Military Career Assistance

SUMMER 2022
COURSE GUIDE

Train Online for a New Career

Career and tuition assistance for the military population.
Paying for Certification Training

If cost is what’s holding you back from pursuing that new certification or training, think again. Money may be available to help pay for these courses.

Here are just some of the options you might be able to take advantage of:

- UTEP’s Military Spouse Career Advancement Accounts Program (MyCAA)
- Army Credentialing Assistance Program (Army CAP)

→ Click here to request information for: MyCAA

→ Click here to request invoice/quote from: Army CAP
**FEATURED ONLINE COURSES**

**UPDATED**
Clinical Medical Assistant Certificate Program With Externship (Spanish Version)
Be fully prepared to assist physicians by performing functions related to the clinical aspects of a medical office.
Fee: $3,950
⇒ Click here to register

Mastering Project Management With Microsoft Project 2019 (Software Included)
Expand your skills and prepare for certification with this Project Management Professional (PMP)® online training course. Microsoft Project 2019 software is included with enrollment.
Fee: $2,999
⇒ Click here to register

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“I enjoyed [the course] being self-paced. The instructor was very nice, she would email me regarding my progress throughout the course. I didn’t feel overwhelmed with the modules that needed to completed, and I was able to finish my course with time to spare.”

Jealiany R.
*Online Student*
Classes attended:
Phlebotomy Technician Course

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**CONTACT OUR TEAM**

**BY PHONE**
Call 915-747-5142, Monday – Friday, 8 a.m.-5 p.m.

**BY EMAIL**
Send us an email with your questions to: p3mwca@utep.edu

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**COVID-19 PRECAUTION STATEMENT**

Please stay home if you have been diagnosed with COVID-19 or are experiencing COVID-19 symptoms. If you have tested positive for COVID-19, prior to, after, and/or during your time enrolled in your course(s), you are highly encouraged to report your results to covidaction@utep.edu as well as to let our office know at ppp@utep.edu.

The Center for Disease Control and Prevention recommends that people in areas of substantial or high COVID-19 transmission wear face masks when indoors in groups of people. The best way that we can take care of ourselves and others is to get the vaccine. If you still need the vaccine, it is widely available in the El Paso area. For more information about the current rates, testing, and vaccinations, please visit epstrong.org.
MyCAA

UTEP’s Military Spouse Career Advancement Accounts Program (MyCAA) provides financial assistance and a career path for military spouses. Professional and Public Programs at UTEP is a proud participant in this program. We are grateful for the sacrifice and courage of our men and women in the armed forces. Because we understand the strain that this can have on families who have a spouse on active duty, we want to help.

What is MYCAA?
MyCAA provides eligible military spouses up to $4,000 over two years to pursue degree programs, licenses or credentials that lead to employment in portable career fields.

What are the MyCAA Financial Assistance Benefits?
MyCAA Financial Assistance (FA) pays tuition for education and training courses, and licensing/credentialing fees. This includes:

- State certifications for medical professionals and other occupations requiring recognized certifications
- Licensing exams and related prep courses
- Continuing Education Unit (CEU) classes
- Certification programs leading to employment in portable career fields

Who is eligible?
MyCAA is available for spouses of active duty service members in pay grades E1-E5, W1-W2 and O1-O2, as well as spouses of activated Guard and Reserve members at E1-E5, W1-W2 and O1-O2 pay grades (spouses of Guard and Reserve members must be able to start and complete their courses while their sponsor is on Title 10 orders).

What are the benefits of UTEP’s MyCAA Program?
- Most of our courses are 100% online and available 24/7
- You can work at your own pace
- Expert instructors are available to support you along the way
- Materials are included for most courses
- We can provide career support services upon completion

P3 accepts MyCAA funding for approved training certification courses. To see the latest list of courses offered, visit us at ppp.utep.edu/online-noncredit-courses or email us at p3mwca@utep.edu.

5 STEPS TO GET YOU STARTED WITH US

1. Verify your MyCAA Eligibility. Click here or visit the MyCAA website to set up a personal profile and complete the DEERS eligibility check to confirm your MyCAA eligibility
2. Create your Career and Training Plan
3. Enroll and upload your Education Plan
4. Apply for financial assistance
5. Start your studies

We are here to assist you in meeting the challenges of a rapidly changing and highly competitive global economy.

Click here to request information for: MyCAA
VOCATIONAL REHABILITATION AND EMPLOYMENT SERVICES

Vocational Rehabilitation and Employment Services (VR&E), sometimes referred to as Voc Rehab or the Chapter 31 Program, provides services to eligible service members and veterans with service-connected disabilities to help them prepare for/obtain and maintain suitable employment, or achieve independence in daily living.

My goal was to transfer into the healthcare field and gain awareness. I chose to start with the CCMA course because I felt that would be a great starting point to learn and foster my growth. As a military spouse, my family is required to move a lot! With me obtaining this certification, I can easily apply for jobs all over the world as healthcare will always be in need.”

Taylor F.
Military Spouse and Online Student
Classes attended:
Certified Clinical Medical Assistant Course

There is a 4X higher rate of displacement for workers with high school diplomas or less.

→ Click here to view complete article.
Professional and Public Programs is an approved ArmyIgnite educational provider.

The Army Credentialing Assistance (CA) Program allows soldiers to earn professional and technical credentials. The CA program is similar to the Army's existing tuition assistance program and provides financial assistance for soldiers to pursue and earn credentials leading to an industry-recognized academic or vocational credential. These credentials do not have to be linked to the soldier's Military Occupational Specialty (MOS).

This is a voluntary, off-duty training and education program that directly contributes to improving total army readiness, supporting soldiers' professional development, retaining quality soldiers and preparing soldiers for meaningful employment upon transition from military service.

**What is paid for?**
Credentialing Assistance will pay for all necessary books, supplies and associated materials required for an approved training course and/or exam that shall not exceed $4,000.

**Who is eligible for Army Credentialing Assistance?**
As of January 2020, the Army Credentialing Assistance Program is available at bases nationwide.

- Soldiers must meet basic Federal TA eligibility requirements
- Soldiers cannot be flagged under provisions of AR 600-8-2
- Soldiers cannot be contracted ROTC scholarship cadets (receiving tuition and fees or room and board) or Green to Gold ROTC program cadets
- Soldiers must have enough time remaining in service to complete the credential before separating from the Army
Two out of three Americans say that in times of economic uncertainty, getting more education is essential.

Click here to read full article.

“[I signed up for this course because] I wanted to gain as much knowledge as I could to [succeed] in the pharmaceutical world. This year, my husband and I got relocated to a different military base. It was nerve-racking because I didn’t know if I was going to be able to handle a move while going to school and this course made it happen. I was able to complete assignments and lessons at my own pace [which I enjoyed]. My instructor was very understanding and was always there when I needed further assistance on a certain topic. UTEP staff was always attentive throughout the entire process and guided me through it. After completing this course, I feel like I gained the tools needed to succeed as a pharmacy technician.”

Mireya H.
Military Spouse and Online Student
Classes attended:
Pharmacy Technician - (Voucher Included)
Govindaşamy Parthiban (Sam) joined P3 in October 2012 as a work-study and worked his way up to Program Manager in 2014. He holds two master’s degrees from UTEP, one in Leadership and another in Educational Administration, as well as a Specialist Diploma in Learning Sciences from the National Institute of Education, Singapore. He is also a certified training and assessment professional with experience in designing and developing curriculum for organizations and colleges.

A Singaporean by birth, Sam became a permanent resident of the United States in October 2019. He spent about 30 years in the Singapore Armed Forces, during which he served in several United Nations peacekeeping missions and taught at the USASMA at Fort Bliss. Sam rose through the ranks to become a Division Command Sergeant Major before retiring in 2012.

Sam is married to the former M. Selvamalar and has one living daughter, Priyanka, who serves in the United States Army as a Combat Medic at Fort Lewis, Washington.

Favorite inspirational quote:
“There are no secrets to success—it is the result of preparation, hard work, and learning from mistakes.” – Colin Powell