Summer Support for Projects that Enhance Graduate Education

The Graduate School requests proposals for projects that will help improve the Graduate School and/or graduate education. We plan to provide at least three summer awards of $3500 to graduate students to pursue a project. The type of project is up to you, and we encourage you to be creative and use the skills you are acquiring in your graduate program.

Submit application packet as a single .pdf to GradPD@utep.edu by April 30, 2020 at 5:00pm.

Appropriate Projects:

Projects might include: creating or improving Graduate School materials; developing a program/script/technique that could assist with Graduate School operations; examining and improving user experience with web materials and other online processes; conducting data analyses that would provide useful information (e.g., analyzing trends in enrollment, retention, time-to-degree); surveying graduate students about important issues; and/or designing an intervention to improve graduate experiences.

The Graduate School encourages projects that can help us and also fulfill program requirements (e.g., thesis, capstone project). However, the latter must be approved by the appropriate committee or supervisor in your program.

The funding will be distributed in summer 2020 (so you can focus on the project this summer), but the final product does not necessarily have to be completed in the summer. For example, if you propose doing a study of either undergraduate or graduate students that might help the Graduate School identify barriers to graduate education, it is unlikely that you could complete the research in the summer.

We are especially interested in projects that might lead to an academic product (e.g., presentation, publication, or patent). If Graduate School staff or faculty work with you to develop and refine any academic product and make important contributions to the final product, they will need to be included as an author.

For more information please contact Dr. Shannon Connelly at sconnelly@utep.edu or at (915) 747.7900.

Eligibility and Application Components:

- Must be in good standing in your program and on track for graduating within the standard time based on when you entered the program.
- Must enroll in at least one course in summer 2020.
- Cannot receive more than one month of funding from another source. For example, if you will receive 2 or 3 months of funding as a research assistant this summer, you will not be eligible. You are eligible if you will receive just one month of funding (or financial equivalent).

Nomination Packet:

- Completed and signed Cover Sheet
- Proposal Summary not to exceed not to exceed four pages, 12-point Arial or Times New Roman, with 1.5 line spacing. The proposal summary must be addressed to a lay audience and include the following sections labeled as indicated below:
  - Description of the proposed idea
  - Timeline that addresses major milestones and completion of final project
- Required resources (if appropriate) not to exceed one page. Discuss any funding that is critical for completing the project. The Graduate School may be able to identify small amounts of funding. Preference may be given to projects that do not require additional funding or require minimal additional funding.
- Current CV
- Most recent annual review or Individualized Development Plan (if applicable)
- Unofficial transcript

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Please direct questions to:

Dr. Shannon Connelly
Assistant Dean
sconnelly@utep.edu
915-747-790

For more information please contact Dr. Shannon Connelly at sconnelly@utep.edu or at (915) 747.7900. 
Carefully review pages 1 & 2 before completing your packet. Put this completed sheet (page 3) as the first page of your completed nomination packet.

✓ Coversheet
Proposal Summary
Note on required resources
CV
AAR or IDP (if applicable)
Unofficial Transcript

Student Name: ________________________________
Graduate Program: ________________________________

800#: ________________________________
Student Email: ________________________________
Student Phone: ________________________________
Student Mailing Address: ________________________________
Total Hours Accumulated to Date: ________________________________
Graduate Program GPA: ________________________________
Planned Graduation Date: ________________________________
Project Title: ________________________________
Project Chair: ________________________________
Project Chair Email: ________________________________
Graduate Program Director: ________________________________
Graduate Program Director Email: ________________________________

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