



# UTEP FINANCIAL AID AND SCHOLARSHIPS

**2025-2026**  
Academic Year

## Foreign Income Verification Form

Complete this section if the parents will not file and **are not required** to file a 2023 US income tax return with the IRS. The instructions and certifications below apply to each parent included in the household.

**Student's Name:** \_\_\_\_\_ **Student ID:** \_\_\_\_\_

**Parent #1: NAME** \_\_\_\_\_ (Check box below)

- I did not earn any foreign income during the year 2023 and cannot provide a non-filing letter from my country. **If you have no income; please explain how you supported yourself:**  
\_\_\_\_\_
- I filed taxes in a country other than the United States. **(Attach a signed copy of 2023 tax documentation from your country.** (i.e., from Mexico: Declaración anual (SAT)).
- I did earn income during the year 2023 but was not required to file a foreign income tax return. **Provide a signed letter from your employer indicating 2023 total income earned. If a letter cannot be provided, please list all income earned in the box below.**

**Parent #2: NAME** \_\_\_\_\_ (Check box below)

- I did not earn any foreign income during the year 2023 and cannot provide a non-filing letter from my country. **If no income; please explain how you supported yourself:**  
\_\_\_\_\_
- I filed taxes in a country other than the United States. **(Attach a signed copy of 2023 tax documentation from your country.** (i.e., from Mexico: Declaración anual (SAT)).
- I did earn income during the year 2023 but was not required to file a foreign income tax return. **Provide a signed letter from your employer indicating 2023 total income earned. If a letter cannot be provided, please list all income earned in the box below.**

**\*Note:** Convert all amounts to USD. Write a zero if not applicable. To view the daily exchange rates, go to [federalreserve.gov](https://www.federalreserve.gov)

| Source   | Parent 1<br>Country: _____ | Parent 2<br>Country: _____ |
|--|----------------------------|----------------------------|
| (+) Income from Work/Salary                      |                            |                            |
| (+) Business / Self-Employment Income            |                            |                            |
| (+) Other Income (Investments, Interest, Rental) |                            |                            |
| Pension/Retirement                               |                            |                            |
| <b>(=) TOTAL INCOME</b>                          |                            |                            |

### Certification

*By Signing below, I/we acknowledge and confirm that the above information is complete and correct. Purposely giving false or misleading information may result in federal fines, jail sentence, or both.*

Parent 1 signature \_\_\_\_\_ Date: \_\_\_\_\_

Parent 2 signature \_\_\_\_\_ Date: \_\_\_\_\_