UTEP
PROFESSIONAL AND
PUBLIC PROGRAMS
EXTENDED UNIVERSITY

MILITARY CAREER ASSISTANCE



Build Skills.
Earn Credentials.
Support Your Next Mission.

SPRING 2027 COURSE GUIDE

CONTINUING EDUCATION AT UTEP

PPP.UTEP.EDU | 915-747-5162

Guide Index

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Welcome!

Your Spring 2027 Course Guide to Military Career Assistance

We are proud to support military servicemembers, veterans, and their families through educational and career advancement opportunities. Our institution participates in two valuable programs designed to help military-connected students achieve their professional goals:

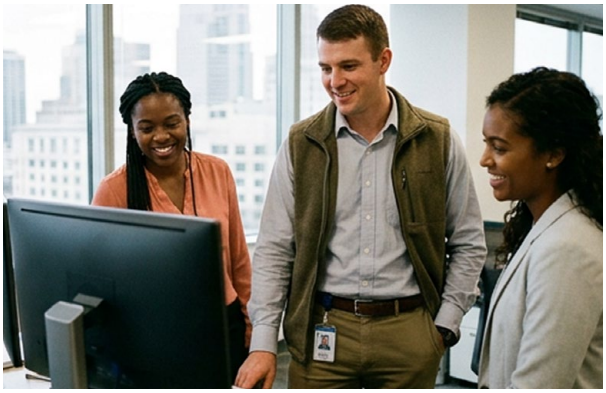
- **SpouseWorks Scholarship** – providing financial assistance for eligible military spouses pursuing education, training, and career credentials.
- **Army Credentialing Assistance (CA)** – helping eligible soldiers earn professional certifications and credentials that enhance career readiness.

We are deeply grateful for the service, courage and sacrifices made by our military community. Because we understand and recognize the unique challenges that military families often face; we are committed to providing resources and support to help you succeed in your educational and career journey.

Explore this guide to learn more about available military and veteran career assistance programs.







How to Register

There are four easy ways to register for our classes: online, by phone, by mail or in person.

Online

1. Find your desired course
2. Click on the "**CLICK HERE TO REGISTER**" link
3. Click on "Enroll"
4. Log in or create your profile
5. Check out & pay
6. Check your email for confirmation

You can register online 24 hours a day. If you need any assistance, please call 915-747-5142 between 8 a.m. and 5 p.m.

By Phone

Call 915-747-5142 to register using your Visa, MasterCard, American Express, or Discover Card between 8 a.m. and 5 p.m., Monday through Friday.

In Person

Visit our office at Memorial Gym, Suite 107B, Monday through Friday, 8 a.m.-5 p.m. to register in person. To avoid a parking ticket, park at Glory Road Garage.

By Mail

Mail your completed registration form with a check, money order, credit card information, or purchase order to:

UTEP Professional and Public Programs
Memorial Gym, Suite 107B
500 West University Avenue
El Paso, TX 79968-0602.

Please write course number(s) on your checks and make them payable to UTEP.

Registration Confirmation

Once you have registered (by phone, email or online), a confirmation will be emailed to you within 48 hours with all pertinent course information. You may also request your confirmation be sent by mail. If you do not receive your enrollment confirmation within 48 hours of the course start date, please call 915-747-5142 during office hours. If there are any changes to the class, you will be promptly notified.

Featured Courses



ARMYIGNITED

CompTIA Certification Training: A+, Network+, Security+ (VOUCHER INCLUDED)

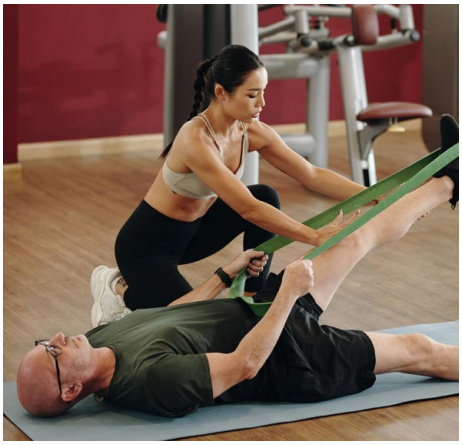
Gain the knowledge and skills you need to launch an IT career via the CompTIA's A+, Network+ and Security+ certifications.

CLICK HERE FOR COURSE INFORMATION

CompTIA PenTest PT0-003 (VOUCHER INCLUDED)

Prepare to take the CompTIA PenTest PTO-003 national certification exam.

CLICK HERE FOR COURSE INFORMATION



NASM Certified Personal Trainer and Exam Preparation (VOUCHER INCLUDED)

Prepare to pass the National Academy of Sports Medicine (NASM) exam and earn your NASM Certified Personal Trainer certification, one of the most respected certifications in the fitness industry.

CLICK HERE FOR COURSE INFORMATION

Oracle SQL and PL/SQL + Python Developer + Java Developer

Get trained to develop databases with Oracle SQL and PL/SQL, and program with Python and Java.

CLICK HERE FOR COURSE INFORMATION



SPOUSEWORKS SCHOLARSHIP

Clinical Medical Assistant Certification Program With Externship

The Clinical Medical Assisting online certification course from University of Texas at El Paso is designed to prepare students to function as professionals in multiple healthcare settings. Medical assistants with a clinical background perform various clinical tasks including assisting with the administration of medications and with minor procedures, performing an EKG electrocardiogram, obtaining laboratory specimens for testing, educating patients, and other related tasks. Job opportunities are prevalent with physicians' offices, clinics, chiropractors' offices, hospitals and outpatient facilities.

CLICK HERE FOR COURSE INFORMATION

Funding for Certification Training

If cost is what's holding you back from pursuing that new certification or training, think again. Money may be available to help pay for these courses.

Here are just some of the options you might be able to take advantage of:

- UTEP's SpouseWorks Scholarship Program
- Army Credentialing Assistance Program (Army CAP)

Let Professional and Public Programs help you enhance your job skills through unique training programs in order to become more competitive in today's labor market.

Thanks to the partnership between UTEP Professional and Public Programs and Workforce Solutions Borderplex (WSB), you may also be eligible for additional funds to help you further your education or training, and to cover any outstanding or upcoming costs for supplies or books.

If you are interested in this opportunity, please contact WSB at your convenience at weserveyou@borderplexjobs.com.

Click here to request information for: SpouseWorks Scholarship

Click here to request invoice/quote from Army Cap

FUNDING SOURCES THAT YOU DO NOT HAVE TO PAY FOR OUT-OF-POCKET*

WIOA Career Assistance

Seeking funding from a workforce development agency? Professional and Public Programs at UTEP is part of the Texas Eligible Training Provider List (ETPL) and offers a number of noncredit WIOA-approved programs. Visit our website to learn more.

SpouseWorks Scholarship Program

Professional and Public Programs accepts SpouseWorks Scholarship funding for approved training certification courses in a variety of areas.

Army Credentialing Assistance Program

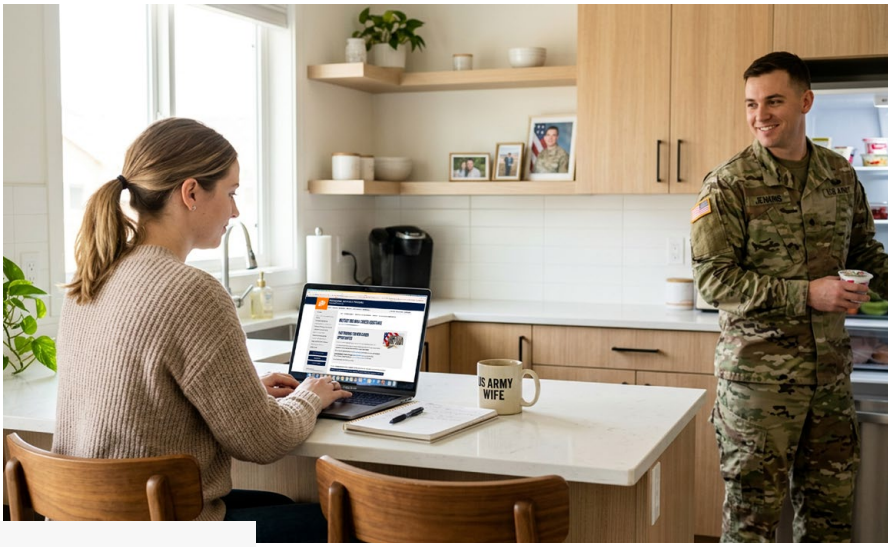
The Army Credentialing Assistance (CA) Program provides financial assistance for soldiers to earn professional and technical credentials. Professional and Public Programs is an approved ArmyIgnitEDeducational provider.

***Note that we do not provide the actual funding;** however, we provide the Education Training Plan (ETP) for SpouseWorks Scholarship and the quote for the Army Credentialing.

SpouseWorks Scholarship

UTEP's SpouseWorks Scholarship Program provides financial assistance and a career path for military spouses. Professional and Public Programs at UTEP is a proud participant in this program.

We are grateful for the sacrifice and courage of our men and women in the armed forces. Because we understand the strain that this can have on families who have a spouse on active duty, we want to help.



What is SpouseWorks Scholarship?

The SpouseWorks Scholarship provides a maximum tuition benefit of $4,000 with an annual fiscal year cap of $2,000 to assist eligible military spouses who need professional credentials to meet their career goals. Annual cap waivers may be available if costs exceed $2,000, up to the maximum education benefit of $4,000.

Click here to request information for: SpouseWorks Scholarship

5 Easy Steps to Get you Started

1. Visit the **SpouseWorks Scholarship website** to set up a personal profile and verify your SpouseWorks Scholarship eligibility.
2. Request your Education Training Plan (ETP) by clicking the blue button above.
3. Upload your ETP. If you have issues with this, contact SpouseWorks Scholarship for assistance.
4. Get approved. When UTEP MWCA receives your Financial Assistance (FA) letter, we will enroll you in the course on the start date of your choice.
5. Start your studies. UTEP MWCA will email course instructions.

Army Credentialing Assistance Program

Professional and Public Programs is an approved ArmyIgnitED educational provider. The Army Credentialing Assistance (CA) Program allows soldiers to earn professional and technical credentials.

The CA program is similar to the Army's existing tuition assistance program and provides financial assistance for soldiers to pursue and earn credentials leading to an industry-recognized academic or vocational credential. These credentials do not have to be linked to the soldier's Military Occupational Specialty (MOS).

This is a voluntary, off-duty training and education program that directly contributes to improving total army readiness, supporting soldiers' professional development, retaining quality soldiers and preparing soldiers for meaningful employment upon transition from military service.

What is paid for?

Credentialing Assistance will pay for all necessary books, supplies and associated materials required for an approved training course and/or exam that shall not exceed $4,000.

Who is eligible for Army Credentialing Assistance?

As of January 2020, the Army Credentialing Assistance Program is available at bases nationwide.

- Soldiers must meet basic Federal TA eligibility requirements
- Soldiers cannot be flagged under provisions of AR 600-8-2
- Soldiers cannot be contracted ROTC scholarship cadets (receiving tuition and fees or room and board) or Green to Gold ROTC program cadets
- Soldiers must have enough time remaining in service to complete the credential before separating from the Army

5 Steps to Get you Started

1. Choose your course. Choose your credentialing course from the **ArmyIgnitED webpage** or by browsing our online courses.
2. Request your quote. After choosing your course or exam, click on the 'Request Quote' button and complete the form.
3. Upload your quote. UTEP MWCA will contact you by email with the quote for your course, and will submit an invoice through ArmyIgnitED for approval of your Financial Assistance (FA).
4. Wait for approval. You and UTEP MWCA will be notified by ArmyCAP once the Financial Assistance (FA) documents have been approved.
5. Start learning. Once funding is approved, UTEP MWCA will register you and email course instructions.

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PROFESSIONAL AND PUBLIC PROGRAMS

We are a unique learning agent within The University of Texas at El Paso. Our mission is to provide high-quality continuing education. This includes nontraditional academic and lifelong learning opportunities for professional development, personal enrichment and academic growth. We foster and support the larger University mission to serve as a gateway to an improved quality of life for people of the Paso del Norte Region.

OUR VISION

Professional and Public Programs will be the premier provider of comprehensive, quality, educational, professional and personal enrichment programs in collaboration with UTEP departments and external organizations.

Meet the Team



SYLVIA MONSISVAIS
PROGRAM MANAGER



BLANCA PALACIOS
SENIOR COORDINATOR



MARCO CANO
UNDERGRADUATE ASSISTANT

CONTACT US

ONLINE
Visit us at
ppp.utep.edu/military

BY PHONE
Call 915-747-5142,
Monday–Friday,
8 a.m.-5 p.m.

BY EMAIL
Email us at
p3mwca@utep.edu

Connect with us to receive special offers, updates on courses and more!

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THE UNIVERSITY OF TEXAS AT EL PASO

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