

# STUDENT HEALTH INSURANCE PLAN (SHIP) Graduate Student Employee, FAQ Spring 2021



## What eligibility requirements do I have to meet?

1. Your active enrollment as a Graduate Student and attending classes through at least the 12th day of spring 2021 semester.
2. Appointed to and actively working a minimum of 50% (20 hours per work) for the duration of at least 4.5 months (135 calendar days) in a [Graduate \(Master's/Doctoral\) Job Title](#).

## When do I Enroll?

December 15, 2020 through February 1, 2021

## Where do I Enroll?

[www.utep.edu/hr](http://www.utep.edu/hr) > [Benefits](#) > [Student Health Insurance Plan](#) > **"ENROLL HERE"**

Please note: Only one submission per student. If you submit more than once, only the latest submission will be processed.

## How long do I have coverage for the spring 2021 semester?

The Student Health Insurance Plan coverage will commence on January 1, 2021 and end on May 31, 2021.

## How do I know that I have coverage?

Your coverage will be activated when you complete the [enrollment](#) AND your \*appointment for the semester is active in the system.

\*Note: An appointment requires various approvals before it shows active in the system. Therefore, it may take up to several weeks for your coverage to be retroactive to commencement date (January 1, 2021).

## Where is my insurance ID card?

**Medical:** If you have had SHIP coverage in the past, your same insurance ID card will be valid through the coverage dates listed. You may continue to use the same ID card. If it is your first time enrolling, your ID card will arrive by mail about 3-4 weeks after your submission. Please make sure your address on file is correct to ensure delivery. If you ever need a replacement ID card, please call BCBSTX at 1-855-267-0214 or log in to [www.bcbstx.com/member](http://www.bcbstx.com/member) to print a temporary card if needed right away.

**Dental:** Please contact Delta Dental or visit their website (contact information provided below)

**Vision:** Please visit Superior Vision's website. An insurance card is not required at your time of visit.

## Can I add dependent(s) to my coverage?

Yes. For SHIP medical (after your insurance is activated) you may contact [Academic Health Plans](#) at **1-855-247-7587**, and they will provide guidance and rates. If you'd like to add a spouse and/or dependent(s) to dental and/or vision, you will need to set up an appointment with a UT El Paso Benefits Representative in the Office of Human Resources to complete an Enrollment Form.

Note: Evidence of Eligibility (marriage certificate - spouse; birth certificate - child(ren) and social security numbers - for all) will be required.

## Contact Information:

Medical	<a href="#">BlueCross Blue Shield</a>	855-267-0214	
Dental	<a href="#">Delta Dental</a>	800-893-3582	
Vision	<a href="#">Superior Vision</a>	800-507-3800	
	<a href="#">Academic Health Plans</a>	855-247-7587	<a href="http://help.ahpcare.com/hc/en-us">help.ahpcare.com/hc/en-us</a>
	<a href="#">Office of Human Resources (Benefits)</a>	915-747-5202	<a href="mailto:benefits@utep.edu">benefits@utep.edu</a>