It is ultimately students’ responsibility to keep up with coursework, attend, and participate, but there are some strategies faculty can easily adopt to help students persist and successfully finish their courses.

**Consider**
- Be clear with course requirements, deadlines
- Use checklists and proactively send reminder
- Send periodic intervention/motivation messages
- Provide make-up opportunities

**Do**
- Provide different ways for students to demonstrate knowledge
- Give early tests/assignments to identify those at risk
- Intervene early
- Offer timely feedback and practical advice

**Ask**
- Have I provided clear guidelines?
- Have I intervened early?
- Have I been empathic and flexible?
- Can I offer anything else to help (such as tutoring)?

**Intervention Messaging**
- Start with a simple “Hi” instead of “Dear all”
- Keep the message short
- Provide effective strategies, resources
- Keep a record of your messages

**Don’t**
- Have only one or two high-stakes tests
- Schedule the first graded task many weeks into the term
- Wait until later in the semester to intervene
- Tell students to just study harder

**Resources**
- Bb Retention Center User Guide
- Sample Retention Emails
- Bb Retention Center Pre-Recorded Workshop
- Miner Learning Center

CLICK THIS LINK TO VIEW THE GRAB-N-GO VIDEO