



Scholarship Donation Transmittal Form

Instructions

Thank you for your generous donation. Please complete the required information below and mail this transmittal form along with your check to:

The University of Texas at El Paso
Institutional Advancement
500 W. University Avenue
El Paso, TX 79968

Make checks payable to The University of Texas at El Paso. If you have any questions about this form, please email scholar@utep.edu.

Donor Contact Information

Name of entity or individual: _____

Point of contact: _____

Address: _____

City: _____ State: _____ Zip code: _____

Phone number: (_____) _____ Email: _____

Award Information

Academic year: _____

If unable to award for a selected semester, apply funds to any other period within the academic year above:

Yes

No

If the student's cost of attendance has been met, apply funds to the following academic year:

Yes

No

Full-time enrollment required:

Yes

No

Special award instructions: _____

List of Scholarship Recipients

UTEP Student ID	Student Name (Last, First, MI)	Check Number	Amount to Disburse per Semester			Total Award
			Fall	Spring	Summer	
Grand Total:						