



Graduation Clearance Form
College of Engineering
The University of Texas at El Paso



Student's Last Name, First Name

Student ID#

Student's Major

UTEP email

Cell Phone Number

Projected Graduation Date

Degree:

- Bachelor's
- Master's
- Ph.D.

1. Clearance Approvals (Choose Option A or Option B)

➤ **OPTION A – For students who plan to attend graduate school at UTEP in the semester following current degree.**

Department Level: The student has preliminary authority to continue with graduate studies.

(printed name – Department Chair or
Graduate Program Director)

Signature

Date

➤ **OPTION B – For all other students (who do not fall into OPTION A).**

i. **Department Level:** All equipment, devices, parts, and books have been returned to the department, whether used for employment, senior project, or research.

(printed name – a or b, as described below)

Signature

Date

- a. For Bachelor of Science candidates – obtain Department Chair signature
- b. For Graduate degree candidates – obtain a signature: Thesis/Dissertation advisor or Graduate Program Director for non-thesis students.

ii. **Key Shop:** All keys, issued for research access or student employment have been returned to the Key Shop.

Key Shop (printed name)

Signature

Date

2. Future Plans (Please check one)

- I plan to attend graduate school.
- I am currently looking for a job.
- I have not looked for a job, I plan to do something else. Please specify. e.g. planning to work in the family business, planning to transition to a full-time position at my current job location (where?), etc.

I am considering offers.

I have accepted a job.

Company: _____

Location: _____

Position: _____

Starting Salary: _____