



The Cue: **Community University Engagement**

What is The Cue?

The CUE is a revolutionary website created to facilitate connections between universities and their community's non-profit organizations.

What does it do?

- Displays various volunteering and internship options.
- Offers service opportunities that may range from a day-long event to an on-going commitment.
- Allows students to sign up for said opportunities and track their volunteering or Service-Learning hours.

UTEP's **Project Move**, an annual day of community service, is processed through The Cue.

How to get access?

Visit cue.utep.edu to create an account.

As a student:

- Step 1) Click the SIGN UP button on the upper right corner
- Step 2) Provide your information in order to create the account.
- Step 3) Once you have registered, look for the on the left side tab that reads "**SERVICE LEARNING COURSE LINKS**".
- Step 4) Select your SL class Note: Some professors may have more than one courses, so ensure that you are selecting the right class.

As an agency:

In order to create your organization's profile, first you have to create a personal account.

- Step 1) Click the SIGN UP button on the upper right corner
- Step 2) Provide your personal information in order to create an account. Note: Enter 000000 for UTEP ID
- Step 3) Log out once you are registered.
- Step 4) Click the SIGN UP button on the upper right corner, then follow the "Want to sign up your agency?" link, underneath Create an Account.
- Step 5) Once your request has been reviewed, you will receive an email with instructions on how to manage your profile.

Questions? Don't hesitate to contact us!

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CENTER FOR CIVIC ENGAGEMENT