DISCOVER THE MINER IN YOU

CONTINUING EDUCATION AT UTEP

Lifelong learning, education and training opportunities for all ages.

THE UNIVERSITY OF TEXAS AT EL PASO

PROFESSIONAL & PUBLIC PROGRAMS
EXTENDED UNIVERSITY

SPRING 2020 COURSE GUIDE

For a complete selection of our Spring 2020 courses, please visit ppp.utep.edu.
Happy New Year and welcome to the Professional & Public Programs Spring 2020 Course Guide!

We are thrilled to connect UTEP with the community through noncredit continuing education programs and services for youth, professionals, and lifelong learners. If you are a long-time P3 supporter, thank you and welcome back! If you’re a recent addition to the P3 family, we’re happy you are here.

We have an extensive selection of courses to kick off 2020. Have fitness goals you want to meet this year? Check out our Trilogy Fitness Challenge. Got kids? Spring Break will be here soon enough, and our Mini-Miner Mania Spring Break Camps are the perfect way for your little ones to have fun and learn at the same time. Want to enter a career field? Our certification courses could be exactly what you’re looking for. Busy schedule? Need more flexibility? Check out and choose from our selection of online courses.

To kick off 2020 right, we are thrilled to bring a unique and high-demand workshop to El Paso this spring: “Unlocking Your Leadership Through the Power of Emotional Intelligence” led by Dr. Rich Handley, President and Founder of EQ University. This training is a great opportunity to build high-performance organizations and develop high-performing people. You can find detailed information about this one-day workshop on page 9, as well as special discounts on page 23.

Of course, we have an array of other course offerings—fun classes for kids and adults in various areas, English language lessons, certifications, plus customized training for your organization. You name it, we have it. So, get ready to discover our many programs and courses this spring. A complete interactive catalog can be found on our website as well.

From our P3 family to yours... Cheers to an enriching 2020, and see you in class!

Meet Former Participant, English Language Institute (ELI)

Classes attended: Listening & Speaking, Grammar, Reading, and Writing.

When Sonia Delgado signed up for classes with ELI in 2018, she was a Mexican national with a dream of attending UTEP; her plan was to use the classes to prepare for and pass the Test of English as a Foreign Language (TOEFL), a necessary step for all international students from non-English-speaking countries. During the time she was enrolled, however, Sonia’s personal circumstances changed, and she became eligible for U.S. citizenship. Instead of helping her pass the TOEFL, Sonia’s newfound English skills allowed her to easily navigate the citizenship interview and test.

Today, Sonia is an American citizen and is thankful to ELI for her proficiency in English. ELI brings together students from different countries all with the common goal of learning English. Sonia recalls doing homework with her classmates and sharing the Mexican culture with her friends and instructors. She is very appreciative of the support she received from both her instructors and P3 staff alike. Sonia heartily endorses ELI classes: “If you really want to learn English, come to ELI at UTEP. [It] is amazing how you learn to communicate with each other,” she says.

Beth L. Brunk-Chavez, Ph.D.
Dean of Extended University
blbrunk@utep.edu

Stephanie Walton, M.Ed.
Director of Professional and Public Programs
smwalton@utep.edu
At P3, we believe in working as hard as we play, and sometimes we get to do both.

Call 915-747-5142 or email ppp@utep.edu to learn more about what we do.

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On the cover

A special thanks to our P3 students for taking an active role in providing the images/photos used in the design of this Spring 2020 publication, as well as for serving as our ambassadors in the Paso del Norte region.
Miguel Lopez is a nursing student at UTEP; he will graduate with his Bachelor of Nursing degree in 2020. He has worked with P3 for a year and a half, providing front desk assistance. This means he is often one of the first people P3 audience members interact with either in person or on the phone. Miguel works mainly with adult leisure and learning, and corporate and business training courses. He helps students get registered in these courses and also helps with record-keeping and filing.

Miguel takes a lot of pride in his work and is able to see how his experiences at P3 have helped him develop. Working at P3 has helped him get outside his “bubble” and made him more professional and focused. “I’m a leader and like to take initiative in whatever I do,” he says. “I make sure that I’m my absolute best at work. [The most important thing I have learned from working at P3 is] customer service and how to interact with people within the work environment.”

JOIN OUR TEAM OF INSTRUCTORS!

Instructors are needed for the following areas:
- Corporate & Business Training
- Adult Leisure and Learning
- Youth Programs and Camps
- Languages and Cultural Studies
- English Language Institute
- Corporate Customized Training

If you’re interested in teaching an existing course or have an idea for a new course, we’d love to hear from you.

MAKE A DIFFERENCE. EARN SOME EXTRA CASH. ENHANCE YOUR RESUMÉ.

To learn more about becoming a P3 instructor, call us at 915-747-5142.
FREE Informational Sessions and Webinars

Want to try us out first?
Attend our free informational sessions.

Not sure if this course is right for you? Have questions? Want to meet our instructors? We have you covered.

Join us for a free informational session to learn about our courses and instructors, and get answers to your questions. If you decide to move forward and register, you will be eligible for a special discount.

NEW - Seminar: A Guide to HR Essentials & the SHRM Exam Preparation Program
In this FREE seminar, new and experienced HR practitioners will learn what they need to know to pass the SHRM-CP/SHRM-SCP Exam, and gain valuable information by talking with our veteran instructors. Discount: Attendees will receive $50 off the SHRM Exam Preparation Program and $25 off the Essentials of Human Resources course.
2/1 Saturday, 9 a.m.

NEW - Seminar: CompTIA A+ Program
This FREE seminar provides information about the CompTIA (IT) certification. Students will hear first-hand from expert instructors and gain valuable information before enrolling in the course. Discount: Students who attend will receive $50 off the live course titled “CompTIA Program with Certification.”
2/11 Tuesday, 6 p.m.

Seminar: Pharmacy Technician Program and Medical Billing and Coding
This FREE seminar will tell students what to expect during the Pharmacy Technician and Medical Billing and Coding courses and prepare them to work in those fields. Students will have the opportunity to talk with our veteran instructors and ask questions. Discount: Attendees will receive $50 off the live course titled “Pharmacy Technician Training with Optional Clinical Externship” and “Medical Billing and Coding.”
2/17 Monday, 6 p.m.

Seminar: Dental Assistant and Clinical Medical Assistant
Participants will learn first-hand from our expert instructors and get valuable details before enrolling in either course. Discount: Students who attend will receive $50 off the live course titled “Dental Assistant or Clinical Medical Assistant with Optional Externship.”
2/18 Tuesday, 6 p.m.

Seminar: A Guide to Project Management and Lean Six Sigma Series
This FREE seminar focuses on the Project Management Professional (PMP) baseline, UTEP’s Lean Six Sigma (LSS) program, Lean 14 Principals, and the Six Sigma DMAIC Methodology. Attendees will receive $50 off the Green Belt course and $50 off the Project Management Professional Certificate class.
2/19 Wednesday, 6 p.m.

Seminar: Personal Fitness Trainer Certification
Future personal fitness trainers may attend this live seminar to talk with a veteran instructor about the industry and get more details on what this certification course entails.
3/7 Saturday, 10 a.m.

Seminar: Medical Administrative Assistant
Individuals interested in becoming medical administrative assistants will have the opportunity to speak with expert instructors, ask questions, and gain a new perspective on what they need to excel in this field. Discount: Students who attend will receive $50 off the live course titled “Medical Administrative Assistant.”
3/10 Tuesday, 6 p.m.

Informational Webinar: Personal Fitness Trainer Certification
Aspiring personal fitness trainers who are unable to attend our live Personal Fitness Trainer Certification seminar may register for this webinar instead. They will receive a recording of the live seminar featuring a veteran instructor that they can watch at their convenience.
Available any day, at any time

Note: To have the discount applied to the appropriate course, please register by calling 915-747-5142.

For scholarship opportunities, please contact Workforce Solutions Borderplex.
915-887-2600 | www.borderplexjobs.com

Workforce Solutions Borderplex may be able to help you with the cost of some of the courses Professional and Public Programs (P3) offers.

P3 offers a special selection of approved Workforce Solutions programs such as:

- Freight Broker/Agent Training
- Physical Therapy Aide
- Clinical Medical Assistant with Clinical Externship
- Pharmacy Technician Training with Clinical Externship
- Project Management Professional Certificate
- Certified Credit Counselor and Certified Financial Health Counselor (exam included)
- Human Resources Professional
- Certified Administrative Professional with Microsoft Office Specialist 2016 (vouchers included)
- Professional Bookkeeping with QuickBooks 2018 (software included)
- CompTIA Certification Training: A+, Network+, Security+
- Oracle SQL and PL/SQL + Python Developer + Java Programmer
- Professional Medical Coding and Billing with Applied PCS
- Veterinary Assistant
- Victim Advocate
- Dialysis Technician
- EKG Technician
- Assisted Living Technician
- Phlebotomy Technician

For more information, please visit www.borderplexjobs.com or call 915-887-2600.
Tailored to the needs of different industries, our focused programs provide the insight and professional skills you need to succeed.

Participants may enroll in individual courses or full certificate programs, but should check for any potential restrictions if they are receiving educational benefits from a government, corporation or other entity.

Corporate and Business Training

Our face-to-face and online noncredit seminars, courses and certificate programs are designed to help you pursue professional development and lifelong learning across a wide range of subjects. We offer training in several high-demand areas as outlined below:

- Business Development
- Environmental Safety
- Fitness Careers
- Healthcare Careers
- Human Resources Careers
- Leadership Development
- Legal Careers
- Technology Careers
- Test Preparation
- WIOA-Approved Courses

See next page for a brief listing of our Spring 2020 courses for Corporate and Business Training (CBT). For full details and a complete list of courses, visit us at ppp.utep.edu/cbtcourses

Continuing Education Units (CEU) Requests

Need to assign CEU credit to a course or training?

Are you an education vendor or educator needing to assign CEU credit to a course or training you will be teaching? We can assist by vetting your program and issuing CEUs. Call us at 915-747-6649 to learn how.

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Meet our instructor

Linda Torres-Kleinhans

On her passion for HR: I absolutely love the HR profession and teaching. The exciting part of Human Resources [is] being involved in the growth of the human capital and helping the company meet organizational goals.

Why she enjoys teaching for P3: P3 offers autonomy in course setup and delivery. I am not alone in teaching the preparation course. I am joined by three other certified professionals, each with expertise in their respective course areas.

Her favorite and most challenging aspects of her class: I love being a part of the participant’s journey to certification. And, after many years of teaching, I find the most challenging issues are getting participants to read the books and the tenure of the professional—just because someone has been in the profession for [a long time] does not give them an automatic pass on the exam.

Most important takeaway from her class: The course is a journey. Study, read, and ask questions.

P3 offers an excellent opportunity for all HR professionals to take the next step for career advancement, [which is] certification.”

Linda Torres-Kleinhans
Instructor, SHRM CP/SCP Certification Preparation
Years teaching: 15
Years teaching for P3: 15
You must be 18 or older to register for our Corporate and Business Training courses.

Symbols next to a course listing represent the various formats provided for that particular certificate course or its eligibility for special funding.

- Face-to-Face/Online Course
- MyCAA-Eligible
- Vocational Rehabilitation-Eligible

BUSINESS DEVELOPMENT TRAINING ★ VR
Lean Six Sigma Green Belt
PMP Crash Test Course
Project Management Professional Certificate

ENVIRONMENTAL SAFETY TRAINING (OSHA)
OG 202 - Hydrogen Sulfide (H2S)
OSHA - Introduction to Water and Wastewater Regulations
OSHA OG 201 - Update for H2S (Hydrogen Sulfide) Trainer Course
OSHA 2045 - Machinery and Machine Guarding Standards
OSHA 2225 - Respiratory Protection
OSHA 502 - Update for Construction Industry Outreach Trainers
OSHA 503 - Update for General Industry Outreach Trainers
OSHA 511 - Occupational and Health Standards for General Industry
OSHA 5810 - Hazard Recognition and Standards for On-Shore Oil and Gas Exploration and Production

FITNESS CAREER TRAINING ★ VR
Hybrid/Blended Certified Personal Fitness Trainer
Personal Fitness Trainer Certification - Live Course

HEALTH CAREER TRAINING ★ VR
Clinical Medical Assistant with Optional Clinical Externship
Dental Assistant Program with Optional Clinical Externship
Medical Administrative Assistant Program with Optional Clinical Externship
Medical Billing and Coding Program
Pharmacy Technician Training with Optional Clinical Externship

Ask about our Nonprofit Discount
For more information, see page 23.

HUMAN RESOURCES CAREER TRAINING ★ VR
Essentials of Human Resources SHRM-CP/SHRM-SCP Exam Preparation Program

LEADERSHIP DEVELOPMENT TRAINING
Customer Service... Measuring Business Excellence
Supervisory Skills... A Work in Progress

LEGAL CAREER TRAINING ★ VR
Paralegal Certificate Course

TECHNOLOGY CAREER TRAINING ★ VR
CompTIA A+ Program with Certification

TEST PREPARATION
MCAT Prep (Live and Online)

Vocational Rehabilitation and Employment Services (VR&E), sometimes referred to as Voc Rehab or the Chapter 31 program, provides services to eligible service members and veterans with service-connected disabilities to help them prepare for, obtain, and maintain suitable employment, or achieve independence in daily living.

Vocational Rehabilitation and Employment Services (VR&E)

Look for this symbol on this page to identify eligible VR&E face-to-face and online certificate courses in this publication.

Vocational Rehabilitation and Employment Services (VR&E)

Learn about our online courses and certificate programs
For more information, see next page.

[This course was] valuable and [provided] applicable information for my profession. Amy Ross was awesome, relatable and professional! Loved the entire class!"

Alysha S., Project Management Professional Certification Student
Military Spouse Education

Get up to $4,000

Find out if you’re eligible to receive $4,000 for career training. The My Career Advancement Account (MyCAA) program is designed to help military spouses gain the training they need to start a rewarding career no matter where they PCS. MyCAA funding may completely cover your training costs with The University of Texas at El Paso’s Professional and Public Programs (P3).

P3 accepts MyCAA funding for approved face-to-face and online training certification courses.

These face-to-face and online courses give you the flexibility you need to make school work for you.

To ensure your eligibility for the MyCAA Scholarship, call a Spouse Education and Career Opportunities (SECO) Career Counselor at 800-342-9647 or visit the MyCAA Spouse Portal online at https://militaryonesource.mil/education-employment/for-spouses

Our online courses and certification programs offer you flexibility and convenience while keeping you on track toward achieving your goals. Whether for fun or career advancement, we offer thousands of online courses through our online education partnerships.

Here are our most requested online courses:

- CompTIA Certification Training
- CCNA: Routing and Switching
- Keyboarding
- Introduction to PC Security
- Medical Coding and Billing
- Paralegal Certificate Course
- Pharmacy Technician
- Management and Leadership Studies
- Clinical Medical Assistant
- English Courses

For more information about our online courses, visit us at ppp.utep.edu/online-noncredit-courses

To see the list of courses offered face-to-face and online, visit us at ppp.utep.edu/mycaa.

Our students have had a great experience with the online paralegal course. [The program provides a lot] of support [to] help ensure the success of our students."

Gabriela M., Assistant Principal, Franklin High School
Upcoming Workshop

Unlocking Your Leadership Through the Power of Emotional Intelligence

Emotional intelligence as measured by one’s emotional quotient (EQ) can be several times more powerful in predicting occupational performance than IQ (intelligence quotient), because it reflects the ability to apply what you know to the real-world situations you face.

“Unlocking Your Leadership Through the Power of Emotional Intelligence” is a one-day course that is designed to help managers, leaders and other professionals build high-performance organizations and develop high-performing people.

Meet the Presenter

Q&A

with

Dr. Rich Handley
President/Founder of EQ University

Date: Tuesday, April 21, 2020
Time: 8:30 a.m.-4:30 p.m.
Fee: $350
Course: 20PPPD1000
Call us at 915-747-5142 to learn more.

Why emotional intelligence?
Emotional intelligence is a powerful predictor of occupational success. When it comes to your career and your life...quit flying blind! Profiling social/emotional competencies helps individuals make the leap to the high-performance frontier; [it lets them stand out] from the crowd by allowing them to identify and exploit areas of strength as well as compensate for areas of challenge.

Who typically attends your workshop? Who should attend?
This workshop is for anyone who is serious about unlocking their potential, particularly those interested in leadership.

What is your favorite thing about leading this workshop?
My favorite thing is helping people understand how powerful emotional intelligence can be in unlocking their life and career potential.

What is one thing you want participants to learn from this workshop?
The key to unlocking potential is using the Emotional Intelligence Assessment to locate areas of performance drag, isolate skillset imbalances, know how to compensate for them, and develop a strategic flight plan for life.

Calling all Educators!

VESi courses for K-12 teachers are completely online and can be taken at a pace that fits your busy schedule.

On your time, in your own place.

Professional and Public Programs at UTEP offers online continuing education courses for professional development and salary advancement in partnership with VESi.

Course topics include:
• Early Childhood
• Common Core Standards
• Differentiated Instruction
• Violence, Bullying & Aggression
• ADHD
and many more.

Complete your CRE hours online

VESi recommends you check with your school district and/or state licensing agency to verify these course offerings will meet your district and/or state requirements for salary advancement and/or state certificate relicensure.

To register, please call 915-747-5142 or visit virtualeduc.com/utep for more information.
Lean Six Sigma is the Path to More Efficiency and Better Business

My passion for [Lean Six Sigma] has led to me becoming a teacher as well. [Through teaching with P3] I found an outlet to give back to my community by creating Lean Six Sigma practitioners in quality departments of organizations.

By Elizabeth Pini

Elizabeth Pini is a Lean Six Sigma instructor who has taught the subject for five years. She is passionate about Lean Six Sigma and thanks to P3, has been able to share her knowledge with other business professionals. Pini enjoys the challenge of solving real-time organizational issues with her students and enjoys seeing their confidence grow as they spearhead quality projects in their own organizations. In this article, Pini talks about the importance of Lean Six Sigma and its impact on organizations.

Lean Six Sigma is a prescriptive methodology applicable in manufacturing, finance, healthcare, IT, and more. This methodology stresses the greatest efficiency in all operations, and emphasizes eliminating errors within processes. Lean strategy focuses on identifying needless steps that consume effort and resources, and using Lean Six Sigma methodology allows organizations to review more efficient and effective ways of doing business. Major benefits of the Lean Six Sigma strategy include customer satisfaction and cost reduction. It leads to revenue growth and productivity improvements, and helps renovate business processes. An individual with the Lean Six Sigma certification stands out from the competition and demonstrates a commitment to improving their business understanding and analytical abilities.

As a practitioner of Lean Six Sigma in my career, I have found that I had the edge over my competitors throughout my federal and/or state contracts, whether it be military infrastructure, community events, or military medicine. My passion for [Lean Six Sigma] has led to me becoming a teacher as well. [Through teaching with P3] I found an outlet to give back to my community by creating Lean Six Sigma practitioners in quality departments of organizations. My students at UTEP have completed proposals for [their own] organizations and have successfully briefed shareholders of their findings as part of their final projects.

The Lean Six Sigma course offered at UTEP P3 is in high demand across industries, and classes for certification are available throughout the year. Customized training is also available upon request and based on availability.
Corporate
Customized Training

See the bigger picture. Is there a missing piece?
Let us design your company’s next training.

We offer professional development courses designed to help your organization reach its full potential by developing practical knowledge and skills that can readily be applied in the workplace.

You can customize our courses to address specific needs you are facing, identify instructors whose experience aligns with your industry, and schedule classes at your convenience.

Here’s what you will receive as we design your training:
1. Consultation and Needs Analysis
2. Exploration of Educational Methods
3. Flexible Delivery Options
4. Program Evaluation Summaries
5. Volume Discount

Ask about our Corporate Wellness Program
We offer a variety of classes and seminars, all of which can be held on-site at your workplace.

Simplify the process: You can start by completing our online training needs assessment at ppp.utep.edu/cct

Scroll down and click on the “Tell Us What You Need” button, complete and submit.

VISIT OUR WEBSITE TO LEARN MORE OR CONTACT Liliana Oaxaca, Program Manager loaxaca@utep.edu  |  915-747-6649

Our Clients
The region’s most reputable companies trust UTEP’s Professional and Public Programs to train their employees. Here’s a small sampling of our clients:

• Helen of Troy
• Housing Authority of the City of El Paso
• Socorro Independent School District
• Texas Tech
• Fort Bliss Garrison Command
• El Paso Police Academy
• El Paso Independent School District
• City of El Paso
• El Paso Fire Department
• University Medical Center (UMC)

Our Results
The instructor taught [us] step by step which made it easier to understand. He made the training fun, but very challenging, with the new material I learned."

Mabel L.
Former Participant
Customized Microsoft Office Excel Program
Adult Leisure and Learning

Our Adult Leisure and Learning courses (formerly Community Enrichment for Adults) give you the opportunity to explore new interests and skills while also meeting new people and expanding your network. A variety of classes—from art and exercising, to financial planning and guitar playing—are offered.

Many of our classes include hands-on activities and outside-the-classroom practice. We have a variety of scheduling options to accommodate the busy lives of our participants. Choose from morning and evening weekday courses, and weekend daytime classes.

Program areas include:

- Crafts and Hobbies
- Fitness to Live
- Health and Wellness
- Money Matters
- Music, Dance and Theater
- Online Leisure Courses
- Personal and Professional Enhancement
- Reading and Writing
- Technology

See next page to view our Spring 2020 Adult Leisure and Learning course listings.

Meet our participant

Ofelia Dominguez

Ofelia Dominguez is a fan of the spinning and triathlon classes offered through P3. Ofelia is the Director of Union Services at UTEP and has participated in P3 programs for the past five years to achieve her personal physical goals. She is deeply appreciative of the role that P3 programs play in enriching the El Paso and UTEP community, and admires the quality of the instructors they hire.

“Professional and Public Programs is a hidden gem,” says Ofelia. “They hire top-notch instructors who are very passionate about what they do. P3 has helped me become a Mighty Mujer!”

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Adult Swimming and Conditioning
Face-to-face courses

CRAFTS & HOBBIES
Advanced Digital Photography
Beginner’s Acrylic Painting: Paint Your Heart Out!
Countertop Gardens - NEW
Culinary Herbs and Their Medicinal Use - NEW
Foundations of Photography
Intermediate Professional Photography - NEW
Introduction to Digital Photography
Introduction to Professional Photography - NEW
Material Drawing, Explorations In Sculpture - NEW
Micro Garden: Small Space, Big Potential - NEW
One-Yard Apron - NEW
Photo Digital Imaging - NEW
The Fundamentals of Drawing - NEW
Smartphone Photography - NEW
The Five Men Who Killed JFK - NEW

FITNESS TO LIVE
Belly Dance Love & Workout
Boxing and Conditioning
Circuit Training
Duathlon Class - NEW
Kendo, Iaido and Japanese Swordsmanship
Kickboxing – 45-Minute Workout
PiYo - NEW
Spinning
S3: Sculpting, Strength and Stretch - NEW
Steppersize It - NEW
Three-Day Trilogy Fitness Course - NEW
Trilogy Fitness Challenge
Ultra Strength and Conditioning Fitness

HEALTH & WELLNESS
Flow Yoga
Peace in Every Breath (Meditation for Ages 16 and Older) - NEW
Reiki I Certification - UPDATED
Reiki II Certification - UPDATED
T’ai Chi Chuan
Yoga

MUSIC, DANCE & THEATER
Belly Dance Love & Workout
Guitar is Always Fun: Beginner
Latin Dance/Bachata/Salsa/Merengue

Online courses

PERSONAL & PROFESSIONAL ENHANCEMENT
Certificate in Holistic and Integrative Health: Foundations I - NEW
Luscious, Low-Fat, Lightning-Quick Meals - NEW
Math Refresher - NEW
Start Your Own Business - NEW
Wow, What a Great Event! - NEW

READING & WRITING
Advanced Grant Proposal Writing - NEW
Fundamentals of Technical Writing - NEW
Ready, Set, Read! - NEW

TECHNOLOGY
Computer Skills for the Workplace - NEW
Introduction to Mobile Security: Self-Paced Tutorial - NEW
Understanding the Cloud - NEW
Wireless Networking - NEW

For online enrichment courses, go to ed2go.com/ppp

You must be 18 or older to register for our Adult Leisure and Learning courses.

SPRING 2020 FEATURED NEW COURSES

S3: Sculpting, Strength and Stretch - NEW
In this class, participants will perform various exercises using external weights and/or their own body weight to stress their muscles. The class will end with deep relaxation and stretching.

Steppersize It - NEW
Participants looking to feel the burn should step right up to this fat-burning step aerobics class and Steppersize it with a mixture of upbeat, rhythmic stepping, choreography, and group motivation.

Duathlon Class - NEW
This class is for beginning- to intermediate-level athletes interested in getting in shape or trying a new sport. Classes will begin with a spinning session on stationary bikes followed by a running portion. Participants may opt to enter and compete in a local duathlon at the end of the course.

PiYo - NEW
PiYo combines the muscle-sculpting, core-firming benefits of Pilates with the strength and flexibility advantages of yoga.

The Five Men Who Killed JFK - NEW
This course will consider the following conspiracy topics: The political climate during JFK’s presidency, motives for assassination, suspects outside and within the government, the Warren Commission of 1963, and the House Committee.

Countertop Gardens - NEW
This course will teach participants how to easily grow edible plants like microgreens and sprouts indoors, on their countertops, for year-round enjoyment.

For a complete list of our spring courses for adults, go to ppp.utep.edu/coursesforadults
THERE'S A TIME TO WORK AND
A TIME TO
GET STRONGER

For a complete list of our spring fitness courses, go to ppp.utep.edu/coursesforadults

THAT TIME IS NOW

There's nothing like a new year to get us focused and fired up to be stronger, healthier, and fit — and we have just the courses to get you there. Whether you are a beginner or an athlete, our Fitness to Live courses will transform, challenge, and motivate you to reach your fitness goals.

We have:
• Convenient schedules
• Affordable fees
• Something for every fitness level

Bring a buddy to try one or more of our Fitness to Live courses and live a fit life!

Ask about our Fitness to Live Commitment Packages. For more information, see page 23.

ADVANCED PLACEMENT®
SUMMER INSTITUTE FOR TEACHERS

2020

The AP® Summer Institute is endorsed by

CollegeBoard
Advanced Placement Program

SESSION ONE:
June 15-18, 2020
SESSION TWO:
July 13-16, 2020

*College Board, Advanced Placement Program, AP Vertical Teams, Pre-AP, and the acorn logo are registered trademarks of the College Board. Used with permission. For more information, go to apcentral.collegeboard.com

For more information visit ppp.utep.edu/apsi or call us 915-747-5142.
Languages and Cultural Studies

Our Languages and Cultural Studies program offers the most comprehensive selection of noncredit language classes in El Paso. Whether your goals include travel, career enhancement or just plain fun, you will find our courses affordable and accommodating.

Our skilled instructors teach the following languages: Spanish, Italian, Russian, Mandarin Chinese, Japanese, Korean and American Sign Language. Course content may vary depending on the instructor and participants, allowing for a stress-free and flexible approach to learning new language skills. Some courses are offered for youth as well.

All courses are designed to help participants communicate in a language as quickly as possible and offer insight into the cultures in which those languages are spoken. Class sizes are kept small to ensure opportunities for all to participate in learning activities.

You must be 18 or older to register for adult Languages and Cultural Studies courses, except where otherwise indicated.

MANDARIN CHINESE
- Introductory Mandarin Chinese
- Fundamental Mandarin Chinese I
- Fundamental Mandarin Chinese II
- Intermediate Mandarin Chinese
- Advanced Mandarin Chinese

ITALIAN
- Conversational Italian: Basic
- Conversational Italian: Intermediate

JAPANESE
- Japanese for Beginners
- Japanese Intermediate

KOREAN
- Korean I and Culture
- Korean II and Culture

RUSSIAN
- Conversational Russian
- Russian Language and Culture

SIGN LANGUAGE
- American Sign Language

SPANISH
- Spanish I
- Spanish II
- Conversational Spanish I
- Conversational Spanish II
- Intensive Spanish on Saturdays

FOR YOUTH
See page 18 for our youth language course options.
The English Language Institute (ELI) provides a quality, intensive English as a Second Language program for non-native speakers from all over the world. Our goal is to ensure that upon completion of our program, our students will have sufficient grasp of the English language to function in American society with ease. ELI students will learn the fundamental components of the English language, such as grammar, comprehension, reading, writing, speech, pronunciation, and accent reduction, as well as explore American culture, customs, attitudes, and English idioms.

Coupled with El Paso’s unique border culture, our strategic learning program provides a captivating experience that cannot be found anywhere else. Choose from morning and evening weekday courses and weekend daytime classes. All courses are located on campus.

Exciting news! Aspiring English learners can now take an ELI class at UTEP without setting foot on campus. The online format is accessible, flexible and convenient, and you can access your course material at any time through the versatile Blackboard interface.

Admission to the ELI is not the same as admission to The University of Texas at El Paso (UTEP). If you wish to obtain admission to the University, you must apply directly to UTEP.

See next page for a brief listing of our Spring 2020 courses for ELI.

Meet our instructor

Robert Warren

Why he is passionate about teaching his subject: I find it exciting to teach in a diverse, multicultural setting.

His favorite and most challenging aspects of his class: My favorite thing about my classes is that I get to teach students about [both] academic and everyday life at UTEP, in El Paso, and in the U.S. Probably the most challenging thing is to successfully prepare them to pass all subjects of standardized tests such as the TOEFL.

Most important takeaway from his class: The life lesson that one needs to work hard to achieve tools and values, such as diversity, that will lead to one’s own success and to the betterment of one’s community.

"I find it exciting to teach in a diverse, multicultural setting."

Robert Warren
Instructor, Intensive English Program: Business English; TOEFL iBT Preparation; English as a Second Language Conversation; ELI Core classes in these subjects: Grammar, Reading/Writing, and Listening/Speaking.
Years teaching: Face-to-face: 26 years
Online: 16 years
Years teaching for P3: 4
ONLINE COURSES

ELI offers a variety of affordable online courses to improve grammar, writing, listening and speaking. Our fully online English courses mean you don’t have to travel or bother with visas – all you need is a computer and an Internet connection and you can take a class from wherever you are in the world.

Visit the following link for more details: ppp.utep.edu/elicourses

CUSTOMIZED PROGRAMS

ELI can design customized programs for sponsoring agencies, government entities, educational institutions and/or private companies to meet specific training needs and goals. We can also plan and teach group courses that are four weeks to six months in length at any time of the year. We would be pleased to put together a targeted English language program specifically designed for your group. For more details, contact the ELI Program Manager at gparthiban@utep.edu

Ask about our ELI Referral Program
For more information, see page 23.

You must be 18 or older to register for our English Language Institute courses, except where otherwise indicated.

Calendar and Fees 2020

<table>
<thead>
<tr>
<th>2020</th>
<th>SPRING I</th>
<th>SPRING II</th>
<th>SUMMER I</th>
<th>SUMMER II</th>
<th>FALL I</th>
<th>FALL II</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Sessions</td>
<td>January 21 - March 12</td>
<td>March 23 - May 14</td>
<td>June 1 - August 7</td>
<td>June 29 - August 7</td>
<td>August 24 - October 15</td>
<td>October 19 - December 10</td>
</tr>
<tr>
<td>Placement Test</td>
<td>January 15 at 9 a.m.</td>
<td>March 11 at 9 a.m.</td>
<td>May 27 at 9 a.m.</td>
<td>June 24 at 9 a.m.</td>
<td>August 19 at 9 a.m.</td>
<td>October 14 at 9 a.m.</td>
</tr>
<tr>
<td>Orientation</td>
<td>January 16 at 9 a.m.</td>
<td>March 12 at 9 a.m.</td>
<td>May 28 at 9 a.m.</td>
<td>June 25 at 9 a.m.</td>
<td>August 20 at 9 a.m.</td>
<td>October 15 at 9 a.m.</td>
</tr>
<tr>
<td>Document Submission Deadline</td>
<td>November 14</td>
<td>January 16</td>
<td>April 3</td>
<td>May 1</td>
<td>June 15</td>
<td>August 19</td>
</tr>
</tbody>
</table>

**CORE PROGRAM FEES - Includes all 4 Modules and Placement Tests**
(Upon registration, international students will be issued an I-20 to apply for the F-1 Student Visa)

| Application Fee | $75 | $75 | $75 | $75 | $75 | $75 |
| CORE Program Fees | $1,100 | $1,100 | $1,100 | $1,100 | $1,400 | $980 |
| Optional: Books | $250 | $250 | $250 | $250 | $250 | $250 |

**INDIVIDUAL MODULE FEES**

| Module Fees | $280 | $280 | $280 | $280 | $405 | $405 |

**WEEKDAY ELECTIVES**

<table>
<thead>
<tr>
<th>1:30-2:45 p.m.</th>
<th>Courses</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>English Conversation</td>
<td>$145</td>
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<table>
<thead>
<tr>
<th>6-8 p.m.</th>
<th>Courses</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>TOEFL Preparation</td>
<td>$500</td>
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<table>
<thead>
<tr>
<th>6-8 p.m.</th>
<th>Courses</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Intensive English Program</td>
<td>$250</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>6-8 p.m.</th>
<th>Courses</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Pronunciation of English and Accent Reduction</td>
<td>$145</td>
</tr>
</tbody>
</table>

**WEEKEND ELECTIVES**

<table>
<thead>
<tr>
<th>Saturdays 9 a.m.-Noon</th>
<th>Courses</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intensive English Program</td>
<td>$250</td>
<td></td>
</tr>
</tbody>
</table>

| TOEFL Preparation | $500 |
| Focus on Business English | $250 |
Youth Programs and Camps

Our Youth Programs and Camps are designed to engage and inspire our young learners, ages seventeen and under. Youth programs include Mini-Miner Mania Camps, Super Saturday One-Day Camps, and P3 Kidz on Campus Summer Camps.

Choose from morning and evening weekday courses, and weekend daytime classes.

Program areas include:
- Academics
- Arts
- Engineering
- Fitness and Sports
- Hobbies and Special Interests
- Languages
- Mini-Miner Mania Spring Break Camps
- Music, Dance and Theater
- Self-Discovery and Development
- Science
- Super Saturday One-Day Camps
- Technology

See below to view a brief listing of our Spring 2020 courses for youth.

For additional information about our youth courses, go to ppp.utep.edu/youthcourses

SPRING Youth Courses

FITNESS & SPORTS
One-Day Basketball Camp with Coach Samaniego (Ages 8-14) - NEW
Preparing for Basketball with Coach Samaniego (Ages 8-11 and 11-14)
Teen Boxing & Conditioning (Ages 11-17)
Teen Self-Defense (Ages 11-17)
Tumbling (Ages 3-4 and 5 & up)

HOBBIES & SPECIAL INTERESTS
DIY Friendship Bracelets (Ages 6-12)
Green Garden Crafts (Ages 5-11)
Springtime Crafty Camp (Grades 1-2)

LANGUAGES
Italian for Kids (Ages 8-14)
Spanish for Kids (Ages 8-14)

MUSIC, DANCE & THEATER
Ballet Camp “Tiny Toes” (Ages 4-7)
Intro to Guitar: Beginner (Ages 6-11 and 12-17)
My Joyful Dance
P3 Teen Performers Theater Class (Ages 11-14)

SELF-DISCOVERY & DEVELOPMENT
Empowerment Against Bullying (Ages 11-17)
Empowerment for Active Living (Ages 11-17)

TECHNOLOGY
3D Gaming Lab (Ages 8-12)
Animation Studio: Let’s Make a Movie! (Ages 6-12) - NEW
Coding with Minecraft: Art & Design
Coding with Minecraft: Biology - World Wildlife Fund Partnership (Ages 8-12)
Coding with Minecraft: Science (Ages 8-12)
Coding with Minecraft: Language, History, and Visual Arts (Ages 8-12)
Computer Science for Kids (Ages 8-12)
Minecraft Miniseries - Afternoon Workshop (Grades 3-5)
Retro Game Development (Ages 8-12)
Virtual Reality: Immersive Technologies for Kids (Ages 8-12)
Mini-Miner Mania
Spring Break Camps  March 16–20

Enjoy the summer camp experience a little earlier in the year with our Mini-Miner Mania Spring Break Camps.

Kids in Pre-K through Grade 12 will discover new talents, try new activities, and make lasting memories.

Featured Camp
Miner Minecraft Mania
(Grades 3-5)
In this UTEP Miner-themed coding camp, campers will create a 3D-environment from the ground up. Campers will learn the fundamentals of 3D-modeling, animation, and coding as they build a world fit for a UTEP Miner. This camp gets students excited about the growing world of digital technology while encouraging UTEP pride.

Grades 1-2 (continued)
1-4 p.m.
Tumblemania
Jr. Awesome Art Adventures

Grades 3-5
9 a.m.-Noon
Awesome Art Adventures
Creature Creator Robotics
Fit-N-Fun
1-4 p.m.
Supercharged Science
Miner Minecraft Mania
P3 Performers Theater Camp

Ages 8-14
9 a.m.-Noon
Spanish: Saludando a Mis Amigos
1-4 p.m.
Little Italy

High School Zone
9 a.m.-Noon
SAT Math Preparation
1-4 p.m.
SAT Reading/Writing Preparation

Pre-K and Kindergarten
9 a.m.-Noon
Learning ABCs & 123s
1-4 p.m.
Jr. Jurassic Explorers

9 a.m. to 4 p.m.
Kindersmarts All-Day STEAM Camp - NEW

Grades 1-2
9 a.m.-Noon
Springtime Crafty Camp
Junior Supercharged Science

Extended Care Options
For Mini-Miner Mania weekly camps only
Extended day and supervised lunchtime care options are available. Parents/guardians will be provided with a primary pick-up/drop-off location and a timeframe in which to do so. Registration includes supervised transfer to and from camps and extended care location. Snacks and lunch are not included. These options are nonrefundable.

Extended Day Care: Morning Only
Extended care from 7:30-9 a.m.

Extended Day Care: A.M. and P.M.
Extended care from 7:30-9 a.m. (morning session) and from 4-5:30 p.m. (afternoon session).

Extended Day Care: Afternoon Only
Extended care from 4-5:30 p.m.

Supervised Lunchtime Care
All campers staying on campus for both the morning and afternoon sessions must register for the supervised lunch hour from noon-1 p.m. Lunch is not included.

For a complete list of our youth courses, go to ppp.utep.edu/youthcourses
Are you looking for a traditional or specialty summer camp for your child? Half-day or full-day?

At Professional and Public Programs, we offer summer youth program options that are sure to fit your needs, interests and schedules. With ten weeks of fun-packed learning and energizing activities—from crafts to math, science to theater, physical activity to test prep—our P3 Kidz on Campus Summer Camps will help your child grow in spirit, mind and body.

 Registration begins in April 2020

What parents are saying about their kids’ experiences in the camps

“[My son] REALLY enjoyed engineering robot camp because he got to build things. The teachers were AWESOME!! ”

“The voice instructor for grades 3 and up taught the kids a lot of things about music and my daughter soaked it up like a sponge.”

“The hands-on science class, using everyday materials, was AMAZING. [My daughter] came home with her creativity fired up and we started finding inventions all over the house. It was EXACTLY what we hoped for.”

“Love everything about it. Convenient, safe, friendly staff.”

“[My son] enjoyed the zoologist explorers because of the animal interactions, and he enjoyed the basketball camp because he said he really felt like he got to participate rather than just being on the sidelines or not getting to handle the ball.”

“I think it is a brilliant way to get kids thinking about higher education. The campus is beautiful and it was a pleasure to explore when picking up/dropping off our child. Thanks for providing this service.”
ADA Compliance and Reasonable Accommodation

The University of Texas at El Paso is committed to the recognition and the proactive pursuit of compliance with the Americans with Disabilities Act of 1990 (ADA). The University makes reasonable accommodations to the known physical or mental limitations of a participant with a disability unless such accommodations have the end result of fundamentally altering a program or service or placing an undue hardship on the operation of the University. Participants requiring special accommodations for continuing education courses should contact Professional and Public Programs (P3) at ppp@utep.edu or 915-747-5142 upon registration. Accommodation arrangements made directly by participants with UTEP’s Center for Accommodations and Support Services or an outside source may not be paid for by P3.

Registration Confirmation

You will receive a registration confirmation with pertinent information within 48 hours of registering. Please take the time to review all information and contact us if you have questions.

Course Waiting List

If the course you are enrolling in is full, we will place you on a course waiting list. Waiting lists are processed on a first-come, first-served basis.

Adult & Youth Release Forms

As a continuing education customer and visitor to the University, we require all participants to complete release forms that include emergency contacts and consent for medical attention, ADA accommodations, consent to photo release, participant guidelines, identification, and other items. You will receive these forms with your registration confirmation. You may also find these forms on our website. Please ensure you review and complete these forms to turn in at the beginning of the first day of your course.

Course Locations

Continuing education courses are located on campus unless otherwise stated. You will receive an email prior to the start date of your course confirming your course location and/or location changes.

Fees

Course registration fees are payable by cash, check, money order, credit card or debit card. If you register online or by phone, you must pay by credit card. All major credit cards are accepted. You must pay all applicable course fees when you register unless you are using our payment plan for eligible courses or paying through a third party.

Pre-Payment Plan for Corporate and Business Training Live Courses

To make registration payments even easier for Corporate and Business Training live courses, we offer a pre-payment plan. To receive this payment option, you must first enroll in an eligible course in person or by phone. We require an initial payment of a minimum of 20% of the course fee. You will be required to pay the remaining balance in full five (5) days prior to the course start date. Failure to pay the remaining fees five (5) days prior to the course date will result in a $25 administrative fee and the participant’s termination from the course.

Third-Party Payments & Loan Options

Professional and Public Programs accepts third-party billing including purchase orders. Participants may also take advantage of Smart Option Student Loans through Sallie Mae and other private lenders. If you are unemployed, underemployed, domiciled, a veteran, or a veteran’s spouse, financial assistance may be available. Visit our website at ppp.utep.edu for detailed information.

Cancellations & Course Changes

P3 reserves the right to cancel, reschedule or combine classes, and to change instructors when necessary. If a class is canceled or rescheduled, you will be notified by phone and email. All cancellations by P3 will result in a full refund.

Refunds

Certain courses are governed by their own refund policy. Please visit our website (ppp.utep.edu) for up-to-date policies on refunds and click on the Resources tab. Please note: No refunds will be given on or after the first course session.

Withdrawals & Transfer Policy

You may request a transfer to another course in lieu of requesting a refund for eligible courses. To request transfers, please email the P3 Registration Office at ppp@utep.edu.

Gift Certificates

To purchase a gift certificate, please call 915-747-5142. All major credit cards are accepted.

Parking on Campus

UTEP requires a parking permit from 8 a.m.-8 p.m. every weekday. UTEP is a free parking campus during the weekend. If your course is during the week, you will receive your parking permit via email. Please check the assigned parking area using the UTEP Parking and Transportation website, parking.utep.edu. Then, make sure you print your parking permit and follow the instructions provided to display it. Failure to comply may result in ticketing. P3 is not responsible for parking violation tickets. Parking spaces are limited on campus and we recommend you allow sufficient time to secure parking.

Participant Guidelines

Participants and their representatives who behave in a manner which is disruptive to the learning process, interferes with the well-being of other participants or staff, or causes damages to the University or contracted facilities, may be asked not to return for a current course or enroll in future P3 continuing education courses.
UTEPE
ATHLETICS

FOR TICKETS:
915-747-6150
UTEPMINERS.COM

FOLLOW ALL SOCIAL MEDIA ACCOUNTS FOR MORE INFO:
@UTEPMINERS
@UTEPMINERS
@UTEPMINERS
AVAILABLE DISCOUNTS

Early Bird Discount
Receive a 10% Early Bird discount on eligible courses each semester.
- **Spring Early Bird Discount**: Enroll for any Spring course* by January 31
- **Summer Early Bird Discount**: Enroll for any Summer course* by May 31
- **Fall Early Bird Discount**: Enroll for any Fall course* by August 31

Fitness to Live Commitment Packages for Adults
- Package 1:
  Enroll in two fitness courses and receive **15% off** your registration
- Package 2:
  Enroll in three fitness courses and receive **20% off** your registration
- Package 3:
  Enroll in four fitness courses and receive **25% off** your registration

All registrations must be done at the same time to qualify.

English Language Institute Referral Program
Refer a friend and receive a **$100 credit voucher** for the ELI Core Program.

Nonprofit Discount
Nonprofit organizations that purchase two registrations in a semester will receive a third registration at **50% off**. All three registrations must be done at the same time.

UTEP Employees and Retirees Discounts
Current and retired staff from UTEP may receive for a **15% discount** on eligible courses*.

UTEP Alumni and Military Discounts
UTEP Alumni Association members and military service members receive a **10% discount off** eligible courses.*

*Discounts do not apply to certain programs, including but not limited to: The English Language Institute Core programs and online courses. Discounts outlined here may not be combined with any other discounts.

Conference Services
Showcase Your Event–
Start planning your noncredit course, workshop, seminar, institute, symposium or conference today!

We can assist with the following services:
- Registration
- Financial
- Marketing
- Conference Analysis and Evaluation
and other logistical services as needed

Experienced staff members are ready to assist with the details and delivery of your program.

To learn more about P3’s Conference Services, give us a call at 915-747-5402.

MEET OUR TEAM

**ADMINISTRATIVE SERVICES**

Manager
Maxie S. Flores
mflores4@utep.edu

Coordinator
Georgina Enriquez
ggonzalez17@utep.edu
Professional and Public Programs provides high-quality continuing education courses in the following areas:

- Adult Leisure and Learning
- Corporate and Business Training
- Corporate Customized Training
- English Language Institute
- Languages and Cultural Studies
- Online Noncredit Courses
- Youth Programs and Camps

915-747-5142
ppp.utep.edu

CONNECT WITH US TO RECEIVE SPECIAL OFFERS, GIVEAWAYS, UPDATES ON COURSES AND MORE!