Professional and Public Programs –
Continuing Education at UTEP

Corporate and Business Training

Summer 2021
Looking for a new job? Want to make a career change to pursue a newly-discovered passion? Eager to add to new skills you need? Whatever your reality, we promise our Corporate and Business Training (CBT) courses can help you. Our online courses are flexible, affordable and taught by experienced professionals. They

- address gaps in changing and emerging industries and allow you to remain competitive in today’s tough job market
- offer career training in high-demand fields like HR, leadership, health care, legal studies and more
- can be taken for CEUs or prepare you for professional certifications
Corporate and Business Training

We offer training in several high-demand areas including:
- Business Development
- Environmental Safety
- Fitness Careers
- Healthcare Careers
- Human Resources Careers
- Leadership Development
- Legal Careers
- Technology Careers
- Test Preparation

Tailored to the needs of different industries, our focused programs provide the insight and professional skills you need to succeed.

Participants may enroll in individual courses or complete certificate programs, but should check for any potential restrictions if they are receiving educational benefits from a government, corporation or other entity.

See pages 4-25 for a list of our available courses for Summer 2021.

For details, visit ppp.utep.edu/cbtcourses

Need a customized training program?

We can work with you to provide a unique solution to help you enhance your team’s performance and advance your organization’s priorities. To learn more, email us at p3cbt@utep.edu.

Gabriela M.
Assistant Principal, Franklin High School
Class: Paralegal Certificate Course offered by UTEP Professional and Public Programs in partnership with JER Online.

Our students have had a great experience with the online paralegal course. There are great systems of support as part of the program that help ensure the success of our students! Our favorite thing about the class is that it provides the students with opportunities to gain a certification that can be used to further their [education] in the legal studies field.”
Live/Online and Fully Online Courses

All the following courses are for ages 18 and older. Some are offered live/online as indicated. All others are offered fully online (self-paced).

FITNESS CAREER TRAINING

NEW
Fitness Management Certification
Prepare to practice at the management level in the field of fitness. Learn about topics that include history, membership sales, retention, business skills, managing staff, operational practices, facilities and equipment, budgeting and finance, and other important topics relevant to successful management of a large or small facility.

Start date: June 5, 2021
Fee: $499
→ Click here to register

Start date: July 10, 2021
Fee: $499
→ Click here to register

Start date: August 1, 2021
Fee: $499
→ Click here to register

NEW
Lifestyle Fitness Coaching Certification GOLD
Develop the skills to be an effective personal trainer and help your clients achieve their fitness and lifestyle goals.

Start date: June 5, 2021
Fee: $499
→ Click here to register

Start date: July 10, 2021
Fee: $499
→ Click here to register

Start date: August 1, 2021
Fee: $499
→ Click here to register

NEW
Medical Fitness Specialist GOLD
Learn the core essentials on helping clients with specialized chronic illness.

Start date: June 5, 2021
Fee: $875
→ Click here to register

Start date: July 10, 2021
Fee: $875
→ Click here to register

Start date: August 1, 2021
Fee: $875
→ Click here to register

Personal Fitness Trainer Certification - Online GOLD CPT Course
Turn your passion into a career and become a successful online personal trainer with this course. Test vouchers for the NCCA Accreditation national exams are included and a must for employers.

Fee: $899
Early Bird Registration Fee: $875
→ Click here to register

When it comes to you, we’ve got you covered!

Professional and Public Programs is always looking to improve itself. We would like to hear from you and see how our CBT summer online courses are working for you. Join our LinkedIn community or post a comment on our Facebook account.
NEW
Senior Fitness Specialist GOLD
Get the specific knowledge and practical skills you’ll need for working with older adult clientele.
Start date: June 5, 2021
Fee: $499
→ Click here to register
Start date: July 10, 2021
Fee: $499
→ Click here to register
Start date: August 1, 2021
Fee: $499
→ Click here to register

NEW
Youth Fitness Specialist Certification GOLD
Get certified to provide youth with structured, supervised exercise and fitness programs.
Start date: June 5, 2021
Fee: $499
→ Click here to register
Start date: July 10, 2021
Fee: $499
→ Click here to register
Start date: August 1, 2021
Fee: $499
→ Click here to register

HEALTH CAREERS
Clinical Medical Assistant Certificate Program With Externship - Live/Online
Train to assist physicians by preparing patients for examination and treatment, routine laboratory procedures, diagnostic testing, technical aspects of phlebotomy and the cardiac life cycle. Includes a clinical externship opportunity at a local healthcare provider.
Start date: June 8, 2021
Fee: $4,100
Early Bird Registration Fee: $3,950
→ Click here to register

Dental Assisting Program with Optional Clinical Externship - Live/Online
Prepare for a position in Dental Assisting; course includes a CPR certification course and covers the relevant material necessary to prepare you to take the State of Texas “TSBDE” Dental Assisting License; externship opportunity available.
Start date: June 1, 2021
Fee: $4,100
Early Bird Registration Fee: $3,950
→ Click here to register

Medical Administrative Assistant Program With Optional Clinical Externship - Live/Online
Prepare to function effectively in many of the administrative and clerical positions in the healthcare industry; program meets the necessary requirements to take the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) exam; optional clinical externship available.
Start date: June 22, 2021
Fee: $3,150
Early Bird Registration Fee: $3,000
→ Click here to register

We want to hear from you!
Post a comment on our Instagram account.

UTEP.P3
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Some courses are live/online courses (i.e. instructor-led format). All other courses are fully online and ready for you to take at your convenience.

**UPDATED**

**Medical Billing & Coding Program With Optional Clinical Externship - Live/Online**

Learn the skills needed to solve insurance billing problems and also be prepared to qualified to sit for the American Academy of Professional Coders (AAPC) - Certified Professional Coder Exam (CPC) or Certified Outpatient Coder Exam (COC); the American Health Information Association (AHIMA) Certified Coding Associate (CCA) exam; and/or other National Certification Exams; optional externship available.

**Start date: June 7, 2021**
**Fee: $3,400**
**Early Bird Registration Fee: $3,250**

→ Click here to register

**Pharmacy Technician Training With Optional Clinical Externship - Live/Online**

Prepare to work as a pharmacy technician in a retail or other pharmacy setting; course meets the necessary requirements to take the Pharmacy Technician Certified Board (PTCB) - Certified Pharmacy Technician (PTCB) exam.

**Start date: June 7, 2021**
**Fee: $3,150**
**Early Bird Registration Fee: $3,000**

→ Click here to register

**HUMAN RESOURCES TRAINING & DEVELOPMENT**

**Essentials of Human Resources - Live/Online**

Learn to advance your HR knowledge and effectiveness regardless of whether you are new to human resources or need to strengthen your employee management skills; course offered though MS Teams.

**Start date: July 10, 2021**
**Fee: $595**
**Early Bird Registration Fee: $535**

→ Click here to register

**INFORMATION TECHNOLOGY/ CYBERSECURITY**

**CompTIA A+ Program Certification With Optional Clinical Externship - Live/Online**

Prepare yourself to function as a computer professional in multiple technical, business and healthcare settings.

**Start date: June 1, 2021**
**Fee: $4,150**
**Early Bird Registration Fee: $3,999**

→ Click here to register
LEADERSHIP & MANAGEMENT

10 Keys to Staff Motivation: The Drive for Enthusiasm During a Crisis - Live/Online
Learn how to motivate and retain positive, high-energy staff using these guiding principles; course offered through MS Teams.
Start date: August 13, 2021
Fee: $135
Early Bird Registration Fee: $125
→ Click here to register

NEW
Emotional Intelligence Quotient (EIQ) - Live/Online
Achieve the ability to accurately perceive and manage your own and others’ emotions, and to understand the signals they send about relationships.
Start date: July 9, 2021
Fee: $135
Early Bird Registration Fee: $125
→ Click here to register

Lean Six Sigma Yellow Belt - Live/Online
Get an overview of Lean Six Sigma and an introduction to the core concepts of the LSS process improvement methodology, including problem identification and solution techniques; course offered through MS Teams.
Start date: June 12, 2021
Early Bird Registration Fee: $405
Fee: $450
→ Click here to register

NEW
Managing Turbulence in the Organization: Strategic Planning - Webinar 1
Gain valuable leadership skills needed to steer your organization to success, especially during a crisis with this set of three webinars. Webinar 1 shows you how to plan and create your own personal mission statement.

Note: Sign up for all 3 webinars and get them at $99 each.
Start date: July 16, 2021
Fee: $115
→ Click here to register

NEW
Managing Turbulence in the Organization: Conflict Resolution - Webinar 2
Gain valuable leadership skills needed to steer your organization to success, especially during a crisis with this set of three webinars. Webinar 2 teaches you conflict resolution skills to eliminate dysfunctional behavior.
Note: Sign up for all 3 webinars and get them at $99 each.
Start date: July 16, 2021
Fee: $115
→ Click here to register
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Some courses are live/online courses (i.e. instructor-led format). All other courses are fully online and ready for you to take at your convenience.

NEW
Managing Turbulence in the Organization: Keeping the Team Together During Challenging Times - Webinar 3
Gain valuable leadership skills needed to steer your organization to success, especially during a crisis with this set of three webinars. Webinar 3 shows you how to build and coach your team during challenging times. **Note:** Sign up for all 3 webinars and get them at $99 each.
**Start date:** August 27, 2021
**Fee:** $115
⇒ Click here to register

The Etiquette of Language - Live/Online
Make a great first impression and gain a competitive edge by honing your verbal and written communication skills; offered through MS Teams.
**Start date:** June 25, 2021
**Fee:** $135
Early Bird Registration Fee: $125
⇒ Click here to register

LEGAL TRAINING

Paralegal Certificate Course - Live/Online
Improve office efficiency, productivity and billable hours, as well as learn new marketable job skills with this nationally acclaimed program designed for beginning and advanced legal workers. **Note:** Early Registration fee ends May 31, 2021. No class on July 3 and 4.
**Start date:** June 5, 2021
**Fee:** $1,755
Early Bird Registration Fee: $1,595
⇒ Click here to register

PROJECT MANAGEMENT

Project Management Professional Certificate - Live/Online
Qualify for the 35 training contact credit hours required to register for the Project Management Institute (PMI®) Certified Associate Program Management (CAPM) or Project Management Professional (PMP) exam, or maintain current PMI® PMP certification; course offered through MS Teams.
**Start date:** June 7, 2021
**Fee:** $1,650
Early Bird Registration Fee: $1,485
⇒ Click here to register
Additional Online Courses

All the following courses are offered fully online for ages 18 and older.

ACCOUNTING

Accounts Payable Manager Certificate (Exam Cost Included)
Prepare for the Institute of Finance & Management’s (IOFM) Accounts Payable Manager (APM) certification; gain key AP skills, including leadership, internal controls and oversight, and process improvement.
Fee: $1,395
→ Click here to register

IRS Tax Preparer Bundle - Annual Filing Season Program (AFSP)
Get the most dynamic information available with the self-paced online AFSP Tax Preparer Bundle for non-credentialed/non-exempt tax preparers; courses are registered with and approved by the IRS.
Fee: $350
→ Click here to register

PCAT Prep - Live/Online
Prepare for the PCAT test working live with an expert instructor.
Start date: August 28, 2021
Fee: $1,099
UTEP Student Fee: $1,049
→ Click here to register

Certificate in Accounting & Bookkeeping Studies
Get a better understanding of basic accounting and bookkeeping procedures.
Fee: $2,695
→ Click here to register

TEST PREP

MCAT Prep - Live/Online
Prepare for the MCAT test working live with an expert MCAT instructor.
Start date: May 18, 2021
Fee: $1,299
UTEP Student Fee: $1,249
→ Click here to register

IRD Tax Preparer Bundle - Annual Filing Season Program (AFSP)
Get the most dynamic information available with the self-paced online AFSP Tax Preparer Bundle for non-credentialed/non-exempt tax preparers; courses are registered with and approved by the IRS.
Fee: $350
→ Click here to register

Updated QuickBooks Bundle (2012 to 2019)
Learn the advanced features of QuickBooks to take full advantage of the power and efficiency of this popular accounting tool.
Fee: $250
→ Click here to register

Corporate and Business Training

Teaching Online Foundations and Pedagogy: A Self-Paced Course
Learn how to successfully transition from a face-to-face course (F2F) to a fully online environment. Explore how to design an effective online course while maintaining rigorous pedagogic standards. This four-module self-paced course can be completed in any order you choose; however, the entire course must be completed to earn a certificate of completion.
Fee: $49.99
Note: All University of Texas System faculty and graduate students may access the course at no cost. Please contact instructionaldesign@utep.edu to request access.
→ Click here to register

ACCOUNTING

Accounts Payable Manager Certificate (Exam Cost Included)
Prepare for the Institute of Finance & Management’s (IOFM) Accounts Payable Manager (APM) certification; gain key AP skills, including leadership, internal controls and oversight, and process improvement.
Fee: $1,395
→ Click here to register

IRS Tax Preparer Bundle - Annual Filing Season Program (AFSP)
Get the most dynamic information available with the self-paced online AFSP Tax Preparer Bundle for non-credentialed/non-exempt tax preparers; courses are registered with and approved by the IRS.
Fee: $350
→ Click here to register

Updated QuickBooks Bundle (2012 to 2019)
Learn the advanced features of QuickBooks to take full advantage of the power and efficiency of this popular accounting tool.
Fee: $250
→ Click here to register
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### BUSINESS DEVELOPMENT AND WORK SKILLS TRAINING

#### Call Center Supervisor
Prepare for a supervisory role in a modern call center.

**Fee:** $2,295

[Click here to register](#)

#### Certificate in Computer Skills for the Office
Bring your office skills to a whole new level by diving into this set of powerful instructional courses.

**Fee:** $299

[Click here to register](#)

#### Freight Broker/Agent Training
From licensing and operations to sales and marketing, learn how to get your broker license and start a successful freight brokerage, 100% online and at your own pace!

**Fee:** $1,895

[Click here to register](#)

**Microsoft Project Basics**
Build a foundation of essential skills in Microsoft Word and gain a greater understanding of its interface and design elements. Focus on mastering the fundamental tasks performed in Word, including writing, proofing, finalizing and printing a document.

**Fee:** $79

[Click here to register](#)

**PowerPoint for Business**
Plan and design effective slideshow presentations using Microsoft’s PowerPoint software. Get practical tips and examples for mapping the presentation, incorporating research, using templates, selecting visual elements and delivering the presentation.

**Fee:** $79

[Click here to register](#)

**Visual PowerPoint**
Learn how to use Microsoft’s PowerPoint 365 software to build visually engaging slideshow presentations. Consider how to select images and photographs for use in slides, the importance of arrangement and placement of images, the use of tools like Shapes and SmartArt, methods for presenting data, and the selection of colors and fonts that increase the readability of content.

**Fee:** $79

[Click here to register](#)

### COMPUTER APPLICATIONS

#### Executive Assistant With Microsoft Office 2019 Training
Build the essential knowledge and skills of an executive assistant; get training on Microsoft Office software, and upon completion, be prepared to sit for the Microsoft Office Specialist: Associate Certification exam.

**Fee:** $2,599

[Click here to register](#)
COMPUTER SCIENCE

Full Stack Software Developer
Develop your skills as an industry-ready full stack software developer and build a professional portfolio of real-world projects to showcase.
Fee: $4,995
→ Click here to register

Oracle PL/SQL Training
Advance your current SQL skills: understand and know how to use PL/SQL’s main features, including declaring, naming and assigning variables.
Fee: $259
→ Click here to register

ENVIRONMENTAL SAFETY TRAINING

OSHA 8-Hour HAZWOPER Refresher
Take the annual training required by the Hazardous Waste Operations and Emergency Response (HAZWOPER) rule, found in Title 29 of the Code of Federal Regulations Part 1910.120.
Fee: $179
→ Click here to register

NEW
Certified Personal Trainer - GOLD CPT
Learn how to be a successful personal trainer in the fitness industry with this series of self-paced, short, impactful online videos.
Fee: $875
→ Click here to register

UPDATED
Conditioning for Football
Help clients, students and athletes develop the physical and mental skills to improve their performance on the football field.
Fee: $150
→ Click here to register

UPDATED
Developing Your Business Strategy
Hone the skills you need to develop your business strategy and focus.
Fee: $69.95
→ Click here to register

FITNESS CAREER TRAINING

UPDATED
Attracting Club Members
Gain insight into types and categories of fitness club memberships, pricing strategies, creating a unique brand for your business and membership sales.
Fee: $69.95
→ Click here to register

UPDATED
Business Success for Fitness Professionals
Gain the knowledge and tools need to increase your personal fitness training customer base and make more money.
Fee: $110
→ Click here to register

Why upskill?

According to human resources writer Suzanne Lucas, the cost of replacing an employee can be as high as 150% of that person’s annual salary.

→ Click here to view complete article.
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**UPDATED**
**Exercise Program Design for Special Populations**
Study how to design safe and effective exercise programs by learning more about challenges associated with chronic health issues.
*Fee: $150*

**UPDATED**
**Finance and Budgets: What Every Fitness Professional Should Know**
Learn the basic financial tools to keep your fitness training business profitable; study strategies for budgeting, controlling expenses, building revenue, and buying and selling a business.
*Fee: $69.95*

**UPDATED**
**Group Fitness Instructor Certification**
Develop skills for leading any group in an exciting safe routine with this unique online 9-module hybrid certification.
*Note: A valid CPR/AED card must be presented to test and test vouchers ($350 value) are included with this program.*
*Fee: $749*

**UPDATED**
**Insider Secrets of Advertising and Marketing for the Successful Fitness Professional**
Learn the foundational concepts of advertising and how to apply them to your fitness business.
*Fee: $110*

**UPDATED**
**Introduction to Cancer Exercise: Essentials of Cancer Exercise**
Learn how to identify muscle imbalances and correct postural deviations following cancer surgery and treatment; how to identify and correct range of motion limitations following cancer surgery and treatment; how to prevent, identify, and manage lymphedema; and how to prescribe a comprehensive, individualized recovery program that will improve a patient’s quality of life and minimize the risk of comorbidities.
*Fee: $69.95*

**UPDATED**
**Personal Fitness Trainer Certification - Online GOLD CPT Course**
Turn your passion into a career and become a successful online personal trainer with this course. Test vouchers for the NCCA Accreditation national exams are included and a must for employers.
*Fee: $875*

**UPDATED**
**Personal Fitness Trainer Certification - Online GOLD CPT Course**
Get the knowledge required to help you own and successfully run your own fitness studio.
*Fee: $499*

**UPDATED**
**Introducción a la Advertencia y Marketing para el Profesional de Fitness Éxito**
Learn how to identify muscle imbalances and correct postural deviations following cancer surgery and treatment; how to identify and correct range of motion limitations following cancer surgery and treatment; how to prevent, identify, and manage lymphedema; and how to prescribe a comprehensive, individualized recovery program that will improve a patient’s quality of life and minimize the risk of comorbidities.
*Fee: $69.95*
Retaining Club Members
Focus on the important variables that influence member retention in your fitness club and learn how to create positive experiences for your members by cultivating a service culture.

**Fee:** $69.95
➔ Click here to register

Senior Fitness Specialist
Get the specific knowledge and practical skills you’ll need for working with older adult clientele.

**Fee:** $499
➔ Click here to register

Senior Fitness Specialist Program
Gain knowledge, training, and competency to assess fitness levels, design fitness programs and provide motivating exercise instruction for older adults.

**Note:** Built-in online exam to test for a national certification included.

**Fee:** $499
➔ Click here to register

The Future of Your Fitness Business
Learn how to make more money in the fitness industry.

**Fee:** $69.95
➔ Click here to register

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**HEALTH CAREERS**

Certified Electronic Health Records Specialist (CEHRS)
Become a certified electronic health record specialist (CEHRS) through the National HealthCareers Association (NHA). You will be prepared to work on a health information management team and work with various tasks and systems that keep our healthcare facilities operating.

**Fee:** $1,995
➔ Click here to register

Certified Clinical Medical Assistant + Certified Electronic Health Records Specialist
Become a clinical medical assistant and learn how to use Electronic Health Records (EHR) systems which are the central information repositories for patient care. This 100% online course will prepare you to sit for the National HealthCareer Association’s (NHA) CCMA (Certified Clinical Medical Assistant) and CEHR (Certified Electronic Health Records) certification exams.

**Fee:** $3,995
➔ Click here to register

Certified Medical Administrative Assistant With Medical Billing and Coding (Vouchers Included)
Prepare for a career in healthcare as a medical assistant and billing/coding specialist with this 100% online course. By course completion, you will be ready to pass the Certified Medical Administrative Assistant (CMAA) national certification exam offered by the National HealthCareer Association (NHA) and receive a voucher which covers the fee of the exam.

**Fee:** $2,195
➔ Click here to register

Clinical Dental Assistant
Gain the technical skills you need to join a dental office as a clinical dental assistant with this 100% online course. Through interactive lessons, you will also prepare for the Radiation Health and Safety and Infection Control components of the Certified Dental Assistant (CDA) Exam.

**Fee:** $2,195
➔ Click here to register
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NEW
Certified Physical Therapy Aide (Voucher Included)
Learn the concepts, skills and practices to become a certified physical therapy aide with this 100% online course. Upon successful completion, you will be eligible to take the American Medical Certification Association’s (AMCA) Physical Therapy Technician/Aide certification exam. The course also includes an externship starter kit with resources to secure a position as a physical therapy aide extern.
Fee: $1,995
→ Click here to register

NEW
Certified Professional Life Coach
Get training to be a life coach and launch your own coaching practice. Become a Certified Professional Coach (CPC) upon course completion.
Fee: $1,895
→ Click here to register

NEW
Clinical Medical Assistant Certificate Program With Externship
Be fully prepared to assist physicians by performing functions related to the clinical aspects of a medical office.
Fee: $3,950
→ Click here to register

UPDATED
Dialysis Technician With Externship
Gain the knowledge and skills needed to perform the duties required of dialysis technicians.
Fee: $3,000
→ Click here to register

UPDATED
EKG Technician Certificate Program With Clinical Externship
Learn the topics and processes critical to conducting and interpreting electrocardiograms (EKGs).
Fee: $3,000
→ Click here to register

UPDATED
Medical Administrative Assistant Certificate Program With Clinical Externship
Gain an introduction to medical administration and develop skills required to obtain an administrative medical assistant position or advance your current healthcare career.
Fee: $3,000
→ Click here to register

 teaches respondents to the Future of Jobs Survey plan to transition as many as 46% of those workers from their current jobs into emerging opportunities.

→ Click here to view complete article.
Medical Billing & Coding w/ Medical Administration Certificate Program With Clinical Externship
Understand and learn how to code healthcare services and procedures for third-party insurance reimbursement.
Fee: $3,950
➔ Click here to register

Medical Billing & Coding Certificate Program With Clinical Externship
Acquire the skills needed to perform complex medical coding and billing procedures.
Fee: $3,250
➔ Click here to register

Pharmacy Technician
Become a pharmacy technician and train to assist pharmacists in formulating, labeling and dispensing medications.
Fee: $3,899
➔ Click here to register

Pharmacy Technician w/ Medical Administration Certificate Program With Clinical Externship
Prepare to enter the pharmacy field and take the Pharmacy Technician Certification Board’s PTCB exam. Also prepare to function effectively in administrative/clerical positions in the healthcare industry.
Fee: $3,950
➔ Click here to register

Phlebotomy Technician Certificate Program With Clinical Externship
Learn how to collect blood specimens from clients for the purpose of laboratory analysis.
Fee: $3,650
➔ Click here to register

HOSPITALITY

Catering Professional
Get a solid foundation with the skills needed for a career in the catering and events industry; also prepare for the Certified Professional in Catering and Events exam.
Fee: $1,295
➔ Click here to register

Hotel Management
Gain an understanding of the complexities of hotel management and learn to consider the multiple interrelated aspects of successful hospitality service.
Fee: $1,295
➔ Click here to register

Hotel Management With Executive Housekeeper Training
Get trained in the complementary disciplines of hotel management and executive housekeeping.
Fee: $1,695
➔ Click here to register

Restaurant Management
Study the theory behind food and beverage production and management, human resource management and basic accounting practices for the restaurant industry.
Fee: $1,295
➔ Click here to register
Corporate and Business Training

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### HUMAN RESOURCES TRAINING & DEVELOPMENT

#### Certificate for Human Resources Management
Learn the basics of managing the benefits and policies that support an effective staff.

**Fee: $399**  
→ Click here to register

#### Certified Internal Auditor With Microsoft Excel 2019 (Voucher Included)

**Fee: $1,295**  
→ Click here to register

#### Compensation and Benefits
Consider issues surrounding the key aspects of pay policy: legal requirements, pay equity within an organization, competitive pay within the relevant industry, how and when to grant raises, and different ways payment can be structured. Earn SHRM and HRCI credit.

**Fee: $79**  
→ Click here to register

#### Employee Safety
Learn about various workplace hazards and health issues and explore the relationship between employers and the Occupational Safety and Health Administration (OSHA).

**Fee: $79**  
→ Click here to register

#### Equal Employment Opportunity
Learn about many of the major employment laws, Equal Opportunity issues, and the anti-discriminatory regulations employers must be aware of in hiring, promoting and firing employees. Earn SHRM and HRCI credit.

**Fee: $79**  
→ Click here to register

#### HR Ethics Certificate
Get prepared to play an essential role in shaping the ethical culture in your workplace.

**Fee: $259**  
→ Click here to register

#### HR Management (ACE Credit®)
Explore the core goals and strategies of the HR function, examine best practices for employee selection and development, develop an understanding of compensation structures, and consider both the value of workforce diversity and laws relevant to its pursuit.

**Fee: $498**  
→ Click here to register

#### Payroll Manager
Prepare for a career as a payroll manager and get equipped with MBA-level business management skills; by course completion, you will understand key areas of payroll and be prepared to sit for the American Payroll Association’s Fundamental Payroll Certification (FPC) exam.

**Fee: $3,395**  
→ Click here to register
Payroll Practice and Management
Navigate ever-changing payroll rules and regulations, so you can succeed as a payroll professional.
Fee: $1,895
➔ Click here to register

Payroll Practice and Management With Microsoft Excel 2019
Get trained in all critical areas of payroll management and learn advanced practices for using Microsoft’s Excel 2019 software. Be prepared to take the Fundamental Payroll Certification exam and the Microsoft Office Specialist (MOS) Expert certification exam for Microsoft Excel 2019.
Fee: $2,295
➔ Click here to register

With Voucher for Certifying Exam
Note: Voucher included for pre-paid access to sit for the certifying exam.
Fee: $2,395
➔ Click here to register

Senior Professional in Human Resources
Learn about the five functional areas (Business Management and Strategy, Workforce Planning and Employment, Human Resource Development, Compensation and Benefits, Employee and Labor Relations, and Risk Management) that will prepare you for the Senior Professional Human Resources (SPHR) exam.
Fee: $2,295
➔ Click here to register

Senior Professional in Human Resources With Payroll Practice and Management
Enhance your ability to manage and lead HR processes with the Senior Professional in Human Resources online course; the course will also prepare you for the Senior Professional Human Resources (SPHR) exam.
Fee: $3,395
➔ Click here to register

With Voucher for Certifying Exam
Note: Voucher included for pre-paid access to sit for the certifying exam.
Fee: $2,395
➔ Click here to register

UPDATED Payroll Wage & Hour Training & Certification Program
Learn requirements, processes, and procedures associated with payroll management.
Note: Optional test for Certified Payroll Management Administrator included.
Fee: $499
➔ Click here to register

UPDATEED The Payroll Management Training & Certification Program
Learn the basic payroll requirements; ideal for beginning and intermediate HR professionals. Includes an optional test for those who wish to earn a “Certified Payroll Wage & Hour Administrator” designation; also qualifies for eight hours of PHR and SPHR re-certification credits.
Fee: $450
➔ Click here to register

INFORMATION TECHNOLOGY/CYBERSECURITY

NEW Certified Ethical Hacker
Study the ethical hacking of networks and system penetration testing; learn all of the exam objectives for the EC-Council ECC 312-50 version 10 exam.
Fee: $2,895
➔ Click here to register

Continuing Education Units (CEU) Requests
Need to assign CEU credit to a course or training? Are you an education vendor or educator needing to assign CEU credit to a course or training you will be teaching? We can assist by vetting your program and issuing CEUs.
Call us at 915-747-5142 or email p3cbt@utep.edu to learn how.
You must be 18 or older to register for our Corporate and Business Training online courses.

Some of the following courses may qualify for MyCAA or Vocational Rehabilitation funding. Contact our team for more information.

Some courses are live/online courses (i.e. instructor-led format). All other courses are fully online and ready for you to take at your convenience.

NEW
Certified Information Systems Security Professional (CISSP)
Learn the foundations of information system security and prepare to become a Certified Information Systems Security Professional (CISSP).

Fee: $1,999
⇒ Click here to register

UPDATED
Computer Technician CompTIA A+ With Clinical Externship
Gain the essential skills and technical expertise necessary to install, upgrade, configure, troubleshoot, optimize, repair and perform preventative maintenance on basic personal computer hardware and operating systems. Prepare students to sit for and pass the CompTIA A+ (Core 1 and Core 2) Certification exams.

Note: Students are eligible for an optional externship with a local employer on completion.

Fee: $3,999
⇒ Click here to register

NEW
CompTIA A+ Certification Training A+, Network+, Security+
Gain the knowledge and skills you need to launch an IT career via the CompTIA’s A+, Network+ and Security+ certifications.

Fee: $3,999
⇒ Click here to register

Forensic Investigator in Computer Hacking
Gain knowledge in the specific security discipline of computer forensics from a vendor-neutral perspective.

Fee: $999
⇒ Click here to register

LANGUAGES
Professional Interpreter
Get trained to be a professional interpreter with this online course; develop the skills necessary to use your knowledge of languages to help other people communicate.

Fee: $1,295
⇒ Click here to register

LEADERSHIP & MANAGEMENT
UPDATE
Certificate in Supervisory and Managerial Skills
Gain the fundamental skills required of both new supervisors and/or managers as well as those with experience to be positioned for maximum success.

Fee: $2,595
⇒ Click here to register

UPDATED
Coaching Your Team to Higher Performance
Learn the four stages of team development and how to fulfill your changing and complicated role as a coach at each stage.

Fee: $99
⇒ Click here to register
Lean Six Sigma Black Belt With 1-on-1 Project Coaching (Exam Cost Included)

Develop your process improvement, project management and leadership skills with this online Lean Six Sigma Black Belt training course.

**Note:** Fees for the Lean Six Sigma Green Belt and Black Belt Certification exams are included.

**Fee:** $2,695

⇒ Click here to register

**UPDATED**

Supervising and Managing Workplace Employees (Bud to Boss Toolkit)

Develop the foundational skills you need in your position as a first-time supervisor and advance in your career.

**Fee:** $279

⇒ Click here to register

**LEGAL TRAINING**

Advanced Paralegal Certificate Course

Build upon your knowledge of law and paralegal studies with classes in specialized facets of contemporary law, and gain a strong competitive edge over other paralegals. Students are required to complete six

Advanced Paralegal Course topics to receive a certificate.

**Prerequisite:** Successful completion of the Paralegal Certificate Course.

**Fee:** $2,400 for the entire course OR $400 per topic. Topics offered:

- Advanced Legal Research
- Alternative Dispute Resolution
- Bankruptcy Law
- Business Law
- Constitutional Law
- Criminal Law
- Criminal Procedure
- e-Discovery
- Education Law
- Estate Planning
- Family Law
- Immigration Law
- Intellectual Property
- Real Property Law
- Victim Advocacy
- Water Law

⇒ Click here to register

“I had a very good experience. The instructor was knowledgeable and the staff helped me with the online setup. The class was interesting and affordable. The instructor engaged everyone even though the class was online.”

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Nalat S.
Former student
Classes attended:
Lean Six Sigma Yellow Belt – Live/Online
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**UPDATE**

**Alternative Dispute Resolution Certificate Course**

Get qualified to develop or participate in conflict mediation processes. This online course focuses on both traditional and nontraditional dispute resolution options.

**Fee:** $995  
→ Click here to register

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**UPDATE**

**Legal Research and Writing**

Acquire the basic skills necessary for writing legal documents as well as the skills and duties of a paralegal in an active law office setting.

**Fee:** $189  
→ Click here to register

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**UPDATE**

**Legal Investigation Certificate Course**

Acquire training in legal investigation and be qualified to assist attorneys, paralegals, insurance companies and private businesses, as well as state and federal government agencies, in the process of civil and criminal investigations.

**Fee:** $995  
→ Click here to register

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**UPDATE**

**Software Essentials for the Law Office**

Improve your knowledge of commonly used computer technology and programs within the law office.

**Fee:** $995  
→ Click here to register

---

**Victim Advocacy Certificate Course**

Be trained to work in victim advocacy arenas, such as domestic violence shelters, crisis centers, crisis hotlines, and with state and county governments, to assist crime victims in progressing through the criminal justice system and toward successful recovery.

**Fee:** $995  
→ Click here to register

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**MANUFACTURING**

**UPDATE**

**Lean Manufacturing Personal Training Library**

Gain a comprehensive introduction to lean manufacturing concepts, terminology, techniques and practices.

**Fee:** $250  
→ Click here to register

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**UPDATE**

**Manufacturing Statistics Personal Training Library**

Gain access to four core statistics courses: Basic SPC Training (basic SPC course), Advanced SPC, DOE: Screening Experiments and Measurement Systems Analysis.

**Fee:** $250  
→ Click here to register

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**Purchasing and Supply Chain Management**

Learn an integrated approach to planning, acquisition, flow and distribution, from raw materials to finished products.

**Fee:** $2,395  
→ Click here to register

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Ask about our **Nonprofit Discount**.
The Project Management Institute projects a 33% growth (nearly 22 million jobs) in project management positions by 2027.

PROJECT MANAGEMENT

UPDATED
Agile Project Management Training
Gain a working understanding of how the philosophies and principles of Agile are used in successful projects.

Fee: $749

→ Click here to register

Mastering Project Management With Microsoft Project 2019 (Software Included)
Expand your skills and prepare for certification with this Project Management Professional (PMP)® online training course. Microsoft Project 2019 software is included with enrollment.

Fee: $2,495

→ Click here to register

SKILLED TRADES

NEW
Diesel Technician With Clinical Externship Opportunity
Become a Certified Diesel Technician through our interactive Automotive Service Excellence (ASE) course using our custom-built rear axle, fly wheel, air brake, transmission and front-end trainers.

Fee: $3,999

→ Click here to register

NEW
Electrical Technician With Clinical Externship Opportunity
Jump start your career as an entry-level Electrical Technician using our unique, custom-built program.

Fee: $3,750

→ Click here to register

NEW
HVAC Technician With Clinical Externship Opportunity
Gain the basic electricity, heating, cooling and air distribution skills needed to start a great career in the heating and air-conditioning industry with this Environmental Protection Agency (EPA) HVAC Technician program.

Fee: $3,750

→ Click here to register
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### NEW

#### LEED Green Associate (GA) With Clinical Externship Opportunity

Get introduced to the components of building construction and key concepts to prepare for the LEED Green Associate v4th accreditation.

**Fee: $3,500**

[Click here to register](#)

### NEW

#### Plumbing Technician With Clinical Externship Opportunity

Prepare students to be entry-level plumbers or plumbing assistants in residential and commercial environments.

**Fee: $3,750**

[Click here to register](#)

### NEW

#### Welding Technician With Clinical Externship Opportunity

Learn oxyfuel cutting, plasma arc cutting, base metal preparation, shielded metal arc welding and more in this extensive hands-on American Welding Society (AWS) Welding Technician program.

**Fee: $3,999**

[Click here to register](#)

### TECHNOLOGY CAREER TRAINING

#### Certificate in Emerging Technology for Managers

Learn about blockchain, artificial intelligence and robotics, as well as how each technology affects business processes and contributes to a discussion about the future of labor.

**Fee: $199**

[Click here to register](#)

#### A Manager’s Guide to Artificial Intelligence

Study basic artificial intelligence (AI) concepts and trends; learn how AI can be leveraged to keep your organization competitive; and understand the potential ethical issues associated with employing AI technologies such as deep learning, machine learning and various AI-enabled recognition technologies.

**Fee: $99**

[Click here to register](#)

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Join our LinkedIn community.

[UTEP-P3](#)
A Manager’s Guide to Blockchain
Gain an introduction to blockchain as an underlying technology for cryptocurrencies and other applications. Build an understanding of the concepts of blockchain and how the technology might apply to your business.
**Fee: $99**
→ Click here to register

A Manager’s Guide to Robotics
Explore the concepts and metrics to consider when evaluating whether an investment in robotics is the right decision for your organization.
**Fee: $99**
→ Click here to register

TEST PREP

Complete Enrolled Agent (EA) Review Program and Exam Prep
Prepare for all three parts of the IRS Special Enrollment Exam and become an IRS Enrolled Agent; Adaptive Learning Test Prep Software package for all three parts and Tax Guide included.
**Fee: $1,899**
→ Click here to register

WOMEN IN BUSINESS

Body Language for Women in Business
Learn how to read body language cues and use them to exude both strength and warmth. Examine the role and impact of gender stereotypes in nonverbal communication and how facial expressions, hand gestures, body movements and eye contact can be used in various business situations like negotiations.
**Fee: $79**
→ Click here to register

Communication for Women in Business
Get a general overview for effective communication at work especially for women. Review tips and strategies for communicating with small and large groups, being heard in meetings, projecting confidence and more.
**Fee: $79**
→ Click here to register

Certificate in Leadership for Women in Business
Explore the social and psychological mechanisms that create challenges that professional women often face; be introduced to key concepts and practices that all successful business people need; and receive data-driven recommendations for advancing in your career.
**Fee: $499**
→ Click here to register

For details, visit
ppp.utep.edu/cbtcourses
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Some courses are live/online courses (i.e. instructor-led format). All other courses are fully online and ready for you to take at your convenience.

Current Issues Facing Women in Business
Assess the representation of women in various domains and review challenges that many working women face, together with strategies for addressing those challenges.
Fee: $79
→ Click here to register

NEW
Negotiation for Women in Business
Consider some of the challenges that women tend to face when negotiating and learn how to advocate for yourself and your interests.
Fee: $79
→ Click here to register

NEW
Work-Life Balance for Women in Business
Explore the importance of prioritizing things that matter to you, both at work and at home, and learn techniques that can help individuals and organizations make work-life balance possible.
Fee: $79
→ Click here to register

Leadership and Management for Women in Business
Review common managerial challenges experienced by women in leadership positions and learn techniques, strategies and best practices to overcome those obstacles.
Fee: $79
→ Click here to register

Networking and Mentorship for Women in Business
Learn the ways that networking can be both particularly difficult and especially important for women in business. Review techniques and strategies for networking, finding mentors and attracting sponsors, as well as common anxieties and obstacles that people face when trying to expand their professional connections.
Fee: $79
→ Click here to register

Writing
Certificate Course in Technical Business Writing for Engineers
Learn the necessary steps in planning, drafting, revising, editing and publishing/submitting technical content.
Fee: $469
→ Click here to register

Certificate Course in Writing for a Global Market
Gain awareness of how to prepare and write for multiple languages to reach diverse populations, cultures and communities as the writing industry moves towards reaching people in a worldwide market.
Fee: $649
→ Click here to register

Grant Writing
Learn the essentials of writing or acquiring grants for private, public or government use.
Fee: $2,295
→ Click here to register

UPDATED
Persuasive Writing: How to Get Instant Results
Learn to write persuasively using both Rogerian and classical persuasive elements.
Fee: $249
→ Click here to register

Ultimate Resume Building
Learn how to prepare a professional resume.
Fee: $135
→ Click here to register

Continuing Education Units (CEU) Requests
Need to assign CEU credit to a course or training?
Are you an education vendor or educator needing to assign CEU credit to a course or training you will be teaching? We can assist by vetting your program and issuing CEUs.
Call us at 915-747-5142 or email p3cbt@utep.edu to learn how.
FREE Informational Seminars and Webinars

Want to try us out first? Attend our free informational sessions.

Not sure if this course is right for you? Have questions? Want to meet our instructors? We have you covered.

Our informational sessions are a chance for you to ask questions, meet the instructors behind our programs and get advice on what course is right for you. If you decide to move forward and register, you will be eligible for a special discount.

Live/Online
FREE Informational Seminar:
CompTIA A+ Program With Certification
Get information about the CompTIA (IT) certification by speaking with expert instructors; offered through MS Teams.
Note: Discounts available for registering in select courses.
5/26 6-7 p.m. M.T.
→ Click here to register

Live/Online
FREE Informational Seminar:
Pharmacy Technician and Medical Billing and Coding
Talk to veteran instructors and learn what to expect during the Pharmacy Technician and Medical Billing and Coding courses; offered through MS Teams.
Note: Discounts available for registering in select courses.
5/26 6-7 p.m. M.T.
→ Click here to register

Live/Online
FREE Informational Seminar:
Dental Assistant and Clinical Medical Assistant
Talk to veteran instructors and learn about starting a career as a Dental or Clinical Medical Assistant; offered through MS Teams.
Note: Discounts available for registering in select courses.
5/25 6-7 p.m. M.T.
→ Click here to register

Live/Online
FREE Informational Seminar:
Personal Fitness Trainer Certification
Talk live to a veteran instructor about the personal fitness trainer industry; offered through GoToMeeting.
6/5 10-11 a.m. M.T.
→ Click here to register

Live/Online
FREE Informational Seminar:
A Guide to Project Management and Lean Six Sigma Series
Learn the role of project management knowledge/skills in achieving optimum business results; offered through MS Teams.
Note: Discounts available for registering in select courses.
5/26 6-8 p.m. M.T.
→ Click here to register

Online
Informational Webinar:
Personal Fitness Trainer Certification
Learn more about the Personal Fitness Trainer Certification course in this webinar; recording available on registration.
Available at any time
June 1-30
→ Click here to register

Live/Online
FREE Informational Seminar:
Medical Administrative Assistant
Learn about popular jobs in healthcare by speaking with expert instructors; offered through MS Teams.
Note: Discounts available for registering in select courses.
6/8 6-7 p.m. M.T.
→ Click here to register

Live/Online
FREE Informational Seminar:
A Guide to HR Essentials & the SHRM Exam Prep Program
Learn what you need to pass the SHRM-CP/SHRM-SCP Exam by talking with our veteran instructors; offered through MS Teams.
Note: Discounts available for registering in select courses.
8/28 9-11 a.m. M.T.
→ Click here to register
We’re currently looking for dedicated, passionate instructors to share their talents, skills and knowledge with adults and professionals in the community.

Instructors are needed for the following areas:

• Effective Leadership
• Difficult Conversations
• Emotional Intelligence
• Women in Business
• Women in Leadership
• Diversity Training and Inclusivity

Interested? We’d love to hear from you!

To learn more about becoming a CBT instructor, call 915-747-5142 or email p3cbt@utep.edu.

Make a difference. Earn some extra income. Enhance your resumé.

Join our team of Corporate and Business Training instructors!
Professional and Public Programs – Corporate and Business Training

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Live/Online and Fully Online Courses

FITNESS CAREER TRAINING

NEW Fitness Management Certification
Start Date: June 5
Start Date: July 10
Start Date: August 1

NEW Lifestyle Fitness Coaching Certification GOLD
Start Date: June 5
Start Date: July 10
Start Date: August 1

NEW Medical Fitness Specialist GOLD
Start Date: June 5
Start Date: July 10
Start Date: August 1

Personal Fitness Trainer Certification - Online GOLD CPT Course

NEW Senior Fitness Specialist GOLD
Start Date: June 5
Start Date: July 10
Start Date: August 1

NEW Youth Fitness Specialist

HEALTH CAREERS

Clinical Medical Assistant Certificate Program With Externship - Live/Online

Dental Assisting Program with Optional Clinical Externship - Live/Online

Medical Administrative Assistant Program With Optional Clinical Externship - Live/Online

UPDATED Medical Billing & Coding Program With Optional Clinical Externship - Live/Online

Pharmacy Technician Training With Optional Clinical Externship - Live/Online

HUMAN RESOURCES TRAINING & DEVELOPMENT

Essentials of Human Resources

INFORMATION TECHNOLOGY/ CYBERSECURITY

CompTIA A+ Program Certification With Optional Clinical Externship - Live/Online

LEADERSHIP & MANAGEMENT

10 Keys to Staff Motivation: The Drive for Enthusiasm - Live/Online

NEW Emotional Intelligence Quotient (EIQ) - Live/Online

Lean Six Sigma Green Belt - Live/Online

Lean Six Sigma Yellow Belt - Live/Online

NEW Managing Turbulence in the Organization: Strategic Planning - Webinar 1

NEW Managing Turbulence in the Organization: Conflict Resolution - Webinar 2

NEW Managing Turbulence in the Organization: Keeping the Team Together During Challenging Times - Webinar 3

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Updated Group Fitness Instructor Certification

Updated Insider Secrets of Advertising and Marketing for the Successful Fitness Professional

Updated Introduction to Cancer Exercise: Essentials of Cancer Exercise

Updated Retaining Club Members

New Senior Fitness Specialist

Updated Senior Fitness Specialist Program

Updated The Future of Your Fitness Business

Health Careers

Certified Electronic Health Records Specialist (CEHRS)

New Certified Clinical Medical Assistant + Certified Electronic Health Records Specialist

New Certified Medical Administrative Assistant With Medical Billing and Coding (Voucher Included)

New Clinical Dental Assistant

New Certified Physical Therapy Aide (Voucher Included)

New Certified Professional Life Coach

Updated Clinical Medical Assistant Certificate Program With Externship

Updated Dental Assisting Certificate Program With Clinical Externship

Updated Dialysis Technician With Externship

Updated EKG Technician Certificate Program With Clinical Externship

Updated Medical Administrative Assistant Certificate Program With Clinical Externship

Updated Medical Billing & Coding w/ Medical Administration Certificate Program With Clinical Externship

Updated Medical Billing & Coding Certificate Program With Clinical Externship

New Pharmacy Technician

Updated Pharmacy Technician Certificate Program With Clinical Externship

Updated Pharmacy Technician w/ Medical Administration Certificate Program With Clinical Externship

Updated Phlebotomy Technician Certificate Program With Clinical Externship

For complete details about our Summer 2021 courses, visit ppp.utep.edu/cbtcourses
Payroll Practice and Management with Microsoft Excel 2019
Payroll Practice and Management with Microsoft Excel 2019 (With Voucher Included)
**UPDATED** Payroll Wage & Hour Training & Certification Program
Senior Professional in Human Resources
Senior Professional in Human Resources with Payroll Practice and Management
**UPDATED** The Payroll Management Training & Certification Program

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**NEW** Certified Information Systems Security Professional (CISSP)
**NEW** Computer Technician CompTIA A+ With a Clinical Externship
**NEW** CompTIA A+ Certification Training A+, Network+, Security+
**NEW** Forensic Investigator in Computer Hacking

**LANGUAGES**
Professional Interpreter

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**UPDATED** Coaching Your Team to Higher Performance
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Purchasing and Supply Chain Management

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NEW A Manager’s Guide to Blockchain

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Communication for Women in Business

Current Issues Facing Women in Business

Leadership and Management for Women in Business

Networking and Mentorship for Women in Business

NEW Negotiation for Women in Business

NEW Work-Life Balance for Women in Business

FREE INFORMATIONAL SEMINARS & WEBINARS

Live/Online Informational Seminar: CompTIA A+ Program With Certification

Live/Online Informational Seminar: A Guide to Project Management and Lean Six Sigma Series

Live/Online Informational Seminar: Pharmacy Technician and Medical Billing and Coding

Live/Online Informational Seminar: Dental Assistant and Clinical Medical Assistant

Live/Online Informational Seminar: Personal Fitness Trainer Certification

Informational Webinar: Personal Fitness Trainer Certification
   Dates: June 1-30
   Dates: July 1-31
   Dates: August 1-31

Live/Online Informational Seminar: Medical Administrative Assistant

Live/Online Informational Seminar: A Guide to HR Essentials & the SHRM Exam Prep Program

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LIVE*
SESSION ONE: (4 DAYS)
June 21-24, 2021
Monday: 8 a.m.–5 p.m.
Tuesday-Thursday: 8 a.m.–4:30 p.m.
*Subject to change due to local COVID-19 protocols.

LIVE ONLINE
SESSION TWO: (5 DAYS)
July 12-16, 2021
Monday-Friday: 8 a.m.–3 p.m.

ALL REGISTRATIONS MUST BE COMPLETED ONLINE

This AP® Summer Institute has been endorsed by

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For more information, visit ppp.utep.edu/apsi
Liliana Oaxaca  
Program Manager  

Liliana (Lily) has been with P3 for the past five years. She holds a Bachelor of Science in Business with a concentration in Management from the University of Phoenix and has over 24 years of management experience. Her professional background includes sales, talent recruiting, nonprofit program management, start-up programs, and customized training implementation.

Lily is an El Paso-born native and lives here with her 16-year-old daughter, Emily.

Favorite inspirational quote: “You are braver than you believe. Stronger than you seem. And smarter than you think.” – A.A. Milne’s Christopher Robin

Sylvia Monsisvais  
Program Coordinator  

Sylvia Ann Monsisvais graduated as “Student of the Year” from the University of Phoenix where she earned a Bachelor of Science in Business Marketing. She also has an Associate of Applied Science Degree in Music and Video Business.

During the course of her career, Sylvia has worked as an SOS Program Coordinator and Trainer with the El Paso County Sheriff’s Office, and as a certified Crime Prevention Practitioner and Special Promotions Coordinator for the El Paso Police Department. She has received several commendation Awards from El Paso’s Chief of Police and multiple awards for her volunteer work with various nonprofit organizations, including the DEA, Job Corps, United Blood Services, Cook Children’s Medical Center and Girl Scouts of the Rio Grande.

Favorite inspirational quote: “Don’t let anyone ever make you feel like you don’t deserve what you want. Go for it.” – Heath Ledger