



THE UNIVERSITY OF TEXAS AT EL PASO UNIVERSITY HONORS PROGRAM

COLLEGE OF NURSING HONORS PROGRAM MEMBER AGREEMENT

Due January 26, 2023 by 5:00 pm MST

Name _____ Last Name _____ Student ID: _____

Phone Number: _____ UTEP Email: _____@miners.utep.edu

Welcome to the University Honors Program (UHP)

This agreement provides you with the requirements of the UHP. **By checking all boxes, you are acknowledging to abide by the terms and conditions of this agreement.** Submit the completed agreement by the specified deadline above to uhpnetwork@utep.edu. Be sure to keep a copy for your own records and consult it each semester. This document will be signed to UHP only once and upon entry to the program. Any changes will be acknowledged by email

UHP Honors Recognition

- Recognized at commencement by the wearing of a gold stole and pin
- Commencement booklet mention
- Overall Honors Degree recognition on transcript

Program members are expected to complete the following for honors distinction

- College Requirements
- UTEP Honors Community Event
- Maintain GPA required

UHP Member Fundamental Expectations and Information

- If the student requires special accommodations, the student is encouraged to inform the UHP office
- All requirements must be met to maintain honors status. If student does not abide by the requirements in this document, or if any questions or concerns arise, the student has the responsibility to contact UHP
- New UHP members must attend mandatory orientation; current honors member is not required to attend
- UHP members who entered the program within and before Spring 2021 must maintain and graduate with a GPA of 3.3 or higher. For the UHP members who entered Summer 2021 and after the required GPA should be 3.5 or higher. If student does not maintain the required GPA, student may not graduate with honors recognition. If GPA falls lower than the required, the honors student will enter in probation for a full year and high impact practices done while GPA is below the required will be counted (as long as student continues active in the honors program). If GPA does not raise above the threshold, the student becomes inactive

University Honors Program
Undergraduate Learning Center Room 302
(P) 915-747-5858

uhpnetwork@utep.edu

<https://www.utep.edu/honors/>

 UTEP_HONORSPROGRAM



THE UNIVERSITY OF TEXAS AT EL PASO UNIVERSITY HONORS PROGRAM

- Student must have at least two years -four full spring and fall semesters- remaining to graduate
- For inactive members, we understand that you may have had your GPA drop below that required, forgotten to submit the member agreement, or had some other event occur that has resulted in you becoming inactive. In order to reduce confusion and ensure that the Honors program is beneficial to you, we will allow you reapply to the Honors program only once. Hopefully, this will encourage you to think strategically and provide you with another opportunity to apply if you have become inactive
- UHP does not tolerate academic dishonesty; if student is caught plagiarizing, they will be dismissed from UHP and referred to the [Office of Student Conduct and Conflict Resolution](#)
- It is the students' responsibility to check their UTEP Miners email and [Instagram](#) for important updates, deadlines and notifications
- All documents, as well as the UHP calendar with deadlines, can be downloaded from the [UHP website](#)
- To be assisted in a timely manner, include name and student ID to all [emails sent to UHP](#)
- The student is responsible for keeping track of all their honors documents
- If student submits late/incomplete documentation or fails to complete high impact practice, they will be given a warning letter, will remain an active member
- After a warning letter has been given, and the student submits late/incomplete documentation, the student will become an inactive member of the honors program
- It is the responsibility of the student to fill out and submit all documentation correctly and completely to the UHP via email (to uhpnetwork@utep.edu) in a clean, legible, scanned, and single PDF file. Images or separate PDF attachments will not be accepted
- Honors designation will appear on transcript after final semester grades are submitted to the Records Office and verified by the UHP; this process can take up to eight weeks
- It is the student's responsibility to notify UHP if they are participating in a High Impact Practice or if the student no longer wishes to participate in the Honors Program
- Student is responsible to notify of any changes, failure to comply with this may result of becoming inactive
- UTEP Honors Community events will be held, which the students must attend at least one to remain active

SON Specific Requirements

The students must be involved in a High Impact Practice such as: Capstone Experiences, Community Engagement, Creative Activities, Internships, Professional Preparation, Student Employment, Student Leadership and Study Away/Study Abroad. Students must meet the terms of the contract to successfully receive honors credit.

- A minimum of four (4) high impact practices must be completed by deadline in order to graduate with Honors recognition
- Once the student starts a High Impact Practice, submitting a High Impact Practice Notice form is required
- Once the practice is completed, a High Impact Practice Completion form is required to receive credit
- Previous practices can count towards completing the credit requirement, as long as the student submits a Completion Form as proof. Required GPA must be maintained during and at the time of completion
- High-Impact practices information and allowed repetition

University Honors Program
Undergraduate Learning Center Room 302
(P) 915-747-5858

uhpnetwork@utep.edu

<https://www.utep.edu/honors/>

 UTEP_HONORSPROGRAM



THE UNIVERSITY OF TEXAS AT EL PASO UNIVERSITY HONORS PROGRAM

Student Leadership – Allowed once during college. To receive credit for this activity student requires the following: In Phase 1 students must be involved in the Student Government Association. In Phase 2 and Phase 3, the student must be a member of the TNSA and must maintain membership throughout the program; an officer position is preferred.

Professional Preparation - Allowed multiple times during college.

Option 1

To receive credit for this activity student requires the following: Phase 1 Students must complete 5 activities from the career center. When the student enters Phase 2 must complete 2 career center activities. These activities should be meaningful in the professional preparation development.

Option 2

The student can do shadowing a professional in order to receive credit the student must complete at least 20 hours within the same activity in their field; different activities cannot be combined to meet the minimum required.

Community Engagement - Allowed once during college. This activity can only be completed in Phase 3 and the student must complete 40 volunteer hours as a member of the Texas Nurses Association (TNSA).

Capstone Experience – Allowed once during college and can only be completed in Phase 4

Internship – Allowed multiple times during college and can only be completed in Phase 4. In order to receive credit for an internship, the student must register the activity in job mine unless it is a formal internship within a clinical practicum and must be completed within the academic or pre-professional field

Student Employment – Allowed twice maximum during college. The student should not be employed with the College of Nursing, as would be considered a conflict of interest. In order to receive credit for student employment, it must be on-campus and work in the same place for at least 1 year

Research and Scholarly Activities – Allowed multiple times during college. In order to receive credit for research, student must be registered to RSRC 4033 & obtain a grade of S

Creative Activities – Allowed multiple times during college

Study Abroad/Away - Allowed twice maximum during college

Graduation and Transcript Recognition

- All requirements mentioned above must be successfully met in order to graduate with honors
- Student must submit a Senior Clearance form to UHP by the designated deadline for the semester the student will be graduating. If you graduating summer and walking on Spring commencement, you have to submit required documents based on UHP Academic Spring calendar due dates. If you are graduating Summer and walking on Fall commencement, you have to submit required documents based on UHP Academic Fall calendar due dates
- Honors recognition should appear on transcript after graduation date, allow 6 to 8 weeks for designation to appear on transcript
- Any discrepancies with honors credit found, the student will email UHP with a PDF attachment of their transcript

**We understand that maintaining your honors status will require extra attention to detail.
If you have any questions about the program or processes, please contact the UHP Office.**

University Honors Program
Undergraduate Learning Center Room 302
(P) 915-747-5858

uhpnetwork@utep.edu

<https://www.utep.edu/honors/>

 UTEP_HONORSPROGRAM