

# UNDERGRADUATE RA/TA WAIVER OF NON-RESIDENT TUITION RATE

## SECTION A. STUDENT BASIC INFORMATION

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_ UTEP ID: \_\_\_\_\_

Check term(s) waiver is applied for:  Fall  Spring  Summer Year: \_\_\_\_\_

Program: \_\_\_\_\_ College: \_\_\_\_\_

Consistent with statutory regulations, all TA/RA undergraduate appointments must be in areas related to the student's program of study. Academic departments must submit this verification such a copy of the appointment in PeopleSoft along with this waiver each semester to the Office of Admissions and Recruitment.

**Requirements must be aligned with TEC regulations outlined in Sec. 54.212. Teaching or Research Assistant**

- Students must maintain full-time status each semester
- Waiver should be received and processed prior to each semester census day

## SECTION B. NON-RESIDENT TUITION WAIVER FOR DEPENDANTS

If the non-resident tuition waiver is also being requested for a dependant of a TA/RA, complete the following (Proof of relationship must be submitted along with this waiver).

Dependant Name: \_\_\_\_\_ UTEP ID: \_\_\_\_\_

Relationship to TA/RA Recipient:  Spouse  Dependant

## SECTION C. DEPARTMENTAL APPROVAL FOR TA/RA APPOINTMENT

I certify that this student will be working as a TA/RA in an area related to their program of study for no less than 20hr/wk throughout the semester. Student meets academic requirements for the position.

Appointing Dept. Chair: \_\_\_\_\_ Dept: \_\_\_\_\_ Date: \_\_\_\_\_

CAO or College Dean Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CAO or College Dean Printed Name: \_\_\_\_\_

**PLEASE ENSURE THIS FORM IS CORRECTLY FILLED OUT**



**OFFICE OF ADMISSIONS  
AND RECRUITMENT**

Office of Admissions and Recruitment  
futureminer@utep.edu | 915-747-5890  
Mike Loya Academic Services Building, Rm. 102  
500 W. University Ave., El Paso, TX 79968

Admissions and  
Recruitment signature: \_\_\_\_\_

Date of Processing: \_\_\_\_\_