ENGLISH LANGUAGE INSTITUTE

STEPS TO REGISTER ONLINE IN ELI COURSES

**STEP 1**
Visit the Professional and Public Programs (P3) website at [ppp.utep.edu](http://ppp.utep.edu).

Once you are on the P3 main page, go to the top menu bar and select the ‘Programs’ tab.

**STEP 2**
Click the ‘Programs’ tab and scroll down to select the ‘English Language Institute (ELI)’ option.

You will be redirected to the ELI webpage.
STEP 3
Click on the ‘Course finder’ button.

STEP 4
A list of our ELI courses will appear. Click on the ELI course(s) you are interested in.

STEP 5
Once you select the ELI course you would like to register in, click on the hyperlink of the course.
A description and schedule will be provided under the course title.
Click on the ‘Enroll yourself’ button to start your online registration process.
STEP 6

Returning students can log on using your user account.

If you have never taken an ELI course with us, you will need to provide your personal information and create a user account.

STEP 7

Complete all the information fields to set up your user account.
STEP 8

Once your user account is set or you have logged in (as a returning user), you will be able to review your cart and add more courses.

After you have added all the ELI courses you are interested in, click on the ‘Proceed to checkout’ button.

STEP 9

You will be redirected to the University’s payment system to provide your complete credit card information, to submit the payment.

Once payment is completed, you will receive an email confirmation for your registration.