DTN: 

I wish to register a complaint against:

Faculty Name: [Redacted] x
College: College of Liberal Arts

Department: [Redacted]

I certify that the named faculty member assigned me a grade of B.

Course Title: [Redacted]
Course Number: [Redacted]
Year: 2018

Section: [Redacted]
Semester: Spring

I wish to register a complaint against:

Faculty Name: [Redacted]
College: College of Liberal Arts

Department: [Redacted]

I certify that the named faculty member assigned me a grade of B.

Course Title: [Redacted]
Course Number: [Redacted]
Year: 2018

Section: [Redacted]
Semester: Spring

I have conferred with the named faculty member regarding this matter on 5/16/2018.

If I have not been able to get an appointment with the faculty member, I have asked for assistance from the Department Chair or other appropriate academic administrators to obtain a grade review by the faculty member.

I have conferred with the named faculty member regarding this matter and with the administrator(s) directly above the faculty member. These conferences did not resolve my complaint. If applicable, I have followed the grade appeal process of my college and/or departmental procedures prior to filing a complaint.

It is my sincere belief that this grade was based, in whole or in part, on (please select the primary basis for your complaint):

- Malice: The intent, without just cause or reason, to commit a wrongful act that will result in harm to another.
- Bias: An unfair act or policy stemming from prejudice.
- Arbitrariness: Being determined by chance, whim or impulse, and not by necessity, reason, or principle.
- Negligent Determination of Grade: An impulsive change of mind or a sudden, unpredictable action, change, or series of actions or changes.
- Impermissible Discrimination: Not permitted - Treatment or consideration based on class or category rather than individual merit.

Please attach a copy of the course syllabus, any other grading policies, and any other documents relevant to this complaint.
My complaint is summarized as follows: *(Please be sure to specifically state what you want as an outcome of these proceedings)*

Since late spring of 2018, I have attempted to resolve a grade change with Dr. [redacted] in an attempt to receive proper clarification and basils on why I received a B in his [redacted] course. Ultimately, Dr. [redacted] was unable to clarify his reasoning and provide a formulated answer for why he deducted points to calculate my final grade.

At the end of the 2018 spring semester, I had set an appointment with Dr. [redacted] to review my final grade and ease my stress in hopes of receiving all A’s that semester. Unfortunately, when I met with him he had indicated that I had received a ten point deduction from my [redacted] Research Project for “turning the essay in late” and would not be receiving an A. I was bewildered and confused because I was in classroom on-time and had turned in my rough draft at the beginning of class. Notably, during a peer review session, I acknowledge that I had mistakenly turned in my rough draft rather than my final draft but when I informed Dr. [redacted] and handed in my final report, he did not notify me about that deduction. If I had known about having points taken off when I was going to turn in the final draft, I would have rather left my initial...

I understand I must provide evidence to support my grade grievance.

I certify that any information, allegation or representation on this form, or other attached documents are true and correct to the best of my knowledge.

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
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Permanent or home address:

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Telephone

Cell Phone

Conciliator

Hearing Committee Chair

Administrative Notification List

(Professor, Dean, Faculty Senate, & Provost)

Decision

Conciliator Report

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<tr>
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<td>11:55 AM</td>
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