



COLLEGE OF LIBERAL ARTS

UNIVERSITY CORE EVALUATION FORM

(For transferred courses ONLY! UTEP courses or courses that transferred in as UTEP courses can NOT be reviewed, accepted or approved.)

Name of College: _____ ID#: _____

Name: _____ Date: _____

Cell Phone: _____ Email: _____

Major: _____ Minor: _____

Degree: (circle one) BA BM BS BFA BIS BBA BSN BMS BSCE BCCS BSEE BSIE BSME BSMME Other: _____

Student Signature: _____ (date) _____

_____ I understand that this substitution will only apply to my degree plan in my current major. Should I change majors, I must request another substitution.

REQUIRED COURSE INFORMATION

Course required on degree plan:
(Example: Equivalent to COMM 1301 or Fulfills Humanities Section)

Where is this course located in the University Core?

- I. Communication _____
- II. Mathematics _____
- III. Life & Physical Sciences _____
- IV. Language, Philosophy & Culture _____
- V. Creative Arts _____
- VI. American History _____
- VII. Political Science _____
- VIII. Social & Behavioral Science _____
- IX. Component Area Option _____

TRANSFERRED COURSE INFORMATION

Course to be evaluated--as noted on UTEP transcript:
(Example: COMM 13TR)

College/University & Title of Course:
(MUST ATTACH SYLLABUS OR FULL COURSE DESCRIPTION)

Semester, Year, Grade: _____

Liberal Arts Dean's Office:

Dean Recommends _____ **Dean Does Not Recommend** _____

Reason: _____

(Print) _____ (Sign) _____ (Date) _____

If approved:

_____(initial) I have reviewed the above courses for the University Core and confirm that it meets the Exemplary Educational Objectives of the intended section.

_____(initial) I understand that, by approving the above course for the University Core, it will apply to ALL students from the indicated former university/college.

**** Please be aware that ALL Final decisions are handled by the UTEP admissions transfer office.**

Sent to Transfer Office (if approved): _____(initial) Returned from Transfer Office: (date) _____

Course entered in CAPP: (sign) _____ (date) _____

Student notified of decision: (sign) _____ (date) _____

College notified: Name of contact _____ (date) _____