CURRICULUM CHANGE PROPOSAL

APPROVAL PAGE

Proposal Title: Changes to the Master's of Science in INSS Course Catalog

College: Liberal Arts   Department: Criminal Justice

DEPARTMENT CHAIR- Leanne Alarid

I have read the enclosed proposal and approve this proposal on behalf of the department.

Leanne F. Alarid   1-22-2020

Signature   **Date**

COLLEGE CURRICULUM COMMITTEE CHAIR – Crystal Herman

I have read the enclosed documents and approve the proposal on behalf of the college curriculum committee.

Signature   **Date**

COLLEGE DEAN – Denis O'Hearn

I have read the enclosed documents and approve the proposal on behalf of the college. I certify that the necessary funds will be allocated by the college in support of this proposal.

Signature   **Date**

GRADUATE CURRICULUM CHANGE MEMO

Date: 1/22/20

From: Misty Duke, Graduate Coordinator, Intelligence and National Security
Studies

Through: Leanne Alarid, Criminal Justice Department

Through: Denis O'Hearn, College of Liberal Arts

To: Crystal Herman, Graduate Council

Proposal Title: Changes to the Master of Science in INSS Course Catalog

We are requesting to make a number of changes to the Master of Science in Intelligence and National Security Studies Course Catalog.

1. Two courses need to be removed from the MS INSS degree plan and INSS 5302 needs to be deactivated:

     1a. PAD 5301 (Qualitative Research Methods for Public Administration) has been a required course for the degree. It is being removed because it is redundant with another required course, INSS 5300. PAD 5301 is a qualitative research methods course. Qualitative research methods are covered in INSS 5300 (Research Methods in Intelligence).

     1b. PAD 5341 (Legal Issues in Homeland Security) has been a free elective for the degree. It is being removed because it is no longer part of the Master's of Public Administration Course Catalog.

     1c. Deactivate INSS 5302 (Seminar in Intelligence and National Security) is a required course for the degree, but the course content is redundant with two other required courses: INSS 5304 (Intelligence and National Security Policy and Process) and INSS 5305 (Introduction to Intelligence Analysis). This proposal thus removes the 5302 course and the INSS 5302 prerequisite for INSS 5304, INSS 5305, INSS 5307, and INSS 5308. See Course Delete Form.

     1d. With the removal of INSS 5302 from the required courses, we are requesting a change in the number of required electives from 18 to 15 hours and an increase in the number of free electives students can take from 15 to 18 for those pursuing the thesis option and from 18 to 21 for those in the non-thesis track. The total required hours for the MS INSS degree would remain the same at 39 hours.

2. INSS 5390 (Capstone)- Currently, all non-thesis track MS-INSS students must enroll in INSS 5390 as an independent study in the last semester of the program. The independent study format is overly labor-intensive for the 3 INSS faculty who must take these independent studies on without course credit toward their regular teaching load. As a

result, many students who enroll in Capstone as an independent study end up with an "Incomplete" (no grade) that delays their own graduation by as much as one year and further lessens the chances they will finish their degree.

Thus we are proposing 4 changes to INSS 5390 Capstone to structure as an organized course and increase graduation rates:

      2a) To change the "schedule type" of this required course from "independent study" to "hybrid" and "Lecture" . Changing the structure allows the MS-INSS students to have regular instructor feedback in a scheduled and organized fashion to also increase the chance of course completion. The instructor of record would work with students in a traditional classroom setting and monitor progress online.

      2b) To cross-list the class with CRIJ 5390 (Capstone in Criminology and Criminal Justice) so that students from two graduate programs can enroll in the same class within the same department (NOTE: with the merger on August 1, 2019, both the INSS and the CCJ master's degrees are now in the same department). Cross-listing the class will serve the same goal for both degree programs, which will help with scheduling with limited faculty. This organized course could then count towards the instructor's teaching requirement and has the added bonus of being interdisciplinary.

      2c) Change the course description: We propose deleting one sentence that requires students to take the class in their final semester. The change allows the student to take the course earlier than their last semester before graduation if necessary (such as for students who graduate in Summer or Fall).

      2d) Addition of INSS 5300 as a prerequisite. INSS 5300 is a a research methods course that is necessary to have completed before enrolling in Capstone

3. The description of academic standards currently contradicts a statement in the degree plan concerning the required grade for required courses. Please see the attached addendum for proposed catalog changes to the wording of the curriculum.

4. Change acceptable prerequisites for INSS 5361 Applied Statistics. PAD 5300 and POLS 5300 both focus on public management research. INSS students are required to have the development of qualitative and quantitative research skills necessary to undertake intelligence work. Special attention is given to the distinct differences between intelligence research and social and behavioral science research. Acceptable prerequisite for INSS 5361 would be INSS 5300 as this course demonstrates critically how data is validated, systematically organized, and processed for a profession that has operational and information security requirements at its core.

Master of Science in Intelligence and National Security Studies

Chair: Dr. Leanne F. Alarid
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National Security Studies Institute
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The Master of Science in Intelligence and National Security Studies and the Graduate Certificate in Intelligence and National Security Studies (INSS) provide a highly-rigorous interdisciplinary graduate program intended for students seeking employment or career advancement in the United States Intelligence Community (IC). The INSS graduate program is also suitable for students interested in security-related jobs in the private sector such as applied research institutions (think tanks). The INSS graduate program is also ideal preparation for advanced graduate study at the doctoral level in international relations, political science, public administration, public policy, history, or other closely related fields. The INSS graduate curriculum focuses on specific intelligence and security competencies that are delivered across the spectrum of academic disciplines at The University of Texas at El Paso.

Admission Requirements for the Master of Science (MS)

1. Completion and submission of a graduate admissions application.
2. Submission of official transcripts in accordance with the requirements of the Graduate School.
3. A bachelor's degree from an accredited college or university.
4. Demonstration of academic achievement and potential as indicated by the results of the Miller Analogies Test (MAT) or the Graduate Record Examination (GRE). This requirement is waived if the student already possesses an accredited graduate degree.
5. A brief statement of purpose (1-2 pages) that addresses educational and career goals and reasons for pursuing the MS degree.

6. Three academic letters of recommendation from instructors who can evaluate the ability to succeed in a rigorous graduate program. A minimum of two letters of recommendation are required for students who have been out of school for two or more years. Letters of recommendation from employers or work supervisors are acceptable for applicants who have been out of school for five years or more.

Note: Admission packages are evaluated utilizing all of the requirements listed above.

Free Elective Requirement for the MS Degree

Students may also take appropriate graduate courses with the graduate advisor's approval from any university department or program (e.g., anthropology, business administration, history, linguistics, political science, women's studies, etc) and apply these courses toward the free elective requirement. Students may also develop, in consultation with their graduate advisor, (9) hours toward a concentration within a single academic discipline such as economics, plubic administration, or geographic information systems or develop a multidisciplinary concentration such as homeland security, international security, or area/regional studies. These are just a few examples of possible student concentrations. Up to six (6) hours of approved cultural studies coursework (travel/study abroad) may be applied to the free elective requirement. Likewise, students can apply up to six (6) hours of an approved security studies internship toward the degree.

Academic Standards

Students must have a cumulative GPA of 3.0 or better in order to earn the MS degree. MS students must also earn a grade of B or better in all Core Required Courses and in the thesis or capstone course(s) to be eligible for graduation. Students must earn at least a "C" in all courses and at least a "B" in all required courses. Students will be given only one opportunity to retake a failed course that earned a "C" grade or lower (or a "B" grade or lower in a Required Course). Students with a semester GPA below 3.0 will be placed on academic probation. Students will have only one nine credit hours semester to return to "good" academic standing with a GPA of 3.0 or better. Those students failing to return to good academic standing after one semester nine credit hours may be dismissed from the program Graduate School and the MS degree program.

Commented [MCB1]: Modify the description for the Academic Standards.

Degree Plan

Required Credits: 39

Code	Title	Hours
Intel Natl Security Studies (All courses require a grade of C B or better)		
Required Courses:		15
INSS 5300	Resrch Methods in Intelligence	3
INSS 5302	Sem in Intel & Nat'l Security	3
INSS 5304	Intel & Natl Sec Pol & Proc	3
INSS 5305	Intro to Intelligence Analysis	3

Commented [MCB2]: Add the number of hours for required courses.

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Code	Title	Hours
INSS 5306	Contemporary Security Studies	3
INSS 5361	Applied Statistics in Intellig	3
~~PAD 5301~~	~~Qual Rsrch Methods for Pub Adm~~	~~3~~

Commented [MCB4]: Remove course from INSS degree plan.

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Free Electives:

Select four courses from the following: ~~12~~18

Commented [MCB5]: Change from 12 to 18 hours as we are deleting INSS 5302 from the required courses. Student will need to take one additional three credit hour course.

COMM 5335	Sem./Intercul/Internat'l Comm.	
INSS 5301	Histl Devlpmt of Intel Commty	
INSS 5303	Legal Issues/Intel & Nat Sec	
INSS 5307	Open Source Intel Analysis	
INSS 5308	Propaganda and Influence Ops	
INSS 5310	Intel & Counterterrorism	
INSS 5315	Intel & Counterproliferation	
INSS 5320	Counterintel & Security	
INSS 5325	Political Economy of Terrorism	
INSS 5335	Transnational Criminal Orgs	
INSS 5340	Pro-Seminar Homeland Security	
INSS 5342	Risk Analysis	
INSS 5343	Crime & Border Security	
INSS 5344	Emergency Management	
INSS 5346	Public Hlth & Homeland Securit	
INSS 5347	Critical Infrastructure Prtcn	
INSS 5351	Professional Skills	
INSS 5366	Security Studies Internship	

Code	Title	Hours
INSS 5380	Selected Problems in Intel	
~~PAD 5341~~	~~Legal Issues-Homeland Security~~	
PAD 5350	Organization Theory & Behavior	
PAD 5363	Intergovernmental Relations	
POLS 5330	Seminar-International Politics	
POLS 5332	Sem-Foreign Policy Dec Making	
POLS 5347	Sem in International Security	
POLS 5368	Seminar in Conflict Analysis	
Thesis/Project Option:		
Select one of the options		6
Total Hours		**39**

Commented [MCB6]: Remove course from INSS degree plan.

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Course List

Thesis Option

Code	Title	Hours
INSS 5398 & INSS 5399	Thesis and Thesis	6
Total Hours		**6**

Course List

Non-Thesis Option

Code	Title	Hours
INSS 5390	Capstone	3
Select one from the following:		3

Code	Title	Hours
COMM 5335	Sem./Intercul/Internat'l Comm.	
INSS 5301	Histl Devlpmt of Intel Commty	
INSS 5303	Legal Issues/Intel & Nat Sec	
INSS 5307	Open Source Intel Analysis	
INSS 5308	Propaganda and Influence Ops	
INSS 5310	Intel & Counterterrorism	
INSS 5315	Intel & Counterproliferation	
INSS 5320	Counterintel & Security	
INSS 5325	Political Economy of Terrorism	
INSS 5335	Transnational Criminal Orgs	
INSS 5351	Professional Skills	
INSS 5366	Security Studies Internship	
INSS 5380	Selected Problems in Intel	
PAD 5340	Pro-Seminar-Homeland Security	
~~PAD 5341~~	~~Legal Issues-Homeland Security~~	
PAD 5342	Risk Analysis	
PAD 5343	Crime and Border Security	
PAD 5344	Emergency Management	
PAD 5346	Public Hlth & Hmland Security	
PAD 5347	Critical Infrastructure Protec	
PAD 5350	Organization Theory & Behavior	
PAD 5363	Intergovernmental Relations	
POLS 5330	Seminar-International Politics	

Commented [MCB7]: Remove course from INSS degree plan.

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Code	Title	Hours
POLS 5332	Sem-Foreign Policy Dec Making	
POLS 5347	Sem in International Security	

Total Hours

Course List

PAD 5301. Qual Rsrch Methods for Pub Adm.
Introduction to the use of qualitative methods in public management research. Course will focus on: (1) case analysis, both basic and applied; (2) design of qualitative assessments/evaluations; (3) interpretation of qualitative data; and (4) reporting.
3 Credit Hours
3 Total Contact Hours
0 Lab Hours
3 Lecture Hours
0 Other Hours
or SOCI 5320 w/B or better)

COURSE DELETE FORM

All fields below are required

College : Liberal Arts   **Department** : Criminal Justice

Rationale for deleting the courses:
INSS 5302 (Seminar in Intelligence and National Security) has been a required course for the degree. It is being removed because course content is redundant with other required courses, including INSS 5304 (Intelligence and National Security Policy and Process) and INSS 5305 (Introduction to Intelligence Analysis).

Courses to be deleted: (You may list several on the same sheet)

Course Prefix and Number	Course Title
Ex. POLS 2310	**Introduction to Politics**
INSS 5302	Seminar in Intelligence and National Security
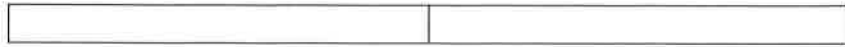
COURSE CHANGE FORM

COPY OF CATALOG PAGE NOT REQUIRED

All fields below are required

College : Liberal Arts   **Department :** Criminal Justice

Rationale for changing the course:
INSS 5302 (Seminar in Intelligence and National Security) has been a prerequisite for INSS 5304 (Intelligence and National Security Policy and Process). Because INSS 5302 is being removed from the curriculum, it must be removed as a prerequisite for INSS 5304.

All fields below are required

Subject Prefix and number INSS 5304

Course Title Intelligence and National Security Policy and Proc

Change	From	To
Ex. Prerequisite	Ex. POLS 2310	Ex. POLS 2312
Remove Prerequisite	Prerequisite to earn a B or better in INSS 5302	No prerequiste

These changes will be reflected in Banner, Goldmine, and the catalog

COURSE CHANGE FORM

COPY OF CATALOG PAGE NOT REQUIRED

All fields below are required

College : Liberal Arts   Department : Criminal Justice

Rationale for changing the course:
INSS 5302 (Seminar in Intelligence and National Security) has been a prerequisite for INSS 5305 (Introduction to Intelligence Analysis). Because INSS 5302 is being removed from the curriculum, it must be removed as a prerequisite for INSS 5305.

All fields below are required

Subject Prefix and number INSS 5305

Course Title Introduction to Intelligence Analysis

Change	From	To
Ex. Prerequisite	Ex. POLS 2310	Ex. POLS 2312
Remove Prerequisite	Prerequisite to earn a B or better in INSS 5302	No prerequiste

These changes will be reflected in Banner, Goldmine, and the catalog

COURSE CHANGE FORM

COPY OF CATALOG PAGE NOT REQUIRED

All fields below are required

College : Liberal Arts   Department : Criminal Justice

Rationale for changing the course:
INSS 5302 (Seminar in Intelligence and National Security) has been a prerequisite for INSS 5307.
Because INSS 5302 is being completely removed from the curriculum, the prerequisite for INSS
5307 must also be removed.

All fields below are required

Subject Prefix and number INSS 5307

Course Title Open Source Intel Analysis

Change	From	To
Ex. Prerequisite	Ex. POLS 2310	Ex. POLS 2312
Remove Prerequisite	Prerequisite to earn a B or better in INSS 5302	No prerequiste

These changes will be reflected in Banner, Goldmine, and the catalog

COURSE CHANGE FORM

COPY OF CATALOG PAGE NOT REQUIRED

All fields below are required

College : Liberal Arts   Department : Criminal Justice

Rationale for changing the course:
INSS 5302 (Seminar in Intelligence and National Security) has been a prerequisite for INSS 5308.
Because INSS 5302 is being completely removed from the curriculum, the prerequisite must
also be removed for INSS 5308.

All fields below are required

Subject Prefix and number INSS 5308

Course Title Propaganda and Influence Ops

Change	From	To
Ex. Prerequisite	Ex. POLS 2310	Ex. POLS 2312
Remove Prerequisite	Prerequisite to earn a B or better in INSS 5302	No prerequiste

These changes will be reflected in Banner, Goldmine, and the catalog

COURSE CHANGE FORM

COPY OF CATALOG PAGE NOT REQUIRED

All fields below are required

College : Liberal Arts   **Department :** Criminal Justice

Rationale for changing the course:
This structure of this course is being changed from an Independent Studies course to a hybrid course. This will allow several students to register for the same Capstone course with the same instructor. The format of the course will be a combination of face-to-face and online communication.

All fields below are required

Subject Prefix and number INSS 5390

Course Title Capstone

Change	From	To
Ex. Prerequisite	**Ex. POLS 2310**	**Ex. POLS 2312**
Schedule Type	Independent studies	Hybrid and Lecture
Course Description	Requires students to integrate and apply core knowledge and research skills to the analysis of a national security and intelligence problem. This course is to be taken in the student's final semester in the program.	Requires students to integrate and apply core knowledge and research skills to the analysis of a national security and intelligence problem.
Prerequisite	None	INSS 5300

These changes will be reflected in Banner, Goldmine, and the catalog

COURSE CHANGE FORM

COPY OF CATALOG PAGE NOT REQUIRED

All fields below are required

College : Liberal Arts   **Department** : Criminal Justice

Rationale for changing the course:
Change entails removing acceptable prerequisites. PAD 5300 and POLS 5300 both focus on public management research. Students are required to have the development of qualitative and quantitative research skills necessary t. Special attention is given to the distinct differences between intelligence research and social and behavioral science research. INSS 5300 demonstrates critically how intelligence data is validated, systematically organized, and processed for a profession that has operational and information security requirements at its core.

All fields below are required

Subject Prefix and number INSS 5361

Course Title Research Methods in Intelligence

Change	From	To
Ex. Prerequisite	Ex. POLS 2310	Ex. POLS 2312
Prerequisite	(INSS 5300 w/B or better) OR (POLS 5300 w/B or better) OR (PAD 5300 w/B or better)	(INSS 5300 w/B or better)

These changes will be reflected in Banner, Goldmine, and the catalog