How to Run a Degree Evaluation in CAPP

CAPP (Curriculum, Advising and Program Planning)

CAPP Degree Evaluation is an advising tool used by both students and advisors to evaluate course work against degree requirements. CAPP produces a report reflecting academic progress toward completion of an undergraduate degree in a student's declared or proposed major.

1 Log in to Goldmine: www.goldmine.utep.edu
On Main Menu, click on **Student Records**

Welcome Your Name Will Appear Here in Bold Lettering. Last web access on Aug 12, 2020 at 01:37 pm

Financial Aid
Apply for financial aid; Review the status of your financial aid applications; Check status of document requirements; Review loans.

Registration
Check your registration status; Add or drop classes; Display your class schedule.

Student Invoice
Please login to (" Pete's Payment Options to view current or anticipated credits and current charges.

Student Records
View your holds, Display your grades and transcripts, generate a degree evaluation, enrollment verification certificate and transcript ordering and Six

Tax Information
View your 1098-T Tax Notification

Payment Options
Make a payment with a Credit Card or Web Check

2 In Student Records,
click on **Degree Evaluation**

📂 **Student Records**

View Holds
Midterm Grades
Final Grades
Academic Transcript
Account Summary by Term
Account Summary
Degree Evaluation
Enrollment Verification
Six Drop Count
Transfer Credit Articulation
Three-Peat Courses
Nondisclosure of Directory Information Status
Order Official Transcript

3 Select a term on the drop down menu
and click on the **Submit button**

Select Current Term

ℹ️ Please select the current term

Select a Term: Spring 2023

Submit

4

At the bottom of the Degree Evaluation Record page,
select and click on the **Generate New Evaluation** hyperlink

Degree Evaluation Record

ⓘ You may generate a degree evaluation for the curriculum(s) listed below. To view evaluation results, select a program.

Curriculum Information

Primary Curriculum

Program:	BA in Art
Catalog Term:	Fall 2020
Level:	Undergraduate
Campus:	Main Campus
College:	College of Liberal Arts
Degree:	Bachelor of Arts
First Major:	Art
Concentrations:	Studio Art-Graphic Design
Minors:	Marketing

[What-if Analysis | View Holds | Generate New Evaluation]
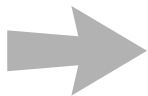
5

Click on the button before Program, go to the tab below and
select your Term, then click on the **Generate Request button**

Generate New Evaluation

ⓘ To generate a new evaluation, select a program, degree, major and term and select generate request.

🔘 **Program:** BA in Art
Degree: Bachelor of Arts
Major: Art

Term: Spring 2023

Generate Request