ENGLISH LANGUAGE INSTITUTE

English Language Institute (ELI)
Professional and Public Programs (P3)
The University of Texas at El Paso (UTEP)
Memorial Gym, Suite 107B
101 W. Robinson Ave. El Paso, TX 79968-0602

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General Information

UNIVERSITY OF TEXAS AT EL PASO
The University of Texas at El Paso is dedicated to teaching and the creation, interpretation, application, and dissemination of knowledge. UTEP prepares its participants to meet lifelong intellectual, ethical, and career challenges through quality educational programs, excellence in research and scholarly and artistic production, and innovative participant programs and services, which are created by active faculty, participants, staff, and administrators.

As a component of The University of Texas System, UTEP accepts as its mandate the provision of higher education to the residents of El Paso and the surrounding region. Because of the international and multicultural characteristics of this region, the University of Texas at El Paso provides its participants and faculty with distinctive opportunities for learning, teaching, research, artistic endeavors, cultural experiences, and service.

PROFESSIONAL AND PUBLIC PROGRAMS (P3)

MISSION
Professional and Public Programs is a unique and varied learning agent within The University of Texas at El Paso. Our mission is to provide high-quality continuing education, non-traditional academic and lifelong learning opportunities for professional development, personal enrichment, and academic growth. We foster and support the larger University mission to serve as a gateway to an improved quality of life for people of the El Paso del Norte Region.

VISION
Professional and Public Programs will be the premier provider of comprehensive, quality educational, professional, and personal enrichment programs in collaboration with both UTEP departments and external organizations. We will do this by:

- Utilizing innovative practices to ensure programs are of high quality.

- Responding to the diverse interests and needs of individuals and organizations by designing and delivering flexible educational programs in a variety of formats and time frames, for both academic credit and non-credit.

- Engaging in regular strategic reflection and planning to address the demands for training, development and personal enrichment for constituents from the El Paso del Norte region. These constituents include but are not limited to: professionals, adult learners, youth and families.

- Endeavoring to serve as a bridge between the public and the larger university. We will connect constituents to other UTEP programs and serve as an entry point for individuals to pursue post-secondary educational opportunities.
• Continuously requesting constituent feedback and incorporating this feedback into programming and service paying particular attention to quality, affordability, and relevance to their needs.

SERVICES
P3 offers a wide range of credit and non-credit programs for the regional community including business and industry, professional, and government agencies. Included in these offerings are opportunities for skill development, continuing education units, and personal enrichment. Programs and instruction offered by P3 include community programs, business and professional programs, and technology education as well as UTEP faculty and staff training and development, the English Language Institute, lifelong learning, and customized contract training. Courses are offered on campus, off campus, and online.

THE P3 STRUCTURE
P3 is a self-supporting entity of the University. As an auxiliary service, monies generated from programs must pay advertising, instructor salaries, materials, rental fees, equipment, professional, and support staff salaries – everything that goes into program conceptualization, promotion, registration, administration, and payroll. P3 programs are run on a cost-recovery basis. Although P3 is self-supporting, we are educators. A balance must be met between meeting the needs of our diverse population and meeting our own needs as an auxiliary service.

ENGLISH LANGUAGE INSTITUTE OVERVIEW
The English Language Institute’s vision is to be the institute of choice for local and international students to develop their English language skills needed for academic, professional, and social purposes contributing to the growth of the UTEP campus and the El Paso community.

ELI’s mission is to provide an English as a Second Language (ESL) blended curriculum, which will prepare local and international students to achieve a TOEFL grade of 550 while developing the students culturally to be successful in an American university.

Our educational philosophy is to transform the classroom beyond a traditional learning environment by creating a unique, memorable, and personal experience for each student. In support of this philosophy, students will experience education in an environment that is “alive” with engagement and active learning.

WHY US?
The English Language Institute is specifically designed to help non-native learners from all over the world gain a functional command of English in grammar, listening, speaking, reading, and writing. We provide a quality, intensive program for non-native speakers that meet the learning needs of our student population.
Why you should choose English Language Institute (ELI):

- To have a successful academic experience in an American institution of higher learning.
- To pass the Test of English as a Foreign Language (TOEFL).
- To improve essential language skills for everyday communications.
- Our class sizes are small, so students can get the individual attention they need; we are located on the UTEP campus – especially convenient for those students who already attend classes here.
- Classes meet for five hours a day, and the core course spread over an eight-week period. (Classes for both beginners and advanced learners are available so that students can find their best fit).
- Instructors have a wide range of teaching experience and knowledge and are well suited to assist students in learning a new language.
- The ETS TOEFL paper exam is offered every month.

OUR CONSULTANTS

- A program is only as good as its consultants, and ELI has the best around. ELI consultants are uniquely equipped to deliver successful and meaningful learning outcomes for ELI students.
- ELI consultants possess advanced degrees such as a Masters in TESOL, Masters of Linguistics, or Masters in English.
- ELI consultants have experience teaching abroad in countries like Mexico, Afghanistan, Saudi Arabia, Spain, and Vietnam.
- On average, our consultants have each been teaching nearly ten years, bringing a wealth of experience to the program.

PROGRAM DATES

Enrollment is open during any of the calendar sessions available. Participants can register in as many sessions as they wish, depending on their personal learning goals. ELI offers four regular sessions per year. Each session is eight weeks long. In the spring and fall, core classes run Monday through Thursday from 8:00 am to 1:20 pm.

- Fall I (August – October)
- Fall II (October – December)
- Spring I (January – March)
- Spring II (March-May)
- Summer (June – August)

During the summer session (June – August), the English program offers an intensive ten-week session which covers sixteen weeks of material. New participants unable to attend the entire summer session might be eligible to join the program for the last six weeks (July-August). This option is only available for new participants. In the summer, classes run Monday through Friday from 8:00 am to 1:20 pm.
INTENSIVE ENGLISH PROGRAM & ELECTIVES

INTENSIVE ENGLISH PROGRAM OVERVIEW
The Intensive English Program (IEP) is designed as a non-credit to help non-native speakers around the world gain a functional command of English in grammar, listening, speaking, reading, and writing.

The Core Program is taught in 4 modules of listening/speaking, grammar, reading, and writing. Students may register for as many sessions as they want and may add electives like Conversation or TOEFL preparation.

The program has seven levels, catering to the beginning English speaker as well as advanced students. The summer program offers an intensive 10-week session packed with 16 weeks’ worth of material. Spring and fall classes meet Monday to Thursday from 8 a.m. to 1.20 p.m., and summer classes meet Monday to Friday from 8 a.m. to 1.20 p.m.

On completion of this quality, intensive program, students can expect to use English successfully in the workplace and interact well with English speakers on a linguistic and cultural level. Students who are so inclined will also be able to have a successful academic experience in an American institution of higher learning or to pass the Test of English as a Foreign Language (TOEFL).

In addition to our core program, we offer elective courses. These classes are offered weekday afternoons, evenings, and Saturdays. The focus is on such topics as conversation, TOEFL, and business English. Please consult our catalog for current listings: ppp.utep.edu

ELECTIVE COURSES

CONVERSATION - Afternoon and Evening Courses
For many, speaking in a foreign language is the most challenging of all language skills in learning a foreign language. In this course, students will improve their conversational English Skills, including pronunciation and listening. Strong emphasis is placed on achieving confidence in the ability to speak English. The course focuses on vocabulary, presentations, and discussions of current affairs. Classes meet in the afternoon from 1:30 to 2:45 p.m. or in the evenings from 6 to 8 p.m.

INTERNET-BASED TEST (IBT) – Evening and Weekend Courses
This course is designed to prepare students for the Internet-based Test of English as a Foreign Language (TOEFL). Students from foreign countries must pass the TOEFL to be admitted to most American universities for either undergraduate or graduate students. The course will cover all parts of the TOEFL: listening, comprehension, speaking, structure and written expression, and reading comprehension and vocabulary. Test-taking strategies also will be presented.
SATURDAY COURSES
The ELI also offers TOEFL and Conversation courses on Saturday mornings. Classes meet for 15 weeks in the spring and the fall and ten weeks in the summer, please consult our catalog for current listings: ppp.utep.edu

APPLICATION PROCESS

APPLYING TO THE P3 ENGLISH LANGUAGE INSTITUTE AT UTEP

The entire ELI application process can take between 27 and 35 days to complete, depending on whether or not the student needs an F-1 student visa. A checklist and application forms, together with calendar and fee information are available for download at www.ppp.utep.edu

HOW TO ENROLL TO THE ENGLISH LANGUAGE INSTITUTE (ELI):
1. Visit us at ppp.utep.edu
2. Scroll down and click on LANGUAGES AND CULTURAL STUDIES.
3. Scroll down and click on ENGLISH LANGUAGE INSTITUTE.
4. Scroll down to the steps for the Application Process for NEW/TRANSFER STUDENTS.
5. To enroll, prospective ELI students must submit all the required documents. International students who require an I-20 should check the “Calendars and Fees” document. This will ensure all required documents are submitted before the I-20 request deadline.
6. Registration must be completed before the placement test can be taken.

Refund Policy: Applicants who cancel a registration will be issued a refund, minus a $75 processing charge, provided the cancellation notice is received at the English Language Institute 3 days before the course start date. No refund will be issued after the course start date.

FREQUENTLY ASKED QUESTIONS
1) How many levels are there?
   There are seven levels. The starting level is Foundation, and progress up to Level 6. At that point, the TOEFL exam will be administered. Student must attain a score of 500 in the TOEFL to graduate from the institute.

2) How long does it take to complete the program?
   The speed of progression between each level depends on student’s proficiency. Students can spend just three months on a level or a maximum of 6 months on a level.

3) What are the prerequisites?
   There are no prerequisites. Upon entering the ELI, participants take an in-house placement exam to determine their level of proficiency. They are tested separately in grammar, reading, listening, writing, and speaking. The results are used to place
participants in their correct level of study for each of the three core courses (Grammar, Reading, and Writing, Listening and Speaking). Participants can be placed in different levels for each of the core courses.

4) When do classes meet?

   **Spring and Fall:**
   Core classes (21 hours a week): Monday through Thursday, from 8 a.m. to 1:20 p.m.
   Afternoon Courses: Monday through Thursday from 1:30 pm to 2:45 pm;
   Evening Courses: Monday through Friday from 6:00 to 8:00 p.m.
   Saturday Courses: 9 a.m. to noon

   **Summer session (June-August):**
   Core classes (21 hours a week): Monday through Friday from 8 a.m. to 1:20 p.m.
   Afternoon Courses: Monday through Thursday from 1:30 pm to 2:45 pm;
   Evening Courses: Monday through Friday from 6:00 to 8:00 p.m.
   Saturday Courses: 9 a.m. to noon

5) Why do a student need health insurance?
Medical services and medicine in the U.S. are very costly. Because of this, participants are required to have medical insurance coverage while they are attending UTEP. Because of our location on the Mexican border, students from Mexico are exempt from this requirement but are strongly advised to have insurance coverage for medical emergencies in the U.S.

6) Is there conditional admission to UTEP?
There is no conditional admission to UTEP; i.e., enrollment in ELI does not constitute admission to UTEP.

7) What University facilities and services can ELI students access?
Students enrolled in ELI courses may use the following campus services:

- UTEP Library
- Student Recreation Center (gym and swimming pool); this requires the purchase of a $70 semester membership
- Shuttle bus within campus (free to use with the Miner Student ID)
- Metro Bus service around El Paso for a reduced fee with the UTEP Student ID
- Computer labs in the UTEP Liberal Arts Building, Union, and Library.

**CONTACT INFORMATION**
For questions and more information, contact the ELI Program Manager at 915-747-8043