

UTEP Standard 24: Disciplinary Actions

Violation of this Standard or other U.T. System or UTEP Information Security Policies by faculty, staff, students and/or those who have access to University Information Resources or Data are subject to disciplinary action in accordance with the applicable University Rules, Regulations and Policies. For contractors and consultants, this may include termination of the work engagement and execution of penalties contained in the work contract. For interns and volunteers, this may include dismissal. Additionally, certain violations may result in civil action or referral for criminal prosecution.

24.1 The Information Security Office (ISO) shall be the University department which may monitor resources, identify potential incidents, and bring such incidents to the attention of appropriate University officials. The Information Security Office is not responsible for imposing disciplinary action as the result of an incident. The following guidelines apply regarding violations of this Standard and/or other U.T. System or UTEP Information Security Policies:

- (a) Suspected incidents involving misuse of Information Resources should be brought to the attention of the Information Security Office.
- (b) In the event an investigation involving Information Resources is required or initiated, the ISO will direct all efforts related to said investigation. Except under the direction of the Executive Vice President or Chief Information Security Officer (CISO), no others may conduct investigations involving University Information Resources.
- (c) The Information Security Office may consult with the Executive Vice President, Office of Legal Affairs, Human Resource Services, or Office of Student Conduct and Conflict Resolution, as needed, and in the case of criminal violations, the UTEP Police Department.
- (d) Violations by non-faculty, staff and/or students will be referred to the appropriate authorities.

24.2 Revision History

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