

ART 3307 Special Topics in Art
Fall 2025
Associate Professor Juan Juarez

Course Description:

Independent study course designed as a summary of internship participation. Student will develop and write a summary paper intended as a capstone of the internship. Focus will be directed towards how the experience enhanced the student's overall development as a visual artist. Through regular meetings with instructor, student will provide drafts of the paper to improve with a final draft due at end of the semester.

Expanded Description:

Evidence of internship participation should be provided including photographic or video documentation of experience along with other evidence of participation. Other evidence could include documentation of project duties, timeline of internship, and/or exhibition information.

Course Objectives:

1. Develop and write summary paper as presented in the course.
2. Learn and apply methods for writing on visual art practice.
3. Participate in critical thinking and discussion on ideas related to course.
4. Develop skills in professional arts practice.

Grading:

Grade Points Breakdown:

450 – 500 points: A
400 – 449 points: B
350 – 399 points: C
300 – 349 points: D
000 – 299 points: F

Attendance:

As this course is an independent study, it is crucial to comply with the meeting schedule set forth by the instructor. There is some flexibility with meeting days and times, but any

changes in the meetings should be discussed with instructor at least two days before meeting unless it is an emergency.

Course Calendar:

Meetings in September to develop summary project.

By Mid-Term (October 22), first-draft of summary project due.

Meetings in November to revise project.

Final draft of summary due by last day of classes, December 4, 2025.

Excused Absences/Course Drop Policy:

According to UTEP Catalog, “At the discretion of the instructor, a student can be dropped from a course because of excessive absences or lack of effort. A grade of “W” will be assigned before the course drop deadline and a grade of “F” after the course drop deadline.” See Policies and Regulations in the UTEP Undergraduate Catalog for a list of excuse absences. Therefore, if I find that, due to non-performance in the course, you are at risk of failing, I will drop you from the course. I will provide 24 hours advance notice via email.

Make-Up Work:

Make-up work will be given *only* in the case of a *documented* emergency. Note that make-up work may be in a different format than the original work, may require more intensive preparation, and may be graded with penalty points. If you miss an assignment and the reason is not considered excusable, you will receive a zero. It is therefore important to reach out to me—in advance if possible—and explain with proper documentation why you missed a given course requirement. Once a deadline has been established for make-up work, no further extensions or exceptions will be granted.

Accommodations Policy:

The University is committed to providing reasonable accommodations to students with documented disabilities. Students who become pregnant may also request reasonable accommodations, in accordance with state and federal laws and regulations and University policy. Accommodations that constitute undue hardship are not reasonable. To make a request, please register with the UTEP Center for Accommodations and Support Services (CASS). Contact CASS at 915-747-5148, email them at cass@utep.edu, or apply for accommodations online via the CASS portal.

Scholastic Integrity:

Academic dishonesty is prohibited and is considered a violation of the UTEP Handbook of Operating Procedures. It includes, but is not limited to, cheating, plagiarism, and collusion. Cheating may involve copying from or providing information to another student, possessing unauthorized materials during a test, or falsifying research data on laboratory reports. Plagiarism occurs when someone intentionally or knowingly represents the words or ideas

of another as ones' own. Collusion involves collaborating with another person to commit any academically dishonest act. Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. All suspected violations of academic integrity at The University of Texas at El Paso must be reported to the [Office of Community Standards](#) for possible disciplinary action. To learn more, please visit [HOOP: Student Conduct and Discipline](#).

Guidance on Artificial Intelligence:

AI prohibited

Use of AI technologies or automated tools, particularly generative AI such as ChatGPT or DALL-E, is **not allowed** for assignments in this class. Each student is expected to use critical and creative thinking skills to complete tasks and not rely on computer-generated ideas. Any direct use of AI-generated materials submitted as your own work will be treated as plagiarism and reported to the [Office of Community Standards](#).

Plagiarism Detecting Software:

Some of your course work and assessments may submitted to SafeAssign, a plagiarism detecting software. SafeAssign is used review assignment submissions for originality and will help you learn how to properly attribute sources rather than paraphrase.

***COURSE RESOURCES:** Where you can go for assistance

UTEP provides a variety of student services and support. Please refer to the QR code below for a listing of campus resources or visit https://www.utep.edu/advising/student_resources/student-success-resource-hub.html.

