Undergraduate Curriculum Change Memo

Date: February 2, 2021

From: Dr. John Hadjimarcou, Chair, Department of Marketing and Management

To: Dr. Art Duval, Chair, University Undergraduate Curriculum Committee

Subject: Request to remove the Departmental Approval and Program holds for MGMT 3312A

This memo is to request the removal of the Departmental Approval (DP) and Program holds for the MGMT 3312A – Intro to Human Resource Management Lab. MGMT 3312A is a required course for students majoring in the general management and human resource management concentrations. In addition, all business students pursuing the HCM certificate are required to take this class. Therefore, there is no need for a DP or Program hold to prevent students from taking this class. As long as the students have successfully completed the prerequisite courses for MGMT 3312A, they should be able to register for this class without the need of a DP or Program override. The major restrictions should be for all business majors.
The University of Texas at El Paso

Degree Proposal

Approval Page

Proposal Title: Request to remove the Departmental Approval and Program hold for MGMT 3312A

Department Chair
I have read the enclosed proposal and approve this proposal on behalf of the department.

[Signature]  
February 2, 2021

College Curriculum Committee Chairperson
I have read the enclosed documents and approve the proposal on behalf of the college curriculum committee.

[Signature]  
02/05/2021

College Dean
I have read the enclosed documents and approve the proposal on behalf of the college. I certify that the necessary funds will be allocated by the college in support of this proposal.

[Signature]  
2/15/21

Graduate Council/Undergraduate Curriculum Committee

Council Action: □ Approved □ Returned to the College

Date of Action Report: __________________________

[Signature, Chairman]  
Date
COURSE CHANGE FORM

COPY OF CATALOG PAGE NOT REQUIRED

All fields below are required

College: College of Business Administration  Department: Marketing and Management

Rationale for changing the course:
MGMT 3312A is a required course for students majoring in Management with concentrations in either general management or human resource management. In addition, all business students pursuing the HCM certificate are required to take this class. Therefore, there is no need for a DP or Program hold to prevent students from taking this class. As long as the students have successfully completed the prerequisite courses for MGMT 3312A, they should be able to register for this class without the need of a DP or Program override.

All fields below are required

Subject Prefix and number MGMT 3312A

Course Title Intro to Human Resorc Mgmt Lab

<table>
<thead>
<tr>
<th>Change</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ex. Prerequisite</td>
<td>Ex. POLS 2310</td>
<td>Ex. POLS 2312</td>
</tr>
<tr>
<td>Departmental Approval</td>
<td>Need for DP and</td>
<td>No need for DP and Program hold</td>
</tr>
<tr>
<td>Approval Hold</td>
<td>Program hold</td>
<td></td>
</tr>
<tr>
<td>Major Restriction</td>
<td>UGCER-HCM</td>
<td>ACCT, CIS, ECON, FIN, GENB, INBU, INF, IS, MGMT, MKT, OSCM</td>
</tr>
</tbody>
</table>
These changes will be reflected in Banner, Goldmine, and the catalog