



**EDUCATOR PREPARATION PROGRAM (EPP)**

**Admission Process**

**Review of Application**

- Student schedules an appointment with their CSS Advisor to review their application packet, including the essay
- Once the CSS Advisor has verified that all information is correct and the packet is complete, the application is forwarded to the Assistant Director
- The Assistant Director verifies once more that CAPP and Banner information is correct and completes a final review on the essay

**Notifying Students**

- An email is sent out to the student to notify them that they must attend a workshop to receive admission to the EPP. The email provides instructions on how to register for available workshops.

**Attending the Workshop**

- Workshops are offered weekly
- The workshop takes approximately 1.5 hours and covers next steps such as observation hours, testing requirements, timeline for testing, available test preparation resources, student teaching, and set up of their TEA account
- Once the workshop concludes, students are asked to sign the EPP Acceptance Agreement and are given their Acceptance Letter

**Within 5 Days After the Workshop**

- The student is reported as officially admitted into the EPP with the TEA
- The student is provided access to the State Content Exam
- The student is charged the \$35 TEA technology fee to their student account
- For BA-ALD and Liberal Arts students, their pre-minor code is removed
- Students are given access to enroll in EPP coursework

*\* Applications submitted at the end of a semester may be placed on hold until grades post to verify the most up-to-date GPA.*