



**Petition for Reinstatement
College of Engineering
The University of Texas at El Paso**



Semester for Reinstatement Spring Summer Fall Year _____

Undergraduate Major (check one):

- Lower Division Engineering (LD-Engr)
- Civil Engineering (CE)
- Construction Engineering Mgmt. (CEM)
- Computer Science (CS)
- Electrical Engineering (EE)
- Industrial & Systems Engineering (BSIS)
- Leadership Engineering (EL)
- Mechanical Engineering (MECH)
- Metallurgical & Materials Engineering (MME)

Student Name	_____
ID No.	_____
UTEP email	_____
Phone No.	_____

INSTRUCTIONS FOR THE STUDENT. Attach a formal (typed and signed) letter addressed to the Dean of Engineering briefly explaining the reason for the reinstatement request. You may include other reasonable documentation that supports your petition but **do not attach transcripts**. Submit this form to your academic advisor.

DECISION:

Approved _____ Denied _____

_____ Academic Advisor (Name) Signature Date

Approved _____ Denied _____

_____ Department Chair (Name) Signature Date

Approved _____ Denied _____

_____ Associate Dean of Engineering (Name) Signature Date

CONDITIONS:

- The student must enroll in at least _____ credit hours but no more than _____ credit hours for the semester.
- (Optional). The student's semester schedule must include the courses listed below or this reinstatement will be revoked and subsequent enrollment in the College of Engineering will be prohibited. Grades of "W" or "I" in these courses will be not be permitted without prior approval of the Dean of Engineering. **NOTE: reinstatement will not be approved unless courses are listed below.**

_____ Repeat _____ _____ Repeat _____ _____ Repeat _____
 _____ Repeat _____ _____ Repeat _____ _____ Repeat _____

CONTRACT

The student must achieve a Term GPA of at least 2.0 for the semester in which the student is reinstated. Otherwise, the student will not be eligible for reinstatement in a subsequent semester and must remain out of school for:

One Semester One Year Two Years Other (Specify) _____

I understand and agree to the above terms for reinstatement.

_____ _____
Student's Signature Date

--- for College of Engineering Staff use **ONLY** ---

SHEET: _____ ENTRY #: _____ Logged By: _____ DATE: _____
 Processed By: _____ DATE: _____