student substantial latitude in course selection. The degree consists of a minimum of 120 semester hours, including at least 45 at the advanced (3000-4000) level. Twenty-four (24) of the last 30 hours must be taken in residence. With exceptions noted in departmental program descriptions, a course taken to satisfy one degree area requirement (University Core Curriculum, major, or minor) *cannot* be used to satisfy any other degree area requirement. No course used for Liberal Arts General Education Requirements can be double-counted toward any other requirement.

University Core Curriculum (42 hours)

Students should refer to the *University Core Curriculum* section of this Catalog for a complete description.

Liberal Arts General Education Requirements (24-27 hours)

0-3 Communication Skills: ESOL 2303 (for those whose post-primary education has been in a language other than English).

6 One Modern or Classical Language: Complete 2301 and 2302 in French, German, Latin, Portuguese, Russian, Spanish (prerequisites: completion of 1401 and 1402 in the language, or placement by examination); *or* SPAN 2301 and 2302 (non-native) *or* SPAN 2303 and 2304 (native) prerequisite: placement by examination); *or* LING 2403 and 2404.

18 Blocks: A total of 18 upper-division hours distributed among three blocks. At least three (3) hours must be taken in each block. No more than nine (9) of the 18 required hours can be taken in any one block. No course to meet this requirement can be taken in the student's major or minor.

The Blocks are:

Visual and Performing Arts (courses with prefixes in Art, Dance, Music, and Theatre Arts and Film)

Humanities (courses with prefixes in Creative Writing, English, History, Languages and Linguistics, and Philosophy)

Social and Behavioral Sciences (Courses with prefixes in Anthropology, Communication, Criminal Justice, Political Science, Psychology, Social Work, and Sociology)

Courses in African-American Studies, Chicano Studies, Latin American and Border Studies, Religious Studies, Western Cultural Heritage (Humanities), and Women's Studies that are also cross-listed will be counted in the block to which the course is cross-listed. If a course is not cross-listed, each studies program will determine into which block its courses fit.

Major Field (27-36 hours)

Students complete a major prescribed by an academic department in the College of Liberal Arts (or Science or Business Administration [for the Economics major]) of at least 27 hours, 18 or more of which must be advanced (3000-or 4000-level). Students should refer to the individual departmental listings in this catalog for specific major field requirements.

Nine (9) of the advanced hours in the major must be completed in residence within three years of the date of graduation. No course taken on a Pass/Fail basis can be counted for the major, even if the student changes majors after having taken the course. A completed degree plan must include a minimum grade point average (GPA) of C (2.0) in the major. Credit for courses taken to fulfill the major field requirements cannot also be counted to satisfy minor or College General Education field requirements.

A student who fulfills requirements for two majors prescribed by academic departments in the College of Liberal Arts (or Science or Business Administration [for the Economics major]) can earn a degree with a double major, provided that the two majors are from different fields. The second major fulfills the requirement for a minor field. The student must earn a minimum GPA of C (2.0) in both majors. Credit for courses taken to fulfill the major field requirements in one major cannot also be counted to satisfy requirements in the other major field.

Electives

Students complete electives as needed to bring the total semester hours of credit to at least 120. Elective credit cannot also be used in meeting any other degree requirement. Electives of advanced (3000-4000) level can, however, be applied toward satisfaction of the requirement of 45 advanced hours.

Bachelor of Science in Psychology

The Psychology Department offers the Bachelor of Science (BS) degree. The BS in Psychology is listed in the Psychology Department section.

Bachelor of Fine Arts

The Bachelor of Fine Arts (BFA) is a professional degree offered in three fields: Art, Dance, and Music Theatre. The Art degree is offered with the following areas of specialization:

Majors: Ceramics, Drawing, Graphic Design, Metals, Painting, Printmaking, and Sculpture.

Minors: Art History, Ceramics, Drawing, Graphic Design, Metals, Painting, Printmaking, and Sculpture.

For specific requirements, students should refer to the *Art Department* section of this catalog.

The BFA in Dance is a Ballet Performance major offered by the Department of Music. For specific requirements, students should refer to the *Music Department* section of this catalog.

The BFA in Music Theatre is a multi-disciplinary degree offered by the Department of Music and the Department of Theatre, Dance, and Film. For specific requirements, students should refer to the *Liberal Arts Interdisciplinary* section of this catalog.

Bachelor of Music

Students can pursue this professional Music degree in one of four areas:

1. General Music; choral and instrumental (All-Levels Teaching Program).
2. Performance; orchestra and band instruments, keyboard instruments, or voice.
3. Theory and Composition.
4. Commercial Music

For specific requirements, students should refer to the *Music Department* section of this catalog.

Minor Field (18 hours)

Students will complete a minor of at least 18 or more hours, nine of which must be advanced (3000-or 4000-level). The minor field must be selected from a discipline different from that of the major field. Credit for courses taken to fulfill the minor field requirements cannot also be counted to satisfy major field requirements. No course taken on a Pass/Fail basis can be counted for the minor, even though the student changes minors after having taken the course. A completed degree plan must include a minimum GPA of C (2.0) in the minor. Students should refer to the individual departmental listings in this catalog for specific minor requirements.

Liberal Arts minor fields are available in Anthropology, Art, Art History, Communication, Creative Writing, Criminal Justice, Dance, English and American Literature, Film Studies, French, German, History, Linguistics, Music, Philosophy, Political Science, Professional Writing and Rhetoric, Psychology, Sociology, Spanish, and Theatre Arts. Students should refer to the departmental listings for requirements.

Interdisciplinary minors are also available. However, no more than six (6) hours from a student's major field can be counted toward such a minor, and courses so counting cannot help satisfy the major requirement. In addition, no more than nine (9) hours from any one discipline will be counted as part of such a minor. Students electing an interdisciplinary *major* cannot elect an interdisciplinary *minor*. The following are approved interdisciplinary minors: African American Studies, Asian Studies, Border Studies, Chicano Studies, Humanities, Latin American Studies, Military Science, Museum Studies, Religious Studies, Russian and Post-Communist Studies, Translation (Spanish/English), Urban Studies, and Women's Studies. (Students should refer to the section on *Interdisciplinary Minors* for requirements.)

Minors can also be selected from the following approved disciplines in other colleges including: Accounting, Economics, General Business, Management, Speech Language Pathology, Biology, Chemistry, Geology, Mathematics, and Physics. For requirements, please click [here](#), select your major, and enter one of the minors listed above.

Interdisciplinary Minors

The College offers several interdisciplinary programs of study that can be pursued in conjunction with any major (except an interdisciplinary major). These minors require the completion of a minimum of 18 semester hours.

African American Studies

The African American Studies Program offers students an interdisciplinary opportunity to examine the African American experience in detail. Specific requirements are listed under *African American Studies*.

Asian Studies

Hudspeth Hall, Room 316
915.747.6248
tschmid@utep.edu

DIRECTOR: Tom Schmid

The Asian Studies minor is designed to give students a broad background in the philosophies, histories, arts, and politics of Asian cultures, particularly to serve students who are interested in comparative cultural studies or careers in international business, government service, or teaching overseas. As world economies continue to globalize, with China, Taiwan, Japan, and other Asian regions playing central roles, it becomes increasingly important for the emerging workforce to have some knowledge of the diversity of Asian thought and social practices. The UTEP Asian Studies minor strives to fill this need.

Students must take nine (9) hours of courses from the following list that constitutes the minor's core. At least three (3) disciplines must be represented by the core courses. The remaining nine hours can be taken from the core courses not taken to satisfy the core requirement or from the list of optional courses. No more than nine (9) hours (total of core and optional) can be taken from any one discipline. No more than six (6) hours can be taken from a student's major area.

For required courses, please click [here](#), select your major, and select Asian Studies as your minor. For descriptions of courses offered by Asian Studies, please click [here](#) and select **Asian Studies**.

Chicano Studies

The Chicano Studies minor offers students four options: Social Science, Humanities, Fine Arts, or Interdisciplinary. Specific requirements can be found under the *Chicano Studies* section of this catalog.

Humanities

The minor in Humanities is offered through the Western Cultural Heritage Program. Specific requirements are listed under the *Western Cultural Heritage* section of this catalog.

Inter-American Jewish Studies

A broad, flexible, interdisciplinary minor designed for undergraduates to gain an understanding of Jewish civilization and its creative and cultural experiences. The minor, which is non-theological in orientation, is an academic exploration of the multi-faceted, socio-historical, 4,000-year record of Jewish people. Courses taught in and cross-listed with the minor highlight the diversity of cultural, political, social, and religious experiences of Jewish people in different times and places. The minor is structured to provide an in-depth liberal arts education that will constitute a foundation for advanced academic study, professional careers in a variety of fields, and a more complex and rich understanding of the world. A key component of the minor is an examination of the rich cultural tradition of the Jewish people of Mexico and Latin America.

For required courses, please click [here](#), select your major, and select Jewish Studies as your minor. For descriptions of courses offered by Jewish Studies, please click [here](#) and select **Jewish Studies**.

Latin American and Border Studies

Minors are available in both Latin American Studies and in Border Studies; they provide students in other majors the opportunity to take advantage of the University's rich resources in these areas. Specific requirements are listed in the *Latin American Studies* section.

Military Studies

The Military Studies minor is intended for students with an interest in the military as a social institution and in its policies and problems, not solely as reflected in formal military, air, or naval-science instruction, but particularly as illuminated by the social sciences and humanities.

Students are required to complete a core course and to elect fifteen (15) hours from among the optional courses. Not more than twelve (12) hours of the optional courses can be selected from a single department; nor can a student elect courses from both Military Science and Aerospace Studies.

For required courses, please click [here](#), select your major, and select Military Studies as your minor.

For descriptions of courses offered by Military Studies, please click [here](#) and select **Military Studies**.

Museum Studies

ADVISOR: Kate Bonansinga, Director, Stanlee and Gerald Rubin Center for the Visual Arts

A minor in Museum Studies will prepare students for an entry-level position in a museum. For required courses, please click [here](#), select your major, and select Museum Studies as your minor.

Religious Studies

The Religious Studies minor is designed to provide an interdisciplinary framework within which students can take courses that explore the nature of religion and its impact on human culture, past and present. Courses are academic and non-sectarian in nature. Specific course listings and requirements can be found under *Religious Studies*.

Translation and Interpretation (Spanish/English)

The Translation and Interpretation Program is designed to provide qualified students the opportunity to acquire skills in these fields. Translation Certificates in either Spanish or English or both will be awarded to those who pass professional-level competency examinations. Consultation with the Program Coordinator is necessary for students to be admitted into the program. Details of the program are listed in the *Languages and Linguistics* section of this catalog.

Women's Studies

The Women's Studies Program provides a broad, interdisciplinary minor in which students can take course work to specialize in issues of gender and/or women. Specific requirements are listed under the *Women's Studies* section of this Catalog.

Teacher Certification

Primary and Middle Grades Certification

Incoming students who plan to teach in elementary or middle schools ordinarily seek the Bachelor of Interdisciplinary Studies degree. These students are referred to the description of that degree contained in the catalog section for the College of Education.

Students who have completed a degree offered in the College of Liberal Arts, or who plan to earn such a degree, should consult with the Education Advising Office in the College of Education concerning the requirements for certification to teach in the elementary or middle schools.

All-Levels Certification

All-levels programs are available in Art and Music. Interested students are referred to the description of those programs in the catalog section for the *Department of Art* and the *Department of Music*.

Secondary Certification

Certification program requirements for students seeking a BA in Mathematics are described in the catalog section for the *College of Science*. Other certification programs in the sciences are also described in that section.

Certification for teaching in secondary schools is available in the following Liberal Arts fields: Communication, Dance, English, Language Arts and Reading, French, History, Social Studies, Spanish, and Theatre Arts. Students who plan to teach these subjects in the secondary schools will earn the Bachelor of Arts degree in the selected field after meeting all the requirements for that degree as described above and in the catalog section for the department of the major. In order to meet TEA's certification requirements, students must select courses in accordance with the following restrictions and recommendations:

1. Thirty-six (36) semester hours in the major field are required. Twenty-one (21) semester hours in the major must be upper-division courses. A GPA of 2.5 or higher is required in the major. In the case of some majors, specific courses are required for students seeking secondary certification. For further information, students should read the section of the catalog that describes the requirements of the major department.
2. Twelve (12) semester hours of courses in a supporting field are required. The supporting field is ordinarily in an area where the student is interested in developing a second teaching field.
3. The minor must be taken in Education. A GPA of 2.5 or higher is required in the minor.
4. RED 3342 is required for certification. This course does not meet any of the requirements for the BA degree.
5. The requirement of a course in computing is met by completing EDT 3371

Teacher certification in the **Social Studies Composite** is available to students who choose to major in History, with a Concentration in Social Studies Teacher Preparation and a minor in Secondary Education. For required courses, please click [here](#), select History as your major and select a concentration area for certification.

Teacher certification in **English/Language Arts**, which provides candidates the opportunity to prepare to teach Communication, English, and Reading in secondary schools, is available to students who major in English with an Emphasis on Teaching and minor in Secondary Education. For required courses, please click [here](#) and select English as your major.

Before students are allowed to take the TExES test, they must successfully write a textual analysis essay. Students must also earn a minimum score of 80% on the practice TExES. For additional information on requirements for the TExES test, see the *Department of English* section of the catalog.

Minor in Education for the BA with Secondary Certification

Admission to professional teacher certification programs is required before enrollment in the courses. Students should contact the Advising Office in the College of Education or the Secondary Education Advisor in the College of Liberal Arts for details. (For Admission to Teacher Education requirements, refer to that section in the *College of Education* section of this catalog.) For required courses, please click [here](#), select an appropriate major and select a concentration area for certification.

Graduate Studies

Graduate degrees are offered in most Liberal Arts disciplines, including Art, Communication, English, History, Interdisciplinary Studies, Linguistics, Music, Political Science, Psychology, Sociology, Spanish, Teaching English, and Theatre Arts. Details of graduate programs are contained in the *Graduate Catalog* and are available from individual departments and the Graduate School.

Special Programs

Aerospace Studies

The Aerospace Studies curriculum includes the Air Force ROTC education program taught at New Mexico State University, leading to a commission as second lieutenant in the Air Force. The Air Force ROTC Commissioning Program is open to all qualified students in all academic majors leading to a bachelor's degree. Specific courses and requirements are listed under the departmental section for Aerospace Studies.

Honors

The University Honors Program, now a campus-wide endeavor involving students from all the colleges, began as a Liberal Arts Honors Program. It remains most closely allied with the humanities disciplines, fostering academic excellence as well as intellectual curiosity and debate, establishing meaningful faculty-student dialogue, and building a sense of scholarly community. Honors courses, taught by outstanding faculty and limited in size, are offered by the departments of Communication, Criminal Justice, English, History, Languages and Linguistics, Music, Philosophy, Political Science, Psychology, Sociology/Anthropology, and Theatre Arts. Moreover, History, Political Science, and Psychology offer departmental honors upon completion of an honors thesis. Besides enrolling in courses restricted to program participants, Honors students can avail themselves to options for independent study or Honors contracts, in which special projects are carried out under faculty supervision. Through its close alliance with the University Honors Program, the College of Liberal Arts strengthens its commitment toward providing students the satisfaction of having exercised their intellectual capabilities to the fullest.

Humanities

The College of Liberal Arts offers a special sequence of interdisciplinary courses that can be used to fulfill the Block requirement in the Liberal Arts General Education Requirements. Details of these courses, the creation of which was facilitated by grants from the National Endowment for the Humanities, can be found under the *Humanities* section of this catalog.

Military Science

Military Science courses are designed to afford the student an opportunity to become a commissioned officer in the U.S. Army. These courses provide leadership training and military-skills training required of an Army officer. Army ROTC is open to all students in all academic majors leading to a bachelor's degree. Specific courses and requirements are listed under the departmental section for *Military Science*.

Pre-Law

UTEP is an excellent place to prepare for law school. Law schools seek well-trained graduates from all disciplines, including sciences, math, languages, social sciences, health sciences, business, education, and liberal arts. In selecting students, law schools are less interested in a student's major than in evidence that the student has well-developed analytical skills, writing skills, and skills in critical-reading skills. Any course or major that helps students acquire these skills is appropriate for Pre-Law students. For more information, students should contact a Pre-Law advisor.

Minor in Legal Reasoning

This program is made available through the Law School Preparation Institute (LSPI). The program is designed for majors from all colleges. For students in the College of Liberal Arts, the program fulfills the requirement of a minor. The program allows students to study various aspects of the law and legal issues. Through the program, students become familiar with the reading, writing, and analytical skills necessary for law school and a career in the legal field. The program is valuable for students intending to apply to law school. Students are required to complete twelve (12) hours of core courses and six (6) hours of electives. For required courses, please click [here](#), select your major and select a minor in Legal Reasoning.





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Aerospace Studies

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915.747.5232 or 915.747.5493
afrotc@utep.edu

CHAIRPERSON: Keith Rountree
PROFESSOR: Rountree
ASSISTANT PROFESSORS: Caranta, Onines

The college Air Force Reserve Officer Training Corps (AFROTC) curriculum provides preprofessional preparation for future Air Force officers. It is designed to motivate and prepare college men and women for their initial active duty assignments as Air Force commissioned officers. The curriculum is designed to give the student an understanding of the military instrument of national power with emphasis on the United States Air Force and how it fits into American society. Inherent in course content and methodology are opportunities for the student to develop the capacity to think creatively, speak and write effectively, and lead and manage efficiently.

The Air Force ROTC Commissioning Program is open to all qualified students in all academic majors leading to a bachelor's degree. The program is also open to graduate students. The program is divided into the General Military Course (Basic Course) and the Professional Officer Course (Advanced Course).

Scholarships

Four-Year Scholarships

Air Force ROTC scholarships are available annually. These scholarships are awarded on a nationally competitive basis to high school graduates. Interested high school seniors should obtain application requests from their counselors and submit the request by December. Application forms are also available at the Aerospace Studies Program office.

Two and Three-Year Scholarships

These scholarships are awarded on a nationally competitive basis to college students. Students, including those not enrolled in Aerospace Studies, can apply through the Aerospace Studies Program. Contact the detachment personnel for more information on these scholarships.

One-Year Scholarships

Limited one-year scholarships are available for certain high-demand majors. Contact the detachment personnel for more information on these scholarships.

General Military Course (GMC)

The first two years of Air Force ROTC (AS 1121-1122 and AS 2121-2122) form the basic course known as the GMC. Basic courses are normally taken during the freshman and sophomore years. There is no military obligation associated with basic courses and they count as free elective credit. Scholarships are available for qualified students. All GMC students with Air Force ROTC scholarships must complete one English composition course prior to completion of the first two years of the program. Students can also receive a monthly study stipend of \$250 to \$300 if they qualify.

Professional Officer Course (POC)

The last two years (AS 3301-3302 and 4301-4302) form the advanced course known as the Professional Officer Course (POC). The POC normally requires two academic years to complete. The two academic years can be a combination of junior-senior, senior-graduate, or all graduate years. A one-year program can be offered for specific majors. Students must be physically and mentally qualified for POC entry and have a desire to be commissioned in the Air Force. Completion of the GMC is *not* a prerequisite for the POC. Students must attend a four-week or a five-week summer orientation course. Advanced courses can be taken out of sequence. Students can also receive a monthly study stipend of \$350 to \$400 if they qualify. Cadets also receive payment for the summer orientation course.

Leadership Training

This is an integral and mandatory portion of the Aerospace Studies curriculum. Within the framework of the cadet wing, it provides a progression of experiences designed to develop each student's leadership potential and serves as an orientation to military life.

Course Information

For descriptions of courses offered by Aerospace Studies, please click [here](#) and select **Aerospace Studies**.





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African American Studies

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DIRECTOR: Maceo Crenshaw Dailey, Jr.
PROFESSORS: Amastae, Ambler, Armitage, Hall, Jackson, C.E. Martin, McGee Deusch, Staudt
ASSOCIATE PROFESSORS: Best, Dailey, Rodríguez, Weaver
ASSISTANT PROFESSORS: Haines, J.D. Marquez, C.H. Martin
STUDENT ADVISOR: J.D. Marquez
ARTIST-IN-RESIDENCE: Robert Snead

The African American Studies Program provides individuals of all backgrounds a humanistic lens and course of study for analysis of the Black experience. Research, teaching, and related academic and social activities focus on African American history and culture and attendant complexities of "race" relations in Texas, the American Southwest, the nation, and the Diaspora. The program's curriculum centers on the African American experience as it relates primarily to past, present, and future issues of (1) economic and business development; (2) leadership and service; (3) changing family structures and values; (4) gender politics; (5) the rapidly changing world of science and technology; and (6) the importance of these issues in the local and global consciousness and behavior of African Americans and others of African descent. Students explore these issues using the interdisciplinary approach, comparative methodology, and computer literacy to acquire the critical thinking skills and knowledge for leadership, involvement in community development, preparation for graduate school, and to meet the personal and professional challenges of the 21st century.

Students minoring in African American Studies and mastering the subject matter acquire empowering knowledge and self-awareness with respect to race and ethnicity. They are equipped intellectually to become better citizens in their towns, cities, nations, and global communities based on their understanding and problem-solving abilities when faced with the damaging and debilitating manifestations of bigotry, segregation, and other discordant "isms." Those seeking employment as teachers, ministers, engineers, scientists, musicians, athletes, aviators, scholars, public servants, social workers, filmmakers, and military personnel will find the African American Studies Program an excellent complement to their major course of study.

To earn a minor in African American Studies, students are required to complete the following core courses:

AFST	2300	Introduction to African American Studies
AFST	2301	Theories in African American Studies
AFST	3390	Topics in African American Studies

With the permission of the director of the African American Studies Program and the chair of the relevant department, the student can substitute an independent study course for Topics in African American Studies. If the option is selected, the student is strongly encouraged to do an independent study course in some aspect of local, regional, state, national, or global history impacting on the past or present lives of African Americans or their endeavors to envision new societal changes or improvements.

The final three courses for completion of the minor can be selected from the vast variety of General Courses that are listed below, provided that at least six (6) hours are at the upper-division (3300-4300) level. The student is urged, however, to select at least one course that will combine both the major and minor fields of study to address a pertinent and pressing praxis problem in the history of African Americans or those of African descent; their interactions with other groups (Asians, Native Americans, Hispanics, or Anglos); or a national or global aspect of contemporary "race" relations issues. The student can also earn three (3) credits by designing a practicum course that permits him or her to do field work in the community, nation, or a foreign country using cognitive skills, comparative methodologies, or theoretical perspectives acquired while minoring in African American Studies. In addition to the core courses, students can complete the minor by selecting from upper-level courses listed below.

General Courses

College of Business Administration

Economics
ECON 3367 Economic Development

College of Education

Early Childhood Education
ECED 4353 Play Development in Early Childhood
ECED 4359 Children's Thinking in the Early Years

College of Engineering

Computer Science
CS 1310 Introduction to Computer Programming

College of Health Sciences

Nursing
NURS 3319 Cultural Perspectives on Health Care
NURS 3330 Contemporary Perspectives on Death and Dying

Health Sciences

HSCI 2303 Wellness Dynamics
HSCI 3304 Health Perspectives in Aging
HSCI 3305 Substance Abuse
HSCI 3307 Death, Dying, and Bereavement
HSCI 4303 Family Life and Human Sexuality

Kinesiology

KIN 1303 Foundations, History, Philosophy of Kinesiology and Sports
KIN 3318 Growth, Maturation, Health, Motor, Behavior, and Movement Experiences in Early Childhood

College of Liberal Arts

Aerospace Studies

AS	3301	Air Force Management and Leadership I
AS	3302	Air Force Management and Leadership II
Chicano Studies		
CHIC	2301	Chicano Studies and Analysis
CHIC	3330	Youth at Risk in the U.S.: Cultural Factors
Communication		
COMM	1301	Public Speaking
COMM	1304	Mass Media and Society
COMM	2352	Persuasion and Social Influence
COMM	3350	Advanced Interpersonal Communication
COMM	3355	Organizational Communication
COMM	4352	Contemporary Rhetoric
Criminal Justice		
CRJ	1301	Introduction to Criminal Justice
CRJ	3308	Juvenile Justice
CRJ	3313	Crime in America
English		
ENGL	3315	African American Literature
ENGL	3360	Women in Literature
ENGL	4340	Advanced Literary Studies (Can be counted when the topic is relevant)
History		
HIST	3309	Mexican American History
HIST	3313	American Military History
HIST	3316	Southwest Frontier
HIST	3323	American Indian History
HIST	3325	History of Immigration and Ethnicity in the United States
HIST	3327	Racial Thought in U.S. History
HIST	3337	Modern Africa
HIST	3339	Pyramids and Prophets: Ancient Egypt, Mesopotamia, and Palestine
HIST	3346	Central America and the Caribbean
Languages and Linguistics		
LING	2320	An Introduction to Linguistics
LING	3357	Sociolinguistics
Music		
MUSE	1327	Jazz to Rock
MUSE	2217	Jazz Improvisation
Philosophy		
PHIL	2306	Ethics: Critical Appraisal of Human Conduct and Motivation
PHIL	3313	American Philosophers: Pierce, James, and Dewey
PHIL	3325	Social Philosophy
Political Science		
POLS	3314	Ethnicity and Race in American Politics Civil Rights and Liberties
POLS	3321	Civil Rights and Liberties
POLS	3336	Third World Politics
POLS	4336	Caribbean and Central American Politics
Psychology		
PSYC	2302	Social Psychology
PSYC	2305	Psychology of Human Sexuality
Religion		
RS	3310	Major World Religions
Social Work		
SOWK	2310	Introduction to Social Work and Social Welfare
SOWK	3345	Social Work and the Aging: A Cross Cultural Perspective
SOWK	3346	The Process of Addiction: A Cross-Cultural Perspective
Sociology and Anthropology		
SOCI	3306	Cultural Diversity
SOCI	3327	Majority/Minority Relations in the United States
Theatre Arts		
THEA	3335	Chicano Theatre and Drama
THEA	3391	African American Film Makers
Women's Studies		
WS	2300	Introduction to Women's Studies
College of Science		
Science		
SCI	1401	Explanatory Power of Science
SCI	1402	Science in the Modern World
Biology		
BIOL	1303	Introductory Biology
BIOL	1304	Human Biology
Geology		
GEOL	1310	Cultural Geography

Degree Plans

For a degree plan, please click [here](#), select your major, and select African American Studies as your minor.

Course Information

For descriptions of courses offered by African American Studies, please click [here](#) and select **African American Studies**.



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Art

350 Fox Fine Arts Building
(915) 747-5181
www.academics.utep.edu/art

INTERIM CHAIRPERSON: Jim Quinnan
PROFESSOR EMERITUS: Clarke Garnsey
PROFESSORS: Parish, Thiewes
ASSOCIATE PROFESSOR EMERITI: John Arnold, Sally Segal
ASSOCIATE PROFESSORS: Bauer, Burke, Quinnan, Wong, Castro
ASSISTANT PROFESSORS: Giangiullo, Grossman, Schultz
GALLERY DIRECTOR: Kate Bonansinga
LECTURERS: Bauer, Dunn, Hendrick, Jaquez, Perry, Cochran

Department of Art Mission Statement

The Department of Art is dedicated to providing the highest quality education, professional presentation, and production in the visual arts. The Department will honor, maintain, and develop the traditions, history, and techniques of the visual arts with the purpose of contributing to the development of the contemporary state of the arts for the University and the community at large.

Department of Art Description

The Department of Art offers a comprehensive program in the visual arts. Degrees awarded include the Bachelor of Fine Arts (BFA), the Bachelor of Arts (BA), and the Bachelor of Arts with All-Levels Teacher Certification. Students can choose majors in the following areas: Ceramics, Drawing, Graphic Design, Metals, Painting, Printmaking, and Sculpture. Studio Art and Art History minors are available to Liberal Arts BA and BFA students.

The Department of Art, located in the Fox Fine Arts Center and in Seamon Hall, has more than 30 professionally equipped studios. The department's facilities, including the Digital Arts studio; the Glass Gallery; and the Stanlee and Gerald Ruben Center for the Visual Arts, which includes three galleries and the departmental lecture hall, are among the finest in the Southwest.

UTEP art students have the opportunity to pursue studies in a rich and diverse curriculum comprised of advanced technologies, contemporary art practice, theory and criticism, and traditional crafts. With programs taught by distinguished faculty in art education, art history, ceramics, drawing, graphic design, metals, painting, printmaking, and sculpture, students can explore a personal vision through virtually any medium via these nine disciplines.

The suggested class schedule for freshmen art majors is as follows:

First Semester: ARTF 1301 Basic Design I, ARTF 1302 Basic Drawing I, and ARTH 1305 History of World Art I, along with three to six (3 to 6) additional credits required under the chosen degree plan.

Second Semester: ARTF 1303 Basic Design II, ARTF 1304 Basic Drawing II, and ARTH 1306 History of World Art II, along with 3 to 6 additional credits required under the chosen degree plan.

Bachelor of Fine Arts

For a degree plan, please click [here](#) and select "Bachelor of Fine Arts in Art."

Bachelor of Arts Degree Plans

For a degree plan, please click [here](#) and select "Bachelor of Arts in Art."

Bachelor of Arts in Art History

For a degree plan, please click [here](#) and select "Bachelor of Arts in Art History."

Minor Degree Plans for Non-Art Majors

The Department of Art also offers Liberal Arts majors the opportunity to seek a minor in Studio Art or Art History. For required courses, please click [here](#), select your major, and select a minor in Art History, Ceramics, Drawing, Graphic Design, Metals, Painting, Printmaking, or Sculpture.

Course Information

For descriptions of courses offered by the Art Department, please click [here](#) and select **Art, Art Education, Art Basic Foundation, Art Graphic Design, Art History, Ceramics, Drawing, Metals, Painting, Printmaking, Sculpture, or Whole Arts.**



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Chicano Studies

First Floor, Graham Hall
Phone: 915.747.5462
Fax: 915.747.6501
chicstds@utep.edu
<https://academics.utep.edu/chicano>

DIRECTOR: Dennis J. Bixler-Márquez
FACULTY:

Professors Emeriti: Norma G. Hernández, Ellwyn Stoddard, Roberto E. Villarreal, John O. West
Chicano Studies: Acosta, Aguirre, Arrieta, Contreras, Galicia, González, Herrera, Ortega, Ramirez, Tabuenca, Vera
Clinical Laboratory Sciences: Domínguez
Communication: Barrera-Herrera, Pérez, Pineda, Sowards
Creative Writing: Alcalá, Chacón, Ramos, Sáenz
Criminal Justice: Rodríguez
Educational Psychology and Special Services: Calvo, Cortez
Educational Leadership and Foundations: Méndez, Navarro, Pacheco, Rincones
English: Abarca, Fredericksen, Gladstein, Salinas
History: Chávez, Jackson, Leyva, Topp
Institute for Policy and Economic Development: Bretting, Peña
Kinesiology: Triana
Languages and Linguistics: Amastae, Elerick, García, Nigro, Teschner
Music: Siqueiros
Nursing: Amaya, Luján
Philosophy: Haddock, Springer
Political Science: Coronado, Payán, Rocha, Staudt
Psychology: Morera, Zárate
Social Work: Cabada, Yribia
Sociology and Anthropology: Campbell, Collins, Curry, Grineski, Heyman, Howard, Morales, Nuñez-Mchiri
Teacher Education: Araujo, Bixler-Márquez, Carrejo, Casas, Cashman, Ciriza, De La Piedra, Descamps, Dworin, Esquinca, Godina, González, Hampton, Izquierdo, Luykx, Munter, Peregrino, Reyes, Rossatto, Seda, Soto Más, Tinajero, Ullman
UT Houston School of Public Health: Balcázar
UTEP/UT Austin Cooperative Pharmacy Program: Sias

WRITER-IN-RESIDENCE: Contreras
ARTISTS-IN-RESIDENCE: Guerrero, Martínez, Natividad

Chicano Studies offers a variety of courses from a number of disciplines. These courses are designed to impart knowledge about the Mexican-origin population, and its distribution in the U.S., as well as its history, literature, culture, economic features, social issues, and language. Chicano Studies is designed to provide students with the opportunity to prepare for (1) careers in community development programs and teaching at all levels; (2) further study in the fields of the humanities, social science, law, and education; (3) advanced study in cultural, gender and American studies; and (4) professional studies such as law and health. All courses listed in this interdisciplinary program are open to students meeting the academic prerequisites. Students can start at the sophomore level. Credit can be counted toward:

1. An interdisciplinary major in Chicano Studies (30 semester hours of core courses; see below)
2. A minor (18 hours): Social Science Option, Humanities Option, Fine Arts Option, and Interdisciplinary Option.
Students desiring to pursue one of these programs should consult the Chicano Studies Director to determine a course of study suitable to their interests and professional needs.

Major in Chicano Studies

For a degree plan, please click [here](#) and select "**Bachelor of Arts in Chicano Studies.**" In addition to 30 hours of coursework, students must meet the following requirements:

1. Proficiency in Spanish must be established by passing SPAN 2302 or 2304 with a minimum grade of C, or placing into and passing a third-year course Spanish course.
2. A written assignment, with a minimum grade of B, in an Upper-division Chicano Studies course (3300+) must be on file in the program's office.

Transfer of Community College Field of Study in Mexican American Studies. For students who wish to complete a Field of Study in Mexican American Studies at a Texas community college and transfer to the Chicano Studies major at UTEP, the completed 15 hours of required coursework in the Field of Study will be accepted. An additional 15 hours are required to complete the major in Chicano Studies. Students will also have to complete the Spanish proficiency requirement and written assignment detailed above.

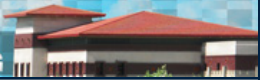
Minors in Chicano Studies (18 hours)

For students with multiple interests, a minor in Chicano Studies can be pursued with another major. Eighteen (18) hours are required to complete a minor, at least 12 of which must be upper-division courses. Students have four minors from which to choose: Social Science Minor, Humanities Minor, Fine Arts Minor, and Interdisciplinary Minor. For required courses, please click [here](#), select your major, and select one of the Chicano Studies minors.

Course Information

For descriptions of courses offered by Chicano Studies, please click [here](#) and select **Chicano Studies (CHIC)**.





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Communication

202 Cotton Memorial
915.747.5129
communications@utep.edu

CHAIRPERSON: Frank G. Perez
PROFESSOR EMERITUS: Ray Small
PROFESSORS: Singhal, Witherspoon
ASSOCIATE PROFESSOR EMERITA: Jean H. Miculka
ASSOCIATE PROFESSORS: Barrera, Byrd, Perez, Riccillo, Ruggiero, Yang
ASSISTANT PROFESSORS: Pineda, Sowards, Trejo
LECTURERS: Arocha, Mitchell, Mullins, Smith-Soto

The Department of Communication affords students the opportunity to pursue a Bachelor of Arts degree in Communication. Five study concentrations are available: Communication Studies, Digital Media Production, Media Advertising, Organizational and Corporate Communication, and Print Media. In addition to taking core courses, each student completes requirements for his or her sequence, as well as six (6) or nine (9) hours of electives.

Degree Plans

For degree plans, please click [here](#) and select a major in Communication Studies, Digital Media Production, Media Advertising, Organizational and Corporate Communication, or Print Media.

Minors in Communication Studies, Film Studies, and Screenwriting are also available. For required courses, please click [here](#), select your major, and select a minor in either Communication Studies, Film Studies, or Screenwriting.

Teacher Certification

Students seeking the BA degree in Communication can choose a minor in secondary teacher education with certification in Journalism or Speech. The Communication Studies Concentration with a minor in secondary education will lead to certification in Speech.

Course Information

For descriptions of courses offered by the Department of Communication, please click [here](#) and select **Communication (COMM)** or **Film (FILM)**.





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Creative Writing

415 Liberal Arts
915.747.5713
www.utep.edu/cw

CHAIR: Johnny Payne

UTEP offers a bachelor's degree in Creative Writing through a curriculum that combines literary studies with intensive writing workshops. The program emphasizes the rigorous study of literature alongside the acquisition of skills in the writing of fiction, poetry, essays, plays, screenplays and literary translation. As such, the degree plan strikes a balance between theory and practice, between critical and imaginative thinking. As students progress in their degree plan, they are free to place emphasis on or specialize in the study and writing of a specific genre. Another feature of this degree is the possibility for qualified students to write a creative honors thesis. This is a chance for students to work closely with faculty on a culminating project, in a way that is usually possible only for graduate students. The creative-writing faculty is comprised of well-published, active writers who also have a passion for teaching. They believe in closely mentoring students to give them a quality experience as writers in the making.

Bachelor of Arts in Creative Writing (120 credit hours)

For a degree plan, please click [here](#) and select "**Bachelor of Arts in Creative Writing.**"

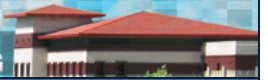
Minor in Creative Writing

A minor in Creative Writing is also available. For required courses, please click [here](#), select your major, and select Creative Writing as your minor.

Course Information

For descriptions of courses offered by Creative Writing, please click [here](#) and select **Creative Writing (CRW)**.





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Criminal Justice

101 Jack Vowell Hall
915.747.7943
crimjust@utep.edu

DIRECTOR: S. Fernando Rodriguez
PROFESSORS: Daudistel, Graves, Hosch, Malpass, Wood
ASSOCIATE PROFESSORS: Curry, Rodríguez
ASSISTANT PROFESSORS: Lee, Meissner
LECTURERS: Adcox, Alvarez, Eastman, Given, Goldstein, Leverton, Millan, Pokluda, Shannon, Velasquez, Wiles, Zamora

The Criminal Justice Program offers an interdisciplinary major leading toward a BA degree designed to provide students, a broad social science background for understanding crime, criminal behavior, and the criminal justice system, and to offer the opportunity to prepare for a professional career in criminal justice.

Requirements for the BA Degree in Criminal Justice

For a degree plan, please click [here](#) and select "**Bachelor of Arts in Criminal Justice.**" An optional concentration in Homeland Security is available.

Minor in Criminal Justice

A minor in Criminal Justice is also available. For required courses, please click [here](#), select your major, and select Criminal Justice as your minor.

Course Information

For descriptions of courses offered by Criminal Justice, please click [here](#) and select **Criminal Justice (CRJ)**.



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English

113 Hudspeth Hall
915.747.5731
english@utep.edu

CHAIRPERSON: David Ruiter

PROFESSORS EMERITI: Tommy Boley, Robert Northcutt Burlingame, Lillian Collingwood, Rick DeMarinis, Robert Esch, Joseph Leach, James Mortensen, Gail Mortimer, Joan Phelan Quarm, Ray Small, Walter Taylor, Maureen Potts Thompson, Leslie Ullman, John West

PROFESSORS: Armitage, Gladstein, Mangelsdorf, Meyers, Polette, Posey, Stafford

ASSOCIATE PROFESSORS: Abarca, Cappel, Clark, Dick, Fredericksen, Foster, Johnson, Lawson, Marchino, Polette, Ruiter, Scenters-Zapico, Schmid

ASSISTANT PROFESSORS: Baca, Brunk-Chavez, Carter, Gunn, Jayasuriya, Mansfield-Kelley, Perrillo, Rohleitner, Salinas, Ward, Yothers

LECTURERS: Armendariz, Bronner, Cason, Fourzan, Gilden, Miller, Montoya, Mullins, Palmer, Sobin, Thompson, Varela

Undergraduate Degree Requirements

Requirements for all undergraduate degrees from The University of Texas at El Paso include successful completion of ENGL 1312 or 1313 (or ESOL 1312). Course work toward this goal consists of a three-step program to develop college-level competence in composition, rhetoric, and research procedures. This program is designed to provide students the skills in language and communication which they will need for the remainder of their undergraduate careers and for professional achievement in their selected fields following graduation.

Students place into a first-year composition course by virtue of their placement test scores. Students should be enrolled in a composition course every semester until they complete the first-year composition sequence. All students must present test scores for placement into the first-year composition program. For information in this catalog concerning placement into the proper freshman composition courses, students should refer to the *University College* section, under *Student Assessment and Testing*.

Developmental English Program

The Developmental English Program prepares students for the first-year composition sequence. The program consists of ENGL 0111, 0310, and 0311. The program is located in the Education Building Room 205; the phone number is 915.747.5693.

English Degree Concentrations

Students are expected to consult with the Director of Literature, the Director of English Education, or the Director of Rhetoric and Writing Studies concerning the selection of concentrations and courses.

Bachelor of Arts Degree Area – English and American Literature

Courses in the major are designed to enrich students' understanding of life and the arts through the study of literature. After completing the first-year English requirement, students selecting the Literature degree plan take 36 hours of advanced level English courses: three (3) hours each from 1 through 7 below; six (6) additional hours in any one area chosen from 3 through 7 below; and nine (9) hours elective literature.

For a degree plan, please click [here](#) and select "**Bachelor of Arts in English and American Literature.**"

Bachelor of Arts in English (with an Emphasis in Teaching)

This degree plan is designed for students who are interested in pursuing a teaching position in the secondary English/Language Arts classroom. Students selecting this degree option will take 33 hours. For a degree plan, please click [here](#) and select "**Bachelor of Arts in English.**"

Note: Before students are given a bar code that will allow them to take the TExES test, they must successfully write a textual analysis essay, which will be evaluated by members of the English Education Program. Students who wish to take the TExES test must also earn a minimum score of 80% on the practice TExES test to be administered by the College of Education. Once these requirements have been met, students must then obtain the signatures of the Director of English Education and the professor who teaches ENGL 4355.

Teacher Certification

Students seeking secondary certification in English must complete the BA requirements as described above. Certification requires 36 semester hours of courses in the major as described in the *Liberal Arts* section of this catalog. Students should note that ENGL 4355 cannot be counted as part of the major since it is required for the minor in Education. For further information on requirements for certification, students should refer to the catalog sections for the College of Liberal Arts and the College of Education.

Minors in English

There are three options for the minor in English, each of which requires the completion of 18 advanced hours: Literature, Composite, and Professional Writing and Rhetoric. For required courses, please click [here](#), select your major, and select one of the English minors.

Bilingual Professional Writing Certificate

An undergraduate certificate in Bilingual Professional Writing is also available. For required courses, please contact the Department of English.

Course Information

For descriptions of courses offered by English, please click [here](#) and select **English (ENGL)**.



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History

320 Liberal Arts
915.747.5508
history@utep.edu

CHAIRPERSON: Paul Edison
PROFESSORS EMERITI: Kenneth K. Bailey, Robert Righter, Kenneth B. Shover,
PROFESSORS: Ambler, Deutsch, Jackson, Kawashima, C.E. Martin, McGee,
ASSOCIATE PROFESSORS: Chavez, Dalley, Edison, Hackett, Leyva, C.H. Martin, Topp, Weber
ASSISTANT PROFESSORS: Arenson, Erekson, Fan, Lightfoot, Schiavone-Camacho, Shepherd

Bachelor of Arts Degree in History Degree Plans

For a degree plan, please click [here](#) and select "**Bachelor of Arts in History.**"

Departmental Honors

A candidate for Departmental Honors in History must have demonstrated ability in History, must normally have a grade point average (GPA) of 3.5 in History and a 3.0 overall GPA by the end of the junior year, and must maintain these averages until graduation. To graduate with Departmental Honors, a student must satisfactorily complete an honors thesis, which will be judged by a thesis committee. A candidate for Departmental Honors must request approval of candidacy during the second semester of the junior year. The Department of History reserves the right to accept or reject any student, taking into consideration the number of applicants, availability of faculty, and competence of individual students regarding honors candidacy. Once accepted, the honors candidate will enroll in HIST 4390 during both semesters of the senior year, accumulating a total of six (6) hours of HIST 4390 credit on completion of the honors program. Students can contact the chairperson or the undergraduate advisor for further information.

Minor in History

A minor in Health Promotion is also available. For required courses, please click [here](#), select your major, and select Health Promotion as your minor.

Teacher Certification

Students seeking secondary school certification in History can choose from two different degree options. Under the first plan, students follow the requirements for the History major and complete a minor in Secondary Education. Under the second plan, which combines History with Social Studies, students take a modified list of History courses. For a degree plan, please click [here](#) and select "**Bachelor of Arts in History**" and select a concentration area in 8-12 History or 8-12 Social Studies.

For further information on requirements for certification, students can refer to the catalog sections for the College of Liberal Arts and the College of Education. Students interested in either of these certification options should consult an undergraduate advisor in the Department of History, the College of Liberal Arts advisor for secondary education certification, or the College of Education.

Course Information

For descriptions of courses offered by History, please click [here](#) and select **History (HIST)**.





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Humanities

233 Liberal Arts Bldg.
(915) 747-5835
wch@utep.edu

DIRECTOR: Ronald Weber
PROFESSORS: Haddox, Loudon
ASSOCIATE PROFESSORS: Best, Johnson, Ruitter, Simon, Springer, Weber
ASSISTANT PROFESSOR: Simon
LECTURERS: Montoya, Nemeth-Jesurun, Wren

Each of the classes in the Humanities Program (HUMN 3301, 3302, and 3303, and 4390) fulfills the upper division Humanities electives for all students and the upper division Humanities block for all students in the College of Liberal Arts. Courses in the Humanities Program are an exciting and challenging way to satisfy all upper division humanities requirements. Whatever one's major, as one approaches the end of the college career these dynamic courses are the ideal way to bring meaning and structure to all of the diverse subjects and experiences that make up a college career. Humanities students question the world. Through shared inquiry of history's great ideas and creations students evaluate our cultural and intellectual heritage, exploring such basic human questions as how we learn; the nature of the state; the rights and responsibilities of individuals in the community; concepts of human nature; the human species as victim, antagonist, or part of nature; the supernatural; esthetics; and technology. HUMN 3301, 3302, and 3303 are also offered in a totally online format.

Minor in Humanities

Students can fashion a minor concentration in the Humanities based upon their own plans and interests.

Plans must include 9 hours of Humanities courses or 6 hours of Humanities courses and 3 hours of advanced level courses to include courses from Art, Communication, Music, Literature, Religious Studies, Jewish Studies*, Theatre, Humanities, Languages and Linguistics*, History, Philosophy, Women's Studies*, Chicano Studies*, Asian Studies*, Border and Latin American Studies*, and African American Studies*.

* *Apply to Humanities Minor when topics are from the Humanities.*

All students should design a proposal for a coherent course of study. All proposals must be approved by the Director of the Humanities Program and be on file in the Humanities Office.

For a sample program please click [here](#), select your major, and select Humanities as your minor.

Course Information

For descriptions of courses offered by Humanities, please click [here](#) and select **Humanities (HUMN)**.





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Languages and Linguistics

137 Liberal Arts
915.747.5767
lgsling@utep.edu

CHAIR: Kirsten F. Nigro
PROFESSORS EMERITI: Richard Ford, Arturo Pérez
PROFESSORS: Amastae, Elerick, García, Loudon, Natalicio, Nigro, Sobin, Teschner
ASSOCIATE PROFESSORS EMERITA: Sandra Beyer, Eleanor Greet Cotton
ASSOCIATE PROFESSOR EMERITUS: Frederick Kluck
ASSOCIATE PROFESSORS: Armengol, Garabano
ASSISTANT PROFESSORS: Blume, Courtney, Evans, Jacobson, Pérez del Solar, Urzúa
LECTURERS: Avila, Fontaine, Enríquez, Gámez, Izadí, Jenerett-Ware, Khatib, Nodjimbadem, Schmidt, Suárez

Major in Languages

Students can earn a BA in French or Spanish. For degree plans, please click [here](#) and select either “**Bachelor of Arts in French**” or “**Bachelor of Arts in Spanish**.”

Minor in Languages

A minor in Spanish is also available. For required courses, please click [here](#), select your major, and select Spanish as your minor.

Major in Linguistics

Students can earn a Bachelor of Arts degree in Linguistics. For a degree plan, please click [here](#) and select “**Bachelor of Arts in Linguistics**.”

Linguistics and Speech-Language Pathology

Students seeking admission to the program leading to the Master of Science in Speech-Language Pathology can become qualified applicants to that program by pursuing the BA in Linguistics in combination with the Liberal Arts minor in Speech-Language Pathology. Refer to this minor in the list of Liberal Arts minors. These students will be jointly advised by Linguistics and Speech-Language Pathology.

Minor in Linguistics

A minor in Linguistics is also available. For required courses, please click [here](#), select your major, and select Linguistics as your minor.

Placement Examinations

Spanish

Courses at the elementary and intermediate level in Spanish are of two types: Spanish for Non-Native Speakers (SPAN 1301-1302-2301-2302) and Spanish for Spanish Speakers (SPAN 2303-2304). Students with no or very little knowledge of Spanish register for SPAN 1301. Those who have acquired a significant knowledge of the language (by taking two or more years of high school Spanish) are strongly urged to take the Spanish Placement Exam. Those who know Spanish by virtue of using it with family or friends MUST take the Spanish Placement Exam before enrolling. The Placement Exam is offered by the Student Assessment and Testing Office, 127 Academic Advising Center (telephone 915.747.5009 for schedule). The Department of Languages and Linguistics reserves the right to rectify errors in placement caused by a student's failure to observe these guidelines, including the option to drop a student enrolled in an inappropriate course. Students who take the Placement Exam and place out of one or more courses will receive equivalent credit upon completion, with a grade of C or better, for the course into which they have placed. No credit is granted by examination only. For further information, including information about the CLEP and AP exams, students should consult the Spanish advisor.

French

Students who have acquired a significant knowledge of French through high school study (usually two years or more) or by some other means are urged to take the French Placement Exam before enrolling. The Exam is offered by the Student Assessment and Testing Office, 127 Academic Advising Center (telephone 915.747.5009 for testing schedule). The Department of Languages and Linguistics reserves the right to rectify errors in placement caused by a student's failure to observe these guidelines, including the option to drop a student enrolled in an inappropriate course. Students who take the Placement Exam and place out of one or more courses will receive equivalent credit upon completion, with a grade of C or better, for the course into which they have placed. No credit is granted by examination only. For further information, including information about the CLEP and AP exams, students should consult the French advisor.

Latin, Portuguese, and German

Students who have acquired a significant knowledge of any of these languages through high school study (usually two years or more) or by some other means are urged to consult the department's placement director for advising. Students with no or inadequate knowledge of either of these languages should enroll in the first-semester course.

ESOL

Regarding English for Speakers of Other Languages, a placement exam is required of all students who were admitted to UTEP based on TOEFL (with a score of less than 600) or PAA scores. Information about testing schedules is available from the Student Assessment and Testing Office 915.747.5009.

Teacher Certification

Programs which combine the BA degree with secondary certification are available in French and Spanish. An endorsement is also available for ESL. Several Linguistics and Spanish courses are required for certification in Bilingual Education. Interested students must consult the departmental undergraduate advisor. For a degree plan, please click [here](#), select either "**Bachelor of Arts in Spanish**" or "**Bachelor of Arts in French**" and a concentration in all-levels education.

Bilingual Professional Writing Certificate

Students in any major who have some fluency in both English and Spanish are eligible to pursue certification. They are required to pass, with a B or better, a combination of two English classes and two Translation classes. They then pass an exit exam to receive the certificate. For further information, consult either the Department of English or the Department of Languages and Linguistics.

Translation and Interpretation Program

The program in Spanish-English, English-Spanish translation is designed to complement any academic major and to provide qualified students the opportunity to acquire skill and experience in translating and interpreting. It can be taken as a minor to satisfy the BA degree requirements of the College of Liberal Arts. Students receive instruction primarily in the practice of translation, including utilization of available resource materials, and also examine translation theory and issues of professional ethics and responsibilities. A second objective of the program is to develop students' writing ability in both English and Spanish. Students normally begin with TRAN 3359 and then take senior-level classes. Those who wish to take 4300-level classes must first consult the Program Coordinator.

Program participants who have completed at least two (2) semesters of work in translation are eligible to take professional-level certification examinations, either English to Spanish or Spanish to English or both. Translation Certificates are awarded to those who demonstrate professional-level competency in this manner. Students should consult the Program Coordinator for additional information about certification testing.

A minor in Translation is also available. For required courses, please click [here](#), select your major, and select Translation as your minor.

Course Information

For descriptions of courses offered by Languages and Linguistics, please click [here](#) and select **Arabic (ARAB)**, **English for Speakers of Other Languages (ESOL)**, **French (FREN)**, **German (GERM)**, **Greek (GREK)**, **Latin (LATN)**, **Linguistics (LING)**, **Portuguese (PORT)**, **Spanish (SPAN)**, or **Translation (TRAN)**.





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Latin American and Border Studies

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Mailing Address:
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www.utep.edu/cibs

EXECUTIVE DIRECTOR: Ricardo Blázquez

PROFESSORS EMERITI: C. Richard Bath, Richard Ford, Arturo Pérez, Julius Rivera, Elwyn Stoddard, Roberto Villarreal

PROFESSORS: Amastae, Bixler, Brunk, Campbell, Cardon, Deutsch, Elerick, Fullerton García F, Graham, Haddox, Heyman, Kawashima, Lopez, C.E. Martin, McGee Deutsch, Natalicio, Rocha, Schmidt, Staudt, Teschner

ASSOCIATE PROFESSORS: Abarca, Bagby, Brannon, Brunk, Campbell, Carmichael, Chávez, Coronado, Edison, Garabano, García J., Howard, Luykx, Mansfield, Murphy, Perry, Ramirez, Ramos, Rocha, Tabuenca

ASSISTANT PROFESSORS: Leyva, Mansfield, Payán

PROGRAM ACADEMIC ADVISOR: Meredith Abarca

The program in Latin American/Border Studies (LABS) is designed to play a critical role in the fulfillment of UTEP's institutional mission, which includes providing students perspectives based on UTEP's geographic and social setting, thereby contributing to the formation of a broader intellectual and artistic foundation for the twenty-first century and to the search for solutions to regional, national, and international problems. UTEP's location in the largest urban center on the U.S.-Mexico border provides a unique opportunity for understanding the modern world through an immediate and concrete experience in the study of Latin America, and for development of a comprehensive view of the Americas and the ways in which different parts of the Americas interact at various points of contact, including the U.S.-Mexico border. The program includes study of Latin America and of the Border as the zone of expanding connections and fusions between North and South America.

Bachelor of Arts in Latin American and Border Studies

The Latin American Studies degree is an interdisciplinary major consisting of interrelated fields designed to provide students the opportunity to prepare themselves for appropriate employment in business, government, or education or for advanced study in a Latin American area at the graduate level. In addition to the regular academic program, lectures, special seminars, and other Latin American resource opportunities are provided. Students should contact the Center for Inter-American and Border Studies to establish contact with the program advisor.

In addition to fulfilling the general requirements for the Bachelor of Arts degree, the student must complete 30 hours of credit toward the major. To provide flexibility and relevance in the program, the program includes an 18-hour core and a 12-hour disciplinary component, focusing on either Latin America or the Border.

Students can satisfy the language requirement by successfully completing SPAN 2301 and SPAN 2302 (for non-native speakers) or SPAN 2303 and SPAN 2304 (for native speakers), or by completing PORT 2301 and PORT 2302. This requirement can be waived upon successful completion of an approved competency examination. If the requirement is waived, students must complete one of the following: SPAN 3320 Hispanic Civilization (recommended for students relatively fluent in the language), SPAN 3355 Advanced Conversation, SPAN 3356 Advanced Conversation for Native Speakers, or SPAN 3357 Advanced Composition (recommended for students needing enhancement of either oral or writing skills).

For a degree plan, please click [here](#) and select "Bachelor of Arts in Latin American and Border Studies."

Minor in Latin American and Border Studies

The minor in Latin American and Border Studies is structured to serve as a complement for the widest possible variety of major fields and thus prepare students for careers in business, industry, government, education, public service, research, law, and health, as well as the demands of citizenship in a complex, inter-related world. The minor includes courses that are broadly integrated and problem-based as well as those that are more narrowly focused. It is envisioned as a means for integrating the specialized majors with a cross-disciplinary and international context.

For required courses, please click [here](#), select your major, and select Latin American and Border Studies as your minor.

Undergraduate Certificate in North American Studies

The Undergraduate Certificate in North American Studies educates students to recognize areas of current and future cooperation among the countries of North America in key areas such as immigration, security, and development. Participants receive a solid introduction to important topics in the relationship among Mexico, the United States, and Canada, and through their specialization in immigration, security, or North American developmental issues. Participants will also gain insights into strategies which do or could foster cooperation in the region. Nine hours are required for completion of the certificate.

Official Requirements for the Certificate

Required: POLS 4363 North American Relations

Prescribed Electives: Choose 6 credit hours from among the following:

- CRJ 3351 Criminal Justice on the United States-Mexico Border
- CRJ 4311 Immigration Law and Administration
- POLS 3361 International Security
- POLS 4313 Southwestern Border Politics
- POLS 4339 US-Latin American Relations
- POLS 4345 Politics in the Americas Political System

- POLS 4315. LATINO IN THE AMERICAN POLITICAL SYSTEM
- SOC/ANTH/CHIC 4306 or ANTH3315 Colonias on the US-Mexico Border
- SOC/ANTH 4308 US-Mexico Border Society and Culture
- SOC/ANTH 3320 Indigenous Cultures of North America
- LABS 3300 The Border
- HIST 3309 Mexican-American History
- HIST 3325 Immigration and Ethnicity In the United States

Online Border Studies Certificate

The Center for Inter-American and Border Studies at the University of Texas at El Paso offers an online Border Studies Certificate program online. It consists of three courses that can be taken for undergraduate academic credit, or for non-credit, professional development. The courses provide an integrated view of the U.S.-Mexico border, along with an emphasis on border culture and on the institutions, mechanisms, problems, and solutions of border governance.

The program is designed for working professionals in fields in which knowledge of the border is desirable, including business, political science, criminal justice/law enforcement, education, health, environmental studies, social work, and public administration. The program is also beneficial to undergraduate students enrolled in these same areas, particularly to those with aspirations in professional or graduate programs in law, medicine and health, industry, and business.

Students completing the program will possess useful knowledge concerning the history of many border problems as well as knowledge of the institutional means for dealing with them. The program develops practical knowledge of the workings of cross-border interactions, as well as strategies that can be used to improve professional (commercial and public) interactions.

For more information, consult the Center for Inter-American and Border Studies.

Course Information

Courses in Latin American/Border Studies include a wide variety of courses taught in departments. The Latin American/Border Studies Advisor maintains a list of approved courses in other departments. The *Class Schedule* published each semester identifies the courses for that semester. For descriptions of courses offered by Latin American and Border Studies, please click [here](#) and select **Latin American/Border Studies (LABS)**.





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Military Science

107 Military Science Building
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mmcanfield@utep.edu

CHAIRPERSON: LTC Matthew M. Canfield

Courses offered by this department are designed to offer qualified students an opportunity to become a commissioned Army officer. The curriculum provides opportunities for leadership training and experience that are not duplicated in other college courses. Instruction encourages the development of resource management skills, self-assurance, confidence, personal discipline, executive abilities, personal responsibility, professional ethics, physical stamina, bearing, and other fundamental qualities required of an Army officer. These same qualities will enhance any civilian career.

The first two years (MS I and MS II) comprise the Basic Course which offers an introduction to Military and Confidence Building Skills, First Aid and Survival Skills, Land Navigation, and Leadership Assessment and Managerial Skills. Basic Courses are normally taken during the freshman and sophomore years without any military obligation. The second two years (MS III and MS IV) constitute the Advanced Course and are normally taken during the student's junior and senior years. All MS courses require a non-credit Leadership Lab. Additionally, Advanced Course students are required to satisfactorily complete selected courses in Written Communication, Human Behavior, Computer Literacy, Math Reasoning, and Military History prior to commissioning.

Eligibility

Basic Course

Enrollment in the Basic Course is open to all students at any academic level. Credit for all or part of the Basic Course can be granted by the Professor of Military Science (PMS) for participation in high school ROTC or for active military service of four (4) or more months. This is done on a case-by-case basis.

Two-Year Program

Students who did not enroll in the Basic Course, or who cannot be given credit for the Basic Course by virtue of active military service or participation in Junior ROTC (high school), can qualify for the Advanced Course by attending a four-week summer training course (Leaders' Training Course, located at Fort Knox, Kentucky). Applicants for this course should visit the Department of Military Science no later than Can 1st to obtain application forms and schedule a physical examination. Students must have a minimum of four (4) semesters remaining prior to completion of a baccalaureate or advanced degree.

Advanced Course

Admission requires approval of the PMS based on medical fitness, an acceptable degree plan, a cumulative GPA of 2.0 or higher and military qualification under one of the following plans:

1. Prior military service
2. Completion of the Basic Course requiring MS 1101, 1103, 2202, and 2204
3. Completion of Leaders' Training Course at Fort Knox, Kentucky
4. Junior ROTC-advanced placement (approved on an individual basis by the PMS)

The student is required to sign a contract with the U.S. government to accept a commission in the Army or Army Reserve upon graduation.

Scholarships

Four-Year Scholarships

Army ROTC scholarships are available annually. They are awarded on a nationally competitive basis to high school graduates. Interested high school seniors should obtain application requests from their counselors and submit the request by January 1. Application forms are also available at the Military Science Department. Students majoring in nursing can apply for dedicated nursing scholarships.

Three-Year Scholarships

The Professor of Military Science awards these scholarships to college freshmen. Freshmen, including those not enrolled in Military Science, can apply through the Military Science Department. Applications can be submitted from mid-November through mid-April. Nursing students can apply for a three-year dedicated nursing scholarship.

Two-Year Scholarships

The Professor of Military Science awards these scholarships to college sophomores. Sophomores who have not been in ROTC must attend Summer Camp at Fort Knox, Kentucky where they will receive the hands-on foundation of the basic ROTC course. Applications can be submitted from mid-November through the end of May.

Pay and Allowances

All students enrolled in Army ROTC are furnished uniforms, textbooks, and equipment on a loan basis. All Advanced Course cadets are paid \$450 per month during the junior year and \$500 during the senior year, for a maximum of ten (10) months, excluding the five-week Advanced Leadership Course. The U.S. Government pays the tuition, required fees, textbooks, and cost of essential classroom supplies for Army ROTC scholarship students. Additionally, four-year and three-year ROTC scholarship recipients are paid \$300 to \$350 per month during the fall and spring semesters of their freshman and sophomore years.

Additional Programs

Qualified cadets can attend Airborne School, Air Assault School, Cadet Field Training, Drill Cadet Leader Training, Mounted Maneuver Training, Army Science Board, Northern Welfare Cadet Orientation, Combat Survival Training, United Officer Training, and ROTC nurse summer training. Additionally, Advanced Course cadets can attend Cadet Troop Leadership Training (CTLT), serving a two- to three-week tour with an active Army unit upon completion of the National Advanced Leadership Camp.

Commissions Offered

Upon successful completion of all Military Science studies and requirements for a baccalaureate degree, a cadet is awarded a commission as a Second Lieutenant in the United States Army or Army Reserve/National Guard and can be required to serve on active duty not to exceed three years (four years for ROTC scholarship students). Since UTEP offers

a general Military Science curriculum, a commission in most branches of the Army is possible. Following graduation, newly commissioned officers are sent to an Officer Basic Course (OBC) to qualify for a specific branch, and then complete a tour of active duty through a variety of challenging assignments. Reserve officers return to a local Reserve unit upon completion of OBC. Active duty can be delayed for those students who wish to pursue graduate studies leading to a master's degree, a law degree, a medical degree, or others.

Course Information

For descriptions of courses offered by Military Science, please click [here](#) and select **Military Science (MS)**.





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Music

301 M Fox Fine Arts
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music@utep.edu

CHAIRPERSON: Lowell Graham
PROFESSOR EMERITUS: Arryl Paul
PROFESSORS: Fountain, Graham, Hufstader, Ross, White
ASSOCIATE PROFESSORS: Colgin, Dousa, Jones, Leinberger, Macchioni, McMillan, Meyers, Tredway, Unsworth, Wilkinson, E. Wilson, S. Wilson
ASSISTANT PROFESSORS: Eylon, Feagin, Schuppener, Siqueiros
SENIOR LECTURERS: Luffey, Haddad, Taylor
LECTURERS: Shaheen, Walker

The Department of Music offers programs leading toward the Bachelor of Music (BM) degree in three major fields of Music Education: General Studies with Teacher Certification; Performance; and Theory and Composition. In addition, a Bachelor of Fine Arts (BFA) in Music Theater is offered jointly by the Music and Theater and Dance Departments. Information about this program is found in the *Liberal Arts Interdisciplinary Studies* section of this catalog.

Major in Performance

Performance majors can select orchestra/band instruments, keyboard instruments, keyboard performance/pedagogy, voice, or guitar, as a concentration within the major. For degree plans, please click [here](#) and select "**Bachelor of Music Performance.**"

Major in Theory and Composition

For a degree plan, please click [here](#) and select "**Bachelor of Music Theory and Composition.**"

Major in General Music With Teacher Certification

Students may pursue an instrumental track or vocal track. For a degree plan, please click [here](#) and select "**Bachelor of Music, General.**"

Major in Commercial Music

For a degree plan, please click [here](#) and select "**Bachelor of Music in Commercial Music.**"

Minor in Music

Students pursuing the BA degree in another discipline can minor in music, with either an Applied Music or an Academic Music option. Some background in music is required and the student will take placement tests in both theory and applied music. For required courses, please click [here](#), select "Music: Applied" or "Music: Academic" as your minor.

Course Information

For descriptions of courses offered by the Department of Music, please click [here](#) and select **Applied Music (MUSA), Music Education (MUSE), Music Literature and History (MUSL), or Music Theory (MUST).**



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Philosophy

203 Worrell Hall
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philos@utep.edu

CHAIRPERSON: Jules Simon
ASSOCIATE PROFESSOR EMERITUS: Peter Robinson
PROFESSOR: Haddox
ASSOCIATE PROFESSORS: Best, Springer, Simon, Symons
ASSISTANT PROFESSOR: Ferret, Garbayo

Degree Plans

For a degree plan, please click [here](#) and select "**Bachelor of Arts in Philosophy.**" A minor in Philosophy is also available. For required courses, please click [here](#), select your major, and select Philosophy as your minor.

Course Information

For descriptions of courses offered by the Department of Philosophy, please click [here](#) and select **Philosophy (PHIL)**.





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Political Science

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rsegura@utep.edu
<https://academics.utep.edu/politicalscience>

CHAIRPERSON: Gregory Schmidt
PROFESSORS EMERITI: Howard D. Neighbor, Roberto E. Villarreal
ASSOCIATE PROFESSOR EMERITUS: Thomas J. Price
PROFESSORS: Graves, Kruszewski, Schmidt, Staudt, Webking
ASSOCIATE PROFESSORS: Boehmer, Coronado, Genna, Payan, Rocha
ASSISTANT PROFESSORS: Hiroi, Sirin, Villalobos

Major in Political Science

In addition to POLS 2310 and POLS 2311, the major requires 27 semester hours in Political Science, including POLS 2312, which should be taken in the sophomore year. Each student selects one of four degree plans (1) the general major in political science; (2) the concentration in law and politics; (3) the concentration in public administration and service; or (4) the concentration in international relations. These degree plans are outlined below. Each major must also complete a minor of at least 18 hours. The minor can be from another Liberal Arts discipline, from approved inter-disciplinary minors, or from approved disciplines in other colleges, and should be selected in consultation with the departmental undergraduate advisor. For a degree plan, please click [here](#) and select "**Bachelor of Arts in Political Science.**"

Minors in Political Science

Three options are available to students majoring in other disciplines: (1) General Minor in Political Science; (2) Minor in Public Administration and Service; and (3) Minor in International Politics. For required courses, please click [here](#), select your major, and select one of the Political Science options as your minor.

Departmental Honors in Political Science

Outstanding students can complete an Honors Thesis. For details, students should consult the chairperson.

Teacher Certification

For information on certification in the composite social studies area, students should refer to the *Liberal Arts* section of this catalog.

Course Information

POLS 2310-POLS 2311 fulfill the legislative requirements of the State of Texas for courses on the Constitutions of the United States and Texas. Students are strongly advised to take both courses at UTEP or to take an equivalent two-course sequence at another public university in Texas. It is not advisable to take one of the state-mandated classes at one institution and another at a different institution because course sequences can vary. However, if a student has already taken one of the introductory government classes at El Paso Community College (GOVT 2305 or 2306), it will transfer in place of POLS 2310; he or she should then take POLS 2311 at UTEP.

For descriptions of all courses offered by Political Science, please click [here](#) and select **Political Science (POLS)**.





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Psychology

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psychology@utep.edu

CHAIRPERSON: Edward Castañeda
PROFESSORS EMERITI: Edmund B. Coleman, James V. Devine, Judith P. Goggin, Philip Himelstein, Randolph H. Whitworth
ASSOCIATE PROFESSOR EMERITUS: Guido A. Barrientos
PROFESSORS: Castañeda, Cohn, Hosch, Malpass, Moss, Wood, Zarate
ASSOCIATE PROFESSORS: Crites, Francis, Lucker, Meissner, Morera, Sobin Wiebe
ASSISTANT PROFESSORS: Cooper, O'Dell, Schwartz Scullin

The Psychology Department offers two programs leading to a bachelor's degree.

Bachelor of Science Degree

The BS degree is recommended for students who intend to pursue graduate work in Psychology because the BS requires a more extensive mastery of mathematics and laboratory science than does the BA. Training in science and mathematics is advantageous for students who elect to continue in Psychology beyond the baccalaureate. For a degree plan, please click [here](#) and select "**Bachelor of Science in Psychology.**"

Bachelor of Arts Degree

For a degree plan, please click [here](#) and select "**Bachelor of Arts in Psychology.**"

Minor in Psychology

For required courses, please click [here](#), select your major, and select Psychology as your minor.

Departmental Honors in Psychology

A candidate for departmental honors in Psychology will have demonstrated ability in Psychology, will have maintained a grade point average (GPA) of 3.0 overall and in Psychology by the end of the junior year, and will maintain these averages until graduation. The candidate can be enrolled in either the BS or BA degree plan in Psychology. The main requirement for Departmental Honors is the satisfactory completion of the Honors Thesis that will be judged by the thesis-research director in conjunction with the Honors Committee.

The candidate for departmental honors should request approval of candidacy during the second semester of the junior year. The Department of Psychology reserves the right to accept or not accept a qualified student, taking into consideration the number of applications, the number of available faculty, and the competence of an individual student. The accepted honors candidate will enroll in PSYC 4353 during at least one semester of the senior year and will have accumulated a total of six (6) hours of PSYC 4352/4353 credit upon completion of the honors program. Other regulations, procedures, and important dates for honors candidates are available from the Chairperson, Department of Psychology.

Course Information

For descriptions of courses offered by the Department of Psychology, please click [here](#) and select **Psychology (PSYC)**.





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Religious Studies

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religion@utep.edu

COORDINATOR: Bruce Lawson

Minor in Religious Studies

The Religious Studies Program is designed to provide an interdisciplinary framework within which students can take courses to explore the nature of religion and its impact upon human culture, past and present. Courses are academic in nature and are non-sectarian.

Students must complete 18 hours of courses approved by the Coordinator of Religious Studies, of which at least 12 must be at the upper-division level. Of the 18 hours, students must take nine (9) hours of core courses, selecting one (1) course from each of the following categories:

1. Introduction to Religious Studies: RS 1301 Introduction to Religious Studies
2. World Religions: HIST 3331 History of Religion in the East, HIST 3359 History of Religion in the West, RS 3310 Major World Religions.
3. Nature of Religious Experience: PHIL 3322 Philosophy of Religion

The remaining nine (9) hours of courses needed for the concentration can be selected from among core courses not taken to satisfy the core requirement, non-core courses, or other courses approved by the Coordinator. No more than six (6) hours from a student's major can be counted toward the minor, and courses so counting cannot be used to satisfy major requirements.

For a degree plan, please click [here](#), select your major, and select Religious Studies as your minor.

Course Information

For descriptions of courses offered by Religious Studies, please click [here](#) and select **Religious Studies (RS)**.





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Sociology and Anthropology

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soci@utep.edu

CHAIRPERSON: Josiah Heyman
PROFESSORS EMERITI: Julius Rivera, Elwyn Stoddard
PROFESSOR: Campbell, Daudistel, Heyman
ASSOCIATE PROFESSORS: Carmichael, Curry, Howard, Lee, Luykx, Rodríguez
ASSISTANT PROFESSORS: Collins, Grineski, Morales, Núñez

Major in Sociology

For a degree plan, please click [here](#) and select "Bachelor of Arts in Sociology."

Major in Anthropology

For a degree plan, please click [here](#) and select "Bachelor of Arts in Anthropology." Other courses (e.g., ANTH 4370-Studies in Anthropology) can be substituted in by permission of the department, depending on topic. Single courses cannot be double counted for both groups. Students are encouraged to gain fieldwork experience; ANTH 3347 and/or 3647 and/or 3358 are strongly recommended. Two semesters of field courses can be counted toward the major, provided the research topics differ.

Minor in Sociology

For required courses, please click [here](#), select your major, and select Sociology as your minor.

Minor in Anthropology

For required courses, please click [here](#), select your major, and select Anthropology as your minor.

Applied Cultural Anthropology Certificate

Official Requirements

- ANTH 3311 Applied Cultural Anthropology.
- ANTH 3358 Ethnographic Methods.
- ANTH 4303 Internship in Anthropology taken twice, amounting to six credits.

or

- Three credits of internship plus one course from ANTH 3303, 3315, or 3380

Total: 12 credits as part of major or minor.

*NOTE: The certificate is open to majors, minors, and non-majors/non-minors.
If the certificate is taken outside the major, it can result in taking more than 120 credits for completion.*

Cultural Heritage Management Certificate

Official Requirements

- ANTH 3380 Cultural and Environmental Resource Management
- ANTH 3647 Archeological Field Studies. (ANTH 4303, Internship in Anthropology, can be substituted for this requirement with permission of the department, in cases where the work involves Cultural Resource Management. The internship can be taken for two semesters [six credits] or the student can take three internship credits and add an additional three credits from ANTH 3358, 3359, or 3360, with no double counting allowed.)
- ANTH 3359, Archeological Methods

or

- ANTH 3360, Laboratory Methods in Archeology.

12 credits as part of major or minor.

NOTE: The certificate is open to majors, minors, and non-majors/non-minors. If the certificate is taken outside the major, it can result in taking more than 120 credits for completion.

Course Information

For descriptions of courses offered by the Department of Sociology and Anthropology, please click [here](#) and select **Anthropology (ANTH) or Sociology (SOCL)**.





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Theatre and Dance

371 Fox Fine Arts
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theatredance.utep.edu

CHAIR: Joel Murray
PROFESSORS EMERITI: R. Milton Leech
PROFESSORS: Gladstein, Nadel
ASSOCIATE PROFESSORS: Gordon, Murray, Taylor
ASSISTANT PROFESSORS: Fleming, Herman, Morgan, Saldaña, Tsutsui
CLINICAL PROFESSOR: Smith
LECTURERS: Barba, Dominguez, Lockhart, Harper, Smith
ADJUNCT: Cubit-Tsutsui

The Department of Theatre and Dance at the University of Texas at El Paso is a diverse community of artists and scholars who align with the University mission through devotion to exceptional teaching, service, creative practice, and research, and by visibly contributing to the quality of life in El Paso and the surrounding region. Faculty are committed to providing students of the region, the nation, and beyond with the best education possible, preparing them with the skills necessary for advanced degree programs, successful careers in professional and educational theatre and dance, and life-long learning. All faculty are active in their respective fields as professional artists and scholars; they contribute to the department's self-governance and self-evaluation as well as to departmental, college, and university committees; they are committed to diversity as essential to the education of UTEP students, and they openly and enthusiastically practice true collaboration, collegiality, civility, challenges to existing conventions, continuous self-improvement; and academic and artistic honesty. In these ways, faculty members expect to be models for their students, who in turn will become models for their own students and peers.

Major in Theatre

There are four Bachelor of Arts concentrations students can choose from: Generalist, Performance, Design/Technology, and Theatre with Teaching Certification. There is also a Bachelor of Fine Arts degree in Musical Theatre. All Theatre majors must take a minimum of 120 credits to graduate, 45 of which must be at the 3300-4300 level.

Outside of the Theatre credits needed in the various concentrations, students in the BA Generalist, Performance, and Design/Technology concentrations must take 42 credits to satisfy the University Core requirements, 18 credits to satisfy the Liberal Arts General Education requirements, and 18 credits to satisfy the requirement for a minor (see the catalog for minor options and requirements). Students seeking teacher certification must take 42 credits to satisfy the University Core requirements and 18 credits to satisfy the Education component.

For degree plans, please click [here](#) and select "Bachelor of Arts in Theatre," "Bachelor of Fine Arts in Theatre," or "Bachelor of Fine Arts in Musical Theatre."

Minors in Theatre

Prospective minors in Theatre Arts have three concentration options: Generalist, Performance, and Technology/Design. A minor in Health Promotion is also available. For required courses, please click [here](#), select your major, and select one of the Theatre options as your minor.

Bachelor of Fine Arts in Dance

The BFA in Dance provides an education through dance: from studio to stage to careers. It builds upon the technical strengths of ballet, contemporary dance and a core of academic subjects, along with Music Theatre Dance including jazz and tap, World Dance, Dance History, Composition and Choreography, Music, Acting, and Somatics. For a degree plan, please click [here](#) and select "Bachelor of Fine Arts in Dance."

Minor in Dance

Students entering a Dance minor program must demonstrate technical competence in ballet, modern dance, and jazz beyond the elementary level. All students must take a minimum of 18 credit hours including nine (9) upper-division credits. For required courses, please click [here](#), select your major, and select Dance as your minor.

Course Information

For descriptions of courses offered by the Department of Theatre and Dance, please click [here](#) and select **Theatre (THEA)** or **Dance (DANC)**.





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Women's Studies

233 Liberal Arts Building
915.747.5200
womenstudies@utep.edu
www.utep.edu/womens/

DIRECTOR: Brenda Risch
PROFESSORS: Gladstein, Martin, McGee-Deutsch, Staudt
ASSOCIATE PROFESSORS: Abarca, Byrd, Coronado, Howard, Leyva, Marchino,, Simon, Sowards, Topp, Weibe,
ASSISTANT PROFESSORS: Lightfoot, Risch, Rohleitner,
LECTURERS: Baker-Heller, Benanti, Hibbert, Montelongo, Varela, Weinberg

Women and men are invited to participate in this interdisciplinary program that studies women, gender relations, and sexuality. The program offers courses studying a range of issues that cross disciplines courses that deal with the impact of gender within individual disciplines, such as History, Political Science, and Sociology, to name a few. Although the Women's Studies Program was created in 1981, UTEP has offered individual courses in Women's Studies since the early 1970s. The program's primary goal is to foster gender equality in scholarship, in the workplace, and in society as a whole.

Women's Studies courses offer students a rigorous education in theories of women's oppression, diverse gender roles and sexual identities, the history of gender relations, contemporary economic and social policies affecting women and men, and the creative work of women in the United States, Mexico, and around the globe. Women's Studies courses also demonstrate that knowledge is created both in and outside of the University; therefore, many courses integrate the knowledge and experience of community activists, community organizations, and women in the El Paso-Ciudad Juárez region.

A minor in Women's Studies complements any major at the University and will prepare students for a wide range of careers. Whether a student plans to be a lawyer, a journalist, a business executive, a social worker, an educator, or a political official, Women's Studies courses can help one learn about the specific challenges women face and develop solutions to gender inequity. If a student plans to attend graduate school, the minor in Women's Studies will prepare her or him for advanced study as a Women's Studies scholar.

Minor in Women's Studies

To complete the Women's Studies minor, students must earn at least 18 hours in courses approved for Women's Studies credit. WS 2300 Introduction to Women's Studies is required. At least 12 hours must be completed at the upper-division level and in more than one discipline. Students desiring to pursue a minor in Women's Studies should consult the Women's Studies Director to determine a course of study suitable to their interests and professional needs. For required courses, please click [here](#), select your major, and select Women's Studies as your minor. Courses that are not listed but contain a substantial Women's Studies component can be approved for the minor by the Women's Studies Director.

Certificate in Women's Studies and Gender Studies

To complete a Certificate in Women's and Gender Studies, students must earn at least 12 hours in courses approved for Women's Studies credit from at least two different disciplines. WS 2300 Introduction to Women's Studies is required. Students desiring to pursue a certificate in Women's Studies should consult the Women's Studies Director to determine a course of study suitable to their interests and professional needs. The following list of courses has been approved for Women's Studies credit. Courses that are not listed but contain a substantial Women's or Gender Studies component can be approved for the certificate by the Women's Studies Director.

Courses

Chicano Studies:

CHIC 3301 La Chicana

Criminal Justice:

CRJ 3321 Family Violence
CRJ 3370 Victimless Crime
CRJ 4300 Selected Topics: Women and Crime

English:

ENGL 3360 Women in Literature

Health Sciences:

HSCI 4303 Family Life and Human Sexuality

History:

HIST 3390 Special Topics: Women and the West
HIST 3391 History of Women

Kinesiology:

KIN 4310 Selected Topics: Women and Sports

Languages and Linguistics:

FREN 4390, GERM 4390, PORT 4390, RUSS 4390
SPAN 4390 Special Topics in Literature and Women

Management:

MGMT 4399 Current Topics: Men and Women as Colleagues

Political Science:

POLS 4314 Women, Power and Politics

Psychology:

PSYC 2305 Psychology of Human Sexuality

Social Work:

SOWK 3365 Social Work With Special Populations

Sociology and Anthropology:

SOCI	2315	The Sociology of Marriage and the Family
SOCI	3341	Special Topics in La Chicana and Women and Society
SOCI	3370	Sociology of Sex Roles

Theatre Arts:

THEA	3356	Women in Drama
THEA	3395	Women in Film

Course Information

For descriptions of courses offered by Women's Studies, please click [here](#) and select **Women's Studies (WS)**.





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College of Science

Departments:

- [Introduction](#)
- [Biological Sciences](#)
- [Chemistry](#)
- [Geological Sciences](#)
- [Mathematical Sciences](#)
- [Physics](#)

Program:

- [Environmental Science](#)

Dr. Anny Morrobel-Sosa, Dean
Dr. Nancy Marcus, Associate Dean for Academic Programs and Student Success
Dr. Stephen Aley, Associate Dean for Research and Faculty Advancement

Bell Hall, Room 100
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915.747.6807
science@utep.edu





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College of Science

In 1913, the curriculum of the Texas State School of Mines and Metallurgy included physics and mining, engineering, mathematics, chemistry, geology, mineralogy, shop work, and drawing. From these roots, The University of Texas at El Paso's College of Science has grown to more than 100 faculty in five academic departments; Biological Sciences, Chemistry, Geological Sciences, Mathematical Sciences, and Physics.

The College of Science seeks to educate scientists and mathematicians who want to participate in the discovery, creation, application, and dissemination of knowledge, and who desire professional preparation as scientists, teachers, leaders, and informed citizens in a multicultural and global society. This is the primary mission of the College of Science.

The College of Science offers degree programs at the undergraduate and graduate levels in Bioinformatics (MS), Biological Sciences (BS, MS, PhD), Chemistry (BS, MS, PhD), Environmental Science (BS), Geological Sciences (BS, MS, PhD), Mathematical Sciences (BS, MS), and Physics (BS). In addition, the College offers a Master of Arts in Teaching (MAT), with specializations in Mathematics, Life/Earth Science, and Physical Science, and doctoral (PhD) degrees in Environmental Science and Engineering, and in Materials Science and Engineering. Reflecting the long connection between the arts and sciences, each academic department also offers a Bachelor of Arts degree program. Each of our academic departments offers a variety of opportunities for undergraduate students to engage in research experiences with faculty working on cutting-edge research with state-of-the-art instrumentation and techniques. Faculty of the College shares a commitment to the idea that teaching and research are critically important in the education of students in science. The College is proud of the large number of undergraduates who participate in research laboratories.

The College of Science is committed to the success of our students and to increasing the diversity of the community of scientists and mathematicians. To that end, we strive to develop a civil and respectful atmosphere that allows all to feel welcomed in our common pursuit of discovery, innovation and integration and to participate in the free exchange of ideas necessary to advance knowledge. The Minority Access to Research Careers (MARC), the Research Initiative for Scientific Enhancement (RISE), and the Medical Professions Institute (MPI) focus on providing undergraduate research experiences and career opportunities for students interested in pursuing medical and health professions and biomedical science research careers.

The College of Science has expanded its outreach programs, in conjunction with the College of Education, to better serve the educational needs of our community through the Pathways High School Program, the Math and Science Teachers Academy (MaST), and the Strategic Teacher Education Program to Uplift the Profession (STEP-UP). Students interested in the teaching profession are supported through our Secondary Education minor in collaboration with the Colleges of Education and Liberal Arts.

Office of the Dean, College of Science, Bell Hall 100

The Dean's Office for the College of Science is committed to promoting student success in the context of quality academic programs. It plays an important role in facilitating and certifying students' progress toward their degrees, and directly interacts with undergraduate students in such areas as changes of majors, formulation and adjustment of personalized degree plans, confirmation of graduating senior status, special advising for pre-professional and secondary education curricula, counseling for academic probation/suspension and re-instatement issues, and resolution of a variety of academic problems. A major navigation resource for students is the College of Science Web site, accessed through the campus utep.edu address. Generalized degree plans, samples of petition forms, a calendar of events, and information about departments and faculty can be found here.

Undergraduate Programs

Each department of the College of Science offers the Bachelor of Science (BS) degree, subject to the general requirements listed below. Each department also offers the Bachelor of Arts (BA) degree.

A student planning a technical career or graduate work is advised to follow the BS degree route. Either the BS or the BA degree is suitable for admission to health professional schools (Student seeking admission should refer to the *Preprofessional Programs* section).

BS programs that include course work leading to Secondary Teacher Certification are also offered.

Departmental Honors Programs

The Departments of Biological Sciences, Chemistry, Geological Sciences, Physics, and Psychology have departmental honors programs for qualified undergraduates. Information about these programs is found in each department's section of this catalog.

Bachelor of Science Degree Requirements

The BS degree in all science disciplines requires a minimum of 120 semester hours of credit including a minimum of 37 upper-division (junior and senior) semester hours. A GPA of 2.0 must be achieved in all course work at UTEP and in all course work in the major department. In addition, a grade of C or better must be achieved in the following courses: all courses used to fulfill the University Core Curriculum requirements, all lower-division courses in the major and minor; and all lower-division MATH and STAT courses. Additionally, some departments require a grade of C or better in required upper-division courses that are prerequisites for later courses in a sequence.

Communication: Completion of the English Composition and Speech component of the University Core Curriculum.

Mathematics: Completion of MATH 1411 and either MATH 1312 or the sequence STAT 2380, 2182, and 2381.

Natural Science: Completion of two semesters of a Natural Science (lecture and laboratory) that is not the major or the minor (if any).

Humanities: Completion of the Humanities component of the University Core Curriculum.

Visual and Performing Arts: Completion of the Visual and Performing Arts component of the University Core Curriculum.

U.S. History: HIST 1301 and 1302.

Political Science: POLS 2310 and 2311.

Social and Behavioral Sciences: Completion of the Social and Behavioral Sciences component of the University Core Curriculum.

Institutionally Designated Option: Completion of the Institutionally Designated Option component of the University Core Curriculum.

Major: Completion of a major field concentration of prescribed courses. Specific disciplines have requirements with respect to total hours and upper-division hours. All lower-division courses in the major must be completed with a C or better.

Minor: Specific disciplines might require a minor. Those disciplines that require a minor have requirements with respect to total hours and how many of these must be in upper-division hours. Some disciplines prescribe courses that fulfill the minor requirements, whereas others allow wide latitude in the courses selected. Students should check the selections of the catalog dealing with minor fields for their major as well as their minor department. All lower-division courses in the minor must be completed with a C or better. Each degree plan specifies acceptable minors and College of Science minors are listed by each department. Secondary teacher certification requires a minor in secondary education.

Elective Courses: In addition to the above requirements, elective courses of general interest or relevance to the major field of the student as needed to complete the required 120 semester hours of credit and the minimum 37 upper-division semester hours of credit are required. Students should consult their advisors in selecting electives that will be appropriate for their career path. Courses in which the material is repetitive of, or included within, courses required by the Department or College cannot be applied as elective credit toward the BS degree.

Major Fields

The College of Science offers BS degrees in the following disciplines: Applied Mathematics, Biological Sciences, Chemistry, Earth Science, Geological Sciences, Geophysics, Mathematics, Microbiology, and Physics. The specific requirements for these disciplines and various options can be found in the academic department sections of this catalog. In addition, a BS degree is offered in Environmental Science.

Students planning to obtain a degree in the College of Science must major in one of the above fields. Students planning to enter medical or dental schools normally obtain a BS or BA degree in science and, for this reason, should declare a subject-major field. (Pre-Medical and Pre-Dental are not major fields.)

Double Majors

A student who fulfills requirements for two majors prescribed by academic departments in the College of Science (or any other college) can earn a degree with a double major. Double majors in a single department are not allowed. Double majors must satisfactorily complete all course work required of the major in each department or college. A course of study requiring more than 120 semester credit hours

can result from seeking a double major; students should seek advice from their principal advisor before beginning.

Second Baccalaureate Degrees

Students who have earned a baccalaureate degree at an accredited institution can be eligible to enroll as candidates for a second baccalaureate degree in the College of Science. This degree will be awarded upon satisfactory completion of all Bachelor of Science degree requirements in the College of Science. Students seeking a second baccalaureate degree must complete at least 24 semester hours, specified by the department, following the award of the first baccalaureate degree. Students can petition the Dean of Science to reserve up to nine (9) semester hours taken during the last semester of the initial degree work for credit toward the second BS degree. Students cannot obtain a second baccalaureate degree in the same academic department as the first degree.

Pre-Science Program Circles of Learning for Entering Students (CircLES) The Entering Students Program for Engineering and Science

Engineering Bldg., Room E-229
Phone: (915) 747-6083
Fax: (915) 747-8878

Program Description

Circles of Learning for Entering Students (CircLES) is a comprehensive retention program targeting first-time freshman and first-time transfer students in the sciences, engineering and mathematics (SEM). The goals of CircLES are to increase retention, improve academic performance, and add value to a student's education through the creation of an environment in which students make connections with the university, the colleges, faculty, upper-division students, and their peers. In the first year, a learning environment in which entering students can be successful and begin to develop lifelong learning habits is emphasized. There are four major foci within the CircLES Program, all coordinated by the Director of the Entering Student Program. (1) a mandatory college-specific orientation program in the summer prior to matriculation; (2) mandatory placement in learning communities (clusters) in the first year; (3) strong developmental advising and early intervention; and (4) leadership development. Since its inception, the CircLES program has become recognized as a model on campus and elsewhere for creating a strong foundation from which entering students can springboard toward a successful college and (eventually) professional career.

Vision
The CircLES Program wants to be a recognized model for creating a strong foundation from which entering students can springboard toward a successful college and professional career.

Mission Statement
The CircLES Program is dedicated to (1) providing pre-engineering and Pre-Science students the skills and knowledge to become successful college students; (2) developing leadership skills and self-awareness in entering and other students to foster their success; and (3) connecting entering students to the university, the Colleges of Engineering and Science faculty, and each other.

Educational Objectives for the CircLES Program

1. To provide pre-engineering and Pre-Science students the motivation, skills, and knowledge to become successful college students and to become successful engineering and science students.
2. To introduce pre-engineering and Pre-Science students to team building and group-dynamic skills.
3. To begin developing leadership skills in pre-engineering and Pre-Science students.
4. To increase the awareness of pre-engineering and Pre-Science students of the opportunities available to engineering and science graduates.

Students wishing to major in Science will be classified as Pre-Science students for not less than one semester after admission to the University. Students must fulfill all Pre-Science requirements and must:

1. Complete the specified orientation program.
2. Meet with a Pre-Science advisor each semester.
3. Complete an approved program of study that can include one or more of the following courses: UNIV 1301; SCI 1100, 1300, 1400; MATH 0310, 0311, 1411, 1508; ENGL 0310, 0311, 1311, 1312. Although required for the Pre-Science program, some of these courses do not meet departmental degree requirements. Students should check with the CircLES advisor.
4. Maintain a minimum overall GPA of 2.0 in all designated courses.
5. Complete certain specified courses with a C or better.
6. Make satisfactory progress toward completion of the Pre-Science Program.

Upon completion of the Pre-Science program requirements, students will petition for a change of major into a selected science department.

Advising
All students enrolled in the College of Science must be advised prior to registration. Students should follow the directions for obtaining academic advice outlined in the *Class Schedule* under the Advising: College of Science section. Although the Department of Psychology might not require advising, it is strongly recommended that students seeking the BS in Psychology obtain degree plan advice from the Office of the Dean of Science. In particular, these students are advised to not postpone the required courses in Mathematics.

Students planning a career in Clinical Laboratory Science, Nursing, Physical Therapy, Pharmacy, or other allied health fields are referred to the *College of Health Sciences* section of this catalog and should be advised in that College.

Pre-professional Advice

The Office of the Dean of Science sponsors a Medical Professions Institute, which houses the Pre-professional Advisor. Students should work closely with this advisor if they are interested in entering medical, dental, veterinary or physician assistant schools. These professions normally require a baccalaureate degree. No particular major is required for entrance, although a minimum of two years of Biology, two years of Chemistry (including a year of Organic Chemistry), a semester of Calculus, and one year of Physics are required for admission to most health professional schools. Thus, a major in Chemistry, Biological Sciences, Microbiology, or Physics might be appropriate.

Secondary Teacher Certification (8-12)

Secondary Teacher Certification
The College of Science encourages students to consider teaching in the secondary schools as a career goal. The College realizes that better prepared mathematics and science teachers will result in better college freshmen. Certification for teaching in the secondary schools is available in the following BS degree fields: Mathematics Certification, Mathematics/Physics Certification, and Science 8-12 (formerly known as Composite Certification; Biology, Chemistry, Environmental Science, or Interdisciplinary Studies). All majors leading to high school teacher certification require a minor in Secondary Education.

For degree requirements, please click [here](#), select your major, and select a concentration area in education.

Those who already hold a baccalaureate degree in mathematics or a science can obtain a post-baccalaureate or alternative secondary teacher certification in the College of Education. Students should refer to the College of Education section of this catalog for details on these programs. Students of mathematics and sciences considering teaching should inform themselves of these options and decide which is best for them.

Admission to Secondary Teacher Education

For Teacher Education admission requirements, please see the College of Education section of this catalog. Application for admission to the program is completed with the Secondary Education Advisor in the College of Science and filed in the College of Education Student Services Office, Education Building, Room 412. Additional requirements can be found in the *College of Education* section of this catalog.

Secondary Teacher Preparation Programs: Internship Semester

Students preparing to teach are advised to carefully plan their course work to allow for the completion of their major coursework before the Internship Semester. Students are interns in secondary schools for 4-four and one-half days a week and take SCED 3317 during the remaining half day. Because students are in the schools every day, it is almost impossible to complete upper-division major courses during this semester.

Degree Plans

Degree plans are the major tools by which students, their advisors, their departments, and the College of Science track academic progress. Generalized degree plans are available on-line via <http://degreeplans.utep.edu>. However, any student who has completed 60 credit hours and is Calculus-ready is required to file for an individualized degree plan that is specific to his or her personal academic history. The degree plan also lists the outstanding requirements for graduation, and must be obtained from the Office of the Dean of the College of Science. A copy of the degree plan will also be filed with the student's major department. The degree plan must be updated following the completion of 90 credit hours. Each student is required to obtain confirmation of his or her standing from the Office of the Dean of the College of Science prior to the semester in which all course work for a degree is to be completed. The academic dean is therefore the final gatekeeper for determining whether all requirements for a degree have been met and the student can proceed to graduate.

Lower-Division Courses

The prerequisite structure in science programs requires careful attention to course sequences. These courses should be completed before the student reaches junior standing (60 semester credit hours). These and all freshman courses specified as required for the degree must be completed before senior standing (90 semester credit hours) in order to count toward the minimum hours required for the degree.

Enrollment in MATH 1411 or equivalent is required in order to declare a major. It is to the student's advantage to continue enrolling in the other required mathematics courses since success in these courses depends largely upon what was learned in the previous course, and delaying enrollment in higher-level courses often requires considerable review.

Required Lower-Division Courses in the major and minor should be completed with a grade of C or better before enrollment in upper-division courses. These lower-division courses are listed below.

Required lower-division courses in the major and minor should be completed with a grade of C or better before enrolling in upper-division courses. These lower-division courses are listed below. Other lower-division College of Science courses required for the various degree plans are included in brackets. These courses should also be completed with a C or better before enrolling in upper-division courses if the discipline is the minor.

For lower-division courses in your major, please click [here](#) and select your major.

Upper-Division Courses

A minimum of 37 semester hours of upper-division course work is required. The various majors have different requirements for upper-division course work in the major and minor. Students should consult those respective sections. Upper-division courses are often *not* offered each semester or during summer sessions. Students are cautioned to plan ahead in terms of when these courses are generally offered and what prerequisites are needed.

Environmental Science

207-A Geology Building
915.747.5554
esci@utep.edu

PROGRAM DIRECTOR: Carl Lieb
PROGRAM COORDINATOR: Joel Gilbert

The Environmental Science Program offers students an interdisciplinary degree plan in which the student selects a concentration area in Environmental Biology, Environmental Chemistry, Environmental Geosciences or Environmental Hydrosociences.

All students will fulfill the University Foundation courses and the Environmental Science Core, a sequence of environmental science classes. In addition, students take courses in their selected concentration area. Each concentration area is different and contains unique course requirements.

The Bachelor of Science (BS) degree in Environmental Science can be used to obtain a concentration in Secondary Teacher Certification 8-12.

Environmental Science Concentrations

Students will choose a concentration from among Environmental Biology, Environmental Chemistry, Environmental Geoscience, and Environmental Hydrosociences, or Secondary Education (See descriptions below.) For degree plans, please click [here](#) and select "**Bachelor of Science in Environmental Science.**"

A minor in Environmental Science is also available. For required courses, please click [here](#), select your major, and select Environmental Science as your minor.

Course Information

For descriptions of courses offered by the Environmental Science program, please click [here](#) and **Environmental Science (ESCI)**.

For descriptions of interdisciplinary courses offered by the College of Science, please click [here](#) and select **Interdisciplinary Courses, Science (SCI)**





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Biological Sciences

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biology@utep.edu

CHAIRPERSON: Robert A. Kirken

PROFESSORS EMERITI: Thomas Brady, John R. Bristol, Albert G. Canaris, Mary Eleanor Duke, Charles E. Freeman, Artie L. Metcalf, Eppie D. Rael, Gordon W. Robertstad, Robert G. Webb

PROFESSORS: Aguilera, Arenaz, Elzey, Goldstein, Harris, Johnson, Kan-Mitchell, Kirken, Lieb, MacKay

ASSOCIATE PROFESSOR EMERITUS: Peter S. Chrapliwy

ASSOCIATE PROFESSORS: Aley, Almeida, Das, Garza, Walsh, Worthington

ASSISTANT PROFESSORS: Gosselink, K. Johnson, Llano, Loughheed, Maldonado-Medina, Miller, Miranda-Arango, Rosas-Acosta, Tweedie, Zhang

ASSISTANT RESEARCH PROFESSORS: Nagy, Roychowdhury

LECTURERS: Dittmer, Saleh, Karaman

The Department of Biological Sciences offers the Bachelor of Arts (BA) and the Bachelor of Science (BS) degrees in Biological Sciences, and the BS degree in Microbiology. The BS degrees in Biological Sciences and Microbiology can be used to obtain a concentration in Secondary Teacher Certification.

Degree Plans

For degree plans, please click [here](#) and select "Bachelor of Science in Biological Sciences," "Bachelor of Science in Microbiology," or "Bachelor of Arts in Biological Sciences."

Biology as a Minor Field for Other Majors

A minor in Biology is also available. For required courses, please click [here](#), select your major, and select Biology as your minor.

Advising and Placement

Biological Sciences and Microbiology majors are required to consult with and have their enrollment approved by a departmental advisor. This advising takes place prior to registration in each semester, ideally as soon as the *Class Schedule* for that term becomes available. An entering freshman with at least one year of high school biology can take an advanced placement examination given by the Student Assessment and Testing Office covering BIOL 1305 and BIOL 1306 (but not BIOL 1107 and 1108, which still must be taken). It is recommended that students taking the placement examination have an SAT combined score of at least 1000.

Departmental Honors in Biological Sciences

Any UTEP student having at least 90 hours of undergraduate credit, and a GPA of at least 3.3 in either in Biological Sciences or Microbiology, and an overall GPA of at least 3.3, can apply for admission to the program. The Departmental Honors Committee retains the right to accept or not accept a qualified student, taking into consideration the number of applicants, the number of available faculty, and the competence of the individual student. The main requirements for Departmental Honors in Biological Sciences or Microbiology will be the satisfactory completion of an Honors Thesis based upon research in Biological Sciences or Microbiology, maintenance of an overall 3.3 GPA or better until graduation, and the presentation of a seminar on the thesis topic. The student will register for two semesters of BIOL 4398, and the research are carried out under the direction of a member of the faculty in Biological Sciences. The satisfactory completion of the Honors Thesis will be judged by the thesis-research director and the Departmental Honors Committee. Departmental Honors can be awarded with or without other currently awarded honors.

Pre-professional Advice

Information about entrance requirements to professional schools can be obtained from the Pre-professional Advisor in the Office of the Dean of Science. Students should seek this advice by the time they have completed 60 hours of credit toward a degree. A degree in the Department of Biological Sciences provides excellent preparation for postgraduate study in a number of professions related to biology. While a degree in the Biological Sciences is not required for admission to professional schools and postgraduate programs, the following academic backgrounds are strongly recommended:

1. **Medicine, Dentistry, or Veterinary Medicine** - A minimum of one year of Biology, two years of Chemistry including one year of Organic Chemistry, one year of Physics, and one semester of Calculus are required for admission to most professional schools. A BS in Microbiology or Biological Sciences (Biomedical Science Track option) provides an excellent overall preparation for these careers.
2. **Physical Therapy** - The pre-professional curriculum includes one year each of Biology, Chemistry, Physics, and Psychology; and one semester each of Physiology, Statistics, and Technical Writing. Students are strongly recommended to follow the requirements for a BS in Microbiology or Biological Sciences (Biomedical Science Track option) until they are admitted to the professional program. Specific requirements for the UTEP Physical Therapy program can be found in the *Graduate Catalog*.
3. **Fisheries, Wildlife, Forest, and Range Sciences** - The BS in Biological Sciences (Ecology/Evolutionary Biology Track option) is strongly recommended as the best preparation for careers in these fields.

Course Information

For descriptions of courses offered by Biological Sciences, please click [here](#) and select **Biology (BIOL)**.





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Chemistry

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CHAIRPERSON: Jorge Gardea-Torresdey
PROFESSORS EMERITI: Harold Alexander, William C. Herndon, Winston D. Lloyd
PROFESSORS: Becvar, Chianelli, Davis, Dirk, Eastman, Elzey, Gardea-Torresdey, Pannell
ASSOCIATE PROFESSOR EMERITUS: Joseph Scruggs
ASSOCIATE PROFESSORS: Lee, Michael, Noveron, Salvador, Saupe
ASSISTANT PROFESSORS: Bernal, Mito, Narayan, , Nuñez

The Department of Chemistry offers both a Bachelor of Science (BS) degree and a Bachelor of Arts (BA) degree in Chemistry. Both degrees include the opportunity to obtain a concentration in Secondary Teacher Certification. The BS degree in Chemistry is certified by the American Chemical Society if the course of study is 44 semester hours specified below, plus a minor, three semesters of calculus, and two semesters of Calculus-based Physics.

Degree Plans

For degree plan, please click [here](#) and select "**Bachelor of Science in Chemistry**" or "**Bachelor of Arts in Chemistry.**"

Minor in Chemistry

A minor in Health Promotion is also available. For required courses, please click [here](#), select your major, and select Chemistry as your minor.

Five-Year Bachelor of Science-Master of Science Program

The curriculum for the BS degree in Chemistry can be completed in three and one-half years. After admission to the Graduate School of the University, it is possible to obtain the MS degree at the end of the fifth year of study in chemistry. Qualified students should consult their academic advisor about the course of study and various forms of financial assistance obtainable through this program.

Bachelor of Science Degree with Departmental Honors in Chemistry

A candidate for Departmental Honors in chemistry will have demonstrated ability in Chemistry, will have maintained a GPA of 3.0 by the end of the junior year, and will maintain this average until graduation. The main requirement for Departmental Honors will be the satisfactory completion of an Honors Thesis based on research in Chemistry. Usually, this research will be carried out under the direction of a member of the faculty of the Department of Chemistry or a suitable faculty member from another department of the University. The satisfactory completion of the Honors Thesis will be judged by the Thesis-Research Director in conjunction with the Departmental Honors Committee. Other faculty and outside referees might be consulted if it is deemed to be appropriate to do so.

The candidate for Departmental Honors must request approval of candidacy during the second semester of the junior year. The Department of Chemistry reserves the right to accept or not accept a qualified student taking into consideration the number of applicants, the number of available faculty, and the competence of an individual student. The accepted honors candidate will enroll in CHEM 4176 or CHEM 4376 during both semesters of the senior year and will have accumulated a total of six (6) hours of CHEM 4176 and CHEM 4376 credit on completion of the honors program. Other regulations, procedures, and dates for use by honors candidates are available from the Chairperson, Department of Chemistry.

Advising and Placement

All Chemistry majors are required to consult with and have their enrollment approved by their department advisor before every enrollment.

All entering freshman students with at least one year of high school chemistry with an A or B in Chemistry can take an Achievement Examination given by the department. If a student scores 80 or above, he or she will be given credit for CHEM 1305.

An entering freshman student with two years of high school Chemistry with grades of A or B can take Achievement Examinations given by the department over CHEM 1305 and 1306. If the score is 80 or above, credit for CHEM 1305 and 1306 will be given.

Course Information

For descriptions of courses offered by Chemistry, please click [here](#) and select **Chemistry (CHEM)**.





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Geological Sciences

101-C Geology Building
915.747.5501
mail@geo.utep.edu

CHAIRPERSON: Aaron Velasco
PROFESSORS EMERITUS: Kenneth F. Clark, William C. Cornell, Randy G. Keller, David V. LeMone, Robert H. Schmidt
PROFESSORS: Anthony, Doser, Jarvis, Langford, Pavlis, Pingitore, Serpa, Velasco
ASSOCIATE PROFESSORS: Gill, Goodell, Hurtado
ASSISTANT PROFESSORS: Borrok, B. Konter, J. Konter

The department of Geological Sciences offers both the Bachelor of Arts (BA) and Bachelor of Science (BS) degrees in Geological Sciences and the BS in Geophysics.

Degree Plans

For a degree plan, please click [here](#) and select "Bachelor of Science in Geological Sciences," "Bachelor of Arts in Geological Sciences," or "Bachelor of Science in Geophysics."

Minor in Geology

A minor in Geology is available. For required courses, please click [here](#), select your major, and select Geology as your minor.

Minor in Geography

A minor in Geography is also available. For required courses, please click [here](#), select your major, and select Geography as your minor.

Distributed Minor

A distributed minor is available for Bachelor of Science in Geological Science majors only. For required courses, please click [here](#), select your major, and select the Distributed minor.

C Rule

Students must earn a grade of C or better in all courses taken within the Department of Geological Sciences that are used to satisfy the above Geology and Geophysics degree requirements. Continuation in sequence courses (such as GEOL 3315) after receiving a D in one of these courses is permitted with permission of the instructor. A student receiving a grade of D in a required course must repeat the course at its earliest offering. Students receiving consecutive grades of D will not be allowed to continue sequence courses until grades of C or better have been earned in the appropriate courses. A minimum GPA of 2.0 must be achieved in required science courses taken outside the Geological Sciences department.

Departmental Research

All undergraduate students are encouraged to complete a research experience. The preferred option is completion of a Senior Thesis (GEOL 4399). However, an appropriate Directed Study (GEOL 4166 - GEOL 4366 or GEOP 4167 - GEOP 4367) or Undergraduate Research (GEOL 4189 - GEOL 4389) course also fulfills this requirement.

Departmental Honors in Geology or Geophysics

The main requirements for Departmental Honors in Geology or Geophysics are the satisfactory completion of a Senior Thesis based upon research in Geology or Geophysics, maintenance of a 3.25 GPA or better until graduation, and the presentation of a seminar on the thesis topic. The research will be carried out under the direction of a member of the faculty of the Department of Geological Sciences. Satisfactory completion of the Senior Thesis will be judged by the thesis-research director and the Departmental Honors Committee. Policies and procedures of the Honors degree will be administered by the Departmental Honors Committee. Departmental Honors can be awarded with or without other University honors.

Course Information

For descriptions of courses offered by the Department of Geological Sciences, please click [here](#) and select **Geography (GEOG), Geology (GEOL), or Geophysics (GEOP)**.





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Mathematical Sciences

124 Bell Hall
915.747.5761
mathdept@math.utep.edu

CHAIRPERSON: Maria Christina Mariani

PROFESSORS EMERITI: Delmar Lee Boyer, William Daniel Kaigh, William Joseph Leahey, James Nymann, Eugene Francis Schuster, Vilappakkam Krishnamurthy Srinivasan

PROFESSORS: Duval, Guthrie, Khamsi, Leung, Marcus, Moschopoulos, Sewell, Staniswalis

ASSOCIATE PROFESSORS EMERITI: James Michael Gray, Carl Eldridge Hall, Ralph Liguori, John Narvarte

ASSOCIATE PROFESSORS: Dogan-Dunlap, Foged, Knaust, Lesser, Mendez, Rosen, Rouhani, Schwab, Šolin, Valdez-Sanchez, Velazquez, Wojciechowski

ASSISTANT PROFESSORS: Argaez, Lim, Pownuk, Sha, Winsor

The Department of Mathematical Sciences offers both a Bachelor of Science (BS) degree and a Bachelor of Arts (BA) degree in Mathematics and a BS in Applied Mathematics. The BA in Mathematics allows for a concentration in Teacher Certification. The BS in Mathematics allows for concentrations in Actuarial Sciences, Secondary Education, and Statistics.

Registration for each course in Mathematical Sciences (with a MATH or STAT prefix) requires a minimum grade of C in all prerequisite courses.

Bachelor of Science in Mathematics

The Bachelor of Science in Mathematics offers three optional concentrations in Actuarial Sciences, Secondary Education, and Statistics. For degree plans, please click [here](#) and select "**Bachelor of Science in Mathematics.**"

Bachelor of Science in Applied Mathematics

For a degree plan, please click [here](#) and select "**Bachelor of Science in Applied Mathematics.**"

Bachelor of Arts in Mathematics

For a degree plan, please click [here](#) and select "**Bachelor of Arts in Mathematics.**"

Minor in Mathematics

For required courses, please click [here](#), select your major, and select Mathematics as your minor.

Minor in Statistics

For required courses, please click [here](#), select your major, and select Statistics as your minor.

Advising

All undergraduate Mathematics majors are required to consult with and have their enrollment approved by their undergraduate advisor before every enrollment.

Placement

Students who intend to register in MATH 0310, MATH 0311, MATH 1319, MATH 1320, MATH 1411, MATH 1508, or MATH 2301 must present an official document at registration showing that they have either an adequate placement examination score or received a grade of C or better in the prerequisite course. Placement exam scores expire after two (2) years.

GPA

Mathematics majors must maintain a 2.0 GPA in all MATH and STAT courses (Students should refer to the *Standards of Academic Performance* section of this catalog.)

Prerequisites

All mathematics (MATH) or statistics (STAT) courses that have MATH or STAT prerequisites require a grade of C or better in the prerequisite course.

Course Information

For descriptions of courses offered by the Department of Mathematical Sciences, please click [here](#) and select **Mathematics (MATH) or Statistics (STAT)**.



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Physics

210 Physical Science Building
915.747.5715
physics@utep.edu

CHAIRPERSON: Vivian Incera

PROFESSORS EMERITI: Max C. Bolen, S. John Brient, Rufus E. Bruce, Eugene Alan Dean, Juan O. Lawson

PROFESSORS: E. Ferrer, J.A. López

ASSOCIATE PROFESSORS EMERITI: Michael H. Blue, Clarence H. Cooper

ASSOCIATE PROFESSORS: R. Fitzgerald, E. Hagedorn, R. Ravelo, L.F. Saez

ASSISTANT PROFESSORS: T. Baruah, C. Botez, M. Castro-Colin, M. Durandurdu, F. Manciu, M. Manciu, H. Slusher, M. Suskavcevic

The Department offers both a Bachelor of Arts and a Bachelor of Science degree in Physics. The BS includes the opportunity to obtain concentrations in Applied Physics, Medical Physics, or Secondary Teaching Certification.

B.S. in Physics

The Bachelor of Science in Physics offers optional concentrations in Applied Physics, Medical Physics, and Secondary Education. For degree plans, please click [here](#) and select "**Bachelor of Science in Physics.**"

Bachelor of Arts in Physics

For a degree plan, please click [here](#) and select "**Bachelor of Arts in Physics.**"

Minor in Physics

For required courses, please click [here](#), select your major, and select Physics as your minor.

Physics Honors Program

The Physics Honors Program is designed to recognize and enhance the development of talented Physics students. The program consists of departmental awards for outstanding achievement and special courses, seminars, and research laboratories for honors students. In addition, Physics Honors Students are also eligible to earn the BS degree with Departmental Honors and to participate in the five-year BS-MS Program.

Incoming freshmen or students with fewer than 30 semester hours of credit are eligible to be Physics Honors students if they graduated in the top 20% of their high school graduating class and their combined SAT score is 1000 or more with at least 600 on the math portion of the SAT (or equivalent for other examinations). Students with 30 or more semester hours of credit must have a minimum 3.2 GPA (with at least 3.2 GPA in all physics and mathematics courses) to be eligible.

Bachelor of Science Degree with Physics Department Honors

Physics Honors students who satisfactorily complete an undergraduate Honors Thesis based on research in Physics are eligible to receive the BS degree with Departmental Honors in Physics. Usually, the research will be carried out under the direction of a member of the faculty of the Department of Physics. The satisfactory completion of the Honors Thesis will be judged by the Thesis research director in conjunction with the Physics Department's Honors Committee. The candidate for Department Honors must request approval of candidacy prior to the beginning of the senior year. Upon acceptance by the department, the candidate shall enroll in PHYS 4177, PHYS 4277, and PHYS 4377 for successive semesters and must have accumulated a total of six (6) semester hours of PHYS 4177, PHYS 4277, and PHYS 4377 credit on completion of the Honors Thesis Program.

Five Year Bachelor of Science-Master of Science Program

The Department of Physics provides an opportunity for qualified students to participate in a five-year bachelor/master of science degree program. The program is limited to students who maintain at least a 3.0 GPA. Freshmen honors students should consult with the departmental undergraduate advisor about the details of this program including course selection and admission to the Graduate School.

Course Information

For descriptions of courses offered by the Department of Physics, please click [here](#) and select **Astronomy (ASTR), Physical Science (PSCI), or Physics (PHYS).**





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School of Nursing

[Nursing Programs](#)

- Baccalaureate of Science in Nursing (BSN)
- Traditional Four-Year BSN Program
- Accelerated BSN Program for Second-Degree Students (Fast Track)
- RN to BSN Option

Administration:

Dr. Elias Provencio-Vasquez, Dean

Ms. Patricia A. Fowler, Assistant Dean for Undergraduate Education

1101 North Campbell Street

915.747.8217

915.747.8266

son@utep.edu

A baccalaureate nursing program (BSN) was established in El Paso in 1970 under the administration of The University of Texas System School of Nursing. In 1976, the School of Nursing became an integral part of The University of Texas at El Paso and was organized as a College of Nursing. The Health Science and Medical Technology Programs were transferred to the College in 1979, and shortly thereafter, the name was changed to the College of Nursing and Allied Health. In 1999, the School of Nursing became an integral part of the once-again renamed College of Health Sciences and the School of Nursing. On September 1, 2006, the School of Nursing again became its own independent unit and is now known as The University of Texas at El Paso School of Nursing.

The School of Nursing is located approximately one mile from the main UTEP campus, at 1101 North Campbell Street, and is housed in a large, modern building which includes classrooms, laboratories, faculty offices, and lounges for both students and faculty.

The School of Nursing provides undergraduate nursing programs leading to the Bachelor of Science in Nursing (BSN) degree (traditional 4-four-year BSN; RN-to-BSN Option and a fast-track program for students with a previously earned degree) as well as the graduate program culminating in the Master of Science in Nursing (MSN) degree.

The nursing programs are fully accredited by the Commission on Collegiate Nursing Education (CCNE) and approved by the Texas State Board of Nursing (BON).





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School of Nursing Programs

DEAN: Elias Provencio-Vasquez

PROFESSORS EMERITI: Patricia Castiglia, Audree Reynolds

PROFESSORS: Amaya,

ASSOCIATE PROFESSORS EMERITI: B. Kinsinger, L. Lantican, J. Lara

ASSOCIATE PROFESSOR: Martinez, Robbins, Robinson

CLINICAL ASSOCIATE PROFESSORS: Beeman, Pierson

ASSISTANT PROFESSORS: Kao, Lambert, Lynch, McKee, Monsivais, O'Connor

CLINICAL ASSISTANT PROFESSORS: Bass, Edmonds, Farnsworth

INSTRUCTORS: Beeman, Blanco, Flahive, Fowler, Hennessy, Herbias, McCallister, Merworth, Monsivais, Morales, Padilla, Pope, Ramon, Rankin, Reveles, Rodriguez, Sharp, Snell, Solis, Tolouian, Wholeben

Mission

The mission of the School of Nursing is to prepare professional practitioners of nursing to care for the health needs of individuals, families, groups, and communities in society. Nursing has a major role in assuring that changing health needs are met. The mission of the School of Nursing is derived from the mission of the University of Texas at El Paso.

Objectives of the Undergraduate Nursing Program

1. Provide professional nursing care to individuals, families, groups, and communities in various developmental stages and from different sociocultural backgrounds.
2. Use critical thinking and apply theories, principles, and concepts in making clinical judgments about the health care needs of individuals, families, and communities.
3. Intervene to minimize or alleviate stressors: to reinforce positive adaptive behavior; to promote, maintain, and restore health; and to care for the ill, disabled, and terminally ill.
4. Collaborate with other professionals, agency personnel, and consumers in planning, implementing, and evaluating health care.
5. Practice nursing within the framework of legal, ethical, moral, and professional standards.
6. Use research findings in the care of clients/patients.
7. Provide leadership within the nursing profession and in health affairs.
8. Develop a lifetime commitment to intellectual inquiry, self-directed learning, and professional growth.
9. Use undergraduate education as a basis for graduate study.

Bachelor of Science in Nursing

The undergraduate curriculum provides an innovative, integrated, and conceptual model for teaching and learning wherein critical thinking and decision making are emphasized. The curriculum is grounded in the sciences and is focused on addressing nursing and health care across the life span. The degree plan consists of approximately two (2) years of lower-division course work followed by two or more years of upper-division Nursing courses taken at the School of Nursing. The entire program is possible to complete in eight (8) full-term semesters. The curriculum culminates in preceptor courses that include learning and practice with experienced professional nurses in acute-care facilities and in community health care settings.

Upon successful completion of the program, students are awarded the degree and are eligible to take the State Board Examination (NCLEX) for registered nurse licensure.

Degree Requirements for a Bachelor of Science in Nursing

University Core Requirements	44 semester credit hours
Pre-Professional Courses	24 semester credit hours
NURS Professional Courses	49 semester credit hours
Electives	3 semester credit hours
Total	120 semester credit hours

Traditional Four-Year Program

The traditional BSN curriculum consists of 120 semester hours. Pre-requisite courses include the Natural, Physical, and Behavioral sciences, General Education courses- and University Core courses. Student applicants to the Nursing major must meet all University admission requirements and are subject to the academic requirements stated in the current UTEP catalog. Acceptance into the Nursing major is dependent upon completion of 49 degree-plan semester credit hours, the number of applicants, academic performance (2.0 overall GPA and 2.5 GPA in prerequisite courses), space availability, and the Test of Essential Academic Skills (TEAS) that is offered by Assessment Technologies Institute (ATI).

Contact: Daniel Lopez, dlopez4@utep.edu, 915.747.8323

Fast-Track Program

The Bachelor of Science in Nursing Fast-Track Program is a one-year accelerated curriculum designed for second-degree students interested in making a career change. Student applicants to the Nursing major must meet all University admission requirements and are subject to the academic requirements stated in the current UTEP catalog. University Core and Pre-professional courses or equivalencies in a baccalaureate degree earned within the past seven years can be applied to the BSN degree.

Acceptance into the Nursing major is dependent upon the student's having earned a previous baccalaureate degree, completion of the University Core and Nursing degree prerequisite courses, the number of applicants, academic performance, space availability and the Test of Essential Academic Skills (TEAS) that is offered by Assessment Technologies Institute (ATI). Students must also commit to full-time enrollment status.

Contact: Lisa Hennessy, lhennessy@utep.edu, 915.747.7249

RN-to-BSN Option

The University of Texas at El Paso School of Nursing offers a flexible, affordable educational opportunity to registered nurses to continue their professional development. RN student applicants are required to complete the Texas core requirements and might receive advanced placement credit. The online RN-to-BSN degree plan includes five (5) required Nursing courses for registered nurse students to complete the Bachelor of Science in Nursing (BSN) degree. The Admissions Office provides specific information about transfer and course requirements.

The RN-to-BSN option was developed in concert with regional Associate Degree in Nursing (ADN) programs and is approved by the Board of Nursing for the State of Texas (BON) and the American Association of Colleges of Nursing (AACN). Students can qualify for admission into the RN-BSN program based on the following criteria:

- Graduate of an accredited diploma or associate degree nursing program
- Minimum overall GPA of 2.0
- Current licensure as a registered nurse
- Documentation of health clearances

Submission of a completed admission application to

- El Paso

The RN-to-BSN program builds upon previous nursing knowledge and experience. It eliminates duplication of content and clinical practice experience achieved by the experienced registered nurse. Specific "RN-only" courses have been designed to enhance the educational experience gained in an associate nursing degree. These courses, designed for the registered nurse, will assist the transition into the professional role of nursing.

registered nurse, will assist the transition into the professional role of nursing.

***Applicants must complete or receive advanced credit standing (up to 57 credits) for University Core courses (44 hours), Pre-professional courses (14 hours) and Professional courses (32 hours). Students accepted into the RN-BSN option must complete 30 credits at UTEP or through UT Telecampus in order to meet residency requirements and will be required to take Professional courses (20 credits) and take (or receive credit for) electives (10 credits).**

Contact Jose Blanco, jblanco@utep.edu, 915.747.8237

Degree Requirements for a Bachelor of Science in Nursing, RN-to-BSN Option

University Core Requirements	44 semester credit hours
Pre-Professional Courses	14 semester credit hours
Advanced Standing Professional Credits*	32 semester credit hours
NURS Professional Courses	15 semester credit hours
Electives	15 semester credit hours
Total	120 semester credit hours

RN-to-BSN Professional courses include:

NURS	4300	Contemporary Professional Nursing
NURS	4303	Nursing Informatics
NURS	4414	Nursing Research and Statistics
NURS	4502	Issues and Problems in Leadership Management

Baccalaureate of Science in Nursing Degree Plan

For a degree plan, please click [here](#) and select "Bachelor of Science in Nursing."

General Information for All Nursing Students

Student Affairs

It is the responsibility of the student:

1. To become familiar with and comply with regulations of the School of Nursing and the College of Health Sciences;
2. To keep the School of Nursing Office and the Admissions Office informed of his or her current (1) local address, (2) telephone number, or where he or she can be reached, and (3) permanent address and phone number;
3. To be informed of general and special notices, including examination schedules posted on the official bulletin board in the College;
4. To be flexible in personal scheduling to accommodate course didactic and clinical assignment changes from published days and times;
5. To make arrangements for completion of all work and to meet the requirements for removal of incomplete grades; and
6. To assure that official communications, including requests for release of information to other institutions, be submitted in writing.

Special Expenses

- TEAS (Test of Essential Academic Skills)
 - Required dress for clinical practicum (uniforms, lab coat, name pin, and identification patch).
 - Ongoing assessment and testing in preparation for registered nurse licensure examination.
 - Health and clinical clearances including a drug screen.
 - Background checks (Declaratory Order, if applicable).
 - Application fee for licensure exam (NCLEX) and Jurisprudence Exam.
- This list is not all-inclusive and is subject to change.

Student Employment

The School of Nursing assumes no responsibility for students employed in a health care agency. A student is personally responsible and liable for any activities conducted while employed. Professional liability insurance purchased by a student is valid in the student role, but not in the employment role. (Students should check their individual policies). An individual who practices nursing illegally can jeopardize his or her future as a licensed professional. A student employed in an agency has the responsibility, personally and professionally, to engage in only those activities which fall within the job description for non-professional workers, and has a responsibility to refuse to participate in activities which he or she has not been legally licensed to perform.

Nursing Student Organization

All enrolled students are eligible for membership in the Nursing Student Organization, an affiliate of the Texas Nursing Students' Association and the National Student Nurses' Association. The UTEP Chapter has goals consistent with those of the National Student Nurses' Association. Its purpose is to aid in the development of the individual student, the profession of nursing and the delivery of health care.

Sigma Theta Tau

Delta Kappa Chapter of Sigma Theta Tau was chartered at The University of Texas at El Paso in 1980. The purposes of Sigma Theta Tau are to recognize the achievement of scholarship of superior quality, to recognize the development of leadership qualities, to foster high professional standards, to encourage creative work, and to strengthen commitment on the part of individuals to the ideals and purposes of the profession of nursing. Each year invitations to membership are extended to selected students in either the undergraduate or graduate programs who are within the upper one-third of their graduating class and who have a minimum 3.00 GPA.

Financial Aid

Students enrolled in the School of Nursing are eligible to apply for all forms of financial assistance available to other majors. Specific information can be obtained from the Financial Aid Office at <http://academics.utep.edu/Default.aspx?alias=academics.utep.edu/finaid>.

Armed Services

The United States Armed Services view the Reserve Officers Training Corps (ROTC) is an exceptionally valuable source for officers who have an appreciation of nursing's contribution to the defense of the nation. ROTC offers programs whereby nursing students can earn a commission while they complete their nursing curriculum. Scholarships that provide for tuition, books, and supplies are available. Monthly stipends are offered to advanced students. In addition to financial assistance, ROTC offers leadership/management courses which are valuable assets in a nursing career. A six-week summer training program provides valuable experience for students in health care facilities between the academic years. Interested students should contact the Department of Military Science or the Department of Aerospace Studies on campus.

Admission and Pre-Nursing Advising

Students seeking admission to the University as freshmen or transfers should consult the Undergraduate Admission section in this Catalog. Students transferring from other nursing programs must submit to the School of Nursing Dean, a statement from the dean or department chair of the previous program stating that the student is eligible to return to that program. Students are classified as pre-Nursing majors until they are admitted into the Nursing Program.

Applicants to the School of Nursing must be accepted to the University and official transcripts must be evaluated by the University prior to consideration for admission.

- All University Core and program prerequisite courses must be passed with a C or better.
- University policy states that courses cannot be repeated in which a student earned a grade of C or better.
- The minimum cumulative GPA (at UTEP) to apply is 2.0.
- The minimum prerequisite GPA to apply is 2.5. Historically, the minimum competitive prerequisite GPA is 3.0.
- The minimum Science GPA to apply is 2.5. Historically, the minimum competitive Science GPA is 3.0.
- All Science courses must be current and completed within four (4) years prior to eligibility to apply for the Nursing Program.
- Selections are based on the cumulative GPA, Prerequisite GPA, Science GPA, and Test of Essential Academic Skills (TEAS) scores.
- Additional information can be found at <https://academics.utep.edu/nursing>

Clinical Requirements

Students accepted into the Nursing major and upper-division nursing courses or the Graduate Nursing Program must have in their record proofs of health clearance and other requirements for the practicum component of clinical courses.

Note: Failure to comply with these requirements will result in students having holds placed on registration or being dropped from courses.

1. Health Clearance: Includes physical exam, lab work, and immunizations.

- Up-to-date health clearance must be documented prior to enrolling in any Nursing classes. Health clearance is done by the **Student Health Center (SHC)**.
- For ongoing students the physical exam, immunizations, and lab work can be done at SHC at reduced rates; check the fee schedule 915.747.5624. Students who have had their physical exam, lab work and/or immunizations done by a private physician or through their employers can submit copies to the SHC for review and clearance. The physical examination should be comprehensive and must include appropriate age and gender-specific screening tests. The name and address of the health care professional who completed the exam should be printed clearly or typed on whatever form is presented.
- Physical Exam
- Immunizations/Tests:
 - Tetanus/Diphtheria (Td)-within 10 years
 - MMR (Measles, Mumps, Rubella) Vaccine (at least one dose since 1980, if born after 1956)
 - Titers documenting immunity to:
 - Hepatitis B
 - Rubella
 - Rubeola (Measles)
 - Varicella
 - If needed, based on titer, the following must be completed with a follow-up titer documenting immunity:
 - Booster MMR
 - Varicella series
 - Hepatitis series
 - CBC
 - Urinalysis
 - Tuberculosis Screening: PPD yearly (or biannually as required for clinical clearance). For positive PPD or BCG received in the past, the policy of the Center for Disease Control will be followed, which includes a yearly TB questionnaire, exam by a Health Care Provider, and, chest x-ray every five (5) years, or as indicated.
- **Note: The Student Health Center (SHC) is the only repository for health clearance information.**
- Clearances must be valid through the entire semester for which the student is registering and must be on file 10 to 14 days PRIOR to the start of the semester. (See Compliance Web page for deadline dates). Students who are newly admitted and are to register for the first time should take documentation of the health items directly to the **Student Health Center**. The **SHC** will create a file for them so that they can have permission to register and pay fees. No other services can be provided until the student has paid appropriate **SHC** fees at the time of registration.

2. Clinical Clearance: The following items are required to be turned into the Compliance Office in the Student Support Center.

- **Cardio Pulmonary Resuscitation (CPR)** certification is required and must be current as indicated by the certifying body. The certification is required and must be current until the end of the semester for which the student is registering. It must be certified by the American Heart Association Healthcare Provider or its recognized equivalent. **Students must submit a copy of both sides of the CPR card.** If the CPR expires during a semester, students must renew immediately to avoid being dropped from clinical courses.
- **Professional liability insurance** must be purchased annually during fall registration. Students beginning in the spring or summer semesters must purchase prorated liability insurance. All upper division students enrolling in Nursing courses will be required to show evidence of professional liability insurance coverage of at least \$1,000,000 limit each claim and \$3,000,000 limit aggregate.
- All students are encouraged to maintain an acceptable **health insurance** policy since students are responsible for their own health care costs. A Student Accident and Sickness Insurance Plan is available upon request through the Dean of Students' Office, 102 West Union.
- **Community-Wide Orientation:** All nursing students must complete the on-line City-Wide Orientation once each year. The on-line Community-Wide Orientation is at <http://www.epcc.edu/nursing/cwo/O/php>. Certificate of completion must be submitted to the Compliance Office in the Student Support Center.

3. Background Check

- Students accepted to the School of Nursing are required to pass a **background check** prior to matriculation. This is required by the area agencies in which clinical rotations take place and is also a licensure requirement by the Texas Board of Nurse Examiners. Application forms are available through the College of Health Sciences Student Support Office.

4. Drug Screening

- Students accepted to the School of Nursing are required to pass a drug screen prior to matriculation. This is required by the area agencies in which clinical rotations take place. Application forms are available through the College of Health Sciences Student Support Office.

Academic Progress

A Nursing student must meet or exceed the following minimum requirements for each course in the Nursing curriculum in order to pass that course:

1. Course grade must be equal to or greater than 75.0. The grading scale is 90-100 = A, 80-89 = B, 75-79 = C, 60-74 = D and Below 60=F.
2. Pass both the didactic and the clinical components of a course. Failure in either component results in a failing grade for the entire course regardless of the specific grades received.
3. Score at or above the minimum level (as decided by Nursing) on any national/standardized comprehensive exams associated with a course.

Rigorous study is required to succeed in the Nursing Program. Multiple hours of preparation are required beyond the classroom periods and clinical experiences. Students must be willing to accept this as a condition of succeeding in the program.

Course Repeat Policy

Repeating a Nursing course because of failure or withdrawal is not automatic. The student must request permission from Undergraduate Nursing Administration to repeat a course by using the designated form found at <https://academics.utep.edu/Portals/297/Repeat%20course%20form.doc>. The decision to give permission to repeat is based on the following:

1. Space availability
2. Nursing GPA
3. Previous failures
4. Previous withdrawals
5. Course faculty recommendation (which takes into consideration attendance, following remediation plans within the course, etc.)

Progression

Students must successfully complete all prerequisite courses to progress through the curriculum sequence. Repeating a course disrupts the normal timeline of progression.

Successful completion of a failed course does not guarantee automatic progression into succeeding courses. Students who vary from the normal timeline are placed in subsequent courses on a space-available basis each semester. Successful passing of the national standardized exams (given in each of the major clinical courses) at or above a level designated by the School of Nursing, is also linked with progression in the clinical courses.

Course Withdrawal and Failure

In accordance with University policy, a Nursing course can be attempted only twice. A withdrawal from a course that results in a W counts as an attempt. Students are not encouraged to withdraw from Nursing courses, as this impedes progress in the completion of the degree plan, but if a student chooses to withdraw from a course, this should be in writing (as described in the *Student Handbook*). A School of Nursing student can repeat or withdraw from a nursing course only once. Recommendation of the faculty, the student's written request, space availability and approval by the Assistant Dean for Undergraduate Education are needed for the student to repeat courses. Failure to successfully complete a Nursing course in two attempts results in dismissal from the School of Nursing. In addition to the two-attempt limit, **any two failing grades** in the Nursing curriculum and/or a faculty recommendation to not allow a student to repeat a course results in dismissal from the School of Nursing.

Safe and Effective Nursing Practice Policy

All nursing students must perform within the limits of safe practice. A faculty member can drop a student from a course with an F (regardless of grades received) if the student's nursing practice is deemed unsafe as defined in the Safe Practice Policy of the School of Nursing, of which a copy is posted on the Official Bulletin Board in the School of Nursing.

Retention/Conferences

Retention in the major is taken seriously. A retention action plan (RAP) is in place in the SON. Faculty and/or students can initiate the process. A retention action plan will help determine areas of difficulty and recommendations for the student to apply for improved potential success.

Students are advised to discuss academic progress and/or situations first with the immediate faculty member, then with the faculty member with overall responsibility for the specific course (the course manager).

Faculty members are available to confer with students outside of class according to posted office hours. The Director of the School of Nursing and the Undergraduate Program Director are prepared to confer with students as needed. Student Support staff are also available for referrals to appropriate UTEP student services.

Student Grievances

Related to grades and/or other student issues:

A student can challenge his or her grade as determined by a member of the faculty of the University during or within one year after the end of any credit course or any qualifying or comprehensive examination, for which the student has been enrolled. A challenge to a grade can be pursued only on the basis of: malice, bias, arbitrary or capricious grade determination, or impermissible discrimination. In no event shall a challenge be pursued only on the basis of the standards employed in setting grades, so long as those standards are employed impartially. Grievances for other course-related issues can also be pursued.

The student must attempt to resolve grievances concerning grades through the following steps:

Submit a written account of the event/situation that describes the actions taken or omitted and provide substantiating data that describes the basis for the grievance to the following persons:

- First, the faculty member directly involved;
- Second, the Assistant Dean for Student Affairs; and
- Third, the Dean of the School of Nursing.

Having failed to resolve the matter after consultation with the above persons, the student can consult with and/or file a challenge with the Chairperson of the Student Welfare and Grievance Committee. Contact the Dean of Students for specific information.

Graduation Requirements

1. To be eligible for graduation, a student must have attained a minimum 2.0 Cumulative Grade Point Average (CGPA) in the baccalaureate degree plan and a minimum Grade Point Average (GPA) of 2.0 in the Nursing Major.
2. A candidate must successfully complete the prescribed curriculum and must meet all other requirements of the University and the School of Nursing.

Testing Program

To assist faculty with academic advisement of students, and to provide a means of ongoing evaluation of the School of Nursing curriculum, Nursing students are required to participate in a testing and evaluation program in addition to course examinations. In most of the clinical courses, students are required to pass these exams at or above the national average in order to progress to the next clinical course. In the final semester, students are required to achieve on the Comprehensive Predictor Exam offered by Assessment Technologies Institute (ATI) at or above a score predictive at 90% or better that success on the NCLEX will be achieved on the first attempt. This is a course requirement in NURS 4612. (See NURS 4612 syllabus for further details).

Licensure as a Professional Nurse

Graduates seeking licensure must successfully complete the National Council of State Boards of Nursing-Registered Nurse Examination (NCLEX-RN) and the Texas Nursing Jurisprudence Exam which are administered by the Board of Nurse Examiners (BON) for the State of Texas. BSN graduates must complete the BSN licensure application, which includes criminal background check information. The SON Director will verify the eligibility status of applicants.

All students are required to read and sign the Licensure Eligibility Notification Form prior to being admitted into the clinical courses. (This is usually completed during the 4th fourth semester).

Students who have a reason to believe that they can be ineligible for licensure can petition the Board of Nurse Examiners for a Declaratory Order as to eligibility. The Declaratory Order Request Form can be downloaded from the Board of Nursing Web site. Students can review current rules and regulations at: www.bne.state.tx.us.

Course Information

For descriptions of courses offered by the School of Nursing, please click [here](#) and select **Nursing (NURS)**.

Note: Personal travel arrangements are required to participate in clinical and laboratory experiences. These experiences are at a variety of locations in the El Paso region.



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University College

[Bachelor of Multidisciplinary Studies](#)
[Intelligence and National Security Studies](#)

Dr. Dennis Soden, Dean
Ms. Liza Tomaka, Assistant Dean
Mr. Mark Gorman, Assistant Dean

218 Academic Services Building
915.747.5151
915.747.5012





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Bachelor of Multidisciplinary Studies

Kelly Hall, Room 414
Phone 915.747.7974
Fax 915.747.7948

DEAN: Dennis Soden

The Bachelor of Multidisciplinary Studies (BMS) degree gives students an opportunity to pursue a broad, interdisciplinary studies curriculum rather than having to follow a perspective specialized major. As an individualized program of study, the BMS emphasizes a wide-ranging learning experience and a more expanded perspective than that provided by traditional undergraduate majors. Students focus on an interdisciplinary theme, period, set of problems, specialization, or perception not currently available through established majors and minors.

The BMS degree encourages students to select courses from the entire University course inventory, tailoring their study to their own personal and professional interests and needs. The degree provides students a fundamental knowledge of skills necessary to competently express themselves, think creatively, solve problems, and understand the nature and function of people and the environment.

The multidisciplinary degree plans and areas of concentration developed by students and their advisors are reviewed by a program review committee composed of academic faculty and a University College representative.

Admissions Requirements

- New, transfer, and returning students can declare their intention to work toward a BMS degree if they meet UTEP's admission requirements.
- All students admitted into the BMS program are required to meet each semester with a BMS advisor to select their concentrations and electives.

Bachelor of Multidisciplinary Studies Degree Requirements

The Bachelor of Multidisciplinary Studies degree requires a minimum of 120 semester hours, including at least 45 hours at the advanced or upper-division (junior and senior) level. In addition to completing the 42 semester hour University Core Curriculum, each student defines, in consultation with a BMS advisor, three areas of concentration totaling 45 semester hours, including a minimum of 27 hours of advanced work. Each area of concentration is composed of 15 hours, nine (9) hours of which must be advanced. The goal of the concentration is to give students an interdisciplinary foundation that satisfies individual educational and professional goals while maintaining academic rigor and integrity. Thirty-three hours of electives, 18 of which must be advanced, bring the degree total to a minimum 120 semester hours.

In addition to completing organized courses, we recommend that students complete a capstone experience that integrates the multidisciplinary coursework: a course with a service-learning component, a professional internship experience related to their concentration, or an independent research project. This involvement combines academic classroom-based activities with practical and/or research experience.

[Degree Plans](#)

For a degree requirements, please click [here](#) and select "Bachelor of Multidisciplinary Studies."





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Intelligence and National Security Studies

University College
Kelly Hall, Room 414
915.747.7974

FACULTY: Aldouri, Gorman, McCune, Schauer, Soden, Telless, Valero
COORDINATOR: Mark Gorman

Minor in Intelligence and National Security Studies (18 Hours)

This minor program is designed to allow students to become familiar with intelligence and security needs and problems of risk confronted by private and governmental organizations. Students will be introduced to problems and reasoning concerning matters of security, counterintelligence, transnational threats such as terrorism and drug cartels, diplomacy, international transactions, intelligence bureaucracies, and related areas. The program is valuable for students interested in understanding the complex world of security, intelligence, and counterintelligence and for students seeking careers in the U.S. Intelligence Community and private agencies employing security technology, methodology, and services. The minor program is highly flexible and will benefit students from any college or major at UTEP. Students are required to complete six hours of required courses, six hours of prescribed electives in the intelligence and national security studies (INSS) curriculum, and six hours from a list of interdisciplinary electives. Any UTEP undergraduate student in good academic standing is eligible for enrollment in the Minor in Intelligence and National Security Studies.

For required courses, please click [here](#), select your major, and select Intelligence and National Security Studies as your minor.

Undergraduate Certificate in Intelligence and National Security

The Undergraduate Certificate in Intelligence and National Security is designed familiarize students with the history of intelligence and national security, the intelligence cycle, global security risks, the political climate, international relations issues and how government and private organizations work jointly on matters of security. This program is valuable for students with an interest in pursuing a career in the Intelligence Community or the global market place. The undergraduate Certificate in Intelligence and National Security will consist of 18 semester hours of study. Courses can be substituted where appropriate at the discretion of the director of the certificate program.

Admissions Standards

Any UTEP undergraduate student in good academic standing is eligible for enrollment in the Certificate in Intelligence and National Security.

Certificate Requirements		
Two Intelligence and National Security Courses (6 credit hours)		
INSS 3301	History and Development of Modern Practices of Intelligence and National Security	
INSS 3302	Pro-Seminar in Intelligence and National Security	
Two courses in Politics, Economics and History from the following courses (6 credit hours)		
ECON 3366	Economics of Latin America	
ECON 4325	International Economy	
ECON 4368	Economy of Mexico	
HIST 3312	History of American Foreign Policy Since 1914	
HIST 3313	American Military History	
HIST 3324	The United States in Vietnam and East Asia	
MS 3313	U.S. Military History	
POLS 3361	International Security	
POLS 4364	International Political Economy	
POLS 4330	Foreign Policy of the United States	
Two courses in a Focus Area (6 credit hours)		

Students must select six (6) credits from a focus area in consultation with appropriate faculty members. The director of the certificate program must approve the courses proposed for satisfaction of the student's focus area requirement. Students cannot apply courses used for satisfying the Politics, Economics, and History component of the certificate for satisfaction of the focus area requirement.

Course Information

For descriptions of course offerings, please click [here](#) and select **Intelligence and National Security Studies (INSS)**.



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Faculty and Staff

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