How to Run a Degree Evaluation in CAPP

CAPP (Curriculum, Advising and Program Planning)

CAPP Degree Evaluation is an advising tool used by both students and advisors to evaluate course work against degree requirements. CAPP produces a report reflecting academic progress toward completion of an undergraduate degree in a student’s declared or proposed major.

1. Log in to Goldmine: [www.goldmine.utep.edu](http://www.goldmine.utep.edu)
   On Main Menu, click on Student Records

   Welcome Your Name Will Appear Here in Bold Lettering. Last web access on Aug 12, 2020 at 01:37 pm

   Financial Aid
   Apply for financial aid; Review the status of your financial aid applications; Check status of document requirements; Review loans.

   Registration
   Check your registration status; Add or drop classes; Display your class schedule.

   Student Invoice
   Please login to (* Pete’s Payment Options to view current or anticipated credits and current charges.

   Student Records
   View your holds, Display your grades and transcripts, generate a degree evaluation, enrollment verification certificate and transcript ordering and Six

   Tax Information
   View your 1098-T Tax Notification

   Payment Options
   Make a payment with a Credit Card or Web Check

2. In Student Records, click on Degree Evaluation

3. Select a term on the drop down menu and click on the Submit button

   Select Current Term

   Please select the current term

   Select a Term: [Spring 2023](#)
At the bottom of the Degree Evaluation Record page, select and click on the Generate New Evaluation hyperlink.

Click on the button before Program, go to the tab below and select your Term, then click on the Generate Request button.

To generate a new evaluation, select a program, degree, major and term and select generate request.