[Program Name & Degree Level]

University of Texas at El Paso

[Authors of Self-Study]

[Review Year]

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# I. Introduction

*[Provide an overview that will help reader orient to important issues when reading through the remainder of the self-study]*

# II. Graduate Program Characteristics

## A. Student enrollment

*[For this item and most in the group of “Graduate Program Characteristics” you should copy and paste the table from CIERP and then discuss the data.]*

## B. Number of degrees per year

## C. Average time to degree

*[It may help to let reader know about credits required and whether most students attend full- or part-time when discussing time-to-degree]*

## D. Graduation rates

## E. Student retention/graduation rates

## F. Employment profile

*[CIERP does not track employment. We recommend using this review to reach out to recent graduates to learn what they are doing. We recommend using the table below, but you are welcome to adjust your presentation of employment data depending on what is most appropriate.]*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  Academic Year |  Academia |  Government | Industrial Professional  | Postdoc  |  Other | TOTAL  |
|  N |  % |  N | %  |  N |  % |  N |  % |  N |  % |
|  |   |  |  |  |   |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |

## G. Admissions criteria

*[Paste admission criteria from catalog into this section]*

## H. Percentage of full-time students

*[This question and the next two may not be relevant to professional programs that are designed for people who work full-time. If so, you can just explain this.]*

## I. Average institutional financial support provided

## J. Percentage of full-time students with institutional financial support

## K. Number of core faculty

## L. Student-faculty ratio

## M. Faculty publications

## N. Faculty external grants

## O. Faculty teaching load

## P. Faculty demographics

## Q. Student demographics

## R. Date and outcome of last external review

*[Year when you last submitted one of these THECB program reviews. You briefly discuss past recommendations and actions from that review]*

## S. External program accreditation

*[Not applicable for most programs. Accredited programs can use the self-study done for the accrediting agency instead of this self-study]*

## T. Student publications/presentations

*[Not applicable for most professional degree programs]*

## U. Graduate licensure rates (if applicable).

*[Not applicable for most programs because licensure is typically associated with external accreditation]*

# III. Alignment of Program with Stated Program and Institutional Goals and Purposes

# IV. Program Curriculum and Duration in Comparison to Peer Programs

# V. Program Facilities and Equipment

# VII. Program Finance and Resources

*[Discuss program funding such as lines of TA/AI support, typical levels of grant funding, scholarship/fellowships controlled by program, etc. Review and discuss the CIERP financial tools such as “Net Revenue Per Section”)*

# VIII. Program Administration

*[Briefly discuss how the program is administered - role and duties of graduate program committee, program director, department chair, and others who are involved in program administration]*

# IX. Faculty Qualifications

*[It is best to write a general overview here and then refer reader to an appendix that has condensed faculty vitae]*

# X. Continuous Improvement

*[Briefly describe the process that your program uses for SACSCOC review and improvement]*

# XI. Appendices

## A. Student Handbook

## B. Faculty Vitae

*[Faculty vitae are recommended but not required. It is best to use brief vita or bio-sketches]*