Professional and Public Programs – Continuing Education at UTEP

Adult Leisure and Learning
Adult Leisure and Learning

Have you always wanted to take that fun cooking class or try yoga for the first time, but never had the time for it? Well, now’s your chance. Our Adult Leisure and Learning courses cover a variety of topics including cooking, gardening, music, fitness and more. They are the perfect way to enjoy some “me” time and learn a new skill. They give you the opportunity to connect safely with others and make new friends.
See following pages to view our Fall/Winter 2021 Adult Leisure and Learning course listings.

**Featured Face-to-Face Course**

**NEW**

**What Is a Medical Power of Attorney?**

Learn why you need a medical power of attorney (MPOA) and what having one can do for you.

**Start date: September 11, 2021**

**Fee:** $19

[Click here to register]

**COVID-19 PRECAUTION STATEMENT**

Please stay home if you have been diagnosed with COVID-19 or are experiencing COVID-19 symptoms. If you have tested positive for COVID-19, prior to, after, and/or during your time enrolled in your course(s), you are highly encouraged to report your results to covidaction@utep.edu as well as to let our office know at ppp@utep.edu.

The Center for Disease Control and Prevention recommends that people in areas of substantial or high COVID-19 transmission wear face masks when indoors in groups of people. The best way that we can take care of ourselves and others is to get the vaccine. If you still need the vaccine, it is widely available in the El Paso area. For more information about the current rates, testing, and vaccinations, please visit epstrong.org.

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**Featured Live/Online Courses**

**UPDATED**

**Yoga**

Learn the fundamental postures and breathing techniques utilized in yoga philosophy; offered through MS Teams.

**Start date: August 10, 2021**

**Fee:** $37

**Early Bird Registration Fee:** $33.30

[Click here to register]

**Start date: September 14, 2021**

**Fee:** $37

**Early Bird Registration Fee:** $33.30

[Click here to register]

**Start date: October 12, 2021**

**Fee:** $37

**Early Bird Registration Fee:** $33.30

[Click here to register]

**Start date: November 9, 2021**

**Fee:** $37

**Early Bird Registration Fee:** $33.30

[Click here to register]

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For additional information or to register, go to ppp.utep.edu/coursesforadults

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Contact our Team

**By Phone**

Call 915-747-5142, Monday – Friday, 8 a.m.-5 p.m.

**By Email**

Send us an email with your questions to: p3all@utep.edu
Face-to-Face Courses

The following courses are offered face-to-face for ages 18 and older.

CRAFTS AND HOBBIES

Introduction to Digital Photography and Photoshop
Learn the basic techniques and artistry required for good photography.
**Start date: September 9, 2021**
Fee: $98
Early Bird Registration Fee: $88.20
→ Click here to register

Intermediate Professional Photography
Learn how to use perspective and aesthetics to enhance your photography skills; class includes 2-hour campus field trips.
**Start date: October 11, 2021**
Fee: $98
Early Bird Registration Fee: $88.20
→ Click here to register

Night and Low-Light Photography
Learn about the “golden hours” and stretch your creative thought process. Imagination, a camera with manual settings and a tripod are required.
**Start date: October 21, 2021**
Fee: $93
Early Bird Registration Fee: $83.70
→ Click here to register

Introduction to Photoshop
Explores the tools and features available in Adobe’s Photoshop software.
**Start date: October 19, 2021**
Fee: $93
Early Bird Registration Fee: $83.70
→ Click here to register

Foundations of Photography
Gain a strong foundation for any of the other photography courses we offer. Suitable for users of either analog or digital cameras.
**Start date: September 7, 2021**
Fee: $98
Early Bird Registration Fee: $88.20
→ Click here to register

Intermediate Professional Photography
Learn how to use perspective and aesthetics to enhance your photography skills; class includes 2-hour campus field trips.
**Start date: October 11, 2021**
Fee: $98
Early Bird Registration Fee: $88.20
→ Click here to register

Photo Digital Imaging
Gain the skills you need to use Photoshop with confidence and ease.
**Start date: August 2, 2021**
Fee: $98
Early Bird Registration Fee: $88.20
→ Click here to register

Night and Low-Light Photography
Learn about the “golden hours” and stretch your creative thought process. Imagination, a camera with manual settings and a tripod are required.
**Start date: October 21, 2021**
Fee: $93
Early Bird Registration Fee: $83.70
→ Click here to register

Introduction to Professional Photography
Study the basics of photography and learn to take better photographs; class includes a 2-hour field trip.
**Start date: September 13, 2021**
Fee: $98
Early Bird Registration Fee: $88.20
→ Click here to register
FITNESS TO LIVE

Boxing and Conditioning
Learn training schemes and strategies related to proper boxing technique.
Start date: September 13, 2021  
Fee: $63  
Early Bird Registration Fee: $56.70  
→ Click here to register

Start date: October 18, 2021  
Fee: $63  
Early Bird Registration Fee: $56.70  
→ Click here to register

Circuit Strength Training & Fitness Conditioning
Maintain your fitness levels, reduce body fat, reduce the risk and rate of injury, and/or use exercise to combat stress.
Start date: August 10, 2021  
Fee: $98  
Early Bird Registration Fee: $88.20  
→ Click here to register

Start date: October 5, 2021  
Fee: $98  
Early Bird Registration Fee: $88.20  
→ Click here to register

Kickboxing: 45-Minute Workout
Learn training schemes and strategies related to proper boxing technique in this 45-minute workout.
Start date: September 13, 2021  
Fee: $57  
Early Bird Registration Fee: $51.30  
→ Click here to register

Start date: October 18, 2021  
Fee: $57  
Early Bird Registration Fee: $51.30  
→ Click here to register

Pilates
Focus on resistance exercises and Pilates fundamentals.
Start date: September 13, 2021  
Fee: $69  
Early Bird Registration Fee: $62.10  
→ Click here to register

Start date: October 18, 2021  
Fee: $69  
Early Bird Registration Fee: $62.10  
→ Click here to register

PERSONAL AND PROFESSIONAL DEVELOPMENT

NEW
CPR on TV is Not CPR in Real Life
Learn the difference between CPR on TV vs. in real life.
Start date: October 23, 2021  
Fee: $19  
→ Click here to register

NEW
What Is a Medical Power of Attorney?
Learn why you need a medical power of attorney (MPOA) and what having one can do for you.
Start date: September 11, 2021  
Fee: $19  
→ Click here to register

For more Fitness to Live courses, click here.
Trying to meet a fitness goal? Bored of the same exercise routine? Sign up for a variety of fitness courses designed for different individual fitness levels.
Get healthier, feel better about yourself, have more energy, and have fun while doing it all!
Health & Wellness
Live/Online Courses

All the following courses are offered Live/Online through MS Teams for ages 18 and older.

UPDATED

Yoga

Learn the fundamental postures and breathing techniques utilized in yoga philosophy.

Start date: August 10, 2021
Fee: $37
Early Bird Registration Fee: $33.30
→ Click here to register

Start date: September 14, 2021
Fee: $37
Early Bird Registration Fee: $33.30
→ Click here to register

Start date: October 12, 2021
Fee: $37
Early Bird Registration Fee: $33.30
→ Click here to register

Start date: November 9, 2021
Fee: $37
Early Bird Registration Fee: $33.30
→ Click here to register

UPDATED

T’ai Chi Chuan

Mindfully integrate movement and breath as you work through postures designed to build strength and flexibility, tone the body and clear the mind.

Start date: August 9, 2021
Fee: $37
Early Bird Registration Fee: $33.30
→ Click here to register

Start date: September 13, 2021
Fee: $37
Early Bird Registration Fee: $33.30
→ Click here to register

Start date: October 11, 2021
Fee: $37
Early Bird Registration Fee: $33.30
→ Click here to register

Start date: November 8, 2021
Fee: $37
Early Bird Registration Fee: $33.30
→ Click here to register

When it comes to you, we’ve got you covered!

Professional and Public Programs is always looking to improve itself. We would like to hear from you and see how our adult Fall/Winter online courses are working for you. Post a comment on our Facebook account.
If you’re interested in teaching an existing course or have an idea for a new course, we’d love to hear from you!

Instructors are needed for the following areas:

- Corporate & Business Training
- Adult Leisure and Learning
- Youth Programs and Camps
- Languages & Cultural Studies
- English Language Institute
- Corporate Customized Training

To learn more about becoming a P3 instructor, call us at: 915-747-5142.

Join our team of instructors!

Make a difference. Earn some extra income. Enhance your resumé.
Online Courses

All the following courses are offered online for ages 18 and older.

CRAFTS AND HOBBIES

Color Theory
Study the fundamentals of color theory and learn how to apply this framework to your web design practice.
Self-Paced Fee: $79
→ Click here to register

Drawing for the Absolute Beginner
Gain a solid foundation and understanding of the basics of drawing, and become the artist you’ve always dreamed of being.
Instructor-Led Fee: $120
→ Click here to register

Discover Digital Photography
Learn all about digital cameras, from DSLRs to smartphone cameras; for the novice photographer.
Instructor-Led Fee: $120
Self-Paced Fee: $115
→ Click here to register

Get Funny!
Learn how to come up with jokes or witticisms on the fly, punch up dull material for an audience, or make a living as a comedy writer.
Instructor-Led Fee: $115
Self-Paced Fee: $115
→ Click here to register

Introduction to Cryptography (Self-Paced Tutorial)
Study the fundamentals of cryptography and get hands-on experience through the use of live virtual machine labs, lab simulations and case projects.
Self-Paced Fee: $69
→ Click here to register

Mastering Your Digital SLR Camera
Learn how to use your DSLR camera to take beautiful photos.
Instructor-Led Fee: $115
Self-Paced Fee: $115
→ Click here to register

Photographing Nature With Your Digital Camera
Master your digital camera’s controls and features and start taking exceptional nature photos in no time.
Instructor-Led Fee: $115
Self-Paced Fee: $115
→ Click here to register

Photographing People With Your Digital Camera
Learn the fundamentals of portrait photography; discover the best way to shoot faces, fix common close-up problems, and use digital photo editing techniques to retouch your photos and make other improvements.
Instructor-Led Fee: $115
Self-Paced Fee: $115
→ Click here to register

Photography Suite
Get an overview of the basics of digital photography, including equipment, software and practical uses.
Instructor-Led Fee: $299
→ Click here to register
Photoshop Elements for the Digital Photographer
Master the use of Adobe Photoshop Elements to do everything from quick fixes to detailed enhancements that will greatly improve the look of your digital images.
Instructor-Led Fee: $115
Click here to register

Secrets of Better Photography
Learn how to choose the right photographic equipment and compose images with style.
Instructor-Led Fee: $115
Self-Paced Fee: $115
Click here to register

Start Your Own Edible Garden
Grow delicious, nutritious fruit and vegetables in your own backyard; give your garden a healthy start and keep it growing strong all season.
Instructor-Led Fee: $125
Self-Paced Fee: $125
Click here to register

Certificate in Complementary and Integrative Health
Gain a broad understanding of alternative and integrative therapies to meet the needs of diverse populations.
Instructor-Led Fee: $215
Self-Paced Fee: $144
Click here to register

Certificate in Energy Medicine
Incorporate methods of energy healing with modern health care methods and earn a Certificate in Energy Medicine.
Instructor-Led Fee: $99
Self-Paced Fee: $99
Click here to register

Certificate in Gerontology
Gain the knowledge and skills necessary to effectively meet the needs of the aging population in a wide range of careers.
Instructor-Led Fee: $175
Self-Paced Fee: $175
Click here to register

Certificate in Meditation
Explore the many meditation techniques that can be used to support the mind-body connection and promote healing and wellness. The course is designed for health professionals and nurses as well as general consumers.
Instructor-Led Fee: $125
Self-Paced Fee: $125
Click here to register

Certificate in Mindfulness
Examine the many benefits of mindfulness for both your personal and professional life and lay the foundation for a career in health and wellness coaching.
Instructor-Led Fee: $115
Self-Paced Fee: $115
Click here to register

Certificate in Music Therapy and Sound Healing
Study the benefits of music, music therapy and sound healing in the health profession.
Instructor-Led Fee: $115
Click here to register

Certificate in Gerontology
Gain the knowledge and skills necessary to effectively meet the needs of the aging population in a wide range of careers.
Instructor-Led Fee: $175
Self-Paced Fee: $175
Click here to register

Certificate in Gerontology
Gain the knowledge and skills necessary to effectively meet the needs of the aging population in a wide range of careers.
Instructor-Led Fee: $175
Self-Paced Fee: $175
Click here to register

Certificate in Stress Management
Explore the physiological, social and psychological impacts of stress, and study modalities to get stress under control.
Instructor-Led Fee: $99
Self-Paced Fee: $99
Click here to register
Explore a Career in Healthcare Suite
Learn how to find your way through both the CPT manual and the ICD-10-CM manual, and prepare for your career as a medical coder.
Instructor-Led Fee: $299
➔ Click here to register

Healthy Living Suite
Establish a healthy approach to weight loss and weight maintenance.
Instructor-Led Fee: $299
➔ Click here to register

Introduction to Natural Health and Healing
Learn about the various stages of health and illness, and discover that true health means wholeness of the mind, body and spirit.
Instructor-Led Fee: $115
Self-Paced Fee: $115
➔ Click here to register

Mind-Body Therapies Bundle
Explore the fundamentals of energy medicine in this certificate course.
Instructor-Led Fee: $249
➔ Click here to register

Nutrition and Health Bundle
Earn a Certificate in Food, Nutrition and Health; get a holistic overview of current food and nutrition issues, and their impact on physical, social, emotional and spiritual health.
Instructor-Led Fee: $169
➔ Click here to register

Pain Management and End-of-Life Bundle
Enhance your knowledge of how to work with patients who are in pain; earn your Certificate in Pain Assessment and Management.
Instructor-Led Fee: $169
➔ Click here to register

Accounting Fundamentals I
Gain an understanding of accounting basics for career advancement or for personal use.
Instructor-Led Fee: $150
Self-Paced Fee: $150
➔ Click here to register

Accounting Fundamentals II
Gain a solid understanding of accounting practices.
Instructor-Led Fee: $150
Self-Paced Fee: $150
➔ Click here to register

Keys to Successful Money Management
Learn about the steps you need to take in order to achieve true financial success from a certified financial planner.
Instructor-Led Fee: $115
Self-Paced Fee: $115
➔ Click here to register

MONEY MATTERS

We want to hear from you!
Post a comment on our Instagram account.

You must be 18 or older to register for our Adult Leisure and Learning online courses.

Photo courtesy ed2go.com.
Stocks, Bonds and Investing: Oh, My!
Get an overview of the fundamentals of investing including stock markets, 401k plans and retirement, as well as personal financial issues that are essential to your success as an investor.
Instructor-Led Fee: $135
Self-Paced Fee: $135
→ Click here to register

Where Does All My Money Go?
Study the basics of how to get control of your finances rather than letting them control you. Get the help you need and learn how to invest, eliminate debt and plan for college.
Instructor-Led Fee: $115
→ Click here to register

PERFORMING ARTS

Introduction to Guitar
Learn to play guitar and become the musician you’ve always wanted to be with these fun and informative lessons.
Instructor-Led Fee: $115
→ Click here to register

Music Made Easy
Learn to read, write and play simple pieces of music.
Instructor-Led Fee: $115
Self-Paced Fee: $115
→ Click here to register

Advanced Fiction Writing
Explore the topics a writer needs to create a successful manuscript, including story structure, plot, character, dialogue, setting, suspense, conflict, action, viewpoint, tense and even how to get published.
Instructor-Led Fee: $125
→ Click here to register

PERSONAL DEVELOPMENT

Achieving Top Search Engine Positions
Gain the knowledge you need to boost your website’s visibility and master proven, step-by-step SEO strategies that you can implement right away.
Instructor-Led Fee: $135
Self-Paced Fee: $135
→ Click here to register

A to Z Grant Writing
Equip yourself with the skills and tools you need to enter the fulfilling field of grant writing.
Instructor-Led Fee: $140
Self-Paced Fee: $140
→ Click here to register

Become an Optical Assistant
Gain entry into the world of optical assisting.
Instructor-Led Fee: $135
→ Click here to register

Photo courtesy ed2go.com.
Become a Veterinary Assistant
Prepare for a career as a veterinary assistant and learn about various pet-related issues including health, safety, nutrition, etc.
Instructor-Led Fee: $135
Self-Paced Fee: $135
→ Click here to register

Become a Veterinary Assistant II: Canine Reproduction
Study the principles of sound dog breeding and the complexities of canine reproduction.
Instructor-Led Fee: $150
Self-Paced Fee: $150
→ Click here to register

Become a Veterinary Assistant III: Practical Skills
Learn everything you need to be a valuable veterinary assistant or educated pet owner. This course is the third installment in the “Become a Veterinary Assistant” series.
Instructor-Led Fee: $135
Self-Paced Fee: $135
→ Click here to register

Beginner’s Guide to Getting Published
Acquire the credibility you need to succeed as a writer and guide your manuscript directly into the hands of an editor and onto the shelves of your favorite stores.
Instructor-Led Fee: $135
Self-Paced Fee: $135
→ Click here to register

Building Teams That Work
Learn the components of a successful team and the stages of its development; master the skills needed to effectively manage projects, make decisions and solve problems in a team setting.
Instructor-Led Fee: $135
Self-Paced Fee: $135
→ Click here to register

Effective Selling
Discover how you can easily convert a potential customer into a long-term asset and lay the groundwork for repeat business.
Instructor-Led Fee: $125
Self-Paced Fee: $125
→ Click here to register

Employment Law Fundamentals
Learn the basics of employment law so you can legally hire, evaluate and manage employees as a manager, supervisor, small business owner, human resources specialist or corporate executive.
Instructor-Led Fee: $125
Self-Paced Fee: $125
→ Click here to register

Explore a Career as an Administrative Medical Assistant
Establish a successful career as an administrative medical assistant and identify the aspect of medical information management that suits you best.
Instructor-Led Fee: $125
Self-Paced Fee: $125
→ Click here to register

Business and Marketing Writing
Learn how to write or identify copy that achieves business and marketing goals.
Instructor-Led Fee: $135
Self-Paced Fee: $135
→ Click here to register
Explore a Career as a Clinical Medical Assistant
Get an overview of the job duties and scope of practice of clinical medical assistants.
Instructor-Led Fee: $115
Self-Paced Fee: $115
→ Click here to register

Fundamentals of Supervision and Management
Become a more effective manager by mastering the basics of business and learning the language of management.
Instructor-Led Fee: $125
Self-Paced Fee: $125
→ Click here to register

Fundamentals of Supervision and Management II
Develop your communication and people skills and become a more effective manager or supervisor.
Instructor-Led Fee: $125
Self-Paced Fee: $125
→ Click here to register

High Speed Project Management
Manage projects at supersonic speeds with ease and learn to effectively deal with truncated timelines, short-staffed project teams, skimpy budgets and crippling risks.
Instructor-Led Fee: $125
Self-Paced Fee: $125
→ Click here to register

Introduction to Lightroom Classic CC
Using hands-on exercises, master the use of Lightroom Classic CC, Adobe’s easy-to-use software that prepares, edits and organizes photos quickly and effectively.
Instructor-Led Fee: $125
→ Click here to register

Keys to Effective Communication
Use communication to build rapport and create environments of trust, warmth and respect.
Instructor-Led Fee: $115
Self-Paced Fee: $115
→ Click here to register

Leadership
Use the principles of great leaders to achieve success in almost every aspect of your daily life.
Instructor-Led Fee: $125
Self-Paced Fee: $125
→ Click here to register

Managing Customer Service
Bring out your best and do the same for the people you work with as you learn about customer service, how to measure and evaluate it, and build long-lasting customer service programs.
Instructor-Led Fee: $125
Self-Paced Fee: $125
→ Click here to register

Manufacturing Fundamentals
Study and understand the basic skills required to work in the manufacturing field.
Instructor-Led Fee: $125
Self-Paced Fee: $125
→ Click here to register

Marriage and Relationships: Keys to Success
Gain the relationship skills you need to build a solid foundation for your relationship, nurture it and enjoy a partnership that lasts.
Instructor-Led Fee: $125
Self-Paced Fee: $125
→ Click here to register
You **must be 18 or older** to register for our Adult Leisure and Learning online courses.

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**Medical Terminology: A Word Association Approach**

Understand medical terminology as it pertains to each body system using a unique word association approach.

- **Instructor-Led Fee:** $125
- **Self-Paced Fee:** $125

[Click here to register](#)

**New Manager Suite**

Make a successful transition from employee to manager and learn how to manage your time so that you can deal with the constant demands of a managerial job.

- **Instructor-Led Fee:** $299

[Click here to register](#)

**Project Management Fundamentals**

Study the essentials of project management and learn to plan, implement, control and close any type of project with the help of an experienced project management professional.

- **Instructor-Led Fee:** $145
- **Self-Paced Fee:** $145

[Click here to register](#)

**Project Management Fundamentals II**

Acquire quick training in project management if you are a part-time or accidental project manager.

- **Instructor-Led Fee:** $145
- **Self-Paced Fee:** $145

[Click here to register](#)

**Project Management Fundamentals Series**

Master the essentials of project management and become an indispensable member of your project team by discovering and mastering the critical concepts you need to plan, implement, control and close any type of project.

- **Instructor-Led Fee:** $249

[Click here to register](#)

**Sales Training Suite**

Learn to use communication to build rapport and create environments of trust, warmth and respect.

- **Instructor-Led Fee:** $299

[Click here to register](#)

**Secrets of the Caterer**

Learn how to put your cooking and party-planning skills to work for you; get an understanding of the cooking skills you’ll need as a caterer and also get an introduction to the business side of catering.

- **Instructor-Led Fee:** $115
- **Self-Paced Fee:** $115

[Click here to register](#)

**Soft Skills Suite**

Get information that will help you understand yourself, solve people problems, and improve your relationships and personal and professional productivity.

- **Instructor-Led Fee:** $399

[Click here to register](#)
Supervision and Management Series
Master the basics of business by learning the language of management; perfect for employees who have recently become supervisors.
Instructor-Led Fee: $215
→ Click here to register

Start a Pet-Sitting Business
Master the essentials of starting and running a cat- and dog-sitting business; learn about caring for pets, handling home visits, financing and marketing your business, and more.
Instructor-Led Fee: $125
Self-Paced Fee: $125
→ Click here to register

Veterinary Assistant Series
Prepare for work in veterinary hospitals; course taught by a practicing veterinarian and college instructor.
Instructor-Led Fee: $395
→ Click here to register

Wow, What a Great Event!
Discover how all the pieces in the event-planning process fit together to make any size or type of event successful, whether it’s for your family or friends, employer or favorite charity.
Instructor-Led Fee: $115
Self-Paced Fee: $115
→ Click here to register

Starting a Nonprofit
Learn how to form a new nonprofit, convert an informal group to tax-exempt status, or reorganize an existing organization; learn about incorporation, organization, and other issues pertinent to nonprofit start-ups.
Instructor-Led Fee: $125
→ Click here to register

Start Your Own Online Business
Build and grow a successful digital business from the convenience of your home with little to no upfront investment.
Instructor-Led Fee: $125
Self-Paced Fee: $125
→ Click here to register

Start Your Own Online Business
Build and grow a successful digital business from the convenience of your home with little to no upfront investment.
Instructor-Led Fee: $125
Self-Paced Fee: $125
→ Click here to register

Twelve Steps to a Successful Job Search
Learn to identify and get the job you want regardless of your level of expertise or state of the economy.
Instructor-Led Fee: $125
Self-Paced Fee: $125
→ Click here to register

TECHNOLOGY

Accounting With QuickBooks Online Suite
Acquire a solid understanding of corporate accounting practices.
Instructor-Led Fee: $395
→ Click here to register

Advanced PC Security
Learn about readily available hacking tools and techniques to audit your network so you can locate and close security holes.
Instructor-Led Fee: $130
Self-Paced Fee: $130
→ Click here to register

We want to network with you!
Join our LinkedIn community.
LinkedIn UTEP-P3
Adobe Animate CC Training
Learn the basics of Animate (formerly Adobe Flash) and start designing rich, interactive animations.
**Self-Paced Fee: $135**
⇒ Click here to register

Adobe Value Suite
Get hands-on desktop publishing training and learn how to use Adobe InDesign CS6 to design and create professional-quality letterhead, business cards, brochures, PDF files that play movies and more.
**Instructor-Led Fee: $299**
⇒ Click here to register

ASE Technician Test Preparation 2.0 (TTP2): Automotive Service Consultant (C1)
Prepare for the Automotive Service Excellence (ASE) exams; this bilingual product provides both English- and Spanish-speaking technicians access to preparatory materials delivered in an easy-to-use format, while ensuring learning and retention.
**Self-Paced Fee: $65**
⇒ Click here to register

Computer Networking Suite
Get the foundation you need to begin training for computer certification in a technical field or employment in a computer networking career.
**Instructor-Led Fee: $299**
⇒ Click here to register

Computer Skills for the Workplace
Acquire the fundamental computer competencies you need to survive and prosper in today’s fast-changing workplace.
**Instructor-Led Fee: $125**
**Self-Paced Fee: $125**
⇒ Click here to register

Creating WordPress Websites
Learn how to create attractive, sophisticated blogs and websites without any coding, using WordPress, the world’s most popular content management system.
**Instructor-Led Fee: $125**
**Self-Paced Fee: $125**
⇒ Click here to register

Creating WordPress Websites Series
Work hands-on with WordPress and learn about its many features as you create your own WordPress.org site and blog.
**Instructor-Led Fee: $199**
⇒ Click here to register

Designing Effective Websites
Master the basics of web design and learn how to build sites that are better and more effective.
**Instructor-Led Fee: $125**
**Self-Paced Fee: $125**
⇒ Click here to register

HTML and CSS Series
Create state-of-the-art websites using modern CSS3 and HTML5 techniques.
**Instructor-Led Fee: $299**
⇒ Click here to register

You must be 18 or older to register for our Adult Leisure and Learning online courses.

Connect with us to receive special offers, updates on courses and more!
Introduction to Database Development

Get a step-by-step review of all the phases of a system development project to guarantee that the resulting product will not only work as it was designed to work, but also that the design truly responds to user needs.

Instructor-Led Fee: $125  
Self-Paced Fee: $125  
⇒ Click here to register

Introduction to Digital Scrapbooking

Make the most of your scrapbooking talents and artistic ideas when you combine traditional and digital scrapbooking using Photoshop Elements 11, 12, or 13.

Instructor-Led Fee: $115  
Self-Paced Fee: $115  
⇒ Click here to register

Introduction to Illustrator CS6

Use Illustrator CS6 to apply color, create shading effects and painterly brushstrokes, and add special effects such as 3D to your drawings; also move designs back and forth between Photoshop and Illustrator to take advantage of the strengths of both programs.

Instructor-Led Fee: $125  
Self-Paced Fee: $125  
⇒ Click here to register

Introduction to InDesign CC

Learn how to use InDesign CC to design and create professional-quality letterhead, business cards, brochures, forms, interactive PDF files, an eBook and more.

Instructor-Led Fee: $125  
Self-Paced Fee: $125  
⇒ Click here to register

Introduction to Interior Design

Transform plain living spaces into beautiful and functional rooms.

Instructor-Led Fee: $125  
Self-Paced Fee: $115  
⇒ Click here to register

Photo courtesy ed2go.com.
You must be 18 or older to register for our Adult Leisure and Learning online courses.

Introduction to Microsoft Excel 2016
Master Microsoft Excel 2016 with dozens of shortcuts and tricks for setting up fully-formatted worksheets quickly and efficiently.
Instructor-Led Fee: $139
Self-Paced Fee: $139
→ Click here to register

Introduction to Microsoft Excel 2019/Office 365
Learn the 2019 version of Microsoft Excel’s basic functions and uses.
Instructor-Led Fee: $139
Self-Paced Fee: $139
→ Click here to register

Introduction to Microsoft Word 2016
Confidently use Microsoft Word 2016 to write and format reports and letters.
Instructor-Led Fee: $139
Self-Paced Fee: $139
→ Click here to register

Introduction to PC Troubleshooting
Examine the typical hardware and operating system problems encountered by technicians, learn troubleshooting techniques to decipher any problem and gain the skills you need to solve them.
Instructor-Led Fee: $125
→ Click here to register

Introduction to Quickbooks Online
Learn the key features of QuickBooks Online and gain hands-on experience creating invoices, receipts and statements; track payables, inventory and receivables; generate reports; and more.
Instructor-Led Fee: $125
Self-Paced Fee: $125
→ Click here to register

Introduction to SQL
Learn the key concepts of SQL (Structured Query Language), the powerful and standard database management query language for relational databases.
Instructor-Led Fee: $125
Self-Paced Fee: $125
→ Click here to register

Introduction to Windows 10
Gain the foundation you need to get started right away using Windows 10.
Instructor-Led Fee: $125
Self-Paced Fee: $125
→ Click here to register

Introduction to XML
Master the essentials of XML through easy-to-follow, real-world examples and produce powerful code even if you are new to computer programming.
Instructor-Led Fee: $125
Self-Paced Fee: $125
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Join our LinkedIn community.

LinkedIn UTEP-P3
Intermediate InDesign CC
Get hands-on training and experience using many of the more advanced tools and features of InDesign CC; instruction and practice files for any version of InDesign CS4 or newer included.
Instructor-Led Fee: $125
Self-Paced Fee: $125
→ Click here to register

Intermediate WordPress Websites
Take your WordPress site to the next level and learn how to optimize it for a more dynamic user experience.
Instructor-Led Fee: $125
Self-Paced Fee: $125
→ Click here to register

Instructional Design Training
Learn the basics of instructional design and the phases of the design process, including conducting a needs assessment, designing and delivering training, and evaluating instruction.
Self-Paced Fee: $115
→ Click here to register

Keyboarding
Learn touch-typing or improve your existing typing skills.
Instructor-Led Fee: $115
Self-Paced Fee: $115
→ Click here to register

Java Developer Suite
Create practical and sophisticated computer programs using both Java and XML.
Instructor-Led Fee: $299
→ Click here to register

Photoshop CC for the Digital Photographer
Master techniques to edit and enhance your digital images and add a professional polish to your work.
Instructor-Led Fee: $115
Self-Paced Fee: $115
→ Click here to register

Typography
Understand typography and how to apply this technique to your UI/UX projects.
Self-Paced Fee: $79
→ Click here to register

Web Design Value Suite
Learn to create and publish your very own website using HTML.
Instructor-Led Fee: $299
→ Click here to register

Grammar Refresher
Develop your English grammar skills, and take your writing and speaking to the next level of excellence in this course.
Instructor-Led Fee: $125
→ Click here to register
Professional and Public Programs –
Adult Leisure and Learning

Course Index

Face-to-Face Courses

CRAFTS AND HOBBIES

Introduction to Digital Photography and Photoshop
Introduction to Photoshop
Introduction to Professional Photography
Intermediate Professional Photography
Foundations of Photography
Night and Low-Light Photography
Photo Digital Imaging
Start date: August 2
Start date: November 8

FITNESS TO LIVE

Boxing and Conditioning
Start date: September 13
Start date: October 18

Circuit Strength Training and Conditioning
Start date: August 10
Start date: October 5

Kickboxing: 45-Minute Workout
Start date: September 13
Start date: October 18

Pilates
Start date: September 13
Start date: October 18

PERSONAL AND PROFESSIONAL DEVELOPMENT

NEW CPR on TV is Not CPR in Real Life
NEW What Is a Medical Power of Attorney?

Health & Wellness
Live/Online Courses

UPDATED Yoga
Start date: August 10
Start date: September 14
Start date: October 12
Start date: November 9

UPDATED T’ai Chi Chuan
Start date: August 9
Start date: September 13
Start date: October 11
Start date: November 8

Online Courses

CRAFTS AND HOBBIES

Color Theory
Self-Paced

Drawing for the Absolute Beginner
Instructor-Led

Discover Digital Photography
Instructor-Led
Self-Paced

Get Funny!
Instructor-Led
Self-Paced

Introduction to Cryptography
(Self-Paced Tutorial)
Self-Paced

Mastering Your Digital SLR Camera
Instructor-Led
Self-Paced

Photographing Nature With Your Digital Camera
Instructor-Led
Self-Paced

Photographing People With Your Digital Camera
Instructor-Led
Self-Paced

Photography Suite
Instructor-Led
Photoshop Elements for the Digital Photographer
Instructor-Led
Self-Paced

Secrets of Better Photography
Instructor-Led
Self-Paced

Start Your Own Edible Garden
Instructor-Led
Self-Paced

HEALTH & WELLNESS

Aging and Health Bundle
Instructor-Led

Certificate in Complementary and Integrative Health
Instructor-Led
Self-Paced

Certificate in Energy Medicine
Instructor-Led
Self-Paced

Certificate in Gerontology
Instructor-Led
Self-Paced

Certificate in Meditation
Instructor-Led
Self-Paced

Certificate in Mindfulness
Instructor-Led
Self-Paced

Certificate in Music Therapy and Sound Healing
Instructor-Led

Certificate in Stress Management
Instructor-Led
Self-Paced

Explore a Career in Healthcare Suite
Instructor-Led

Healthy Living Suite
Instructor-Led

Introduction to Natural Health and Healing
Instructor-Led
Self-Paced

Mind-Body Therapies Bundle
Instructor-Led

Nutrition and Health Bundle
Instructor-Led

Pain Management and End of Life Bundle
Instructor-Led

MONEY MATTERS

Accounting Fundamentals I
Instructor-Led
Self-Paced

Accounting Fundamentals II
Instructor-Led
Self-Paced

Keys to Successful Money Management
Instructor-Led
Self-Paced

Stocks, Bonds and Investing: Oh, My!
Instructor-Led
Self-Paced

Where Does All My Money Go?
Instructor-Led

PERFORMING ARTS

Introduction to Guitar
Instructor-Led

Music Made Easy
Instructor-Led
Self-Paced

PERSONAL DEVELOPMENT

Achieving Top Search Engine Positions
Instructor-Led
Self-Paced

Advanced Fiction Writing
Instructor-Led

A to Z Grant Writing
Instructor-Led
Self-Paced

Become an Optical Assistant
Instructor-Led

Become a Veterinary Assistant
Instructor-Led
Self-Paced

Become a Veterinary Assistant II: Canine Reproduction
Instructor-Led
Self-Paced

Become a Veterinary Assistant III: Practical Skills
Instructor-Led
Self-Paced
Professional and Public Programs – Adult Leisure and Learning

Course Index

Beginner’s Guide to Getting Published
Instructor-Led
Self-Paced

Building Teams That Work
Instructor-Led
Self-Paced

Business and Marketing Writing
Instructor-Led
Self-Paced

Effective Selling
Instructor-Led
Self-Paced

Employment Law Fundamentals
Instructor-Led
Self-Paced

Explore a Career as an Administrative Medical Assistant
Instructor-Led
Self-Paced

Explore a Career as a Clinical Medical Assistant
Instructor-Led
Self-Paced

Fundamentals of Supervision and Management
Instructor-Led
Self-Paced

Fundamentals of Supervision and Management II
Instructor-Led
Self-Paced

High Speed Project Management
Instructor-Led
Self-Paced

Introduction to Lightroom Classic CC
Instructor-Led

Keys to Effective Communication
Instructor-Led
Self-Paced

Leadership
Instructor-Led
Self-Paced

Managing Customer Service
Instructor-Led
Self-Paced

Manufacturing Fundamentals
Instructor-Led
Self-Paced

Marriage and Relationships: Keys to Success
Instructor-Led
Self-Paced

Medical Terminology: A Word Association Approach
Instructor-Led
Self-Paced

New Manager Suite
Instructor-Led

Project Management Fundamentals
Instructor-Led
Self-Paced

Project Management Fundamentals II
Instructor-Led
Self-Paced

Project Management Fundamentals Series
Instructor-Led

Sales Training Suite
Instructor-Led

Secrets of the Caterer
Instructor-Led
Self-Paced

Soft Skills Suite
Instructor-Led

Supervision and Management Series
Instructor-Led

Start a Pet-Sitting Business
Instructor-Led
Self-Paced

Starting a Nonprofit
Instructor-Led
<table>
<thead>
<tr>
<th>Course Title</th>
<th>Delivery Method</th>
</tr>
</thead>
<tbody>
<tr>
<td>Start Your Own Online Business</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td>Twelve Steps to a Successful Job Search</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td>Veterinary Assistant Series</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Wow, What a Great Event!</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td><strong>TECHNOLOGY</strong></td>
<td></td>
</tr>
<tr>
<td>Accounting With QuickBooks Online Suite</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Advanced PC Security</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td>Adobe Animate CC Training</td>
<td>Self-Paced</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Adobe Value Suite</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td>ASE Technician Test Preparation 2.0 (TTP2): Automotive Service Consultant (C1)</td>
<td>Self-Paced</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Creating WordPress Websites</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td>Creating WordPress Websites Series</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Computer Networking Suite</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Designing Effective Websites</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td>HTML and CSS Series</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Introduction to Database Development</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td>Introduction to Digital Scrapbooking</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td>Introduction to Illustrator CS6</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td>Introduction to InDesign CC</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td>Introduction to Interior Design</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td>Introduction to InDesign CC 2.0</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td>Introduction to InDesign CC 3.0</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td>Introduction to InDesign CC 4.0</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td>Introduction to InDesign CC 5.0</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td>Introduction to InDesign CC 6.0</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td>Introduction to Microsoft Excel 2016</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td>Introduction to Microsoft Excel 2019/Office 365</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td>Introduction to Microsoft Word 2016</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td>Introduction to PC Troubleshooting</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Introduction to Quickbooks Online</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td>Introduction to SQL</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td>Introduction to Windows 10</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td>Introduction to XML</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
<tr>
<td>Intermediate InDesign CC</td>
<td>Instructor-Led</td>
</tr>
<tr>
<td></td>
<td>Self-Paced</td>
</tr>
</tbody>
</table>
Course Index

Intermediate WordPress Websites
Instructor-Led
Self-Paced

Instructional Design Training
Self-Paced

Keyboarding
Instructor-Led
Self-Paced

Java Developer Suite
Instructor-Led

Photoshop CC for the Digital Photographer
Instructor-Led
Self-Paced

Using the Internet in the Classroom
Instructor-Led
Self-Paced

Typography
Self-Paced

Web Design Value Suite
Instructor-Led

WRITING

Grammar Refresher
Instructor-Led
Self-Paced

For complete details about our Fall/Winter 2021 Adult Leisure and Learning courses, visit
ppp.utep.edu/coursesforadults
Socorro (Soco) began her career at UTEP in 2003 as a part-time customer service representative with PACE, which was the name of Professional and Public Programs at that time.

She was born and raised in Ciudad Juárez, Mexico, and moved to El Paso in 1995. She holds a Bachelor in Business Administration with a Minor in Finance from the Instituto Tecnológico de Ciudad Juárez.

Soco strives to provide excellence through accessible programs that positively impact the well-being of the community. She is a current, active member of the UTEP Staff Council, and a proud mother of two children and several four-legged fur babies.

Favorite inspirational quote: “You’re alive. That means you have infinite potential. You can do anything, make anything, dream anything.” – Neil Gaiman