

The University of Texas at El Paso
Department Art
Syllabus

COURSE INFORMATION

ARTF 1301 – Basic Design 1

CRN: 27417

Term: Spring 2024

Delivery Method: In-person

Meeting Day and Time: Monday and Wednesday, 4:30 pm – 7:20 pm

Location: Fox Fine Arts Center, Room A463

INSTRUCTOR INFORMATION

Instructor Vicente Delgado, Adjunct Professor

Written Communication: UTEP Email

Phone Number: (915)

Office Location: Hudspeth Hall, Room 456

Office Hours: By Appointment via email

COURSE DESCRIPTION

Basic Design I is a foundation-level class structured for the needs of art majors who plan to pursue an art career. Students are introduced to the visual elements and principles of design which consist of point and line; shape and mass; texture; light; color; and space. The Principles of Design include unity and variety; balance; emphasis and focal point; proportion and scale; movement, stability, and rhythm. Discussion will expand upon these topics to include straight curved and implied line; geometric and organic shapes; positive and negative space; approximate symmetry, symmetrical, asymmetrical, and radial balance; illusion of depth; simulated and actual texture; and color theory. Students will be expected to apply these introductory concepts to create 2-dimensional visual compositions.

COURSE OBJECTIVES OR EXPECTED LEARNING OUTCOMES

- Development and understanding of the basic terminology of art and design.
- Development and understanding of good composition principles.
- Create properly composed, well balanced 2-dimensional designs using various materials.
- Explore various art movements and concepts through exposure to various artists.
- Effectively use the visual elements and apply the principles of design to artwork.
- Acquire a basic knowledge of art terminology to express their ideas.
- Develop good craftsmanship and work ethic succeed in achieving the above stated goals.

Technology Requirements

The instructor reserves the right to modify the syllabus and schedule.

This class will primarily meet face-to-face, but supplementary content, materials and announcements may be posted to Blackboard throughout the semester. Ensure your UTEP e-mail account is working and that you have access to a stable web browser, such as Google Chrome.

Course Assignments, Evaluation and Grading

Grade distribution, standards, and criteria:

Course Participation: 30% **Mid-term Portfolio: 35%** **Final Portfolio: 35%**

Course Participation includes:

- Development and execution of assignments during class meetings.
- Contribution and attendance for in-progress, mid-term, and final portfolio critiques.
- Projects made solely outside of class will not be accepted.
- Work removal and studio clean up at the end of the semester is part of your final grade.

Evaluation for each project and final letter grade will be determined by the following factors:

- Understanding of conceptual ideas and application of techniques associated with each assignment.
- Presentation and physical condition of projects.
- Participation in group critiques and overall work ethic.
- Cumulative effort, improvement, and quality.

o A = Excellent, B = Good, C = Average, D = Below Average, F = Failure

Course Requirements: Critique Participation, Midterm and Final Portfolio

In-progress critiques - Students will be divided into small groups and will present work for peer feedback and discussion. Deadlines and works to be evaluated will be announced by the instructor and are dependent on the pace of the class.

Midterm Critique / Portfolio - Students will present all assignments created since the beginning of the semester for instructor feedback and peer discussion. Portfolios of student work will be collected by the instructor and returned with a mid-term grade and written evaluation.

Final Critique / Portfolio - Students will present all artwork created since mid-term for final evaluation, feedback and critique from the instructor and the class. Portfolios will not be collected for the final. Final course grades will be posted online to student records with notification through e-mail.

*Weekly assignments are considered progress towards your mid-term and final critique/ portfolio. Artwork will not be collected until then.

ILLNESS PRECAUTIONS

Please stay home if you have symptoms of a communicable illness. If you are feeling unwell, please let me know as soon as possible, so that we can work on appropriate accommodation.

EXCUSED ABSENCES AND/OR COURSE DROP POLICY

According to UTEP Catalog, “At the discretion of the instructor, a student can be dropped from a course because of excessive absences or lack of effort. A grade of “W” will be assigned before the course drop deadline and a grade of “F” after the course drop deadline.” See Policies and Regulations in the UTEP Undergraduate Catalog for a list of excuse absences. Therefore, if I find that, due to non-performance in the course, you are at risk of failing, I will drop you from the course. I will provide 24 hours advance notice via email.

OR

I will not drop you from the course. However, if you feel that you are unable to complete the course successfully, please let me know and then contact the Registrar’s Office to initiate the drop process. If you do not, you are at risk of receiving an “F” for the course.

DEADLINES, LATE WORK, AND ABSENCE POLICY

Assignments

- Assignments/Homeworks will be due on Sundays at midnight (11:59 PM) via Blackboard. No late work will be accepted if the reason is not considered excusable.

MAKE-UP WORK

Make-up work will be given *only* in the case of a *documented* emergency. Note that make-up work may be in a different format than the original work, may require more intensive preparation, and may be graded with penalty points. If you miss an assignment and the reason is not considered excusable, you will receive a zero. It is therefore important to reach out to me—in advance if at all possible—and explain with proper documentation why you missed a given course requirement. Once a deadline has been established for make-up work, no further extensions or exceptions will be granted.

This is different from continuing to work on older assignments and adding new elements brought up on critiques from peers.

ALTERNATIVE MEANS OF SUBMITTING WORK IN CASE OF TECHNICAL ISSUES

I strongly suggest that you submit your work with plenty of time to spare in the event that you have a technical issue with the course website, network, and/or your computer. I also suggest you save all your work (answers to discussion points, quizzes, exams, and essays) in a separate Word document as a backup. This way, you will have evidence that you completed the work and will not lose credit. If you are experiencing difficulties submitting your work through Blackboard, please contact the UTEP Help Desk. You can email me your backup document as a last resort.

INCOMPLETE GRADE POLICY

Incomplete grades may be requested only in exceptional circumstances after you have completed at least half of the course requirements. Talk to me immediately if you believe an incomplete is warranted. If granted, we will establish a contract of work to be completed with deadlines.

****ACCOMMODATIONS POLICY***

The University is committed to providing reasonable accommodations to students with documented disabilities. Students who become pregnant may also request reasonable accommodations, in accordance with state and federal laws and regulations and University policy. Accommodations that constitute undue hardship are not reasonable. To make a request, please register with the UTEP Center for Accommodations and Support Services (CASS). Contact CASS at 915-747-5148, email them at cass@utep.edu, or apply for accommodations online via the CASS portal.

****SCHOLASTIC INTEGRITY***

Academic dishonesty is prohibited and is considered a violation of the UTEP Handbook of Operating Procedures. It includes, but is not limited to, cheating, plagiarism, and collusion. Cheating may involve copying from or providing information to another student, possessing unauthorized materials during a test, or falsifying research data on laboratory reports. Plagiarism occurs when someone intentionally or knowingly represents the words or ideas of another as one's own. Collusion involves collaborating with another person to commit any academically dishonest act. Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. All suspected violations of academic integrity at The University of Texas at El Paso must be reported to the Office of Student Conduct and Conflict Resolution (OSCCR) for possible disciplinary action. To learn more, please visit [HOOP: Student Conduct and Discipline](#).

*GUIDANCE ON ARTIFICIAL INTELLIGENCE

AI prohibited

Use of AI technologies or automated tools, particularly generative AI such as ChatGPT or DALL-E, is **not allowed** for assignments in this class. Each student is expected to use critical and creative thinking skills to complete tasks and not rely on computer-generated ideas. Any direct use of AI-generated materials submitted as your own work will be treated as plagiarism and reported to the Office of Student Conduct and Conflict Resolution (OSCCR).

AI allowed only with prior permission from instructor

Use of AI technologies or automated tools, particularly generative AI such as ChatGPT or DALL-E, is **only allowed with approval from the instructor BEFORE being used**. Without permission, you will be expected to think creatively and critically to complete assignments without assistance from these tools.

If given permission to use any of these tools, students must properly cite and give full credit to the program used upon submission of every relevant assignment. For example, text generated using ChatGPT must be cited:

Chat-GPT(version). Date of query (year/month/day). "Text of your query."
Generated using OpenAI. <https://chat.openai.com/>

A short paragraph describing how the tool(s) was/were used for the assignment must be included.

AI allowed with proper acknowledgement

Use of AI technologies or automated tools, particularly generative AI such as ChatGPT or DALL-E, is **only allowed with proper attribution given for its use**.

Students must properly cite and give full credit to the program used upon submission of every relevant assignment. For example, text generated using ChatGPT must be cited:

Chat-GPT(version). Date of query (year/month/day). "Text of your query."
Generated using OpenAI. <https://chat.openai.com/>

A short paragraph describing how the tool(s) was/were used for the assignment must be included.

Using AI for brainstorming

Some AI technologies or automated tools, particularly generative AI such as ChatGPT or DALL-E, can be beneficial during the early brainstorming stages of an activity, and you are welcome to explore them for that purpose. However, keep in mind that AI-generated ideas are not your own and may hinder your ability to think critically and creatively about a problem. It is

also important to remember that these technologies often “hallucinate” or produce materials and information that are inaccurate or incomplete—even providing false citations for use.

That said, you are not allowed to submit any AI-generated work in this course as your own. If you use any information or materials created by AI technology, you are required to cite it like you would any other source. Consider how this will affect your credibility as a writer and scholar before doing so. Any direct use of AI-generated materials submitted as your own work will be treated as plagiarism and reported to the Office of Student Conduct and Conflict Resolution (OSCCR).

Free use of AI without acknowledgement

Use of AI technologies or automated tools, including generative AI such as ChatGPT or DALL-E, is permitted in this class. Students must include a short paragraph, with each relevant assignment, explaining how the tool was used.

UTEP provides a variety of student services and support. Please refer to the QR code below for a listing of campus resources.



Required Materials

Studio Supplies Provided by UTEP (Supplies will be distributed to students):

- Sheets of Blick Studio Bristol Smooth Paper, 19"x24" m
- Crescent No. 99 University Grade Cold Press Illustration Board 15" x 20", 14-Ply
- Liquitex Basics Acrylics, Set of 6, .74 oz tubes.
- Elmer's Rubber Cement
- Blick Construction Paper - 9" x 12", Scotch Gray sheets
- Blick Construction Paper - 9" x 12", Black sheets

- Princeton Real value brushes, Short Handle, Set of 4

Additional supplies needed (students will obtain these on their own):

- Sketchbook (11"x14" recommended)
- 1 Canvas board 16" x 20"
- Cutting surface – self-healing cutting mat 18" x 24"
- X-acto knife with blades
- Black Sharpie Markers (a variety of tips such as fine and ultra fine)
- Metal Ruler – 24" or 36" (wood is not acceptable!)
- Drawing Pencils – (a small variety such as 5H, HB, 2B, 6B)
- Erasers
- Rubber Cement Eraser or Gum Eraser
- Utility knife (for cutting mat board)
- Palette (for mixing paints)
- Container for water
- Drafting Tape or Masking Tape (blue one works best)
- Clear/transparent tape

Additional supplies may be available at: The Art Center, Hobby Lobby, Office Depot, Office Max.

Online stores: Utrecht, DickBlick Art Materials

COURSE SCHEDULE

*This schedule may be subject to change according to the needs and pace of the class.

(Week 1) Jan 16 – 19	Syllabus/ Intro	
(Week 2) Jan 22 – 26	GBSP 100	
(Week 3) Jan 29 - Feb 2	GBSP 200	
(Week 4) Feb 5 – 9	GBSP Crit	
(Week 5) Feb 12 – 16	GBSP FINAL / Negative Shapes	
(Week 6) Feb 19 – 23	Negative Shapes Crit/ Organic and Geometric Shapes	

(Week 7) Feb 26 – March 1	Cont. Organic and Geometric Shapes	
(Week 8) March 4 – 8	Cont. Organic and Geometric Shapes	
(Week 9) March 11 – 15	Spring Break	
(Week 10) March 18 – 22	Associative Color	
(Week 11) March 25 – 29	Cont. Associative Color	
(Week 12) April 1 – 5	Cont. Associative Color	
(Week 13) April 8 – 12	Progressive Abstraction	
(Week 14) April 22 – 26	Cont. Progressive Abstraction	
(Week 15) April 29 – May 3	Cont. Progressive Abstraction	
(Week 16) May 6 – 10	Cont. Progressive Abstraction MAY 6 4-7:20 FINAL PROJECTS/CRIT DUE	

UTEP Important Dates

- Oct 23rd** Spring Registration Begins
- Jan 4th** Last Day to Clear Students on Suspension/Probation as well as those with Insufficient Prerequisites
- Jan 5th** Drops for Students with Unsatisfactory Academic Standing, Insufficient Prerequisites, and Prior Grades of C in the Course
- Jan 8th** Financial Aid is Disbursed
- Jan 15th** Dr. Martin Luther King, Jr. Holiday – University Closed
- Jan 16th** Spring classes begin
- Jan 16th-19th** Late Registration (Fees are incurred)

Jan 31st	Spring Census Day Note: This is the last day to register for classes. Payments are due by 5:00 pm.
Feb 12th	20 th Class Day Note: Students who were given a payment deadline extension will be dropped at 5:00 pm if payment arrangements have not been made.
Feb 16th	Graduation application deadline for degree conferral
Mar 11th-15th	Spring Break
Mar 20th	Freshman midterm grades are due
Mar 28th	Spring Drop/Withdrawal Deadline Note: Student-initiated drops are permitted after this date, but the student is not guaranteed a grade of W. The faculty member of record will issue a grade of either W or F.
Mar 29th	Cesar Chavez Holiday - No classes; Spring Study Day
Apr 12th	Deadline to submit candidates' names for commencement program
May 2nd	Spring – Last day of classes
May 3rd	Dead day
May 6-10th	Spring Final Exams
May 11-12th	Spring Commencement
May 15th	Grades are Due
May 16th	Grades are posted to student records; students are notified of grades and academic standing
Payment Deadlines	For more information on payment deadlines, visit the <u>Student Business Services Website</u>