

# UTEP COLLEGE OF HEALTH SCIENCES – Spring 2022 Advising Information

	<p><b>Registration opens by Classification (based on Cumulative Earned Credits)</b>  <u>Seniors</u> (90+ credit hours) October 25<sup>th</sup>  <u>Juniors</u> (60-89 credit hours) November 1<sup>st</sup>  <u>Sophomores</u> (30-59 credit hours) November 8<sup>th</sup>  <u>Freshmen</u> (0- 29 credit hours) November 15<sup>th</sup>                      Credit total does <b>NOT</b> include the hours are you registered for in current semester</p> <p><i>Special Populations (Military-Affiliated, Student-Athletes, CASS Registered) may have an earlier registration date.</i></p>	<b>REGISTRATION DATES</b>																																				
<b>REGISTRATION ERRORS</b>	<p style="text-align: center;"><b>Most Common Registration Errors</b></p> <p><u>Closed Section</u> – Full Course  <u>Class Restriction</u> – Restricted to Specific Classification (i.e. Jr. Status Required)  <u>Departmental Approval</u> – Requires Approval from the Course’s Department*  <u>Prerequisite &amp; Test Score Error</u> – Course or Placement Test Required</p> <p style="text-align: center;">*<b>For Permissions/Overrides:</b> Email your <b>academic advisor</b></p>																																					
	<p style="text-align: center;"><b>Most Common Departments and Locations</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Biology</td> <td>915-747-5844</td> <td>Biosciences 2.120</td> <td>core@utep.edu</td> </tr> <tr> <td>Chemistry</td> <td>915-747-5701</td> <td>CCSB 201</td> <td>chem_advising@utep.edu</td> </tr> <tr> <td>Clinical Lab. Science</td> <td>915-747-8396</td> <td>HSSN 418</td> <td>dlicerio@utep.edu</td> </tr> <tr> <td>Kinesiology</td> <td>915-747-7245</td> <td>HSSN 449</td> <td>kinesiology@utep.edu</td> </tr> <tr> <td>Mathematics</td> <td>915-747-5761</td> <td>Bell Hall 124</td> <td>tjohnson3@utep.edu</td> </tr> <tr> <td>Public Health Sciences</td> <td>915-747-8214</td> <td>HSSN 404</td> <td>shernandez91@utep.edu</td> </tr> <tr> <td>Psychology</td> <td>915-747-5551</td> <td>Psychology 112</td> <td>psychologyadvisor@utep.edu</td> </tr> <tr> <td>Rehabilitation Sciences</td> <td>915-747-8396</td> <td>HSSN 418</td> <td>dlicerio@utep.edu</td> </tr> <tr> <td>Social Work</td> <td>915-747-5095</td> <td>HSSN 431</td> <td>balicerio@utep.edu</td> </tr> </table> <p style="text-align: center;">Online Department Directory: <a href="https://www.utep.edu/search">https://www.utep.edu/search</a></p>	Biology	915-747-5844	Biosciences 2.120	core@utep.edu	Chemistry	915-747-5701	CCSB 201	chem_advising@utep.edu	Clinical Lab. Science	915-747-8396	HSSN 418	dlicerio@utep.edu	Kinesiology	915-747-7245	HSSN 449	kinesiology@utep.edu	Mathematics	915-747-5761	Bell Hall 124	tjohnson3@utep.edu	Public Health Sciences	915-747-8214	HSSN 404	shernandez91@utep.edu	Psychology	915-747-5551	Psychology 112	psychologyadvisor@utep.edu	Rehabilitation Sciences	915-747-8396	HSSN 418	dlicerio@utep.edu	Social Work	915-747-5095	HSSN 431	balicerio@utep.edu	<b>DEPARTMENT INFORMATION</b>
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<b>COURSE WAITLISTS</b>	<p style="text-align: center;"><b>A waitlist is used if you want to “get in line” for a spot in a full class</b></p> <ol style="list-style-type: none"> <li>1. Check if course has a waitlist available under WL Cap (Capacity), WL Act (Actual), WL Rem (Remaining)</li> <li>2. If waitlist space is available, Go to Add/Drop Courses and enter the 5-digit CRN # in the class worksheet boxes.</li> <li>3. Select “Waitlisted” from drop down menu for specified course.</li> <li>4. You will be <b>notified by email</b> if space is available and you have <b>ONLY 24 hours</b> to go into Goldmine and register for the course.</li> </ol> <p><i>For assistance on how to register for courses, visit <a href="https://www.utep.edu/student-affairs/registrar/students/registration.html">https://www.utep.edu/student-affairs/registrar/students/registration.html</a> or call <b>Enrollment Services</b> (915-747-6186)</i></p>																																					
	<p><b>Have questions?</b> If you have any questions, email your advisor from your <b>miners.utep.edu</b> email with the following information: 1) Name, 2) UTEP ID, 3) Request/Questions</p> <p><b>Major Advisors:</b></p> <ul style="list-style-type: none"> <li>• Kinesiology students - contact <b>Alondra Miranda</b> <a href="mailto:ajmiranda@utep.edu">ajmiranda@utep.edu</a></li> <li>• Rehabilitation Sciences students - contact <b>Denise Tovar</b> <a href="mailto:datovar2@utep.edu">datovar2@utep.edu</a></li> <li>• Health Promotion &amp; Public Health students - contact <b>Samantha Fernandez</b> <a href="mailto:sfernandez@utep.edu">sfernandez@utep.edu</a></li> <li>• Clinical Lab Science &amp; Social Work students - contact <b>Samantha Fernandez</b> <a href="mailto:sfernandez@utep.edu">sfernandez@utep.edu</a></li> <li>• <b>**All students on academic probation (any CHS major) - contact major advisor</b></li> </ul> <p><b>CHECKING EMAIL:</b> You are responsible for checking and reading your miners.utep.edu email regularly - at least once/day is suggested. Important information (including graduation information, urgent deadlines, advising information) will only be sent via email.</p>	<b>ADVISOR CONTACT INFO</b>																																				

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## FINANCIAL AID ELIGIBILITY INFORMATION

1. Federal financial aid will only count courses required for your degree plan for aid eligibility.
  2. **Check your courses:** After you register, log on to Goldmine, select “Student Records” then “Degree Evaluation” and follow the steps to generate your request. Scroll to the bottom of this report and find “Area Name: Non-Contributing Courses.”
- If there are no courses listed there (as shown below), then all of your courses are required for your degree and will count towards your financial aid eligibility.

### Area Name: Non-Contributing Courses

These course(s) are not a part of your approved degree plan and will not count towards financial aid eligibility.

Met Requirement	Term	Satisfied By	Title	Attribute	Credits	Grade	Source
Yes	In-progress non-contributing						
Total Credits and GPA :					0	0.00	

- If there are any courses listed there (as shown below), then those courses are currently **not counting towards** your financial aid eligibility. If you believe any course(s) listed here is **required** for your degree plan, **contact your major advisor or studentsupportcenter@utep.edu as soon as possible** so an advisor can check your records and provide assistance.

### Area Name: Non-Contributing Courses

These course(s) are not a part of your approved degree plan and will not count towards financial aid eligibility.

Met Requirement	Term	Satisfied By	Title	Attribute	Credits	Grade	Source
Yes	In-progress non-contributing	Fall 2020	PE 1101 Fitness for Life		1.0	Reg	
		Summer 2020	WS 3390 Women’s Studies: Special Topics		3.0	Reg	
Total Credits and GPA :					0	4.00	

Consult this webpage for more information:

<https://www.utep.edu/student-affairs/financialaid/eligibility/degree-plan.html>