

Export Control Acknowledgement and Certification Form



I, the undersigned, acknowledge that it is unlawful under the International Traffic in Arms Regulation (ITAR) or the Export Administration Regulations (EAR) to transport, send, or take export-controlled information or technology outside of the United States; or disclose, orally or visually, or transfer export-controlled information and technology to a foreign person without the proper approval.

I understand that an export control license may be required by the Department of Commerce or Department of State if anything listed as “controlled or sensitive” by federal law is exported outside of the United States or transmitted to a non-resident foreign national within the United States using any means.

I understand that a laptop computer may fall under the category of a “controlled” item due to the encryption technology or controlled information stored on the system and I will comply with all applicable export control laws and regulations, including those regarding laptops, PDAs, GPS, encrypted software, protected/sensitive technology, and other controlled technology or materials and equipment. If a system with which I intend to travel is encrypted, I agree to notify the Information Security Office (ISO) at least 7 business days prior to the date of travel in order to remove the encryption software.

I understand that applying for an export control license may take a minimum of 90 days; therefore I agree to inform the ISO and Office of Research and Sponsored Projects (ORSP) at least 95 days prior to any travel outside of the United States that may include the export of “controlled or sensitive information or technology”.

I understand that I may be subject to civil and criminal penalties (up to and including incarceration) for unlawful export and disclosure of export-controlled information or technology. I agree to take appropriate security measures and to contact the ISO and ORSP before making any type of disclosure of export-controlled information to any foreign person.

By signing below, I certify that I have completed export control awareness training and agree to comply with Federal regulations and procedures outlined in the University Control Guidelines and Procedures document. I understand that failure to comply with export control policies may constitute just cause for disciplinary action, up to and including termination, as well as criminal prosecution.

PRINTED NAME		SIGNATURE	DATE
TRAVEL START/END DATE		DESTINATION(S)	
CHIEF INFORMATION SECURITY OFFICER SIGNATURE			DATE