



# IMPORTANT INFORMATION REGARDING ARRIVAL-DEPARTURE FORM I-94

## What is paper version (hard copy) Arrival-Departure Form I-94?

Form I-94 (paper version) must be completed at the time of entry to the United States by international visitors that are being admitted into the United States in a nonimmigrant visa status. Form I-94 will be given to you shortly before landing in the U.S. and will be stamped by a U.S. Customs and Border Protection (USCBP) Officer at your respective port of entry. The USCBP Stamp on your Form I-94 must show that you are in J-1 Status (See below for a correctly processed Form I-94).

The image shows a paper version of Form I-94. It has a header for the Department of Homeland Security, U.S. Customs and Border Protection. The form includes fields for 'Registro de saída', 'Número de admissão', '18. Sobre nome', '19. Nome', '20. Data de nascimento (DD/MM/AA)', and '21. País de cidadania'. A circular stamp from the U.S. Customs and Border Protection is stamped over the form, containing the text 'ADMITTED', 'AUG 22 2012', and 'Class Until'. The name 'Brazil' is handwritten in the '21. País de cidadania' field.

Example of Arrival-Departure Form I-94 (paper version)

## What is the automated (electronic) Arrival-Departure Form I-94 and when will it be in effect?

Like the Form I-94 paper version, the automated Form I-94 will be proof of your status. Effective April 30, 2013, CBP will commence the rollout of the automated Form I-94 on a weekly basis for various ports of entries in the U.S. After the week of 5/21/2013, Form I-94 will be accessible online to all international visitors. Paper versions will only be given in very limited circumstances. Depending on your date of arrival (see link above for roll-out schedule), you will be able to retrieve your Form I-94 online. Upon entering the U.S., exchange visitors will receive a paper with instructions on how to access your Form I-94 online. Information on the electronic arrival-departure record can be obtained at <https://i94.cbp.dhs.gov>

The image is a screenshot of the U.S. Customs and Border Protection website. The header reads 'U.S. Customs and Border Protection Securing America's Borders'. Below the header, there is a 'Get I-94 Number' button and an 'I-94 FAQ' button. The main content area is titled 'Admission (I-94) Number Retrieval' and displays the following information: 'Admission (I-94) Record Number: 69000888062', 'Admit Until Date (MM/DD/YYYY): 10/10/2012', and 'Details provided on Admission(I-94) form:'. Under the details, it lists: 'Family Name: LI', 'First (Given) Name: LYDIA', 'Birth Date (MM/DD/YYYY): 01/01/1990', 'Passport Number: P123123213', and 'Passport Country of Issuance: Mexico'.

Example of automated Arrival-Departure Form I-94 (electronic version)

## What should I submit to ELI within 10 days of my arrival?

- If you receive a paper Form I-94, you must submit a copy of it to ELI office, **101 W. Robinson Ave., Memorial Gym, Room 111.**
- If you do not receive a paper Form I-94, ELI requires that you print out a copy of your automated Form I-94 as shown above and submit it to **101 W. Robinson Ave., Memorial Gym, Room 111.**

For more information, you can contact us via email at [p3lang@utep.edu](mailto:p3lang@utep.edu) or visit [ppp.utep.edu/eli](http://ppp.utep.edu/eli).