CURRICULUM CHANGE PROPOSAL

APPROVAL PAGE

Proposal Title: Course Additions and Changes to support BA and BFA Theatre Degrees

College: Liberal Arts Department: Theatre and Dance

DEPARTMENT CHAIR

I have read the enclosed proposal and approve this proposal on behalf of the department.

Signature  Date

3/20/2018

COLLEGE CURRICULUM COMMITTEE CHAIR

I have read the enclosed documents and approve the proposal on behalf of the college curriculum committee.

Signature  Date

COLLEGE DEAN

I have read the enclosed documents and approve the proposal on behalf of the college. I certify that the necessary funds will be allocated by the college in support of this proposal.

Signature  Date
We are simultaneously proposing changes to both the BA and BFA degree plans in Theatre.

We are requesting these changes for three reasons.

1) Our present curriculum is dated. We want to be more forward thinking in our methods. The changes we propose will bring our curriculum in line with current professional practices.
   Closely connected with this, we seek to clarify the relationship and distinctions between our BA programs and our BFA programs.

2) Our current curriculum lacks flexibility. Because of this, we have issues with students being able to finish in a reasonable timeframe. A more flexible curriculum will increase student retention.

3) Because our current curriculum is dense and confusing to read, we believe it is a barrier to departmental recruitment. More accessible and intuitive structure and language will be more attractive to potential students.

We are offering three proposals simultaneously. This proposal is for added and modified courses necessary to support the degree changes we are proposing.
Course Changes and Additions
To bring our curriculum more in line with best current practices, we are adding or altering courses as follows:

A) Course Additions
THEA 1304 Movement I
THEA 2302 Rendering for Theatre Design
THEA 3305 Lighting and Sound Principles
THEA 3307 Voice and Speech II
THEA 3308 Movement II
THEA 4305 Arts Entrepreneurship
THEA 4334 Adv Study LX, Sound, Proj.
THEA 4351 Management Capstone
THEA 4352 Production Capstone
THEA 4353 Performance Capstone

B) Course Name Changes

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<tr>
<th>COURSE</th>
<th>CURRENT NAME</th>
<th>NEW NAME</th>
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<tbody>
<tr>
<td>THEA 1303</td>
<td>Voice/ Movement for Stage I</td>
<td>Voice and Speech I</td>
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<tr>
<td>THEA 2301</td>
<td>Scenic and Lighting Principles</td>
<td>Principles of Scenery</td>
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<td>THEA 3304</td>
<td>Scene Study I</td>
<td>Acting for Majors I</td>
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<td>THEA 3313</td>
<td>Scene Study II</td>
<td>Acting for Majors II</td>
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<td>THEA 3319</td>
<td>Voice/ Movement for Stage III</td>
<td>Voice and Speech III</td>
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<tr>
<td>THEA 4307</td>
<td>Scene Study III</td>
<td>Acting for Majors III</td>
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<tr>
<td>DANC 3371</td>
<td>Dance for Musical Theatre III</td>
<td>Dance for Musical Theatre I</td>
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<td>DANC 4371</td>
<td>Dance for Musical Theatre IV</td>
<td>Dance for Musical Theatre II</td>
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C) Course Modifications
The following Musical Theatre courses are currently 3 credit courses. To accurately reflect the workload associated with them, we propose reducing them to 2 credits each and changing course numbers appropriately.

THEA 3326 Musical Theatre Workshop I 3 credits
THEA 4302 Musical Theatre Workshop II 3 credits
THEA 4306 Musical Theatre Workshop III 3 credits

Change to

THEA 3226 Musical Theatre Workshop I 2 credits
THEA 4202 Musical Theatre Workshop II 2 credits
THEA 4206 Musical Theatre Workshop III 2 credits

Finally, courses THEA 3332 Lighting Programming and THEA 3344 Costume Design have unnecessary prerequisites. Currently, students that need these courses are routinely waived into them and perform well. We are proposing a reduction to these prerequisites.
COURSE ADD

All fields below are required

College:  Liberal Arts          Department:  Theatre and Dance

Rationale for adding the course:
The current course series "Voice/ Movement for Stage" I, II, III no longer reflects current best practices. We are breaking these courses into two separate serieses "Voice and Speech" I, II, III and "Movement" I and II.

All fields below are required

Subject Prefix and #  THEA 1304

Title (29 characters or fewer): Movement I

Dept. Administrative Code : 2833

CIP Code  500506

Departmental Approval Required  ☒Yes  ☐No

Course Level  ☒UG  ☐GR  ☐DR  ☐SP

Course will be taught:  ☒Face-to-Face  ☐Online  ☐Hybrid

How many times may the course be taken for credit? (Please indicate 1-9 times): 1

Should the course be exempt from the “Three Repeat Rule?”  ☐Yes  ☒No

Grading Mode:  ☒Standard  ☐Pass/Fail  ☐Audit

Description (600 characters maximum):
Instruction introduces physical warm-up strategies and exercises designed to improve tension release and free movement. The process of the individual student is emphasized as students begin to develop flexibility, balance and overall efficient body use for the stage.

Contact Hours (per week):  3 Lecture Hours         Lab Hours         Other

Types of Instruction (Schedule Type): Select all that apply

☒A  Lecture  ☐ H  Thesis
☐B  Laboratory  ☐ I  Dissertation
☐C  Practicum  ☐ K  Lecture/Lab Combined
☐D  Seminar  ☐ O  Discussion or Review (Study Skills)
☐E  Independent Study  ☐ P  Specialized Instruction
☐F  Private Lesson  ☐ Q  Student Teaching
If course is taught during a part of term in addition to a full 16-week term please indicate the length of the course (ex., 8 weeks): N/A

TCCN (Use for lower division courses):

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Corequisite Course(s):

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Restrictions:

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THEA 1304
Movement for the Stage I
SYLLABUS

INSTRUCTOR: REBECCA RIVAS
OFFICE: PROSPECT HALL 126
EMAIL: rrivas2@utep.edu (BEST WAY TO REACH ME)
PHONE: 747-5231
OFFICE HOURS: PLEASE MAKE AN APPOINTMENT.

PURPOSE:
Instruction introduces physical warm-up strategies and exercises designed to improve tension release and free movement. The process of the individual student is emphasized as students begin to develop flexibility, balance and overall efficient body use for the stage.

GOALS:
• TO BEGIN TO NOTICE AND RELEASE PHYSICAL HOLDS AND HABITS.
• TO BEGIN ALLOWING THE PHYSICAL EXPRESSION OF OBJECTIVE AND ACTION IN ORDER TO MORE FULLY CONNECT AND LIVE A ROLE.
• TO INHIBIT SELF-CONSCIOUSNESS AND FIND CONFIDENCE ON STAGE.
• TO DEVELOP THE ORGANIC CONNECTION BETWEEN VOICE, BODY & TEXT IN PERFORMANCE SITUATIONS.

COURSE REQUIREMENTS:
• PREPARE AND MEMORIZE ASSIGNED PERFORMANCE PIECES.
• DEMONSTRATE ENTHUSIASM FOR THE WORK AND PRACTICE IT.
• ATTEND THE ASSIGNED UTEP PRODUCTIONS.
• WRITE OBSERVATIONAL PAPERS ON PRODUCTIONS.
• THIS IS A PHYSICALLY DEMANDING COURSE. PLEASE USE YOUR BEST JUDGEMENT WHEN PARTICIPATING IN EXERCISES. YOU KNOW BEST WHAT YOU CAN DO SAFELY.
• CONSISTENT EFFORT TOWARD THE EXPLORATION AND ENHANCEMENT OF MOVEMENT.
• FULL PARTICIPATION IS ESSENTIAL TO GROWTH.

Required TEXT:
• *The Actor and Alexander Technique* by Kelly McEvenue
  ISBN: 9780312295158

CLASSROOM ATTIRE:
PLEASE WEAR CLOTHING THAT IS APPROPRIATE FOR MOVEMENT. PLAIN BLACK LEGGINGS/PANTS AND PLAIN BLACK SHIRTS ARE PREFERRED. NO JEANS PLEASE. YOU WILL BE ASKED TO REMOVE YOUR SHOES AND SOCKS. IF YOU ARE NOT APPROPRIATELY DRESSED FOR CLASS, YOU WILL BE ASKED TO SIT OUT. TWO NON-PARTICIPATORY ATTENDANCES WILL EQUAL ONE ABSENCE.

IF YOU ARE UNABLE TO PARTICIPATE, DUE TO INJURY OR ILLNESS, FOR AN EXTENDED PERIOD OF TIME (TWO OR MORE DAYS) DOCUMENTATION IS REQUIRED.

CLASSROOM ETIQUETTE:
• THE FIRST 15 MINUTES OF CLASS WILL BE DEDICATED TO PREPARATION. THIS TIME IS TO BE USED TO CHANGE INTO MOVEMENT ATTIRE AND PERFORM INDIVIDUAL WARM-UPS.
• THE FIRST 15 MINUTES OF PREPARATION IS TO BE DONE INDIVIDUALLY. NO TALKING.
• NO CELL PHONES MAY BE USED DURING CLASS. PLEASE TURN THEM OFF. IF YOU ARE EXPECTING AN EMERGENCY CALL OR PAGE, PLEASE SEE ME BEFORE CLASS. HABITUAL USE OF CELLPHONES (MORE THAN TWO TIMES) WILL BE COUNTED AS AN ABSENCE.
• BE PREPARED TO PARTICIPATE IN ALL CLASSROOM DISCUSSIONS AND EXERCISES. LACK OF PARTICIPATION WILL BE REFLECTED IN YOUR GRADE.

ATTENDANCE POLICY:
DUE TO THE CUMULATIVE NATURE OF THIS COURSE, ATTENDANCE AT EVERY SESSION IS MANDATORY. YOU WILL BE ALLOWED TWO UNEXCUSED ABSENCES DURING THE SEMESTER. AFTER THAT, YOUR FINAL LETTER GRADE WILL DROP 10% WITH EACH ADDITIONAL ABSENCE. IF YOU ACCRUE SEVEN OR MORE ABSENCES OVER THE COURSE OF THE SEMESTER, YOU WILL NOT RECEIVE A PASSING GRADE.

IF ABSENCES ARE INCURRED DUE TO AN EMERGENCY SITUATION OR ILLNESS, THE INSTRUCTOR WILL REVIEW OPTIONS FOR MAKING UP THE WORK, BUT THE STUDENT MUST DOCUMENT THE REASON FOR THE ABSENCES PRIOR TO THE REVIEW. SAVE YOUR ABSENCES FOR WHEN YOU REALLY NEED THEM!

NO MAKEUP ASSIGNMENTS WILL BE ALLOWED WITHOUT THE APPROVAL OF YOUR INSTRUCTOR. IN THE EVENT OF AN EMERGENCY OR ILLNESS, PLEASE NOTIFY ME AS SOON AS POSSIBLE.

IF YOU MUST LEAVE CLASS EARLY, SEE ME FIRST, OR IT WILL COUNT AS AN UNEXCUSED ABSENCE. TWO TARDIES COUNT AS AN ABSENCE. IF YOU ARRIVE LATE, SEE ME AT THE END OF CLASS TO MAKE SURE YOU WERE NOT COUNTED ABSENT.

IF THERE IS A NEED FOR ME TO CANCEL CLASS, I WILL LET YOU KNOW DURING THE CLASS PERIOD PRIOR TO THE ONE BEING CANCELLED. OTHERWISE, IN THE CASE OF A LAST MINUTE CANCELLATION, I WILL LET YOU KNOW VIA EMAIL AND/OR A POSTED NOTE ON THE DOOR OF THE CLASSROOM. IF YOU DON’T HEAR IT FROM ME, DON’T BELIEVE IT.

THERE ARE NO EXCUSED ABSENCES IN THIS CLASS. DOCUMENTATION IS NICE, BUT YOU MUST CONSISTENTLY ATTEND AND PARTICIPATE IN THIS CLASS TO PASS.

ACADEMIC DISHONESTY:
UNIVERSITY POLICY WILL BE STRICTLY ADHERED TO AND ABSOLUTELY NO ACADEMIC IMPROPRIETY WILL BE TOLERATED. ALL TRANSGRESSIONS OF UNIVERSITY POLICY INCLUDING, BUT NOT LIMITED TO, PLAGIARISM, CHEATING, THE UNAUTHORIZED EXCHANGE OF INFORMATION FOR WRITTEN ASSIGNMENTS OR TESTS, THEFT VIA THE COMPUTER OR INFRINGEMENT OF THE RIGHTS OF OTHERS TO ACADEMIC FREEDOM (I.E., DISRUPTING CLASS, DISRESPECTFUL COMMENTS TOWARDS CLASSMATES OR INSTRUCTOR) WILL RESULT IN A FAILING GRADE FOR THIS COURSE AS WELL AS DISCIPLINARY PROCEDURES AS ADOPTED BY THE UNIVERSITY AND DESCRIBED IN THE CURRENT STUDENT HANDBOOK.

RESPECT:
BE KIND AND RESPECTFUL TO YOUR CLASSMATES. WITHOUT TRUST, WE CANNOT HOPE TO GROW TOGETHER. BE TACTFUL. BEGIN ALL FEEDBACK WITH WHAT'S WORKING. TREAT OTHERS AS YOU WOULD LIKE TO BE TREATED. AND TREAT YOURSELF AS YOU WOULD TREAT OTHERS. WE ARE OFTEN HARDER ON OURSELVES THAN TO THOSE AROUND US. BE HONEST BUT BE KIND.

ACCOMODATIONS:
In Section 504 of the Vocational Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) of 1990, if a student needs an accommodation then the Office of Disabled Student Services located at UTEP need to be contacted. If you have a condition, which may affect your ability to perform successfully in this course, you are encouraged to discuss this in confidence with the instructor and/or the director of the Disabled Student Services. You may call 915-747-5148 for general information about the American with Disabilities Act (ADA) and the rights that you may have as a UTEP student with a disability.

Individuals with disabilities have the right to equal access and opportunity. It is the student’s responsibility to contact the instructor and the Disabled Student Services Office at The University of Texas at El Paso.

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<tr>
<th>V&amp;M II</th>
<th>GRADING POLICY:</th>
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<tr>
<td>Performances – 50%</td>
<td>A = 90%-100%</td>
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<td>Participation/Attendance – 50%</td>
<td>B = 80% - 89%</td>
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<td>TOTAL – 100%</td>
<td>C = 70% - 79%</td>
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<td>D = 60% - 69%</td>
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<td>F = 0% - 59%</td>
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COURSE ADD

All fields below are required

College: Liberal Arts Department: Theatre and Dance

Rationale for adding the course:
To better prepare students for design classes by teaching students the specific techniques for rendering for theatrical design

All fields below are required

Subject Prefix and # THEA 2302

Title (29 characters or fewer): Rendering for Theatre Design

Dept. Administrative Code: 2833

CIP Code 500502

Departmental Approval Required ☒ Yes ☐ No

Course Level ☒ UG ☐ GR ☐ DR ☐ SP

Course will be taught: ☒ Face-to-Face ☐ Online ☐ Hybrid

How many times may the course be taken for credit? (Please indicate 1-9 times): 1

Should the course be exempt from the “Three Repeat Rule?” ☒ Yes ☐ No

Grading Mode: ☒ Standard ☐ Pass/Fail ☐ Audit

Description (600 characters maximum):
This is a practical course scenic, costume, and lighting designers, which covers many aspects of the rendering process as specific to theatre. Students will learn the basics of perspective and figuredrawing as well as various physical and digital rednering styles.

Contact Hours (per week): 3 Lecture Hours 2 Lab Hours Other

Types of Instruction (Schedule Type): Select all that apply

☒ A Lecture ☐ H Thesis
☒ B Laboratory ☐ I Dissertation
☐ C Practicum ☐ K Lecture/Lab Combined
☐ D Seminar ☐ O Discussion or Review (Study Skills)
☐ E Independent Study ☐ P Specialized Instruction
☐ F Private Lesson ☐ Q Student Teaching
Fields below if applicable

If course is taught during a part of term in addition to a full 16-week term please indicate the length of the course (ex., 8 weeks): N/A

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THEA 2302: Rendering for Theatre Design
Spring 20??
Fox Fine Arts Center room 271D
MW 9:00-10:20

Contact Information
Instructor: Crystal G. Herman
Email: gherman2@utep.edu
Office: FOXD 271
Office Phone: (915)-747-7853
Office Hours: TR 10:30 am – 11:30 am and by appointment

Email is the best way to get a hold of me. I check my email very frequently and will get back to you as soon as I can. During the week I will respond to all questions within 24 hours. However, if you email me on the weekend or over a school holiday don't be surprised if I don't get back to you until Monday morning. I am in my office most afternoons from 1:00pm to 4:30pm in addition to my office hours.

Course Objectives
• To learn basic drawing techniques used in Theatre Design
• To sharpen your skills as an artist by using pencil and watercolor to depict the human figure
• To experiment with various artistic media
• To incorporate a multimedia approach to costume renderings and allow the student to find the rendering style that best suits the student’s needs and skills
• To learn digital rendering techniques for the theatre
• To create an interview quality rendering skills portfolio

Required Text and Materials
• Drawing & Rendering for the Theatre by Clare P. Rowe
• Drawing the Head & Figure by Jack Hamm
• Sketch Journal Assignments are available through Blackboard
• Students will need watercolor paints, paint brushes, palette, pencils, transfer paper, drafting tape, acid free glue sticks, white Bristol board or watercolor paper (no smaller than 11”x14”), Drawing paper (no smaller than 9”x12”), a ruler, a portfolio.

Recommended Text
• “Costume Design: Techniques of Modern Masters” by Lynn Pecktal
• “Character Costume Figure Drawing” By Tan Huaxiang
• “A Handbook of Costume Drawing” by Georgia O’Danniel Baker Illustrated by Helen Redel Pullen

Grading and Assignments
8 Projects (100 pts each)  800pts
Sketch Journal Assignments (10 pts each)  200pts
Final Portfolio  200pts
Total  1,200 pts

Extra Credit
Get 10 points extra credit by showing me the original copy of your syllabus on the last day of class
**Attendance and Participation**

Attendance in this course mandatory. This is a hands-on lab based class in which you are not only graded for the final product but also your process. I cannot teach students hands on techniques if they do not show up to class. If you are regularly tardy to class you will miss important explanations of projects. I will not repeat explanations for students who do not show up on time.

**Policies**

- It is the responsibility of the student to fulfill all the requirements to the best of her/his abilities. If a student is unclear about anything on the syllabus, s/he should seek clarification from the instructor.
- No late work is accepted. If you turn in an assignment late you will receive 0pts for that project. This means that if you get sick and you have a doctor’s note you still have to find a way to turn in your work.
- Students are expected to attend all class meetings. Absences and tardiness will affect your grade. Each absence beyond three reduces a student’s overall course grade by 5 points. If you are late twice for class it counts as an absence.
- Students are not allowed to talk on their cell phones, text message, use their computer, or do work for another course during class. Each infraction will count as one absence. If you need to take notes please use a piece of paper.
- If a student has an emergency situation where they need to answer their phone during class they are expected to notify the instructor before the start of class.
- If you are being disruptive or disrespectful during class you will be counted absent.
- On presentation days the classroom door will be closed when presentations are to begin. If you arrive late you will not be allowed to enter and interrupt another student’s presentation. You will be counted absent from class. You will be allowed to turn in your project latter that day and will be docked 1 letter grade on that project for not participating in presentations.
- Make-up tests/presentations will only be given if the student has an acceptable reason for rescheduling and makes prior arrangements with the professor.
- If you arrive late for an exam or quiz you will you will not be allowed to begin that exam or quiz after the first person to finish leaves the room.
- Retain all class projects and assignments until grades are posted at the end of the semester.
- Students must behave in accordance with all rules put forth by the Handbook of Operating Procedures of the University of Texas at El Paso.
- Any student who, because of a disabling condition, requires special arrangements to meet course requirements should contact the instructor in person as soon as possible. If you have a disability and need classroom accommodations, please contact The Center for Accommodations and Support Services (CASS) at 747-5148, or by email to cass@utep.edu, or visit their office located in UTEP Union East, Room 106. For additional information, please visit the CASS website at www.sa.utep.edu/cass. Any request for special accommodations must be presented by the second week of class.

**Academic Dishonesty Statement**

Academic dishonesty is prohibited and is considered a violation, according to the UTEP Handbook of Operating Procedures. It includes, but is not limited to cheating, plagiarism, and collusion. Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. Violations will be referred to the Dean of Students Office for possible disciplinary action. Students may be suspended or expelled from UTEP for such actions.

**Collage Renderings and Fair Use**

Collage is a controversial subject when it comes to copy rights and fair use. Here are my guidelines for the parameters of this class:

**What I will accept as a collage:**

1. Modern clothing intended for purchase.
2. Research images used for inspiration.
3. Renderings which include collaged accessories.
4. Renderings which use collaged patterns or fabrics.
5. Renderings in which one research image was used in the main portion of the work but was changed in at least 3 major ways.

**What I will NOT accept as a collage:**

1. A rendering in which one research image was used in the main portion of the work unchanged or with minimal changes.
2. A rendering in which one research image has been used in its entirety.
3. A rendering in which a research image has been changed in color only.
Sketch Journal Assignments

20 sketch assignments are posted on Blackboard. These assignments are designed to help you improve your rendering skills. Complete each assignment on drawing paper no smaller than 9”x12”. Each assignment has unique instructions that are included in the posting. Each assignment is due at the beginning of the class period specified in your syllabus.

Project #1: Still Life

Complete the still life composition set up for you in class using pencil and/or charcoal.

Project #2: Architecture Drawing

Students will pick a building on campus to draw in either two or three-point perspective using pencil.

Project #3: Life Drawing

For this project you will chose one of the life drawing sketches that you created during class and complete the drawing and all details at home for a completed final product.

Project #4: Croques

Using your new experience in life drawing create two croques. A croque is a fully developed nude figure drawn in a pose that is meant to affectively display clothing. Students are encouraged to develop their croque from a live model, but are also welcome to use the images from slides shown in class. The finished croque must be at least 3” tall and have hands, feet, and a face. The Croques will also be required to have at least one alterable quality. This assignment will be graded based on the quality of the final product.

Project #5: Redrawing

Pick one of the provided images and reproduce it as closely as possible. You must reproduce the image on a larger scale than the provided image. Your redrawing should be large enough to fill an 11”x14” piece of paper. Think about the type of paper and the media which was used to create the original and use the same materials to create your redrawing. You must replicate the entire image including any written text. You must also replicate as closely as possible the color, textures, and patterns. On the back of the image put your name, the date, and the word “redrawing”.

Project #6: Mixed Media

Complete a Costume or Set rendering using any desired media. Students may use a single media, collage, or mix as many media as they wish. This assignment will be graded based on the quality of the final product.

Project #7: Digital Rendering

Complete a Costume or Set rendering using digital rendering techniques. This assignment will be graded based on the quality of the final product.

Project #8: Designer Rendering

Complete A Costume or Set rendering using and physical or digital media or combination of media you wish. This assignment will be graded based on the quality of the final product.

Final Portfolio

Create and present an interview quality portfolio including all assignments from this class.
<table>
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<tr>
<th>Week #1</th>
<th>What We are Doing in Class</th>
<th>What is Due at the Beginning of Class</th>
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<td>M 1/16</td>
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<td>Holiday/ No Class</td>
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<td>W 1/18</td>
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<td>Intro/ Syllabus Quiz</td>
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<tr>
<th>Week#2</th>
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<tbody>
<tr>
<td>M 1/23</td>
<td>Base-line Drawing</td>
<td>Sketch journal assignment #1</td>
</tr>
<tr>
<td>W 1/25</td>
<td>Still Life/ Fore-shortening, negative space, &amp; measuring tools</td>
<td>Sketch journal assignment #2</td>
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<tr>
<th>Week#3</th>
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<tbody>
<tr>
<td>M 1/30</td>
<td>Composition and Elements of Design</td>
<td>Project #1: Still Life Due</td>
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<tr>
<td>W 2/1</td>
<td>Two-Point Perspective</td>
<td>Sketch journal assignment #3</td>
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<th>Week#4</th>
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<tbody>
<tr>
<td>M 2/6</td>
<td>Three-Point Perspective</td>
<td>Sketch journal assignment #4</td>
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<tr>
<td>W 2/8</td>
<td>Architecture Drawing</td>
<td>Sketch journal assignment #5</td>
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<th>Week#5</th>
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<tbody>
<tr>
<td>M 2/13</td>
<td>Figure Drawing</td>
<td>Project #2: Architecture Drawing Due</td>
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<tr>
<td>W 2/15</td>
<td>Faces</td>
<td>Sketch journal assignment #6</td>
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<th>Week#6</th>
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<tr>
<td>M 2/20</td>
<td>Hands</td>
<td>Sketch journal assignment #7</td>
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<tr>
<td>W 2/22</td>
<td>Figures with clothes</td>
<td>Sketch journal assignment #8</td>
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<th>Week#7</th>
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<tbody>
<tr>
<td>M 2/27</td>
<td>Blocks &amp; Gestures</td>
<td>Sketch journal assignment #9</td>
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<tr>
<td>W 3/1</td>
<td>Life Drawing</td>
<td>Sketch journal assignment #10</td>
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<th>Week#8</th>
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<tbody>
<tr>
<td>M 3/6</td>
<td>Croques</td>
<td>Project #3: Life Drawing Due</td>
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<tr>
<td>W 3/8</td>
<td>Altering your Croques</td>
<td>Sketch journal assignment #11</td>
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<tr>
<th>Week #9</th>
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<tbody>
<tr>
<td>M 3/20</td>
<td>Color Theory/ Introduction to Watercolors</td>
<td>Project #4: Croques Due</td>
</tr>
<tr>
<td>W 3/22</td>
<td>Draped Cloth</td>
<td>Sketch journal assignment #12</td>
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<tr>
<th>Week#10</th>
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<tbody>
<tr>
<td>M 3/27</td>
<td>Redrawing</td>
<td>Sketch journal assignment #14</td>
</tr>
<tr>
<td>W 3/29</td>
<td>Gouache &amp; Acrylic</td>
<td>Project #5: Redrawing Due</td>
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<tr>
<th>Week #11</th>
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<tbody>
<tr>
<td>M 4/3</td>
<td>Colored Pencil &amp; Pastel</td>
<td>Sketch journal assignment #15</td>
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<tr>
<td>W 4/5</td>
<td>Marker</td>
<td>Sketch journal assignment #16</td>
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<tr>
<th>Week#12</th>
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<tbody>
<tr>
<td>M 4/10</td>
<td>Collage rendering techniques</td>
<td>Sketch journal assignment #17</td>
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<tr>
<td>W 4/12</td>
<td>Digital Rendering</td>
<td>Project #6: Mixed Media Project Due</td>
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<tr>
<th>Week #13</th>
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<tbody>
<tr>
<td>M 4/17</td>
<td>Digital Rendering</td>
<td>Sketch journal assignment #18</td>
</tr>
<tr>
<td>W 4/19</td>
<td>Digital Rendering</td>
<td>Sketch journal assignment #19</td>
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<thead>
<tr>
<th>Week #14</th>
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<tbody>
<tr>
<td>M 4/24</td>
<td>Designer Renderings</td>
<td>Project #7: Digital Rendering Due</td>
</tr>
<tr>
<td>W 4/26</td>
<td>Designer Renderings</td>
<td>Sketch journal assignment #20</td>
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<tr>
<th>Week #15</th>
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<tbody>
<tr>
<td>M 5/1</td>
<td>Portfolio's, resumes, and cover letters</td>
<td>Project #8: Designer Renderings Due</td>
</tr>
<tr>
<td>W 5/3</td>
<td>Final Project presentations</td>
<td>Final Project: compile an interview quality portfolio of your work from this class.</td>
</tr>
</tbody>
</table>
COURSE ADD

All fields below are required

College: Liberal Arts Department: Theatre and Dance

Rationale for adding the course:
To prepare students about the foundation of lighting and sound design

All fields below are required

Subject Prefix and # THEA 3305

Title (29 characters or fewer): Lighting and Sound Principles

Dept. Administrative Code: 2833

CIP Code 500502

Departmental Approval Required ☒ Yes ☐ No

Course Level ☒ UG ☐ GR ☐ DR ☐ SP

Course will be taught: ☒ Face-to-Face ☐ Online ☐ Hybrid

How many times may the course be taken for credit? (Please indicate 1-9 times): 1

Should the course be exempt from the “Three Repeat Rule?” ☐ Yes ☒ No

Grading Mode: ☒ Standard ☐ Pass/Fail ☐ Audit

Description (600 characters maximum):
This course is to prepare students with basic knowledge, skills and practice of stage lighting and sound technology. Students will learn fundamental applications and terminologies of theatrical lighting and sound.

Contact Hours (per week): 3 Lecture Hours Lab Hours Other

Types of Instruction (Schedule Type): Select all that apply

☒ A Lecture ☐ H Thesis
☐ B Laboratory ☐ I Dissertation
☐ C Practicum ☐ K Lecture/Lab Combined
☐ D Seminar ☐ O Discussion or Review (Study Skills)
☐ E Independent Study ☐ P Specialized Instruction
☐ F Private Lesson ☐ Q Student Teaching
If course is taught during a part of term in addition to a full 16-week term please indicate the length of the course (ex., 8 weeks):

TCCN (Use for lower division courses):

<table>
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<tr>
<th>Prerequisite(s):</th>
<th>Course Number/Placement Test</th>
<th>Minimum Grade Required/Test Scores</th>
<th>Concurrent Enrollment Permitted? (Y/N)</th>
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<th>Equivalent Course(s):</th>
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Restrictions:

Classification

Major
THEA 3305
Lighting and Sound Principles
(Subject to Change)

Instructor: Hideaki Tsutsui
Class Time: TBA
Office: Fox Fine Arts D172
Phone: 747-7851
Email: htsutsui2@utep.edu
Office Hours: TBA

Required Text:
Scene Design and Stage Lighting
By W. Oren Parker, R. Craig Wolf, Dick Block
Publisher: Wadsworth Publishing; 10th edition
ISBN-10: 1111344434

Course Description:
This course is to prepare students with basic knowledge, skills and practice of stage lighting and sound technology. Students will learn fundamental applications and terminologies of theatrical lighting and sound.

Course Objectives:

- From this class, students will learn and understand the basic knowledge and practice of theatre lighting and sound.
- Students will be introduced to software, mechanics and equipment for the stage lighting and sound
- Students will learn about the fundamental process, organization and execution of lighting and sound technology.

Attendance and Participation: Class participation is crucial and ATTENDANCE IS MANDATORY for this course. Students are allowed three unexcused absences. If you make more than three (3) absences, your final grade will drop one letter grade. For each additional unexcused absence, the final letter grade will lower another letter (For example: you have an “A” at the final grade, however you missed 4 classes, you will receive a “B”, if you missed 7 classes you will have “F”). If a student has excessive absences, the student can be dropped from the class. Excused absences can be arranged under special circumstances such as university approved events, illness, death of the family, etc. You must provide the instructor proper documentations.
Lateness will not be tolerated in this class. Three (3) late arrivals will equal one (1) absence and will affect your grade as stated above.

Student Conduct and Discipline: The University of Texas at El Paso expects its students to maintain complete honesty and integrity in their academic pursuits. Students are responsible for understanding student conduct and discipline, which is contained in both print and web version of the Handbook of Operating Procedures: Students Affairs. These regulations and policies can be found online and in the “Catalog” of the University of Texas at El Paso.

Special Needs: Any student with disabilities or suspect a disability, and need accommodations, please contact The CASS Office at 747-5148 or at cass@utep.edu or go to Union East Building Room 106.

Assignments and Exam: Students are responsible of turning in the assignments on time, even if you are absent on the due day. Students can turn in projects or take tests early, if approved by the professor. There is no make-up test unless there are significant circumstances that were discussed ahead of time. Projects are due by the end of the class period on the due date. Late work will not be accepted. No excuses.

A. Projects:

Project #1: Hanging a light, circuit and focus project.
1. Group Project: Student will analyze a simple lighting plot. As a team, students will have to hang circuit, patch and focus lights.

Project #2: Project #2: Build a practical
1. It must have a DC power source (Example: Battery)
2. Must have either a lamp or motor
3. Must have a switch
4. It must work on the presentation day
5. You will be graded on craftsmanship and efforts

Project #3: Build a Sound
1. Student will make 2 min sound cue. Student must develop a concept first and write a design statement. Then, use various software available to create a sound effects.

B. Exam:
There are Midterm and Final exam. Each Exam is accumulative. Subjects and terminologies that covered in class will be tested in these exams. There are some multiple-choice questions, fill in blanks, short answer questions.

C. Show attendance:
Students must attend two UTEP production and turn in tickets and program. There will be a sign in sheet at the show.
Grading Calculations:

<table>
<thead>
<tr>
<th>Component</th>
<th>Points</th>
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<tbody>
<tr>
<td>Project #1</td>
<td>100</td>
</tr>
<tr>
<td>Project #2</td>
<td>100</td>
</tr>
<tr>
<td>Project #3</td>
<td>10</td>
</tr>
<tr>
<td>Midterm Exam</td>
<td>100</td>
</tr>
<tr>
<td>Final Exam</td>
<td>100</td>
</tr>
<tr>
<td>Show Attendance (2 shows)</td>
<td>100 (50 pts each)</td>
</tr>
</tbody>
</table>

Total Points: 600

*All information on this syllabus can be subject to change

Professionalism:

Late work: *Late work will not be accepted.* All assignments are due at the beginning of class period.

Cell Phone Policy: The use of cell phones is strictly prohibited in class, unless approved by the instructor previously. Please set your phone to vibrate. Taking a call or texting in class could result in being asked to leave the class and taking absence for the day. My cell will be turned on for class in case of a family emergency. If you have such a situation please contact me asap.

Laptop usage & Classroom Computers: Students are allowed to use laptops for note taking purposes only. If a professor suspects that a student is using a laptop and/or classroom computer for other than the use above, also results in being asked to leave the class and taking absence for the day.

Class Breaks: Once in class you will not be excused to leave class. Doing so could result in absence being given for that class. Leaving the middle class disrupts the instructor and other classmates. So please take care of business before class begins.

Email: Students must write proper and respectful emails. Whether if that is submitting projects or simply asking questions, there is a certain etiquette to follow. If a student does not demonstrate the proper etiquette, the professor is not obligated to answer the email. In addition, if student emails his/her projects, file name must have student’s name. Professor will not respond emails after 5pm, weekends or holidays.

Projects and Conditions: As students turn in projects (drafting, drawing etc.) The condition of projects and materials should be clean and organized. For example, edges of drawing papers should be trimmed off. All projects must have your name on it and stapled or put in a binder. No name no grade.

15 Min Rule: Attendance will be taken beginning of each class period. Door to the classroom will close 15 min after class has started and students are not allowed to enter the classroom.

Student Behavior: If a student acts disrespectful and disruptive in class, the student can be withdrawn from the class with "F".
Grading Guidelines:
Grading is a complex procedure which gauges the quality of the work you produce, your willingness to contribute the time to prepare our work at hand, and your participation in the class exercises and discussions. Although it is largely subjective, here are some additional guidelines I use for grading.

A: (Outstanding) Student understands the theories and materials of the class and has demonstrated a high level of commitment to the class. Has exhibited outstanding intellectual and creative growth. Has completed all assignments, attends class regularly and works in a consistently focused manner. Demonstrates excellent work ethics, enthusiastically participates in class activities. Exhibits unvaried excellence. Has developed and demonstrated excellent analytical and creative skills. Project must be complete.

B: (Excellent) Student understands the theories and materials of the class and has demonstrated a high level of commitment to the class. Has exhibited above average intellectual and creative growth. Has completed all assignments, attends class regularly and works in a focused manner. Shows potential but needs to work harder on assignments or needs to become more expressive with creativity, more skilled in techniques, show more intellectual curiosity and participate more in class. Project may be missing one minor element.

C: (Average) Student shows some understanding of the basic theories and materials of the class, and had demonstrated some commitment to the class. Has exhibited some intellectual and creative growth. Has met the minimum requirements of class projects. Shows potential, yet has satisfactory completed the course with minimal insight, or with minimal willingness and/or ability to take creative leaps. Quality of work is fair.

D: (Poor) Student shows little or no understanding of basic theories or materials and is unwilling or unable to show creative growth or has failed to complete course assignments satisfactorily. Exhibits little involvement with course activities.

F: (Failing) Student has not met requirements for the course.
I: (incomplete) Given only in cases of extreme hardship or illness when most of the work has been completed and there is clear exception on the part of the student and the instructor that the remaining work can be successfully completed within a reasonable amount of time.
COURSE ADD

All fields below are required

College: Liberal Arts Department: Theatre and Dance

Rationale for adding the course:
The current course series "Voice/ Movement for Stage" I, II, III no longer reflects current best practices. We are breaking these courses into two separate serieses "Voice and Speech" I, II, III and "Movement" I and II.

All fields below are required

Subject Prefix and # THEA 3307

Title (29 characters or fewer): Voice and Speech II

Dept. Administrative Code: 2833

CIP Code 500506

Departmental Approval Required ☒ Yes ☐ No

Course Level ☒ UG ☐ GR ☐ DR ☐ SP

Course will be taught: ☒ Face-to-Face ☐ Online ☐ Hybrid

How many times may the course be taken for credit? (Please indicate 1-9 times): 1

Should the course be exempt from the “Three Repeat Rule?” ☐ Yes ☒ No

Grading Mode: ☒ Standard ☐ Pass/Fail ☐ Audit

Description (600 characters maximum):
An intermediate continuation of the student's speech training for the stage with a strong focus on the extension of the actor's vocal range, exploring volume, pitch, range, resonance and articulation. Includes the continued study of the International Phonetic Alphabet, highlighting the general American dialect.

Contact Hours (per week): 3 Lecture Hours 2 Lab Hours Other

Types of Instruction (Schedule Type): Select all that apply

☒ A Lecture ☐ H Thesis
☐ B Laboratory ☐ I Dissertation
☐ C Practicum ☐ K Lecture/Lab Combined
☐ D Seminar ☐ O Discussion or Review (Study Skills)
☐ E Independent Study ☐ P Specialized Instruction
☐ F Private Lesson ☐ Q Student Teaching
If course is taught during a part of term in addition to a full 16-week term please indicate the length of the course (ex., 8 weeks): N/A

TCCN (Use for lower division courses):

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<th>Prerequisite(s):</th>
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<tr>
<td>Course Number/Placement Test</td>
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<td>THEA 1303</td>
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</table>

Corequisite Course(s):

Equivalent Course(s):

Restrictions:

Classification

Major
INSTRUCTOR: Rebecca Rivas  
OFFICE: Prospect Hall 126  
EMAIL: rrivas2@utep.edu (BEST WAY TO REACH ME)  
PHONE: 747-5231  
OFFICE HOURS: Please make an appointment.

COURSE DESCRIPTION:  
An intermediate continuation of the student’s speech training for the stage with a strong focus on the extension of the actor’s vocal range, exploring volume, pitch, range, resonance and articulation. Includes the continued study of the International Phonetic Alphabet, highlighting the general American dialect.

COURSE REQUIREMENTS:
- PREPARE AND MEMORIZE ASSIGNED PERFORMANCE PIECES.
- ATTEND ASSIGNED PRODUCTION(S) FROM THE DEPARTMENT OF THEATRE’S SEASON OF SHOWS.
- COMPLETE OBSERVATIONAL PAPER(S) ON ASSIGNED PRODUCTION(S). IF YOU ARE CAST IN A PRODUCTION, YOU MUST COMPLETE A PAPER DETAILING YOUR VOCAL AND PHYSICAL PROCESS. A DETAILED DESCRIPTION OF THE ASSIGNMENT WILL BE PROVIDED.
- DEMONSTRATED A CONSISTENT EFFORT TOWARD THE STRENGTHENING OF THE VOCAL INSTRUMENT AND COMMITMENT TO EXPLORE AND ENHANCE MOVEMENT POSSIBILITIES. FULL PARTICIPATION IS ESSENTIAL TO GROWTH.
- DEMONSTRATE KNOWLEDGE AND COMPREHENSION OF COURSE PRINCIPLES IN QUIZZES, EXAMS AND OTHER ASSIGNED COURSEWORK.

Required TEXT:
- The Actor Speaks by Patsy Rodenburg  
  ISBN: 9780312295141

SUPPLIES:
- Please bring a book to class, one to two inches thick, for lying down work.
- Yoga mats will be provided but feel free to bring your own.

CLASSROOM ATTIRE:
Your clothing must allow you to participate in class fully, with ease and without inhibition. You will be asked to remove your shoes. Plain black and neutral colored clothing is preferred. Remove all piercings/jewelry. Our goal is to cultivate an environment of neutrality and free from distraction. If you are not wearing appropriate attire, you cannot participate in class and will accrue an absence.

CLASSROOM ETIQUETTE:
- No cell phones may be used during class. Please turn them off. If you are expecting an emergency call, please see me before class. Habitual use of cellphones (more than two times) will be counted as an absence.
• Be prepared to participate in all discussions and exercises. Lack of participation will be reflected in your grade.

SCENE REHEARSALS:
• If a student misses a scene rehearsal with another student, without communicating in advance, that student loses 25% of their scene grade for the first missed rehearsal and receives a 0 (zero) on the scene for a second missed rehearsal. In-class rehearsals are scheduled rehearsals

All in-class rehearsals are MANDATORY.

ATTENDANCE POLICY:
Due to the nature of this course, attendance at EVERY SESSION IS MANDATORY. You will be allowed TWO "unexcused" absences during the semester. (This excludes absences affecting a classmate’s performance, i.e. scene partners. In these, instances an unexcused absence will be accrued.) After your second absence, your final letter grade will drop 10% with each additional absence. If you accrue seven or more absences, you will not pass the course.

If absences are incurred due to an emergency situation or illness, the instructor will review options for making up the work, but the student must document the reason for the absences prior to the review. SAVE YOUR ABSENCES FOR WHEN YOU REALLY NEED THEM. In the event of an emergency of illness, please notify me as soon as possible.

If you must leave class early, see me first, or it will count as an unexcused absence. BE ON TIME. Two late arrivals count as an absence. If you arrive late, see me at the end of class to make sure you were not counted absent.

If there is a need for me to cancel class, I will let you know during the class period prior to the one being cancelled. Otherwise, in the case of a last minute cancellation, I will let you know via email and/or a posted note on the door of the classroom. If you don’t hear it from me, don’t believe it

YOU MUST CONSISTENTLY ATTEND AND PARTICIPATE IN THIS CLASS TO PASS. ATTENDANCE DOES NOT CONSTITUTE PARTICIPATION.

ACADEMIC DISHONESTY:
University Policy will be strictly adhered to and absolutely no academic impropriety will be tolerated. All transgressions of university policy including, but not limited to, plagiarism, cheating, the unauthorized exchange of information for written assignments or tests, theft via the computer or infringement of the rights of other to academic freedom (i.e. disrupting class, disrespectful comments towards classmates or instructor) will result in a failing grade for this course as well as disciplinary procedures as adopted by the university and described in the current student handbook.

RESPECT:
Be kind and respectful to your classmates. Without trust we cannot hope to grow together. Be tactful. BEGIN ALL FEEDBACK WITH WHAT’S WORKING. Treat others as you would like to be treated. And treat yourself as you would treat others. We are often harder on ourselves than to those around us. Be honest but be kind.

ACCOMMODATIONS:
All students requesting accommodation in accordance with the Federal Rehabilitation Act of
1973 and Americans with Disabilities Act of 1990 must present appropriate documentation to the instructor and reasonable accommodations will be made.

Observational Paper(s) – 15%
   IPA – 20%
   Performances – 40%
   Participation/Attendance – 25%
TOTAL – 100%

GRADING POLICY:

A = 90%-100%
B = 80% - 89%
C = 70% - 79%
D = 60% - 69%
F = 0% - 59%
All fields below are required

College : Liberal Arts       Department : Theatre and Dance

Rationale for adding the course:
The current course series "Voice/ Movement for Stage" I, II, III no longer reflects current best practices. We are breaking these courses into two separate serieses "Voice and Speech" I, II, III and "Movement" I and II.

All fields below are required

Subject Prefix and #  THEA 3308

Title (29 characters or fewer): Movement II

Dept. Administrative Code : 2833

**CIP Code**  500506

Departmental Approval Required   ☐ Yes   ☒ No

Course Level ☒ UG      ☐ GR      ☐ DR      ☐ SP

Course will be taught:   ☒ Face-to-Face     ☐ Online     ☐ Hybrid

How many times may the course be taken for credit? (Please indicate 1-9 times): 1

Should the course be exempt from the “Three Repeat Rule?”  ☐ Yes   ☒ No

Grading Mode: ☒ Standard     ☐ Pass/Fail     ☐ Audit

Description (600 characters maximum):
This process-oriented course continues the development of the actor's ability to connect and respond physically to imagination, character, partner and text. Students are led through various intensified exercises in an effort to encourage confident and connected body use. Course emphasis is placed on the solidification of individual process and the ability to freely and honestly respond to impulse in movement.

Contact Hours (per week):  3 Lecture Hours     2 Lab Hours     Other

Types of Instruction (Schedule Type): Select all that apply

☒ A  Lecture     ☐ H  Thesis
☐ B  Laboratory     ☐ I  Dissertation
☐ C  Practicum   ☐ K  Lecture/Lab Combined
☐ D  Seminar     ☐ O  Discussion or Review (Study Skills)
☐ E  Independent Study     ☐ P  Specialized Instruction
☐ F  Private Lesson     ☐ Q  Student Teaching
If course is taught during a part of term in addition to a full 16-week term please indicate the length of the course (ex., 8 weeks): N/A

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<tbody>
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<td><strong>Course Number/Placement Test</strong></td>
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<td>THEA 1304</td>
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</table>

Corequisite Course(s):

Equivalent Course(s):

Restrictions:

Classification

Major
INSTRUCTOR: Rebecca Rivas
OFFICE: Prospect Hall 126
EMAIL: rrivas2@utep.edu (BEST WAY TO REACH ME)
PHONE: 747-5231
OFFICE HOURS: Please make an appointment.

PURPOSE:
This process-oriented course continues the development of the actor’s ability to connect and respond physically to imagination, character, partner and text. Students are led through various intensified exercises in an effort to encourage confident and connected body use. Course emphasis is placed on the solidification of individual process and the ability to freely and honestly respond to impulse in movement.

GOALS:
• TO CONTINUE OUR WORK USING THE ALEXANDER TECHNIQUE, IN ORDER TO EMBRACE EFFICIENT MOVEMENT ON STAGE.
• TO DISCOVER NEW MEANS OF PHYSICALLY EXPRESSING OBJECTIVE AND ACTION IN ORDER TO PERSONALIZE AND COMMUNICATE WITH AN AUDIENCE.
• TO RELEASE PHYSICAL/VOCAL HOLDS AND HABITS. TO FIND SECOND CIRCLE.
• TO EXPAND THE LIMITS OF PHYSICAL VERNACULAR USING NEW METHODOLOGIES i.e. MICHAEL CHEKHOV, MASK, VIEWPOINTS
• TO FURTHER DEVELOP THE ORGANIC CONNECTION BETWEEN VOICE, BODY & TEXT IN PERFORMANCE SITUATIONS.

COURSE REQUIREMENTS:
• PREPARE AND MEMORIZE ASSIGNED PERFORMANCE PIECES.
• ATTEND ASSIGNED PERFORMANCES/PRODUCTIONS.
• IF YOU ARE CAST IN A PRODUCTION, YOU MUST COMPLETE A PAPER DETAILING YOUR VOCAL AND PHYSICAL PROCESS. A DETAILED DESCRIPTION OF THE ASSIGNMENT WILL BE PROVIDED.
• DEMONSTRATE THE ABILITY TO PUSH THE LIMITS OF PERFORMANCE ABILITY, STRETCH WITHIN GENRES OUTSIDE “REALISM” AND PLAY CHARACTERS OUTSIDE OUR “COMFORT ZONE”.
• CONSISTENT EFFORT TOWARD THE STRENGTHENING OF THE VOCAL INSTRUMENT AND COMMITMENT TO EXPLORE AND ENHANCE MOVEMENT POSSIBILITIES. FULL PARTICIPATION IS ESSENTIAL TO GROWTH.
• DEMONSTRATE KNOWLEDGE AND COMPREHENSION OF COURSE PRINCIPLES IN QUIZZES, EXAMS AND OTHER ASSIGNED COURSEWORK.

Required TEXT:
• THE VIEWPOINTS BOOK: A Practical Guide to Viewpoints and Composition by Anne Bogart
• On the Technique of Acting by Michael Chekhov
CLASSROOM ATTIRE:  
Your clothing must allow you to participate in class fully, with ease and without inhibition. You will be asked to remove your shoes. Plain black and neutral colored clothing is REQUIRED. Remove all piercings/jewelry. Our goal is to cultivate an environment of neutrality and free from distraction. If you are not wearing appropriate attire, you cannot participate in class and will accrue an absence.

CLASSROOM ETIQUETTE:  
- No cell phones may be used during class. Please turn them off. If you are expecting an emergency call, please see me before class. Habitual use of cellphones (more than two times) will be counted as an absence. 
- Be prepared to participate in all discussions and exercises. Lack of participation will be reflected in your grade.

SCENE REHEARSALS:  
- If a student misses a scene rehearsal with another student, without communicating in advance, that student loses 25% of their scene grade for the first missed rehearsal and receives a 0 (zero) on the scene for a second missed rehearsal. In-class rehearsals are scheduled rehearsals. ALL in-class rehearsals are MANDATORY.

ATTENDANCE POLICY:  
Due to the nature of this course, attendance at EVERY SESSION IS MANDATORY. You will be allowed TWO “unexcused” absences during the semester. (This excludes absences affecting a classmate’s performance, i.e. scene partners. In these, instances an unexcused absence will be accrued.) After your second absence, your final letter grade will drop 10% with each additional absence. If you accrue seven or more absences, you will not pass the course.

If absences are incurred due to an emergency situation or illness, the instructor will review options for making up the work, but the student must document the reason for the absences prior to the review. SAVE YOUR ABSENCES FOR WHEN YOU REALLY NEED THEM. In the event of an emergency of illness, please notify me as soon as possible.

If you must leave class early, see me first, or it will count as an unexcused absence. BE ON TIME. Two late arrivals count as an absence. If you arrive late, see me at the end of class to make sure you were not counted absent.

If there is a need for me to cancel class, I will let you know during the class period prior to the one being cancelled. Otherwise, in the case of a last minute cancellation, I will let you know via email and/or a posted note on the door of the classroom. If you don’t hear it from me, don’t believe it.

YOU MUST CONSISTENTLY ATTEND AND PARTICIPATE IN THIS CLASS TO PASS. ATTENDANCE DOES NOT CONSTITUTE PARTICIPATION.

ACADEMIC DISHONESTY:  
University Policy will be strictly adhered to and absolutely no academic impropriety will be tolerated. All transgressions of university policy including, but not limited to, plagiarism, cheating, the unauthorized exchange of information for written assignments or tests, theft via the computer or infringement of the rights of other to academic freedom (i.e. disrupting class, disrespectful comments towards classmates or instructor) will result in a failing grade for this course as well as disciplinary procedures as adopted by the university and described in the current student handbook.
**RESPECT:**
Be kind and respectful to your classmates. Without trust we cannot hope to grow together. Be tactful. BEGIN ALL FEEDBACK WITH WHAT'S WORKING. Treat others as you would like to be treated. And treat yourself as you would treat others. We are often harder on ourselves than to those around us. Be honest but be kind.

**ACCOMMODATIONS:**
All students requesting accommodation in accordance with the Federal Rehabilitation Act of 1973 and Americans with Disabilities Act of 1990 must present appropriate documentation to the instructor and reasonable accommodations will be made.

<table>
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<tr>
<th>Compositions – 20%</th>
<th>GRADING POLICY:</th>
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<tbody>
<tr>
<td>Performances – 50%</td>
<td>A = 90%-100%</td>
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<tr>
<td>Participation/Attendance – 30%</td>
<td>B = 80% - 89%</td>
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<td>TOTAL – 100%</td>
<td>C = 70% - 79%</td>
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<td>D = 60% - 69%</td>
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<td>F = 0% - 59%</td>
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Rationale for adding the course:
To offer a class for art students to prepare and learn about the business of the individual in the arts.

All fields below are required

Subject Prefix and # THEA 4305

Title (29 characters or fewer): Arts Entrepreneurship

Dept. Administrative Code: 2833

CIP Code: 501004

Departmental Approval Required ☒ Yes ☐ No

Course Level ☒ UG ☐ GR ☐ DR ☐ SP

Course will be taught: ☒ Face-to-Face ☐ Online ☐ Hybrid

How many times may the course be taken for credit? (Please indicate 1-9 times): 1

Should the course be exempt from the “Three Repeat Rule?” ☐ Yes ☒ No

Grading Mode: ☒ Standard ☐ Pass/Fail ☐ Audit

Description (600 characters maximum):
This course is to teach student who study arts about marketing oneself in a professional environment. Learning the traits and skills in the business and worldly view to understand how your skills translate into job opportunities in the industry and beyond.

Contact Hours (per week): 3 Lecture Hours Lab Hours Other

Types of Instruction (Schedule Type): Select all that apply

☒ A Lecture ☐ H Thesis
☐ B Laboratory ☐ I Dissertation
☐ C Practicum ☐ K Lecture/Lab Combined
☐ D Seminar ☐ O Discussion or Review (Study Skills)
☐ E Independent Study ☐ P Specialized Instruction
☐ F Private Lesson ☐ Q Student Teaching
If course is taught during a part of term in addition to a full 16-week term please indicate the length of the course (ex., 8 weeks):

TCCN (Use for lower division courses):

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Corequisite Course(s):

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Restrictions:

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<th>Classification</th>
<th>Major</th>
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<tr>
<td>Junior or Senior</td>
<td>Theatre, Dance, Art, Music</td>
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</table>
THEA 4305
Arts Entrepreneurship
(Subject to Change)

Instructor: Hideaki Tsutsui
Class Time: TBA
Office: Fox Fine Arts D172
Phone: 747-7851
Email: htsutsui2@utep.edu
Office Hours: TBA

Required Text:

Course Description: This course is to teach student who study arts about marketing oneself in a professional environment. Learning the traits and skills in the business and worldly view to understand how your skills translate into job opportunities in the industry and beyond.

Course Objectives:

• Students will learn about theatre business and practice in performance and technical theatre

• From this class, students will learn and understand the basic knowledge and practice of marketing yourself in the business

• Students will discuss and communicate critical view and development of entrepreneurship ideas.

• Students will learn to compose a cover letter, business cards, website and portfolio. Also students will learn about interview techniques.

Attendance and Participation: Class participation is crucial and ATTENDANCE IS MANDATORY for this course. Students are allowed three unexcused absences. If you make more than three (3) absences, your final grade will drop one letter grade. For each additional unexcused absence, the final letter grade will lower another letter (For example: you have an “A” at the final grade, however you missed 4 classes, you will receive a “B”, if you missed 7 classes you will have “F”). If a student has excessive absences, the student can be dropped from the class. Excused absences can be arranged under special circumstances such as university approved events, illness, death of the family, etc. You must provide the instructor proper documentations. Lateness will not be tolerated in this class. Three (3) late arrivals will equal one (1) absence and will affect your grade as stated above.

Student Conduct and Discipline: The University of Texas at El Paso expects its students to maintain complete honesty and integrity in their academic pursuits. Students are responsible for understanding student conduct and discipline, which is contained in both print and web version of the Handbook of Operating Procedures: Students Affairs. These regulations and policies can be found online and in the “Catalog” of the University of Texas at El Paso.
Special Needs: Any student with disabilities or suspect a disability, and need accommodations, please contact The CASS Office at 747-5148 or at cass@utep.edu or go to Union East Building Room 106.

Assignments and Exam: Students are responsible of turning in the assignments on time, even if you are absenting on the due day. Students can turn in projects or take tests early, if approved by the professor. There is no make-up test unless there are significant circumstances that were discussed ahead of time. Projects are due by the end of the class period on the due date. Late work will not be accepted. No excuses.

A. Projects:

Project #1: Know who you are? Market yourself in the business
   1. Cover letter
   2. Business cards

Project #2: Know who you are? Market yourself in the business Part 2
   1. Building a website

Project #3: Interview Techniques
   1. Create questions and answers for interview
   2. Practical training to prepare for an job interview

Project #4: Work in El Paso or Austin?
   1. If you are continuing to work in El Paso in your fields, where do you look for work?
   2. If you are moving to Austin and look for a job in your field, where do you look for work?

Project #5: Not theatre but utilizing your skills?
   1. If you are continuing to work in El Paso, but not your fields, where do you look for work?
   2. If you are moving to Austin and look for a job, but not your field, where do you look for work?

Grading Calculations:

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<tr>
<th>Project</th>
<th>Points</th>
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<tr>
<td>#1</td>
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<td>#2</td>
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<td>#3</td>
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<td>#4</td>
<td>100</td>
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<tr>
<td>#5</td>
<td>100</td>
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<tr>
<td>Total Points</td>
<td>500</td>
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</table>

*All information on this syllabus can be subject to change*
COURSE ADD

All fields below are required

College: Liberal Arts
Department: Theatre and Dance

Rationale for adding the course:
Course is to offer students the opportunity to further their area of interest in either lighting, sound or projections.

All fields below are required

Subject Prefix and # THEA 4334

Title (29 characters or fewer): Adv Study LX, Sound, Proj.

Dept. Administrative Code: 2833

CIP Code 500502

Departmental Approval Required ☒ Yes ☐ No

Course Level ☒UG ☐GR ☐DR ☐SP

Course will be taught: ☒ Face-to-Face ☐ Online ☐ Hybrid

How many times may the course be taken for credit? (Please indicate 1-9 times): 1

Should the course be exempt from the “Three Repeat Rule?” ☒ Yes ☐ No

Grading Mode: ☒ Standard ☐ Pass/Fail ☐ Audit

Description (600 characters maximum):
This course is designed to offer new and advanced knowledge and skills through realized projects and productions for lighting, sound and projection design. Based on the student's interests and needs, this class will allow to review the student's ability and foster their strength and weakness in their craft to help become better artists as well as developing critical thinking skills.

Contact Hours (per week): 3 Lecture Hours 2 Lab Hours Other

Types of Instruction (Schedule Type): Select all that apply

☐A Lecture ☐ H Thesis
☐ B Laboratory ☐ I Dissertation
☐ C Practicum ☐ K Lecture/Lab Combined
☐ D Seminar ☐ O Discussion or Review (Study Skills)
☐ E Independent Study ☐ P Specialized Instruction
☐ F Private Lesson ☐ Q Student Teaching
If course is taught during a part of term in addition to a full 16-week term please indicate the length of the course (ex., 8 weeks):

TCCN (Use for lower division courses):

<table>
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<tr>
<th>Prerequisite(s):</th>
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<th>Minimum Grade Required/Test Scores</th>
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Corequisite Course(s):

Equivalent Course(s):

Restrictions:

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<th>Classification</th>
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<td>Major</td>
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</table>
THEA 4334
Advance Study in Lighting, Sound and Projection
(Subject to Change)

Instructor: Hideaki Tsutsui
Class Time: TBA
Office: Fox Fine Arts D172
Phone: 747-7851
Email: htsutsui2@utep.edu
Office Hours: TBA

Course Description:  This course is designed to offer new and advanced knowledge and skills through realized projects and productions for lighting, sound and projection design. Based on the student’s interests and needs, this class will allow to review the student’s ability and foster their strength and weakness in their craft to help become better artists as well as developing critical thinking skills.

Course Objectives:

• Students will learn in depth of design and practice one of the three (Lighting, Sound and Projection) technical areas

• From this class, students will learn and understand the advanced knowledge and practice of theatrical design and technology

• Students will discuss and communicate critical view and development of design ideas.

Attendance and Participation: Class participation is crucial and ATTENDANCE IS MANDATORY for this course. Students are allowed three unexcused absences. If you make more than three (3) absences, your final grade will drop one letter grade. For each additional unexcused absence, the final letter grade will lower another letter (For example: you have an “A” at the final grade, however you missed 4 classes, you will receive a “B”, if you missed 7 classes you will have “F”). If a student has excessive absences, the student can be dropped from the class. Excused absences can be arranged under special circumstances such as university approved events, illness, death of the family, etc. You must provide the instructor proper documentations. Lateness will not be tolerated in this class. Three (3) late arrivals will equal one (1) absence and will affect your grade as stated above.

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Special Needs: Any student with disabilities or suspect a disability, and need accommodations, please contact The CASS Office at 747-5148 or at cass@utep.edu or go to Union East Building Room 106.

Assignments and Exam: Students are responsible of turning in the assignments on time, even if you are absenting on the due day. Students can turn in projects or take tests early, if approved by the professor. There is no make-up test unless there are significant
circumstances that were discussed ahead of time. Projects are due by the end of the class period on the due date. **Late work will not be accepted. No excuses.**

A. Projects: Will be discussed and customized individual bases

**Grading Calculations:**

- Project 1: Design Research 100pts
- Project 2: Presentations 100pts
- Project 3: Plot and Paperwork 100pts
- Project 4: Implementation of Design 200pts
- Project 5: Professional Development 1 100pts
- Project 5: Professional Development 2 100pts

**Total Points** 700pts

*All information on this syllabus can be subject to change*
COURSE ADD

All fields below are required

College: Liberal Arts       Department: Theatre and Dance

Rationale for adding the course:
Capstone project to bring together all components of the students training in field of study

All fields below are required

Subject Prefix and #  THEA 4351

Title (29 characters or fewer): Management Capstone

Dept. Administrative Code : 2833

CIP Code  501004

Departmental Approval Required ☒Yes  ☐No

Course Level ☒UG  ☐GR  ☐DR  ☐SP

Course will be taught: ☒Face-to-Face  ☐Online  ☐Hybrid

How many times may the course be taken for credit? (Please indicate 1-9 times): 1

Should the course be exempt from the “Three Repeat Rule?” ☒Yes  ☐No

Grading Mode: ☒Standard  ☐Pass/Fail  ☐Audit

Description (600 characters maximum):
The capstone experience for Theatre majors focusing on stage and or theatre management in which students will work with an advisor to develop their management project that is designed to both test and display the student's acquired skills in their area of concentration. In addition the student will complete a brief paper on the essential aspect of the project.

Contact Hours (per week): Lecture Hours 3 Lab Hours Other

Types of Instruction (Schedule Type): Select all that apply

☒A  Lecture         ☐H  Thesis
☐B  Laboratory      ☐I  Dissertation
☒C  Practicum       ☐K  Lecture/Lab Combined
☐D  Seminar         ☐O  Discussion or Review (Study Skills)
☐E  Independent Study ☐P  Specialized Instruction
☐F  Private Lesson  ☐Q  Student Teaching
If course is taught during a part of term in addition to a full 16-week term please indicate the length of the course (ex., 8 weeks):

TCCN (Use for lower division courses):

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<th>Concurrent Enrollment Permitted? (Y/N)</th>
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Corequisite Course(s):

Equivalent Course(s):

Restrictions:

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<th>Classification</th>
<th>Major</th>
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<tr>
<td></td>
<td>Theatre</td>
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</table>
THEA 4351 Management Capstone

Syllabus

Instructor: Carolyn Cubit-Tsutsui/Adriana Dominguez
Hours: TBA

Office Location: TBA
Office Phone: TBA
Email: TBA

Communication:
• Phone: You can call during my office hours and if you leave a message I will return your call in as soon as possible
• Email - I respond to all emails within 24 hours of receiving

Course Objectives:
• The purpose of this course is to give students the opportunity to display and refine their skills in the area of stage and or theatre management by assuming a leadership position on a departmental production
• To give each student the opportunity to enhance their skills and knowledge in this area
• To give students an understanding of the work necessary to put a production together

Stage Management Requirement
Your job begin as soon as you are assigned the position. You are required to fill all the duties of the stage manager from preproduction paperwork, scheduling and running meetings, distributing scripts. Then you are required to attend and run all rehearsals, maintain reports, keep the stage management book, take blocking and notes per the directors and Production Managers request. During tech rehearsal you will be required to run, schedule and learn to call the show in preparation for performance. Once the show opens you are to maintain the director's vision, schedule calls, call the show and maintain reports. At show closing you will assist in strike, finalize your book and turn it into your advisor within 5 days of closing. Additional details can be found in the stage management handbook.

Theatre Management Requirement
You will be assigned to work up with Adriana Dominguez and will focus on a Production project that is suited to your specific area of focus. Job duties, description and deadlines will be set and need to be met.

Grading:
You will have 3 grades

<table>
<thead>
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<th>Grade</th>
<th>Points</th>
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<tr>
<td>Project Grade</td>
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<td>Evaluation Grade</td>
<td>100</td>
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<tr>
<td>Paper Grade</td>
<td>100</td>
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Failure to turn in any component by the deadline will result in automatic failure of the class

Student Conduct/Scholastic Dishonesty/Final Exams and Plagiarism
Refer to the Handbook of Operating Procedures: Student Affairs.
Due to the nature of an online class, proper online etiquette is critical.

Students with Disabilities Policy:
If you have or suspect a disability and need an accommodation, you should contact The Cass Office at 747-5148 or at cass@utp.edu or go to Room 106 Union East Building.

Syllabus Change Policy:
Except for changes that substantially affect the evaluation (grading) statement, this syllabus is a guide for the course and is subject to change at the discretion of the professor.
Stage Management – assignments/grading

- Project Grade will be on your final presentation of the binder – this is worth 200 points and a checklist and rubric will be provided

- Evaluation grade will be done by the advisor and the show director, these reports will be averaged to create your grade in this category. A sample evaluation will be given to you.

- Paper will be evaluation of your experience and self on the project you worked on. Focusing new skills learned, challenges you faces, what are your strengths and weaknesses and what you feel you can do to overcome them. Where you hope this experience takes you on your career path, etc. A rubric will be provided to understand the grading

Theatre Management – assignments/grading

- Project Grade this is worth 200 points and clear description, checklist and rubric will be provided

- Evaluation grade will be done by the supervisor, a sample evaluation form will be provided to you.

- Paper will be evaluation of your experience and self on the project you worked on. Focusing new skills learned, challenges you faces, what are your strengths and weaknesses and what you feel you can do to overcome them. Where you hope this experience takes you on your career path, etc. A rubric will be provided to understand the grading
COURSE ADD

All fields below are required

College: Liberal Arts Department: Theatre and Dance

Rationale for adding the course:
Capstone project to bring together all components of their training in their production field

All fields below are required

Subject Prefix and # THEA 4352

Title (29 characters or fewer): Production Capstone

Dept. Administrative Code: 2833

CIP Code: 500502

Departmental Approval Required ☒ Yes ☐ No

Course Level ☒ UG ☐ GR ☐ DR ☐ SP

Course will be taught: ☒ Face-to-Face ☐ Online ☐ Hybrid

How many times may the course be taken for credit? (Please indicate 1-9 times): 1

Should the course be exempt from the “Three Repeat Rule?” ☒ Yes ☐ No

Grading Mode: ☒ Standard ☐ Pass/Fail ☐ Audit

Description (600 characters maximum):
The capstone experience for Theatre Design and Production students in which students will work with an advisor to develop a technical project that is designed to both test and display the student’s acquired skills in their area of concentration. The students are allowed the opportunity to publicly display the project and complete a brief written paper on essentials aspects of the project.

Contact Hours (per week): Lecture Hours 3 Lab Hours Other

Types of Instruction (Schedule Type): Select all that apply

☐ A Lecture ☐ H Thesis
☐ B Laboratory ☐ I Dissertation
☒ C Practicum ☐ K Lecture/Lab Combined
☐ D Seminar ☐ O Discussion or Review (Study Skills)
☐ E Independent Study ☐ P Specialized Instruction
☐ F Private Lesson ☐ Q Student Teaching
Fields below if applicable

If course is taught during a part of term in addition to a full 16-week term please indicate the length of the course (ex., 8 weeks): N/A

TCCN (Use for lower division courses):

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Corequisite Course(s):

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<th>Equivalent Course(s):</th>
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Restrictions:

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<td>THEATRE</td>
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THEA 4352: Theatre Production Capstone
Fall 20??
Fox Fine Arts Center room 271D

Contact Information:
Instructor: Crystal G. Herman
Email: gherman2@utep.edu
Office: FOXD 271
Office Phone: (915)-747-7853
Office Hours: MW 9:30-10:20 and by appointment

Email is the best way to get a hold of me. I check my email very frequently and will get back to you as soon as I can. During the week I will respond to all questions within 24 hours. However, if you email me on the weekend or over a school holiday don’t be surprised if I don't get back to you until Monday morning.

Course Objectives:
• The purpose of this course is to give students the opportunity to display and refine their skills in the area of technical theatre by assuming a leadership position on a departmental production.
• To give each student the opportunity to learn skills needed for the technical and support areas of play production.
• To give students an understanding of the work necessary to put a production together.

Designer Requirements:
Students serving as Designer for a production will receive 50 hours for their design work. These hours are intended to compensate for the amount of research, art work, meetings, and attendance at rehearsals and production meetings that is required as part of the design assignment. Because every student works at a different pace these hours are not necessarily reflective of actual time logged for these tasks.

The remaining 50 hours are to be scheduled as shop hours and are to be logged during the time in which the show is in production. Designers are required to check in with the shop every day and log a minimum of 5 hours a week during the production period. Designers will receive a contract and information packet detailing their design responsibilities and deadlines. If a Designer fails to meet deadlines or fulfill their responsibilities they will receive a written warning. After the second infraction they may be removed from the assignment and will need to complete the regular practicum requirements to receive a passing grade. Additional requirements and details regarding a design assignment are available in the Tech Handbook.

Theatre Technician Requirements:
You are expected to log your hours in the shop working on a special construction project. You must meet with me the first week of the semester to discuss the requirements of your special construction project. A minimum of 100 hours must be completed to satisfy the requirements of this course. The quality of your work, your performance, and your attitude in the work place will be assessed. There will be no partial credit for incomplete hours. If you do not complete the required hours during the semester, an “F” will be given.

Grading:
• If you complete your design assignment, the required shop hours, AND turn in your final paper & portfolio entry by 5pm on the last day of class you will receive the grade indicated on your design evaluation.
• If you complete your design assignment and the required shop hours, but fail to turn in your final paper & portfolio entry you will be docked one letter grade.
• If you do not complete all of your hours you will receive an F as your final grade.
Polices:

- It is the responsibility of the student to fulfill all the requirements to the best of her/his abilities. If a student is unclear about anything on the syllabus, s/he should seek clarification from the instructor.
- Hours logged for this course DO NOT count as both work hours and class hours. This means if you are employed in the Shop you can count hours as either work hours OR class hours, but not both. In this case you are required to schedule your class hours as a specific block of time each week that is consistent throughout the semester and is logged separately.
- Work must be done in minimum two hour blocks for students to fulfill regular requirements.
- If you cannot make your scheduled time on a given day please notify your supervisor ahead of time to reschedule a time later that week.
- You will be asked to provide a schedule of times (attached) that you are available for work in the shop.
- It is the student’s responsibility to record their hours. Unrecorded hours will not count towards your total hours.
- It is each student’s responsibility to dress properly for the workplace, follow instructions, ask questions if something is not understood, comply with rules and regulations of the area, and participate in daily clean up.
- Students must behave in accordance with all rules put forth by the Handbook of Operating Procedures of the University of Texas at El Paso
- Any student who, because of a disabling condition, requires special arrangements to meet course requirements should contact the instructor in person as soon as possible. If you have a disability and need classroom accommodations, please contact The Center for Accommodations and Support Services (CASS) at 747-5148, or by email to cass@utep.edu, or visit their office located in UTEP Union East, Room 106. For additional information, please visit the CASS website at www.sa.utep.edu/cass. Any request for special accommodations must be presented by the second week of class.

Final Paper:

During finals week you are required to turn in a final paper and a portfolio entry related to your capstone project.

- Your final paper must address the following questions:
  1. What new skills did you learn while completing your degree at UTEP?
  2. How did the hours spent in the studio(s) and/or designing shows help you learn and develop those skills?
  3. How will your experiences at UTEP help you in your chosen career path?

- Your Portfolio Entry must contain the following:
  1. Research and research images you used for your design or construction project.
  2. Images of the process of your design or construction project.
  3. Images of the final product.
# Evaluation for Realized Design Projects

**Student:** ______________________

**Production:** __________________

**Reviewing Faculty:** ____________

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>4</th>
<th>3</th>
<th>2</th>
<th>1</th>
<th>SCORE</th>
<th>NOTATIONS*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ability to meet deadlines</td>
<td>Meet all deadlines comfortably/ displayed excellent planning and time management</td>
<td>Meet most deadlines but displayed poor planning and time management</td>
<td>Missed some deadlines/ meet deadlines with partially complete work</td>
<td>Did not meet the majority of deadlines</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Attends/Schedules meetings with the director &amp; design team</td>
<td>Attended all production meetings and scheduled individual meetings with the director and/or other members of the design team when needed</td>
<td>Attended all production meetings but only meet with the director and/or other members of the production team when prompted</td>
<td>Missed some production meetings/ rarely meet with the director</td>
<td>Missed the majority of production meetings/ did not meet with the director/ scheduled meetings that they did not attend</td>
<td></td>
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<tr>
<td>Self motivation</td>
<td>Was able to problem solve to see what needed to be done/ fulfilled all responsibilities without needing to be prompted</td>
<td>Fulfilled responsibilities with little prompting</td>
<td>Needed constant prompting and guidance to fulfill responsibilities</td>
<td>Did not fulfill responsibilities even with constant prompting</td>
<td></td>
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</tr>
<tr>
<td>Creativity</td>
<td>Work executed with a fresh personal vision without relying on cliché</td>
<td>Work executed with some fresh, personal vision</td>
<td>Work executed with little fresh, personal vision</td>
<td>Work executed with no fresh, personal vision</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Research/Well thought out design</td>
<td>Gathered a sizable amount of research from both visual and literary sources/ each choice was either based in research or deviated from it for solid reason/ all decisions were appropriate for the production</td>
<td>Gathered a sizable amount of research from visual sources/ some decisions were made arbitrarily and/or did not fit the production</td>
<td>Needed to do more research/ many decisions were made arbitrarily and/or did not fit the production</td>
<td>Did very little research/ consistently made decisions that were inappropriate for the productions</td>
<td></td>
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</tr>
<tr>
<td>Renderings/Drafting and accompanying paperwork</td>
<td>All renderings/ drafting was excellently done and all accompanying paperwork was complete and accurate</td>
<td>Renderings/ drafting was done well but could use improvement/ accompanying paperwork was incomplete and/or needs improvement</td>
<td>Renderings/ drafting was needs improvement and/ or was incomplete/ missing accompanying paperwork</td>
<td>Renderings/ drafting and accompanying paperwork was not done</td>
<td></td>
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<tr>
<td>Ability to collaborate with the director</td>
<td>Developed a good working relationship with the director/ made compromises when necessary/ design concept fit with the director’s concept</td>
<td>Was hesitant to make compromises but design concept fit with the director’s concept</td>
<td>Design concept did not fit with the director’s concept/ had to be instructed to make necessary compromises</td>
<td>Refused to compromise/ developed a hostile relationship with the director</td>
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<tr>
<td>Works well with the rest of the design team, stage management, crew, and actors</td>
<td>Developed a good working relationship with the rest of the design team, stage management, crew, and actors</td>
<td>Was successfully able to work through conflicts that arose with the rest of the design team, stage management, crew, and/or actors</td>
<td>Worked through conflicts with mediation</td>
<td>Developed a hostile relationship with the rest of the design team, stage management, crew, and/or actors</td>
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</tr>
<tr>
<td>Takes responsibility for the physical aspects of the show being completed on time</td>
<td>Stepped in to complete notes and/or construction projects when needed/ all physical aspects of the show were complete on time</td>
<td>Stepped in to complete notes and/or construction projects only when deadlines were imminent/ minor notes were incomplete by tech/dress</td>
<td>Stepped in to complete notes and/or construction projects only after deadlines were past/ major notes were incomplete by tech/dress</td>
<td>Physical aspects of the show were left incomplete</td>
<td></td>
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</tr>
<tr>
<td>Stays with-in budget</td>
<td>Fully utilized budget without going over</td>
<td>Did not go over budget but had a sizable amount of unused money that could have been used to improve the quality of the design</td>
<td>Went somewhat over budget</td>
<td>Went drastically over budget</td>
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</table>

**Total Points:**

**Letter Grade:**

A= 36 points or more  
B= 35 to 32 points  
C= 31 to 28 points  
D= 27 to 24 points  
F= 23 points or less
COURSE ADD

All fields below are required

College: Liberal Arts Department: Theatre and Dance

Rationale for adding the course:
Capstone project to bring together all components of their training in their production field

All fields below are required

Subject Prefix and # THEA 4353

Title (29 characters or fewer): Performance Capstone

Dept. Administrative Code: 2833

CIP Code 500506

Departmental Approval Required ☒ Yes ☐ No

Course Level ☒ UG ☐ GR ☐ DR ☐ SP

Course will be taught: ☒ Face-to-Face ☐ Online ☐ Hybrid

How many times may the course be taken for credit? (Please indicate 1-9 times): 1

Should the course be exempt from the “Three Repeat Rule?” ☒ Yes ☐ No

Grading Mode: ☒ Standard ☐ Pass/Fail ☐ Audit

Description (600 characters maximum):
The capstone experience for Performance and Musical Theatre students in which students will work with an advisor to develop a performance on a University Main Stage or other approved venue that is designed to both test and display the student’s acquired skills. The students are allowed the opportunity to perform the project and complete a written paper on essential aspects of the project.

Contact Hours (per week): Lecture Hours 3 Lab Hours Other

Types of Instruction (Schedule Type): Select all that apply

☐ A Lecture ☐ H Thesis
☐ B Laboratory ☐ I Dissertation
☒ C Practicum ☐ K Lecture/Lab Combined
☐ D Seminar ☐ O Discussion or Review (Study Skills)
☐ E Independent Study ☐ P Specialized Instruction
☐ F Private Lesson ☐ Q Student Teaching
If course is taught during a part of term in addition to a full 16-week term please indicate the length of the course (ex., 8 weeks): N/A

TCCN (Use for lower division courses):

<table>
<thead>
<tr>
<th>Prerequisite(s):</th>
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<tbody>
<tr>
<td>Course Number/Placement Test</td>
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Corequisite Course(s):

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Restrictions:

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<tr>
<td>THEATRE</td>
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</tbody>
</table>
Instructor: Jay Stratton  
Cell: 347-581-6468  
Email: jastratton@utep.edu

Fox D178 (Studio)  
Office: D073 (Basement)

Course Description:
This course is individually designed for each performer to give you a chance to apply your accumulated acting training to a significant challenging role. You will be cast in a mainstage, studio, or other approved production. You will rehearse and then perform in that production. Throughout your rehearsal process, you will keep a journal. Upon completion of your show, you will write a reflection paper. At least, two meetings with the instructor throughout the performing/writing process are encouraged.

Course Objectives
1. To explore and develop practical rehearsal and performance techniques used in the art of acting.
2. To analyze your own rehearsal process and consider changes for future projects.
3. To develop confidence, imagination, spontaneity, and ownership of craft, through practical understanding of personal process in performance.

Grading

Performance Product: 30%
This grade will be the based on the artistic success of your personal role in your show. The professor will attend your show and may consult with other professors to determine this value.

Rehearsal Process: 30%
This grade will measure your diligence and effective use of time. Did you get off book in a timely fashion? Did you take notes and adjustments in a constructive way? Were you a positive influence in the rehearsal room? If needed, the professor will consult with your show’s director to determine this value.

Rehearsal Journal 20%
Start a daily log of your rehearsal process. Date each entry. You may hand write your entries or create them electronically. The entries do NOT need to be long, but they should not be fluff. A good rule of thumb would be 200 words per rehearsal average. However, some days you will want to write more and others you might only make a few notes. Use your journal to explore anything related to your rehearsal process. Details to follow based on the individual needs of each student.
Reflection Paper 20%
After your show has closed, you will complete a reflection paper to encompass the entire experience of the process from casting to the final curtain call. The paper should not be less than 4000 words. Details to follow based on the individual needs of each student.

Grading Scale
You will be assigned a letter grade on each of the above assignments. (A=4.0, B=3.0 etc.) Your final class grade is based on a weighted average of these grades (before any modification for attendance) according to the following scale.

A = 3.50+
B = 2.50 - 3.49
C = 1.50 - 2.49
D = 0.50 - 1.49
F = Less than .50
**COURSE CHANGE FORM**

All fields below are required

**College**: Liberal Arts  
**Department**: Theatre and Dance

Rationale for changing the course:  
Updating title and description to better reflect what the course entails.

All fields below are required

Subject Prefix and number DANC 3371

Course Title  Dance for Musical Theatre III

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<td>Ex. POLS 2312</td>
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<tr>
<td>Title</td>
<td>Dance for Musical Theatre III</td>
<td>Dance for Musical Theatre I</td>
</tr>
<tr>
<td>Course Description</td>
<td>Dance for the Music Theatre III</td>
<td>Dance for the Music Theatre I</td>
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<tr>
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<td>Introduction to and practice in</td>
<td>Introduction to and practice in</td>
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<td></td>
<td>more advanced movement tools;</td>
<td>more advanced movement tools;</td>
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<td>deepened and expanded dance techniques.</td>
<td>deepened and expanded dance techniques.</td>
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<td>Nineteenth and Twentieth Century Period</td>
<td>Nineteenth and Twentieth Century Period</td>
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<td>dance styles are stressed.</td>
<td>dance styles are stressed.</td>
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COURSE CHANGE FORM

All fields below are required

College : Liberal Arts  Department : Theatre and Dance

Rationale for changing the course:
Updating title to better reflect what the course entails.

All fields below are required

Subject Prefix and number DANC 4371

Course Title  Dance for Musical Theatre IV

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<tr>
<td>Title</td>
<td>Dance for Musical Theatre IV</td>
<td>Dance for Musical Theatre II</td>
</tr>
<tr>
<td>Course Description</td>
<td>Dance for the Music Theatre IV Refinement of dance and movement techniques. Movement workshop units in areas such as Baroque and Renaissance dance styles, tap and folk dance, mime, pantomime, Feldenkrais, Alexander, Tai Chi, improvisation, stage combat tumbling, and voice and movement. Take advantage of community and other professional resources to broaden performers' exposure to stage movement techniques. (May be repeated for credit.)..</td>
<td>Dance for the Music Theatre II Refinement of dance and movement techniques. Movement workshop units in areas such as Baroque and Renaissance dance styles, tap and folk dance, mime, pantomime, Feldenkrais, Alexander, Tai Chi, improvisation, stage combat tumbling, and voice and movement. Take advantage of community and other professional resources to broaden performers' exposure to stage movement techniques. (May be repeated for credit.).</td>
</tr>
</tbody>
</table>
Rationale for changing the course:
The current course series "Voice/ Movement for Stage" I, II, III no longer reflects current best practices. We are breaking these courses into two separate serieses "Voice and Speech" I, II, III and "Movement" I and II.

All fields below are required

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Title

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<tr>
<td>Voice/Movement for Stage I</td>
<td>Voice and Speech I</td>
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Course Description

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<th>Course Description</th>
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<tr>
<td>Intensive beginning training in the internal use of the voice and body for the actor; developing foundational skills for vocal support, articulation, physical relaxation, flexibility, balance, and strength. Includes study of international phonetics alphabet and anatomy.</td>
<td></td>
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<tr>
<td>A course designed to develop foundational skills for clear effective breath support and diction for the stage. Includes study of phonetics, vocal anatomy and the adoption of healthy vocal practices.</td>
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</tbody>
</table>
COURSE CHANGE FORM

All fields below are required

College: Liberal Arts  Department: Theatre and Dance

Rationale for changing the course:
Updating title and description to better reflect what the course entails

All fields below are required

Subject Prefix and number THEA 2301

Course Title  Scenic and Lighting Principles

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<td>Ex. POLS 2310</td>
<td>Ex. POLS 2312</td>
</tr>
<tr>
<td>Title</td>
<td>Scenic and Lighting Principles</td>
<td>Principles of Scenery</td>
</tr>
<tr>
<td>Course Description</td>
<td>Scenic and Lighting Principles (3-0) A survey of scenic and lighting practices and procedures used in modern theatre production. The class will serve as an introduction to the theatre architecture, stage rigging, scenic construction, painting, hardware, shop tools, safety and electrical theory and application. Course fee required.</td>
<td>Scenic and Lighting Principles (3-0) A survey of scenic practices and procedures used in modern theatre production. The class will serve as an introduction to the theatre architecture, stage rigging, scenic construction, painting, hardware, shop tools, safety. Course fee required.</td>
</tr>
</tbody>
</table>
Rationale for changing the course:
Updating title and description to better reflect what the course entails.

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<tr>
<td>Title</td>
<td>Scene Study I</td>
<td>Acting for Majors I</td>
</tr>
<tr>
<td>Course Description</td>
<td>Scene Study I (2-3) Detailed study of role preparation and the playing of action as they apply to various exercises and the performance of scenes.</td>
<td>First course in a three-course sequence. Study in basic acting technique in contemporary scene and monologue work. Coursework is focused on Stanislavsky’s system.</td>
</tr>
</tbody>
</table>
COURSE CHANGE FORM

All fields below are required

College : Liberal Arts  Department : Theatre and Dance

Rationale for changing the course:
Updating title and description to better reflect what the course entails.

All fields below are required

Subject Prefix and number THEA 3313

Course Title  Scene Study II

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</tr>
<tr>
<td>Title</td>
<td>Scene Study II</td>
<td>Acting for Majors II</td>
</tr>
<tr>
<td>Course Description</td>
<td>Scene Study II (2-3) Advanced script and character work with special attention paid to the integration of vocal and physical skills as they directly relate to the demands of the script. This is a scene study class with scenes selected from the range of world dramatic literature.</td>
<td>Second course in a three-course sequence. Coursework uses advanced acting techniques to deepen student’s understanding of how to approach scenes in plays.</td>
</tr>
</tbody>
</table>
COURSE CHANGE FORM

All fields below are required

**College**: Liberal Arts  
**Department**: Theatre and Dance

**Rationale for changing the course:**
The current course series "Voice/ Movement for Stage" I, II, III no longer reflects current best practices. We are breaking these courses into two separate serieses "Voice and Speech" I, II, III and "Movement" I and II.

**All fields below are required**

**Subject Prefix and number**: THEA 3319

**Course Title**: Voice/Movement for Stage III

<table>
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<td>Ex. Prerequisite</td>
<td>Ex. POLS 2310</td>
<td>Ex. POLS 2312</td>
</tr>
<tr>
<td>Title</td>
<td>Voice/Movement for Stage III</td>
<td>Voice and Speech III</td>
</tr>
<tr>
<td>Course Description</td>
<td>Voice/Movement for Stage III (2-3) Process oriented advanced work in stage voice/movement for the actor. Extended vocal techniques, integration of voice/movement with acting/directing perspectives. Advanced development and conditioning of the actor’s voice and body, with an emphasis upon understanding and transforming the actor's use of his/her vocal and physical instrument.</td>
<td>An advanced continuation of the student’s speech and vocal training for the stage. Voice and speech work for the actor is implemented through work with challenging texts and heightened styles.</td>
</tr>
</tbody>
</table>


COURSE CHANGE FORM

All fields below are required

College: Liberal Arts  Department: Theatre and Dance

Rationale for changing the course:
Reducing Credit Hours to more accurately reflect the demands of the course.

All fields below are required

Subject Prefix and number THEA 3326

Course Title  Musical Theatre Workshop I

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<td>Course Number</td>
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<td>THEA 3236</td>
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</table>
## COURSE CHANGE FORM

All fields below are required

**College**: Liberal Arts  
**Department**: Theatre and Dance

**Rationale for changing the course:**  
Updating the prerequisites to make class more accessible

### All fields below are required

**Subject Prefix and number**: THEA 3332

**Course Title**: Lighting Programming

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<td>Ex. Prerequisite</td>
<td>Ex. POLS 2310</td>
<td>Ex. POLS 2312</td>
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<tr>
<td>Prerequisite</td>
<td>THEA 2301 w/C or better AND THEA 2304 w/C or better AND THEA 3342 w/C or better</td>
<td>THEA 3305 w/C or better or THEA 3342 w/C or better</td>
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</tbody>
</table>
COURSE CHANGE FORM

All fields below are required

College: Liberal Arts  Department: Theatre and Dance

Rationale for changing the course:
Updating prerequisites to reflect the creation of a new course

All fields below are required

Subject Prefix and number THEA 3344

Course Title  Costume Design

<table>
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<th>Change</th>
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<tr>
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<td>Ex. POLS 2310</td>
<td>Ex. POLS 2312</td>
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<tr>
<td>Prerequisite</td>
<td>(THEA 3341 w/C or better) OR</td>
<td>THEA 3341 and 2302 w/C or better</td>
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<td>(THEA 2306 w/C or better)</td>
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COURSE CHANGE FORM

All fields below are required

College: Liberal Arts          Department: Theatre and Dance

Rationale for changing the course:
Reducing Credit Hours to more accurately reflect the demands of the course.

All fields below are required

Subject Prefix and number THEA 4302

Course Title: Musical Theatre Workshop II

<table>
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<tr>
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<tr>
<td>Ex. Prerequisite</td>
<td>Ex. POLS 2310</td>
<td>Ex. POLS 2312</td>
</tr>
<tr>
<td>Course Credits</td>
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<td>2</td>
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<tr>
<td>Course Number</td>
<td>THEA 4302</td>
<td>THEA 4202</td>
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**COURSE CHANGE FORM**

All fields below are required

**College:** Liberal Arts  
**Department:** Theatre and Dance

Rationale for changing the course:  
Reducing Credit Hours to more accurately reflect the demands of the course.

All fields below are required

**Subject Prefix and number** THEA 4306

**Course Title** Musical Theatre Workshop III

<table>
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<td>Ex. POLS 2310</td>
<td>Ex. POLS 2312</td>
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<tr>
<td>Course Credits</td>
<td>3</td>
<td>2</td>
</tr>
<tr>
<td>Course Number</td>
<td>THEA 4306</td>
<td>THEA 4206</td>
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</table>
### COURSE CHANGE FORM

All fields below are required

**College:** Liberal Arts  
**Department:** Theatre and Dance

Rationale for changing the course:  
Updating title and description to better reflect what the course entails.

All fields below are required

Subject Prefix and number THEA 4307

Course Title  Scene Study III

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<tr>
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<td>Ex. POLS 2312</td>
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<tr>
<td>Title</td>
<td>Scene Study III</td>
<td>Acting for Majors III</td>
</tr>
<tr>
<td>Course Description</td>
<td>Continued script and character work with special attention given to discovering probable physical and vocal qualities for a variety of roles an to a variety of acting systems and techniques. Scenes are selected from the range of world dramatic literature.</td>
<td>Third course in a three-course sequence. Coursework focuses on deepening student's understanding of building a character throughout the rehearsal process and into performance.</td>
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</tbody>
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