



# THE UNIVERSITY OF TEXAS AT EL PASO UNIVERSITY HONORS PROGRAM

## COLLEGE OF EDUCATION HONORS PROGRAM GUIDELINES

College:	Education
UHFC Representative:	Dr. Joyce G Asing Cashman
Email:	<a href="mailto:gasingcashman2@utep.edu">gasingcashman2@utep.edu</a>
Location:	Education Building
Admittance:	College of Education Students
Application:	<a href="https://www.utep.edu/honors/_Files/docs/helpfulforms/HonProgApp.pdf">https://www.utep.edu/honors/_Files/docs/helpfulforms/HonProgApp.pdf</a>
Website:	<a href="https://www.utep.edu/honors/">https://www.utep.edu/honors/</a>
Main Contact:	UHP   <a href="mailto:uhpnetwork@utep.edu">uhpnetwork@utep.edu</a>   (915) 747 – 5858   UGLC Room 302

## APPLICATION ELIGIBILITY – THE STUDENT MUST MEET THE FOLLOWING REQUIREMENTS

1. Student must be classified as

- Freshman
- Sophomore
- Junior
- Senior

Student must have at least two years – four full spring and fall semesters – remaining to graduate

2. Student is required to have a minimum cumulative GPA of 3.5

## THE IF REQUIREMENTS ABOVE ARE FULFILLED, THE STUDENT MUST SUBMIT AN APPLICATION TO ENTER THE EDUCATION HONORS PROGRAM

A successful UHP application will consist of a single PDF file containing the Honors Program Application (page 2 of this document only). Submit the documents to [uhpnetwork@utep.edu](mailto:uhpnetwork@utep.edu). The application form is located at our website [www.utep.edu/honors](http://www.utep.edu/honors) by selecting “Prospective Students”

## TO EARN THE EDUCATION HONORS DEGREE, THE STUDENT MUST FULFILL THE FOLLOWING REQUIREMENTS

1. Member Agreement

The member agreement will be signed and submitted to UHP only once and upon entry to the program. Any changes in the program will be acknowledged to the student by email



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### 2. Academic Requirements

Maintain a minimum 3.5 cumulative GPA

### 3. University Honors Program Group Event Participation

Students must be part of the Honors community at UTEP and it is mandatory to attend at least one (1) UHP Group Event each fall and spring semester. Events are announced by the UHP Office ahead of time during the academic year and managed and tracked by the UHP Office ([uhpnetwork@utep.edu](mailto:uhpnetwork@utep.edu))

NOTE: We encourage students in the Honors program to attend as many UHP Group Events as possible within the context of a positive school-life balance

### 4. Graduation Clearance for the Honors Degree

Students are responsible for submitting a Graduation Clearance Form (available on the UHP website) to the UHP Office by the deadline given on the Form. This form must be submitted in the last semester before graduation and late submissions may not be awarded the Honors degree. If the student is graduating in the summer and walking in the Spring commencement, required documents must be submitted based on the UHP Academic Spring calendar due dates. If you are graduating summer and walking in the Fall commencement, the required documents must be submitted based on the UHP Academic Fall calendar due dates

### 5. High-Impact Extracurricular Engagement

Complete four (4) of the following high-impact practices (two (2) in category A and two (2) in category B), at least once per academic year to remain an active member of the UHP. The student will have to provide proof of satisfactory completion\*\* and attendance of the activities.

#### A. Complete two (2) of the following:

- COED approved Study Abroad/Study Away
- Community Engagement activities approved by the COED (i.e., Project Move, community engagement organized by student organizations)
- On-Campus Student Employment
- Research and Scholarly Activity

#### B. Complete two (2) of the following:

- Internship (residency) related to student's major and/or career plans
- Student Leadership (serve as an officer for at least one academic year in a COED student organization or student government association).
- Creative Activities (special projects/artifacts created as part of a course)
- Professional Preparation (volunteering, subbing (substitute teacher), Science Fair judge, field-based experiences, etc. relevant to student's major and/or career plans; 40 hours minimum)
- Professional Development participation approved by COED (workshops, webinars related to student's major and/or career plans such as building a resume, P3 opportunities, interviewing skills, professionalism, etc.)

\*\* Submit a reflection essay that describes how the completed high-impact practices enhance your personal/professional growth and leadership skills.



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- To receive credit for research student must be registered to RSRC 4033 & obtain a grade of S
- To receive credit for community engagement students must participate in at least 40 hours through the community service involvement website THE CUE. It is mandatory to register services provided on THE CUE platform to receive credit
- To receive credit for Professional Preparation students must complete at least 40 hours within the same activity in their field; different activities cannot be combined to meet the minimum required
- To receive credit for student employment, it must be on-campus and work in the same place for at least 1 year
- To receive credit for student leadership, the student must hold a leadership position and be involved in a UTEP-registered organization for at least 1 year
- To receive credit for an internship, the student must register the activity in job mine unless it is a formal internal course and must be completed within the academic or pre-professional field

For more information on high-impact practices, forms, and how to maintain honors status visit the following link [www.utep.edu/honors](http://www.utep.edu/honors) select Current Members or contact the UHP office at [uhpnetwork@utep.edu](mailto:uhpnetwork@utep.edu) / (915) 747 – 5858

### UNIVERSITY HONORS PROGRAM RECOGNITION

1. Recognized at commencement by the wearing of a gold stole and pin
2. Commencement booklet mention
3. Honors Degree recognition on the transcript

University Honors Program  
Undergraduate Learning Center Room 302  
(P) 915-747-5858

[uhpnetwork@utep.edu](mailto:uhpnetwork@utep.edu)

<https://www.utep.edu/honors/>

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