



DTN: [Redacted]

I wish to register a complaint against:

Faculty Name [Redacted] Department [Redacted]
 College College of Liberal Arts

I certify that the named faculty member assigned me a grade of [Redacted] B

Course Title [Redacted] Section [Redacted]
 Course Number [Redacted] Semester Spring
 Year 2018

I wish to register a complaint against:

Faculty Name [Redacted] Department [Redacted]
 College College of Liberal Arts

I certify that the named faculty member assigned me a grade of [Redacted] B

Course Title [Redacted] Section [Redacted]
 Course Number [Redacted] Semester Spring
 Year 2018

I have conferred with the named faculty member regarding this matter on [Redacted] 5/16/2018

If I have not been able to get an appointment with the faculty member, I have asked for assistance from the Department Chair or other appropriate academic administrators to obtain a grade review by the faculty member.

I have conferred with the named faculty member regarding this matter and with the administrator(s) directly above the faculty member. These conferences did not resolve my complaint. If applicable, I have followed the grade appeal process of my college and/or departmental procedures prior to filing a complaint.

It is my sincere belief that this grade was based, in whole or in part, on (please select the primary basis for your complaint):

- Malice:** The intent, without just cause or reason, to commit a wrongful act that will result in harm to another.
- Bias:** An unfair act or policy stemming from prejudice.
- Arbitrariness:** Being determined by chance, whim or impulse, and not by necessity, reason, or principle.
- Negligent Determination of Grade:** An impulsive change of mind or a sudden, unpredictable action, change, or series of actions or changes.
- Impermissible Discrimination:** Not permitted - Treatment or consideration based on class or category rather than individual merit.

Please attach a copy of the course syllabus, any other grading policies, and any other documents relevant to this complaint.

Add Document

POLS 2311 Syllabus - [redacted] [View](#) 2/24/2020 11:04 AM [redacted]

My complaint is summarized as follows: *(Please be sure to specifically state what you want as an outcome of these proceedings)*

Since late spring of 2018, I have attempted to resolve a grade change with [redacted] in an attempt to receive proper clarification and basis on why I received a B in his [redacted] course. Ultimately, Dr. [redacted] been unable to clarify his reasoning and provide a formulated answer for why he deducted points to calculate my final grade.

At the end of the 2018 spring semester, I had set an appointment with Dr. [redacted] to review my final grade and ease my stress in hopes of receiving all A's that semester. Unfortunately, when I met with him he had indicated that I had received a ten point deduction from my [redacted] Research Project for "turning the essay in late" and would not be receiving an A. I was bewildered and confused because I was in classroom on-time and had turned in my rough draft at the beginning of class. Notably, during a peer review session, I acknowledge that I had mistakenly turned in my rough draft rather than my final draft but when I informed Dr. [redacted] and handed in my final report, he did not notify me about that deduction. If I had known about having points taken off when I was going to turn in the final draft, I would have rather left my initial

- I understand I must provide evidence to support my grade grievance.
- I certify that any information, allegation or representation on this form, or other attached documents are true and correct to the best of my knowledge.

Name Date Student ID

Permanent or home address:

Street Apartment #

City State

Zip Code Telephone

Cell Phone

Conciliator Hearing Committee Chair

Administrative Notification List Hearing Committee Members

(Faculty Member, Supervisor, Dean, Faculty Senate, & Provost)
Decision

Conciliator Report

Add Document

POLS 2311 Syllabus - [redacted].pdf [View](#) 2/24/2020 11:04 AM [redacted]

Participants	Completed	Status	Result	Comments
Initiator				
[redacted]	2/24/2020	Completed		
Notify 2/24/2020 11:55 AM				
[redacted]	2/24/2020	Notified		

Participants	Completed	Status	Result	Comments
Chair Assigns Conciliator	2/24/2020 11:55 AM			
<i>Tillman, Daniel A</i>	-	<i>Active</i>		

[Return to Initiator](#) [Cancel Processing](#) [Assign Conciliator](#)  [Close Without Saving](#)