Dean's Announcements

Dr. Shafik Dharamsi, Dean of Health Science – SECC
Presented PowerPoint presentation regarding the SECC. He encouraged everyone to participate and would like to see 100% participation.

Dr. O’Hearn made the following announcements:
Monthly meetings will be just for Chairs, but will include Directors of programs with majors. There will be a couple of new hires and the Chairs have been notified. He will hold back 1 line for a Multidisciplinary hire and Dr. Bixler will lead this search.
The college is having several new hires: 1 in the Business Center to assist with grants, 1 to replace Laura so that we can put the 90 hour hold back in place and another person for the Dean’s Office. The SAR’s new policy has been put in place since last year and TN/TT faculty will get them only under exceptional circumstances. Applications for SARs must be submitted early and approved before classes start.

• Workload – Dr. O’Hearn and Dr. Brunk
Dr. O’Hearn announced that the college will have new guidelines and the Provost has set a new series of university guidelines. Dr. Sam Brunk is chairing the committee and will be meeting with them soon.

• Tour of new offices – Dr. O’Hearn
The Dean welcomed everyone to tour our new offices

• Technology Support (Qualtrix) - Lou Herman
Lou notified the Chairs that the price of Qualtrix has gone up, so it will be replaced and will be inactive after January 1st. He encouraged everyone who is currently using it to save their data now before the first of the year. If there is anyone who would like to test the new system, please let him know.

• College Catalog – Crystal Herman
Crystal announced that the Undergraduate Catalog that is on the website is outdated and asked the Chairs to review their section and clean it up. She suggested changing the introduction to an Executive Summary and to add links. If you have any questions, please contact Crystal.

• Events – Dr. Jayasuriya
Dr. Jayasuriya reminded everyone of the event to remember Laura at the Blumberg Auditorium. She suggested making use of the UTEP Calendar to post events.
Grant Prep Enhancement Program and the LA Career Enhancement Program
Will be out soon. Deadlines for course releases will be soon – Dr. Zarate

Collaborative Research Grants by the National Endowment for the Humanities
The deadline is Dec. 5, 2018 and are due to Dr. Zarate
Tenure and Promotion materials due soon – Dr. Zarate

Reminders/Deadlines:

October 1 – Chair and Department T&P Recommendations due
October 4<sup>th</sup> - Liberal Arts Gold Nugget Ceremony at 3pm, TRCC
October 16 – Next Chairs Meeting, Liberal Arts Room 342 at 3pm (Cancelled)
October 27<sup>th</sup> - Orange and Blue Day for Seniors, at 8:00am, Fox Fine Arts
November 3 – ROTA Applications due
November 6<sup>th</sup> - Departments Awards Due for Awards and Hooding Ceremony
December 13<sup>th</sup> - Liberal Arts Awards and Hooding Ceremony at 7:00 pm, Magoffin Auditorium
December 15<sup>th</sup> - UTEP Commencement Ceremony at 9:00 am, Don Haskins