

UTEP Department of Art Studio Art Scholarships for 2024-2025 Online Digital Portfolio Review

IMPORTANT DEADLINES:

April 21, 2024 5pm

UTEP Scholarship Office Application / ScholarMine: do this a week early to allow yourself time to complete the application.

<https://utep.awardspring.com>

April 30, 2024 midnight

PDF Scholarship Applications emailed to: dfgriffin@utep.edu

Qualified students will meet the following four criteria:

1. Be full-time UTEP art majors or minors (minimum 12 credit hours) both Fall 2024 and Spring 2025.
2. Have a 3.0 or better cumulative grade point average.
3. Have completed an application for scholarship at the UTEP Scholarship Office web site. Select ScholarMine in the blue box to begin your on-line application or log directly into <https://utep.awardspring.com>. Complete the application that includes a series of short questions and a brief essay on your educational goals and objectives.
Submit this application before 5pm April 21, 2024. (See pages 3-7)
4. Complete and submit an on-time Scholarship Application PDF by April 30. (See pages 8-17)

LINKS:

UTEP Office of Scholarship ScholarMine Application: <https://utep.awardspring.com>

UTEP Office of Scholarship: <https://www.utep.edu/student-affairs/scholarships/>

UTEP Office of Student Financial Aid: <https://www.utep.edu/student-affairs/financialaid/>

ADOBE for UTEP students – get it a week early if you need this software to create your PDF:

https://www.utep.edu/technologysupport/ServiceCatalog/SOFTWARE_PAGES/soft_adobecreativecloud.html

Note:

Because some scholarships use results of the federal need analysis to determine recipients, students are encouraged to apply for federal/state financial aid programs to maximize their opportunities. Contact the UTEP Financial Aid Office. Visit their homepage for details.

Scholarship awards **will not be announced** by the Art Department but rather notification will come directly from the Scholarship Office. Notification will begin around October 2024. Scholarship opportunities vary from year to year and are always dependent upon availability and funding.

This portfolio review is only for undergraduate Department of Art Studio Art Scholarships.

Additional scholarships are available through the Scholarship Office and the Graduate School.

Contact:

If you have questions regarding this scholarship application, please contact David Griffin at dfgriffin@utep.edu.

ScholarMine (AwardSpring) Overview

The purpose of this guide is to walk you through the process of applying for scholarships using the AwardSpring platform.

Start by navigating to ScholarMine: <https://utep.awardspring.com/>

You will land at the login page:



UTEP

Scholarships

Sign In with Your School Account

Administrators & Reviewers

Username

Password

Sign In

UTEP

TO LOG IN:

Students will need to click on “Sign In with Your School Account”, which will direct the student to UTEP’s Single Sign-On.



UTEP

UTEP Single Sign On

Username

Password

New Account/Change Password

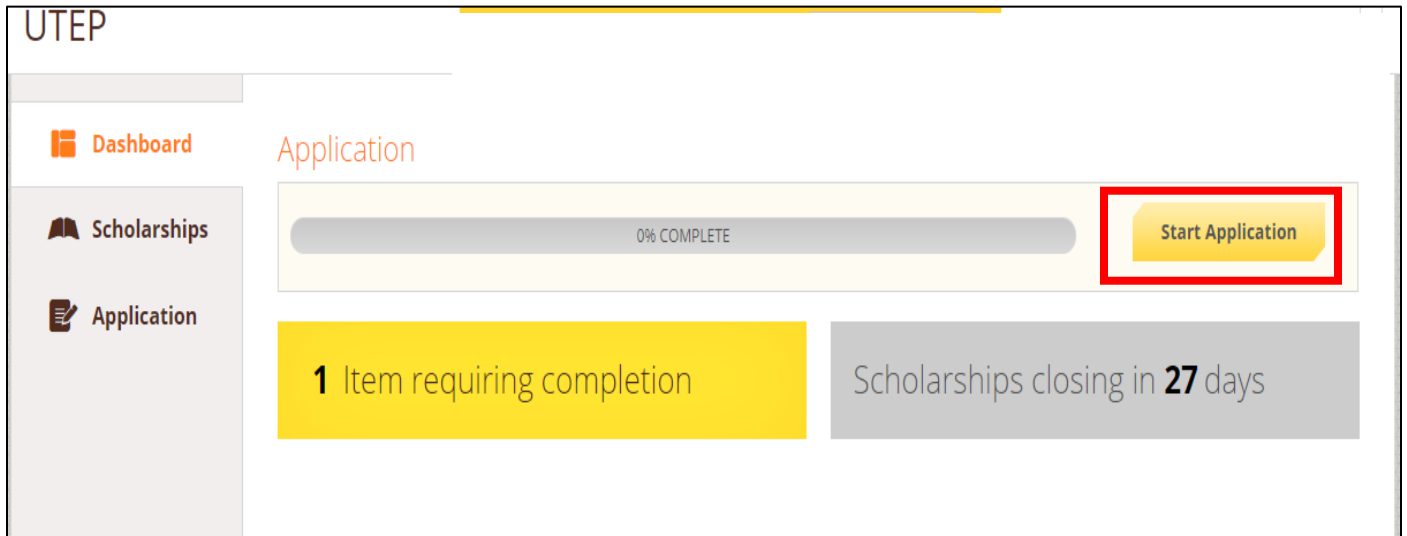
Log in

Unauthorized use of this system is prohibited. Usage may be subject to security testing and monitoring. Misuse is subject to criminal prosecution; and no expectation of privacy except as otherwise provided by applicable privacy laws. Use of this site is subject to UTEP's policies. Any use of this site not covered by UTEP policy is prohibited.

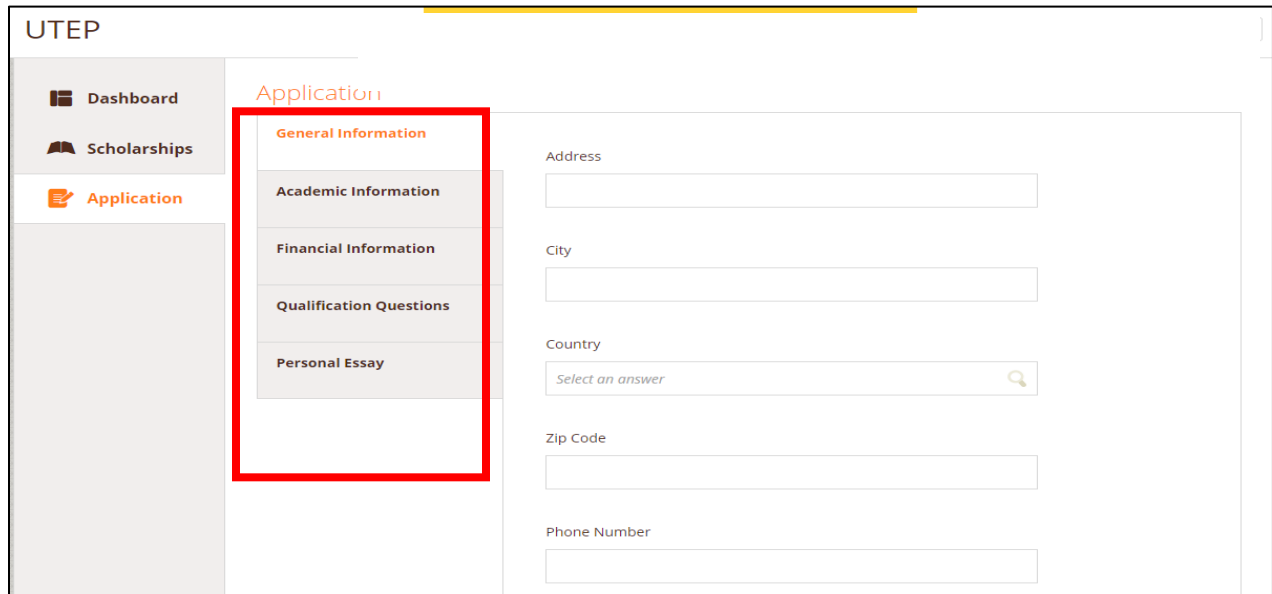
Note: Student's must be fully admitted in order to log in since UTEP credentials (username and password) are required to access the online application system.

After login, students will be directed to their Dashboard. Important information about their application status and additional instructions will be displayed for them here.

Students will click the "Start Application" button to begin filling out their application.



There are several tabs that make up the entire online application. Students must complete all of them in order to submit their application.



Personal Essay:

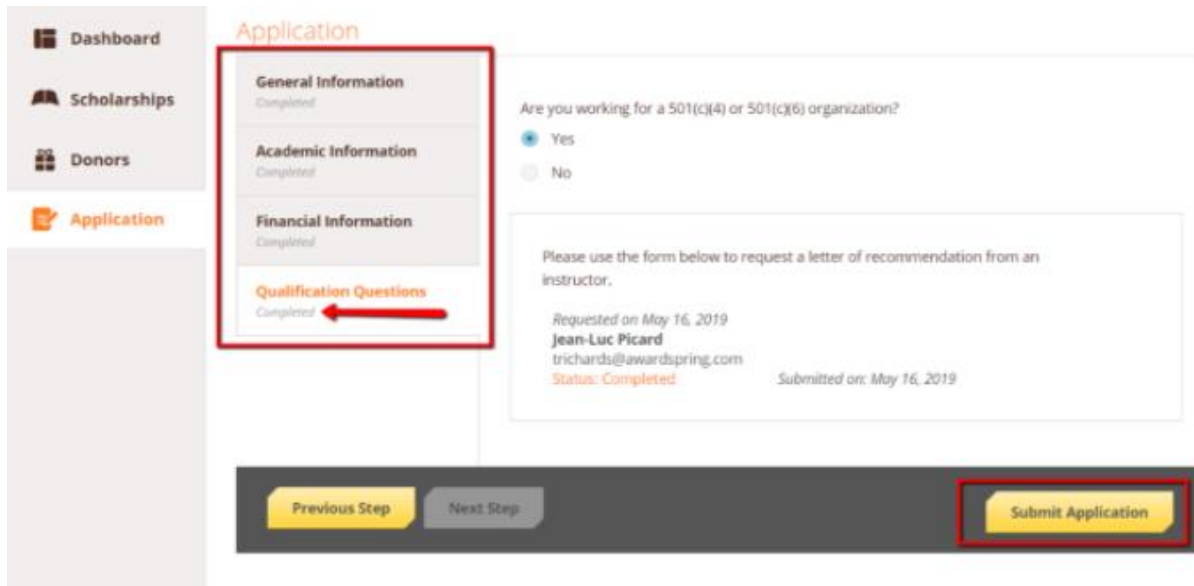
Students are required to submit an essay no more than 500 words.

Essay Prompt: Please write an essay that addresses your degree/major, educational goals, future career plans and why you feel you deserve a scholarship. Be sure to include information about your extracurricular/volunteer activities, leadership skills, your motivation to succeed, and any other experience that has helped shape the person you are today.

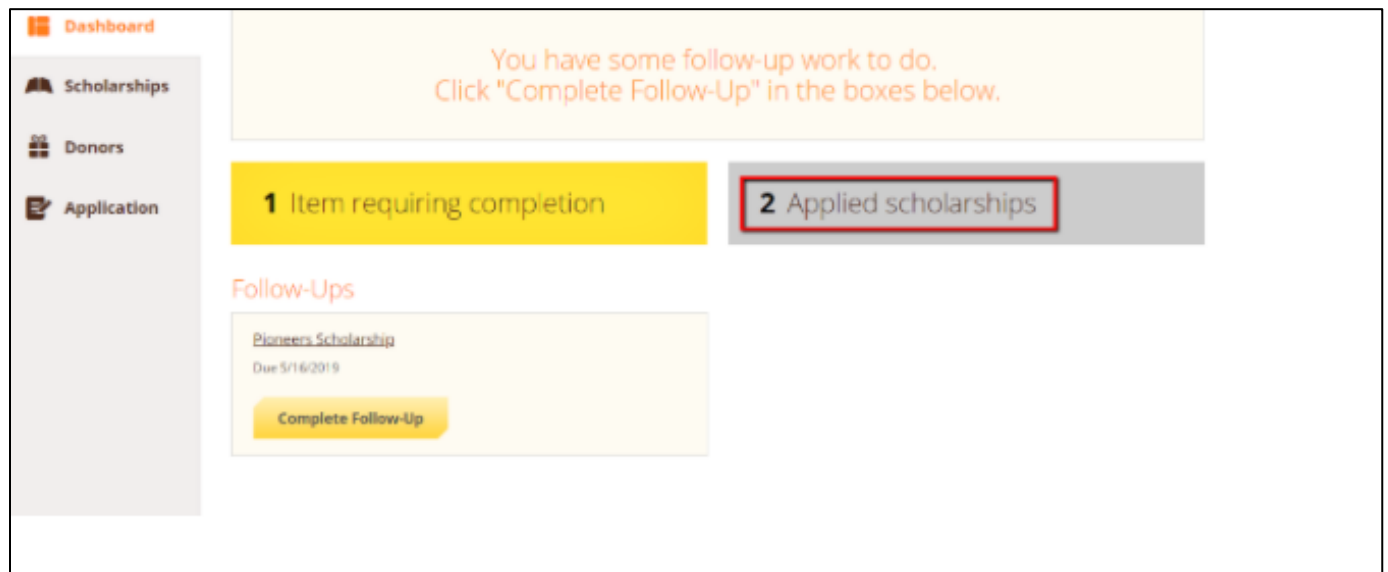
The screenshot shows the UTEP application portal interface. On the left is a navigation menu with 'Dashboard', 'Scholarships', and 'Application' (highlighted). The main content area is titled 'Application' and contains a vertical list of tabs: 'General Information', 'Academic Information', 'Financial Information', 'Qualification Questions', and 'Personal Essay' (highlighted). The 'Personal Essay' section contains the following text: 'Please write an essay that addresses your degree/major, educational goals, future career plans and why you feel you deserve a scholarship. Be sure to include information about your extracurricular/volunteer activities, leadership skills, your motivation to succeed, and any other experience that has helped shape the person you are today.' Below this is a text area with a '500 word(s) left' indicator and a rich text editor toolbar. Further down, there are two paragraphs of instructions: 'Now that you have completed all required questions on your application, you can click the "Submit Application" button below. Please note that you may have some follow-up questions to answer, which will appear on your dashboard after you click submit.' and 'If the "Submit Application" button is grayed out, you have not answered all required questions. Please check over your application and answer any questions that you have missed. If you are unsure where the missed questions are, you can look at the tabs on the left hand side of this page. Any sections that are not in a "Complete" state are missing questions.'

Once all tabs of the application have been completed, the **Submit Application** button will enable in the lower right corner. Click it to submit your application.

If the "Submit Application" button is grayed out, not all required questions have been answered. Please advise students to check over their application and answer any questions that they may have missed. If they are unsure where the missed questions are, they can look at the tabs on the left hand side of this page. Any sections that are not in a "Complete" state are missing questions.



Once the application has been submitted, students will be directed back to their Dashboard where they will see the number of scholarships that they have been applied to. Click in the gray **Applied scholarships** box to view the full list of applied scholarships.



NOTE: Students may be eligible for additional scholarships that require additional information. The Dashboard will prompt the student to provide this. In this example, the applicant qualifies for the Pioneers Scholarship but additional follow-up information is required to apply for them. The applicant needs to click the Complete Follow-Up button to provide the required responses and/or documentation.

You have some follow-up work to do.
Click "Complete Follow-Up" in the boxes below.

1 Item requiring completion

2 Applied scholarships

Follow-Ups

Pioneers Scholarship

Due 5/16/2019

Complete Follow-Up

Students are all done! Their application will then be reviewed/scored by the awarding department.

Department of Art Scholarship Application Studio Art Scholarship 2024-2025

Note: Quality photo documentation and the PDF file both take time. Begin a week or more early. An example application follows these guideline instructions.

Submissions: April 30 at midnight, 2024
Email submissions to: dfgriffin@utep.edu

To apply: create one (1) PDF file that contains the following:

A. Personal Information:

1. First and Last Name
2. UTEP Student Number
3. UTEP Email
4. Major and Minor (or undecided)
5. Class Standing (Fr, So, Jr, Sr)

B. Artwork:

1. Photograph seven (7) original artworks completed in the past year. Images should be accurate representations of the artwork, in focus and not pixilated, cropped to eliminate non-essential information and background objects. All images should be sized to 1 MB or less before incorporated into the PDF. If video or animation is to be considered as a submission use a screen shot for your image and specify YouTube or Vimeo link in your label along with the URL.
2. One (1) detail or alternate view may be included with each image. This is especially useful for 3D works or installations. Clearly label these images as 'Detail' or 'Alternate view'.
3. Label each image:
 - a. Image Number (1., 2., 3., etc...7.) or if detail (3. Detail)
 - b. First and Last Name
 - c. Title (or untitled)
 - d. Media (clay, wash on paper, oil on canvas, welded steel, mixed media, etc.)
 - e. Scale (height x width x depth in inches)
 - f. Year Completed (2023 or 2024)

Label PDF File:

Label your PDF file as Last Name, First Name, Scholarship (Last_First_Scholarship)
Compress your Scholarship Application PDF. Compressed ZIP file should not exceed 50MB.

Send Attachment:

Attach the zip file and send via email to David Griffin at dfgriffin@utep.edu. Include the word 'Scholarship' in your email subject heading. I will reply with an email confirmation the following day that your file has been received. Send your file several days early, to avoid problems.

Entries accepted to April 30, 2024 until midnight.

All submissions due to dfgriffin@utep.edu by midnight, April 30, 2024.

Late entries will not be accepted.

Contact: If you have questions regarding this scholarship application, please contact David Griffin at dfgriffin@utep.edu.

EXAMPLE: UTEP Department of Art Scholarship Application

Juanita Perez

88XXXXXX

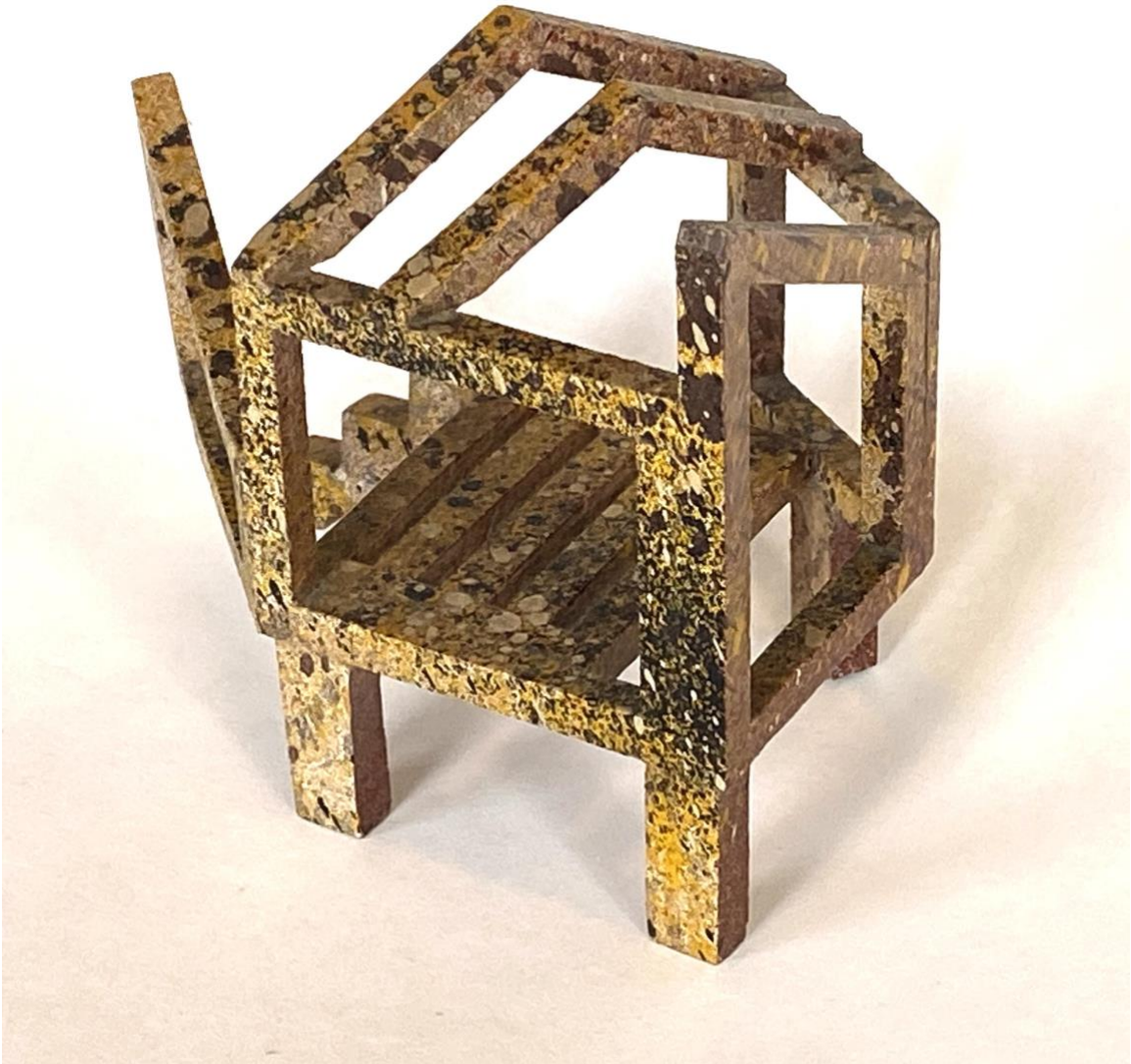
jp@miners.utep.edu

Major: Sculpture Minor: Drawing

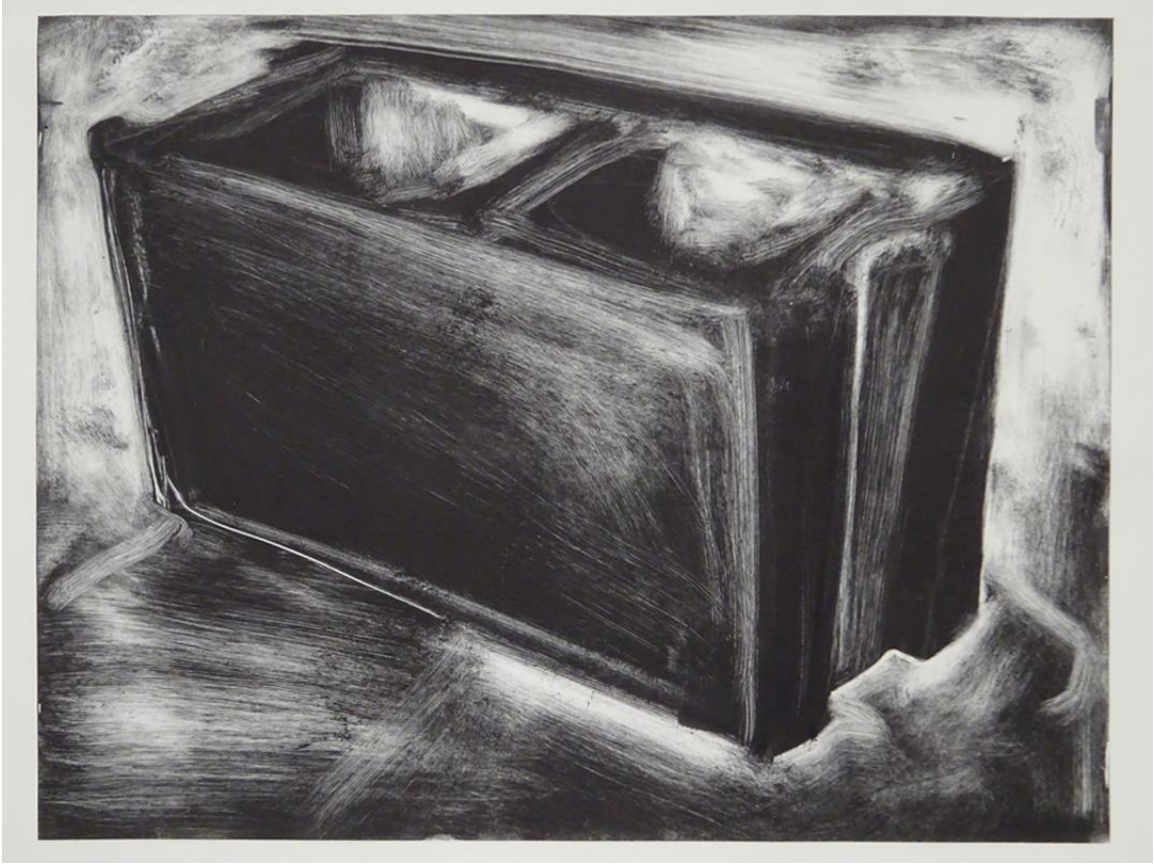
Class Standing: Junior



1. Juanita Perez, "House", paint on wood, 3" x 2" x 3.75", 2021.



1. Alternate view, Juanita Perez, "House", paint on wood, 3" x 2" x 3.75", 2021.



2. Juanita Perez, “Block”, charcoal, 18” x 24”, 2020.



3. Juanita Perez, "F.R.", digital photo, dimensions variable, 2020.



4. Juanita Perez, "Booster 3", marker on acetate, 14" x 11", 2020.



5. Juanita Perez, "Booster 1", marker on acetate, 14" x 11", 2020.



6. Juanita Perez, "DCVD", ink on paper, 6" x 4", 2020.



7. Juanita Perez, untitled, linocut, 4.5" x 12", 2021.