

CURRICULUM PROPOSAL

APPROVAL PAGE

Proposal Title: Clinical Psychology Certificate Program

College: Liberal Arts

Department: Psychology

DEPARTMENT CHAIR- Wendy Francis

I have read the enclosed proposal and approve this proposal on behalf of the department.

Wendy A. Francis

10/21/24

Signature

Date

COLLEGE CURRICULUM COMMITTEE CHAIR – Selfa Chew-Melendez

I have read the enclosed documents and approve the proposal on behalf of the college curriculum committee.

Signature

Date

COLLEGE DEAN – Anadeli Bencomo


I have read the enclosed documents and approve the proposal on behalf of the college. I certify that the necessary funds will be allocated by the college in support of this proposal.


Signature

Date

CURRICULUM CHANGE MEMO

Date: 10/14/2024

From: Craig Field, PhD, MPH; Professor, Psychology Department 

Through: Wendy Francis, PhD; Chair of Psychology Department 

Through: Anadeli Bencomo, PhD; Dean of the College of Liberal Arts

Through: Selfa A. Chew-Melendez, PhD; Chair, College of Liberal Arts

To: Annie Tremblay, PhD; Chair, Graduate Council

Proposal Title: Clinical Psychology Certificate Program

Select the proposal content (select as many as apply) and provide the rationale.
New certificate program to provide a focused curriculum of advanced study in clinical psychology to graduate students in psychology and related fields

Content

- ☒ New program or ☐ Program Change
- ☐ Bachelor's
 - ☐ Master's
 - ☐ Doctoral/Professional
 - ☒ Certificate
 - ☐ Fast Track
 - ☐ Minor
 - ☐ Concentration/Track
- ☐ New Course
- ☐ Closure (program, certificate, minor, concentration)
- ☐ Change
- ☐ CIP Code
 - ☐ Program/certificate SCH
 - ☐ Course Title
 - ☐ Course Description
 - ☐ Graduate Program Admission Requirements

Rationale

Provide a focused curriculum of advanced study in clinical psychology for graduate students

New Certificate Request Form

College: Liberal Arts

Department: Psychology

Certificate Name: Clinical Psychology Certificate Program

Proposed CIP Code: 42.2801

Required Number Semester Credit Hours (SCH): 12

Proposed Implementation Date: Fall 2025

Brief Program Description: Provide a focused curriculum of advanced study in clinical psychology for graduate students

Is the certificate stackable? ☒ Yes ☐ No

Job Market Need

Provide short- and long-term evidence of the need for graduates in the job market

Expand career options for doctoral students in health and legal psychology and related programs

Student Demand

Provide short- and long-term evidence of demand for this certificate

Prior demand for clinical master's degree program and current demand from graduate students

Enrollment Projections

Use this table to provide the estimated cumulative headcount and full-time student equivalent (FTSE) enrollment for the first five years of the minor.

YEAR	1	2	3	4	5
Headcount	3	3	3	3	3
FTSE	3	6	9	9	9

Degree Requirements

Use this table to summarize the degree requirements. Full curriculum will be entered as catalog copy at the end of this document.

Category	SCH
Required Courses	12
Prescribed Electives	0
Free Electives	0
TOTAL	12

Faculty

List the faculty for the program and the expected percentage of time assigned to the minor

Name	Department	Expected % Time in Program
Craig Field	Psychology	20%
Theodore Cooper	Psychology	20%
Jennifer Eno-Louden	Psychology	20%

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Students

Describe general recruitment efforts.

PhD Students in psychology and graduate students in related fields

Library

Explain whether additional library resources are needed for this minor, and if so what.

no additional library resources are necessary

Facilities and Equipment

Explain whether additional resources are needed for this minor and if so what.

no additional resources are necessary

Evaluation

Describe the evaluation process that will be used to assess the quality and effectiveness of the new minor

Annual independent development plan reviewed by certificate faculty

Costs and Funding

Use this table to show five-year costs and sources of funding for the minor

Five Year Costs		Five Year Funding	
Personnel ¹	\$0	Reallocated Funds	\$0
Facilities and Equipment	\$0	Anticipated New Formula Funding	\$0
Library, Supplies & Materials	\$0	Special Item Funding	\$0
Other ²	\$0	Other ³	\$0
Total Costs	\$0	Total Funding	\$0

1. Report costs for new faculty hires, graduate assistants, and technical support personnel.
2. Specify other costs her such as administrative costs and travel.
3. Report other sources of funding. In-hand grants, "likely" future grants, and designated tuition and fees can be included.

Certificate Catalog Copy

Certificate Name: Clinical Psychology

Certificate Description: Provides a focused curriculum of advanced study in clinical psychology

Additional Relevant Information: See attachment with brief description of program

Degree Plan

Note new courses with an asterisk (*).

[illegible]