PROFESSIONAL AND PUBLIC PROGRAMS

FALL 2023

ADULT LEISURE AND LEARNING course guide

915-747-5142 | ppp.utep.edu
We offer face-to-face and online courses for adults in a wide variety of topics. From Crafts and Hobbies, Health and Wellness, Money Matters, Performing Arts and Personal and Professional Enrichment, to Technology, we have it all. Our courses

- are the perfect way to enjoy some “me” time and learn a new skill
- give you the opportunity to connect safely with others and make new friends

Ask about our Corporate Wellness Program

We offer a variety of classes and seminars, all of which can be held online or at your workplace.

Simplify the process: You can start by completing our online training needs assessment at ppp.utep.edu/cct

Scroll down and click on the “Tell Us What You Need” button, complete the form, and submit.
FEATURED COURSES

CRAFTS AND HOBBIES

Mastering Photoshop for Photography
Improve the quality of your photos with Photoshop, the ultimate tool for top-notch photo and image editing.
Start Date: October 14, 2023
Fee: $150
Early Bird Registration Fee: $135
→ Click here to register

HEALTH AND WELLNESS

Yoga Flow
Embark on a transformative journey of well-being as you immerse yourself in this captivating yoga class.
Start Date: October 24, 2023
Fee: $115
Early Bird Registration Fee: $103.50
→ Click here to register

CONTACT OUR TEAM

BY PHONE
Call 915-747-5142, Monday–Friday, 8 a.m.–5 p.m.

BY EMAIL
Email us at p3all@utep.edu

See pages 4-18 for available courses for Fall 2023.
For additional information or to register, go to ppp.utep.edu/coursesforadults

We want to hear from you!
Post a comment on our Facebook page.

“The instructor makes the class fun and engaging and cares about our well-being.”

Adult Leisure and Learning Course Participant
FACE-TO-FACE COURSES

All the following courses are offered face-to-face for ages 18 and older.

CRAFTS AND HOBBIES

**Introduction to Professional Photography**
Study the basics of photography and learn to take better photographs. Must have a DSLR camera or mirrorless camera.
**Start Date: September 11, 2023**
**Fee: $140**
**Early Bird Registration Fee: $126**
→ Click here to register

**Intermediate Professional Photography**
Take your photography to the next level; learn the most useful components and techniques at the advanced photographer level. Must have a DSLR camera or mirrorless camera.
**Start Date: October 9, 2023**
**Fee: $140**
**Early Bird Registration Fee: $126**
→ Click here to register

**Mastering Photoshop for Photography**
Improve the quality of your photos with Photoshop, the ultimate tool for top-notch photo and image editing.
**Start Date: October 14, 2023**
**Fee: $150**
**Early Bird Registration Fee: $135**
→ Click here to register

**Portrait and Studio Photography**
Learn all about studio lighting, camera setup and photo editing techniques.
**Start Date: November 6, 2023**
**Fee: $140**
**Early Bird Registration Fee: $126**
→ Click here to register
FITNESS TO LIVE

Body Sculpting and Conditioning
Engage in elements of cardio, circuit training, balance, and strength training, learn proper form and improve flexibility.

Start Date: September 6, 2023
Fee: $95
Early Bird Registration Fee: $85.50
→ Click here to register

Start Date: October 16, 2023
Fee: $95
Early Bird Registration Fee: $85.50
→ Click here to register

Start Date: November 27, 2023
Fee: $75
Early Bird Registration Fee: $67.50
→ Click here to register

Circuit Training
Improve aerobic fitness, health and muscular strength with this course.

Start Date: September 5, 2023
Fee: $110
Early Bird Registration Fee: $99
→ Click here to register

Start Date: October 17, 2023
Fee: $135
Early Bird Registration Fee: $121.50
→ Click here to register

Introduction to Fencing
Get an introduction to the Olympic sport of fencing through fencing games, and footwork and hand drills.

Start Date: September 6, 2023
Fee: $125
Early Bird Registration Fee: $112.50
→ Click here to register

Start Date: October 11, 2023
Fee: $125
Early Bird Registration Fee: $112.50
→ Click here to register

Start Date: November 27, 2023
Fee: $75
Early Bird Registration Fee: $67.50
→ Click here to register

“David is a great trainer/coach; he is very knowledgeable and engaged with the students. I always recommend the class and have already signed up for next class. Thank you, David, for all you do!!”

-Participant, Circuit Training

For more information about our available discounts, check out the Safety Measures, Discounts and General Information Guide at ppp.utep.edu.

*Discounts do not apply to certain programs, including but not limited to: The English Language Institute Core Program and online courses. Discounts outlined here may not be combined with any other discounts.

UTEP Employees and Retirees Discounts
Current and retired UTEP employees may receive a 15% discount on eligible courses*.

UTEP Employees
Current and retired UTEP employees may receive a 15% discount on eligible courses*.

UTEP Employees
Current and retired UTEP employees may receive a 15% discount on eligible courses*.

For more information about our available discounts, check out the Safety Measures, Discounts and General Information Guide at ppp.utep.edu.
Kickboxing: One Hour Workout
Learn training strategies and schemes related to proper boxing technique in this hour-long course.
Start Date: September 6, 2023
Fee: $99
Early Bird Registration Fee: $89.10
→ Click here to register
Start Date: October 2, 2023
Fee: $110
Early Bird Registration Fee: $99
→ Click here to register
Start Date: November 1, 2023
Fee: $75
Early Bird Registration Fee: $67.50
→ Click here to register
Start Date: December 4, 2023
Fee: $75
Early Bird Registration Fee: $67.50
→ Click here to register

Ultra Strength and Conditioning Fitness
Maintain your fitness level, reduce body fat, reduce the risk and rate of injury, and/or use exercise to combat stress in this personal weight training program.
Start Date: September 5, 2023
Fee: $140
Early Bird Registration Fee: $126
→ Click here to register
Start Date: October 17, 2023
Fee: $175
Early Bird Registration Fee: $157.50
→ Click here to register

Health and Wellness

Yoga Flow
Embark on a transformative journey of well-being as you immerse yourself in this captivating yoga class.
Start Date: October 24, 2023
Fee: $115
Early Bird Registration Fee: $103.50
→ Click here to register

Performing Arts

Introduction to Guitar - Beginner
This is an introductory course for those with little to no experience. Study at your own pace and learn terms, minor theory, and how to play basic chords. Required materials: Acoustic guitar. Please ensure you purchase guitars appropriate to your size and consult the salesperson at the music store when doing so.
Start Date: September 9, 2023
Fee: $75
Early Bird Registration Fee: $67.50
→ Click here to register

“Gracie [Medina] was a wonderful instructor, always on time, and always kept the class moving from start to finish.”
- Participant, Body Sculpting

“Coach Lopez is an excellent instructor. He keeps me motivated; my physical strength and my overall health have improved since I’ve been taking classes with him.”
- Fitness Course Participant
CRAFTS & HOBBIES

Color Theory
Study the fundamentals of color theory and learn how to apply this framework to your web design practice.

→ Click here to register

Drawing for the Absolute Beginner
Gain a solid foundation and understanding of the basics of drawing and become the artist you’ve always dreamed of being.

→ Click here to register

Introduction to Interior Design
Transform plain living spaces into beautiful and functional rooms.

→ Click here to register

Genealogy Basics
Understand the genealogy research process and learn how to interpret the information you find.

→ Click here to register

Get Funny!
Learn how to come up with jokes or witticisms on the fly, punch up dull material for an audience, or make a living as a comedy writer.

→ Click here to register

Our online courses are affordable, fun, fast, and convenient.

Courses may be instructor-led or self-paced. Pricing for the following courses is available on the course website; simply follow the “→ Click here to register” link under each course description to get more information.

We want to hear from you!
Post a comment on our Facebook page.
You must be 18 or older to register for our Adult Leisure and Learning online courses.

For complete details about our Fall 2023 courses, visit ppp.utep.edu/coursesforadults

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Growing Plants for Fun and Profit
Turn your love of plants into an enjoyable and profitable home business.
→ Click here to register

Luscious, Low-Fat, Lightning-Quick Meals
Learn how to reduce fat in recipes without sacrificing flavor or texture.
→ Click here to register

Start Your Own Edible Garden
Grow delicious, nutritious fruit and vegetables in your own backyard; give your garden a healthy start and keep it growing strong all season.
→ Click here to register

Discover Digital Photography
Learn all about digital cameras, from DSLRs to smartphone cameras; for the novice photographer.
→ Click here to register

Mastering Your Digital DSLR Camera
Learn how to use your DSLR camera to take beautiful photos.
→ Click here to register

Photographing Nature With Your Digital Camera
Master your digital camera’s controls and features and start taking exceptional nature photos in no time.
→ Click here to register

Photographing People With Your Digital Camera
Learn the fundamentals of portrait photography; discover the best way to shoot faces, fix common close-up problems, and use digital photo editing techniques to retouch your photos and make other improvements.
→ Click here to register

Photography Suite
Get an overview of the basics of digital photography, including equipment, software and practical uses.
→ Click here to register

Secrets of Better Photography
Learn how to choose the right photographic equipment and compose images with style.
→ Click here to register

Connect with us to receive special offers, updates on courses and more!
#utepp3
HEALTH & WELLNESS

Aging and Health Bundle
Earn a Certificate in Healthy Aging; gain an overview of specific aspects of aging, including the impact of nutrition and physical activity on the aging process, physiologic changes in the healthy aging brain, and the role of intimacy and sexuality in healthy aging.

Certificate in Global Healing Systems
Gain an understanding of various global healing practices to more effectively support your clients who use various traditional healing practices and techniques.

Certificate in Healing Environments for Body, Mind, and Spirit
Learn the various elements of optimal healing environments and how they impact the health of individuals and communities on a physical, social, psychological and spiritual level.

Certificate in Healthy Aging
Learn about the specific aspects of aging, including the impact of nutrition and physical activity on the aging process, physiologic changes in the healthy aging brain, the role of intimacy and sexuality on healthy aging, keys to longevity in the centenarian population, and important behavioral and mental health issues in the aging adult.

Certificate in Holistic and Integrative Health
Study the fundamentals of person-centered and person-empowered health care, including details on some of the more popular therapies today.

Certificate in Holistic and Integrative Health: Foundations 1
Focus on foundational concepts in holistic and integrative health, including stress management, physical activity and movement, nutrition, and healing environments.

Certificate in Holistic and Integrative Health: Foundations 2
Examine the healing systems of Ayurvedic and traditional Chinese medicine, explore the connection between health and the human spirit, and learn about ancient and diverse practices of meditation.

Certificate in Holistic and Integrative Health: Foundations 3
Explore the concepts of four holistic therapeutic modalities: Focus on the use of humor, music and sound, energy healing, and massage and bodywork in healing.

Certificate in Meditation
Discover the many meditation techniques that can be used to support the mind-body connection and promote healing and wellness. The course is designed for health professionals and nurses as well as general consumers.

Certificate in Food, Nutrition and Health
Gain insight into how food interacts with your body and how to make healthy changes for better nutrition.

Certificate in Gerontology
Gain the knowledge and skills necessary to effectively meet the needs of the aging population in a wide range of careers.

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“Nancy did a great job.
I hope she continues to direct the class.”

Adult Leisure and Learning Participant

“This really helps me handle stress at work.”

- Participant, Yoga for Wellness for Faculty and Staff

Pricing for the following courses is available on the course website; simply follow the “Click here to register” link under each course description to get more information.

HEALTH & WELLNESS (CONT.)

Certificate in Mindful Relationships
Learn about mindfulness as a stress management technique and earn a certificate in mindful relationships.

→ Click here to register

Certificate in Mindfulness
Examine the many benefits of mindfulness for both your personal and professional and lay the foundation for a career in health and wellness coaching.

→ Click here to register

Certificate in Music Therapy and Sound Healing
Study the benefits of music and music therapy and sound healing in the health profession.

→ Click here to register

Certificate in Spirituality, Health and Healing
Study the characteristics of spirituality, its essential elements and the connection between spirituality and healing.

→ Click here to register

Certificate in Starting Your Own Business in Health and Healing
Get everything you need to embark on creating your own health and wellness business.

→ Click here to register

Certificate in Stress Management
Explore the physiological, social and psychological impacts of stress and study modalities to get stress under control.

→ Click here to register

Happy and Healthy Pregnancy
Feel more confident and calm in the many choices you have throughout your pregnancy and birthing time.

→ Click here to register

Healthy Living Suite
Establish a healthy approach to weight loss and weight maintenance.

→ Click here to register

Helping Elderly Parents
Learn how to help parents or other loved ones through their transition into their golden years and learn skills that will help you with your own old age.

→ Click here to register

Homeschool With Success
Learn how to homeschool your kids and become familiar with the terminology the homeschool community uses.

→ Click here to register

Introduction to Natural Health and Healing
Learn about the various stages of health and illness and discover that true health means wholeness of the mind, body and spirit.

→ Click here to register
**MONEY MATTERS**

**Introduction to Quickbooks Online**
Manage the financial aspects of your small business quickly and efficiently using QuickBooks Online.
→ Click here to register

**Intermediate QuickBooks Online**
Build upon the skills learned in the Introduction to QuickBooks online course; learn how to manage inventory, projects, classes and locations to better track and report on your business operations.
→ Click here to register

**Interpersonal Communication**
Manage the conscious and unconscious codes of meaning people send to each other and how to respond with appropriate codes in turn.
→ Click here to register

**Introduction to Stock Options**
Learn to evaluate, buy, sell and profit from stocks.
→ Click here to register

**Keys to Successful Money Management**
Learn about the steps you need to take in order to achieve true financial success from a certified financial planner.
→ Click here to register

**Learn to Buy and Sell on eBay**
Gain all of the knowledge necessary for success in the online marketplace.
→ Click here to register

**Math Refresher**
Use math to your advantage in daily life.
→ Click here to register

**Personal Finance**
Gain control over the financial impact of your choices with tools that are useful, realistic and easy to work with.
→ Click here to register

**Stock Trading Suite**
Learn the fundamentals of investing by learning the ins and outs of the stock market, 401K plans, retirement planning, and personal financial goals; move on to techniques for valuing stocks, including how to read financial statements and conduct economic research, and how to buy, sell, and profit with tools used by professional investors; complete this series and learn to leverage your investment dollars in any type of market.
→ Click here to register

**The Analysis and Valuation of Stocks**
Study conventional and advanced techniques in researching and valuing stocks.
→ Click here to register

**Where Does All My Money Go?**
Study the very basics of how to get control of your finances rather than letting them control you. Get the help you need and learn how to invest, eliminate debt and plan for college.
→ Click here to register

**Pricing for the following courses is available on the course website; simply follow the “→ Click here to register” link under each course description to get more information.**

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**HEALTH & WELLNESS (CONT.)**

**Listen to Your Heart and Success Will Follow**
Enjoy the rewards that come from doing what really makes you happy and begin designing a life that really works for you.
→ Click here to register

**Lose Weight and Keep It Off**
Establish a healthy approach to weight loss and weight management.
→ Click here to register

**Mind-Body Therapies Bundle**
Explore the fundamentals of energy medicine in this certificate course.
→ Click here to register

**Nutrition and Health Bundle**
Earn a Certificate in Food, Nutrition and Health; get a holistic overview of current food and nutrition issues, and their impact on physical, social, emotional and spiritual health.
→ Click here to register

**Pain Management and End-of-Life Bundle**
Enhance your knowledge of how to work with patients who are in pain; earn your Certificate in Pain Assessment and Management.
→ Click here to register

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915-747-5142 | ppp.utep.edu | Fall 2023
COVID-19 PRECAUTION STATEMENT

Please stay home if you have been diagnosed with COVID-19 or are experiencing COVID-19 symptoms. If you have tested positive for COVID-19, prior to, after, and/or during your time enrolled in your course(s), you are highly encouraged to report your results to covidaction@utep.edu as well as to let our office know at ppp@utep.edu.

The Center for Disease Control and Prevention recommends that people in areas of substantial or high COVID-19 transmission wear face masks when indoors in groups of people.

The best way that we can take care of ourselves and others is to get the vaccine. If you still need the vaccine, it is widely available in the El Paso area. For more information about the current rates, testing, and vaccinations, please visit epstrong.org.
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**PERSONAL AND PROFESSIONAL ENHANCEMENT**

**Achieving Success With Difficult People**
Learn how to interact with anyone, regardless of how difficult you perceive them to be.
→ Click here to register

**Effective Selling**
Discover how you can easily convert a potential customer into a long-term asset and lay the groundwork for repeat business.
→ Click here to register

**Get Assertive!**
Learn specific techniques to become more assertive in all types of situations, with all types of people, and in all aspects of your life.
→ Click here to register

**Individual Excellence**
Develop a fulfilling career plan and the skills to improve your interpersonal relationships.
→ Click here to register

**Introduction to Lightroom Classic CC**
Using hands-on exercises, master the use of Lightroom Classic CC, Adobe’s easy-to-use software that prepares, edits and organizes photos quickly and effectively.
→ Click here to register

**Marriage and Relationships: Keys to Success**
Gain the relationship skills you need to build a solid foundation for your relationship, nurture it and enjoy a partnership that lasts.
→ Click here to register

**New Career Suite**
Learn how to design a life that makes you happy and create an effective resume to acquire a career that fulfills you.
→ Click here to register

**Prepare for GED Test Series**
Analyze your strengths and weaknesses, so you can focus your studying on the areas you need the most in this GED prep course.
→ Click here to register

**Real Estate Investing**
Discover how to make money in real estate, regardless of how much you have to start with.
→ Click here to register

**Real Estate Suite**
Gain the skills you need to make calculated and successful real estate investments.
→ Click here to register

**Secrets of the Caterer**
Learn how to put your cooking and party-planning skills to work for you; acquire an understanding of the cooking skills you’ll need as a caterer and also get an introduction to the business side of catering.
→ Click here to register

**Skills for Making Great Decisions**
Learn how to make excellent everyday decisions from an experienced counselor and life coach.
→ Click here to register

**Small Business Marketing on a Shoestring**
Market your small business like the big guys without making a big dent in your wallet.
→ Click here to register

**Soft Skills Suite**
Soft skills enable you to interact and engage with others to fully utilize your hard skills. Learn the secret to achieving success with this course.
→ Click here to register

**PERFORMING ARTS**

**Introduction to Guitar - Beginner**
Learn to play guitar and become the musician you’ve always wanted to be with these fun and informative lessons.
→ Click here to register

**Music Made Easy**
Learn to read, write and play simple pieces of music.
→ Click here to register

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### Start Your Own Online Business
Get the skills needed to create and build a business from the convenience of your own home.

⇒ Click here to register

### Start Your Own Small Business
Learn how to transform your passion and talent into a viable small business.

⇒ Click here to register

### Starting a Consulting Practice
Learn everything you need to set up your own consulting practice.

⇒ Click here to register

### Starting a Nonprofit
Learn how to form a new nonprofit, convert an informal group to tax-exempt status, or reorganize an existing organization; learn about incorporation, organization, and other issues pertinent to nonprofit start-ups.

⇒ Click here to register

### Stocks, Bonds and Investing: Oh, My!
Prepare for retirement, manage your finances, and pay for college without hiring a broker or financial advisor.

⇒ Click here to register

### Start Your Own Arts and Crafts Business
Learn how to start your own arts and crafts business from a professional artist.

⇒ Click here to register

### Start Your Own Gift Basket Business
Learn everything you need to know about starting a gift basket business and running it successfully.

⇒ Click here to register

### Start a Pet-Sitting Business
Master the essentials of starting and running a cat- and dog-sitting business; learn about how the care of pets, handling home visits, financing and marketing your business, and more.

⇒ Click here to register

### Start and Operate Your Own Home-Based Business
Learn how to be your own boss and eliminate the stress of having a job.

⇒ Click here to register

### Twelve Steps to a Successful Job Search
Learn to identify and get the job you want regardless of your level of expertise or state of the economy.

⇒ Click here to register

### Understanding Adolescents
Acquire valuable information on how adolescents feel, how their identities develop and how you can best meet their needs.

⇒ Click here to register

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Pricing for the following courses is available on the course website; simply follow the “⇒ Click here to register” link under each course description to get more information.
You must be 18 or older to register for our Adult Leisure and Learning online courses.

**READING**

**Merrill Ream Speed Reading**
Save time by reading faster and with better comprehension.

→ Click here to register

**Ready, Set, Read!**
Learn how a child becomes literate from the moment of birth and how children really learn to read and write.

→ Click here to register

**TECHNOLOGY**

**Accounting With QuickBooks Online Suite**
Acquire a solid understanding of corporate accounting practices.

→ Click here to register

**Adobe Animate CC Training**
Learn the basics of Animate (formerly Adobe Flash) and start designing rich, interactive animations.

→ Click here to register

**Creating WordPress Websites Series**
Work hands-on with WordPress and learn about its many features as you create your own WordPress.org site and blog.

→ Click here to register

**Creating Web Pages**
Learn the basics of HTML as you design, create and publish your very own website.

→ Click here to register

**Designing Effective Websites**
Master the basics of web design and learn how to build sites that are better and more effective.

→ Click here to register

**Intermediate WordPress Websites**
Take your WordPress site to the next level and learn how to optimize it for a more dynamic user experience.

→ Click here to register
TECHNOLOGY (CONT.)

Introduction to Digital Scrapbooking
Make the most of your scrapbooking talents and artistic ideas when you combine traditional and digital scrapbooking using Photoshop Elements 11, 12 or 15.
→ Click here to register

Introduction to PC Troubleshooting
Examine the typical hardware and operating system problems encountered by technicians, learn troubleshooting techniques to decipher any problem and gain the skills you need to solve them.
→ Click here to register

Introduction to Photoshop CC
Learn easy-to-follow, detailed step-by-step instructions that teach you how to edit and manipulate images, and create basic compositions using Photoshop in the Creative Cloud.
→ Click here to register

Introduction to Windows 10
Gain the foundation you need to get started right away using Windows 10.
→ Click here to register

Keyboarding
Become faster and more confident at the keyboard.
→ Click here to register

Photoshop CC for the Digital Photographer
Master techniques to edit and enhance your digital images and add a professional polish to your work.
→ Click here to register

Photoshop Elements for the Digital Photographer
Master the use of Adobe Photoshop Elements to do everything from quick fixes to detailed enhancements that will greatly improve the look of your digital images.
→ Click here to register

Photoshop Elements for the Digital Photographer II
Build on skills you have acquired in the first Photoshop Elements for the Digital Photographer course.
→ Click here to register

Typography
Understand typography and how to apply this technique to your UI/UX projects.
→ Click here to register

Web Design Value Suite
Learn to create and publish your very own website using HTML.
→ Click here to register

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For complete details about our Fall 2023 courses, visit ppp.utep.edu/coursesforadults

Pricing for the courses on this page is available on the course website; simply follow the “→ Click here to register” link under each course description to get more information.
When it comes to you, we’ve got you covered!

Professional and Public Programs is always looking to improve itself. We would like to hear from you and see how our Adult Leisure and Learning fall online courses are working for you.

Post a comment on our Facebook account.

WRITING & PUBLISHING

A to Z Grant Writing
Equip yourself with the skills and tools you need to successfully begin the planning process for projects in need of grant funding.
⇒ Click here to register

A to Z Grant Writing Series
Acquire the skills and tools you need to enter the fulfilling field of grant writing with this online course bundle.
⇒ Click here to register

Advanced Fiction Writing
Explore the topics a writer needs to create a successful manuscript, including story structure, plot, character, dialogue, setting, suspense, conflict, action, viewpoint, tense and even how to get published.
⇒ Click here to register

Beginner’s Guide to Getting Published
Acquire the credibility you need to succeed as a writer and guide your manuscript directly into the hands of an editor and onto the shelves of your favorite stores.
⇒ Click here to register

Beginning Writers Workshop
Improve your writing skills and discover new ways to stretch your creative muscles.
⇒ Click here to register

Fundamentals of Technical Writing
Learn all the fundamental techniques of successful technical writers.
⇒ Click here to register

Get Grants!
Get the grant-writing skills you need to outshine the competition.
⇒ Click here to register

Grammar Refresher II
Gain the advanced grammar skills you need and understand how to use them in practical ways.
⇒ Click here to register

How to Make Money From Your Writing
Get all the practical information you need to make money with your writing.
⇒ Click here to register

Introduction to Screenwriting
Learn everything you need to write a great script, market and sell your screenplay.
⇒ Click here to register

Mystery Writing
Learn everything you need to know to become a best-selling mystery author.
⇒ Click here to register

Research Methods for Writers
Learn how to efficiently and effectively conduct research for any writing project
⇒ Click here to register

Resume-Writing Workshop
Create an effective resume or improve the one you already have.
⇒ Click here to register

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Talk to us!

Professional and Public Programs is always looking to improve itself. We would like to hear from you and see how our Adult Leisure and Learning fall online courses are working for you.

Post a comment on our Facebook page.

WRITING & PUBLISHING (CONT.)

Romance Writing
Broaden your skills and understand exactly what makes a romance reader finish a book with satisfaction.
→ Click here to register

The Craft of Magazine Writing
Turn your dreams into bylines and help yourself to a bright future as a magazine writer.
→ Click here to register

The Keys to Effective Editing
Learn the essential skills and resources you will need to become a successful and confident copyeditor.
→ Click here to register

Write and Publish Your Nonfiction Book
This fun and information-packed course will teach you how to plan, research, write, edit and publish your masterpiece.
→ Click here to register

Write Fiction Like a Pro
Learn to write like a professional with the help of a published author.
→ Click here to register

Writeriffic: Creativity Training for Writers
In this high-energy course, you will learn a number of invaluable tricks from the published writer’s toolbox.
→ Click here to register

Writing Essentials
Acquire all the writing skills you need for success.
→ Click here to register

Writing for Children
Acquire all the tools and resources you need to navigate the world of children’s publishing and to continue growing as a writer for children.
→ Click here to register

Have a young writer at home?
We have a variety of fun fall intersession camps that will let your child explore their creativity through different genres and writing styles.

For more details, visit ppp.utep.edu/youthcourses
COARSE INDEX

FACE-TO-FACE COURSES

CRAFTS & HOBBIES

Introduction to Professional Photography
Start Date: September 11, 2023

Intermediate Professional Photography
Start Date: October 9, 2023

Mastering Photoshop for Photography
Start Date: October 14, 2023

Portrait and Studio Photography
Start Date: November 6, 2023

FITNESS TO LIVE

Body Sculpting and Conditioning
Start Date: September 6, 2023
Start Date: October 16, 2023
Start Date: November 27, 2023

HEALTH & WELLNESS

Yoga Flow
Start Date: October 24, 2023

PERFORMING ARTS

Introduction to Guitar - Beginner
Start Date: September 9, 2023

ONLINE COURSES

CRAFTS & HOBBIES

Color Theory

Discover Digital Photography

Drawing for the Absolute Beginner

Genealogy Basics

Get Funny!

Growing Plants for Fun and Profit

Introduction to Interior Design

Luscious, Low-Fat, Lightning-Quick Meals

Mastering Your Digital SLR Camera

Photographing Nature With Your Digital Camera

Photographing People With Your Digital Camera

Photography Suite

Secrets of Better Photography

Start Your Own Edible Garden
HEALTH & WELLNESS

Aging and Health Bundle
Certificate in Complementary and Integrative Health
Certificate in Energy Medicine
Certificate in Food, Nutrition and Health
Certificate in Gerontology
Certificate in Global Healing Systems
Certificate in Healing Environments for Body, Mind, and Spirit
Certificate in Healthy Aging
Certificate in Holistic and Integrative Health
Certificate in Holistic and Integrative Health: Foundations 1
Certificate in Holistic and Integrative Health: Foundations 2
Certificate in Holistic and Integrative Health: Foundations 3
Certificate in Meditation
Certificate in Mindful Relationships
Certificate in Mindfulness
Certificate in Music Therapy and Sound Healing
Certificate in Spirituality, Health and Healing
Certificate in Starting Your Own Business in Health and Healing
Certificate in Stress Management
Happy and Healthy Pregnancy
Healthy Living Suite
Helping Elderly Parents
Homeschool With Success
Introduction to Natural Health and Healing
Listen to Your Heart, and Success Will Follow
Lose Weight and Keep It Off
Mind-Body Therapies Bundle
Nutrition and Health Bundle
Pain Management and End-of-Life Bundle

MONEY MATTERS

Introduction to Quickbooks Online
Intermediate QuickBooks Online
Interpersonal Communication
Introduction to Stock Options
Keys to Successful Money Management
Learn to Buy and Sell on eBay
Math Refresher
Personal Finance
Stock Trading Suite
The Analysis and Valuation of Stocks
Where Does All My Money Go?
PERFORMING ARTS

Introduction to Guitar
Music Made Easy

Introduction to Lightroom Classic CC
Marriage and Relationships: Keys to Success

New Career Suite
Prepare for GED Test Series
Real Estate Investing
Real Estate Suite
Secrets of the Caterer
Skills for Making Great Decisions
Small Business Marketing on a Shoestring
Soft Skills Suite
Start a Pet-Sitting Business
Start and Operate Your Own Home-Based Business
Start Your Own Arts and Crafts Business
Start Your Own Gift Basket Business

PERSONAL AND PROFESSIONAL ENHANCEMENT

Achieving Success With Difficult People
Effective Selling
Get Assertive!
Individual Excellence

Start Your Own Online Business
Starting a Consulting Practice
Starting a Nonprofit
Stocks, Bonds and Investing: Oh, My!
Twelve Steps to a Successful Job Search
Understanding Adolescents

READING

Merrill Ream Speed Reading
Ready, Set, Read!
TECHNOLOGY

Accounting With QuickBooks Online Suite
Adobe Animate CC Training
Creating Web Pages
Creating WordPress Websites
Creating WordPress Websites Series
Designing Effective Websites
Intermediate WordPress Websites
Introduction to Digital Scrapbooking
Introduction to PC Troubleshooting
Introduction to Photoshop CC
Introduction to Windows 10
Keyboarding
Photoshop CC for the Digital Photographer
Photoshop Elements for the Digital Photographer
Photoshop Elements for the Digital Photographer II
Typography
Web Design Value Suite

WRITING & PUBLISHING

A to Z Grant Writing
A to Z Grant Writing Series
Advanced Fiction Writing
Beginner’s Guide to Getting Published
Beginning Writers Workshop

Fundamentals of Technical Writing
Get Grants!
Grammar Refresher II
How to Make Money From Your Writing
Introduction to Screenwriting
Mystery Writing
Research Methods for Writers
Resume-Writing Workshop
Romance Writing
The Craft of Magazine Writing
The Keys to Effective Editing
Write and Publish Your Nonfiction Book
Write Fiction Like a Pro
Writeriffic: Creativity Training for Writers
Writing Essentials
Writing for Children
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Daniel Montes
Program Manager

Daniel joined Professional and Public in 2015 as a Program Coordinator with more than five years of managerial experience in the retail industry. He was promoted to Program Manager in 2018.

Daniel has been a proud UTEP alum since 2008, and has a Bachelor in Business Administration with a concentration in Management. In 2019, he was certified as a Mental Health First Aid provider by the National Council for Behavioral Health for Youth and awarded the designation "Certified Professional Programmer" (C2P) by the Learning Resources Network (LERN), the leading association in continuing education.

Daniel’s primary goal is to provide meaningful education experiences and opportunities for self-discovery to the El Paso community while fostering a UTEP Miners’ mindset.

Favorite inspirational quote: "When educating the minds of our youth, we must not forget to educate their hearts." ~ Dalai Lama

Jorge Thompson
Program Coordinator

Jorge Thompson was born and raised in El Paso, Texas and graduated in the summer of 2017 with a Bachelor’s degree in Psychology from The University of Texas at El Paso. Prior to joining Professional and Public Programs as a Youth Coordinator, Jorge worked as a program coordinator for GEAR UP and Communities in Schools serving students at Montana Vista Elementary and Riverside High School. He also served with AmeriCorps for a nonprofit called College Forward in Austin, Texas and earned the Segal Americorps Award. In May 2021, after his experience with Americorps, he graduated with a master’s degree in education from Angelo State University with a focus in Student Development and Leadership.

Jorge has had wonderful opportunities to work with first-generation students from K-12 and college and believes he would never have developed his passion for education without these experiences. He enjoys encouraging and motivating students to chase their dreams while challenging and supporting them during their journey. His goal is to pursue a doctoral degree and either become a director in the student affairs division of a higher education institution or start his own nonprofit where he can continue to inspire students.

Favorite inspirational quote: "One of the most important things in life is to try and inspire other people so that they can be great in whatever they want to do." ~ Kobe Bean Bryant