

CURRICULUM CHANGE PROPOSAL

APPROVAL PAGE

Proposal Title: Increase Repeat Limit of Required Course: CRIJ 4312 Criminal Procedure

College: Liberal Arts Department: Criminal Justice

DEPARTMENT CHAIR- Dr. Leanne F. Alarid

I have read the enclosed proposal and approve this proposal on behalf of the department.

Leanne F. Alarid

8-21-2018

Signature

Date

COLLEGE CURRICULUM COMMITTEE CHAIR – Dr. Crystal Herman

I have read the enclosed documents and approve the proposal on behalf of the college curriculum committee.

Signature

Date

COLLEGE DEAN – Dr. Denis O'Hearn

I have read the enclosed documents and approve the proposal on behalf of the college. I certify that the necessary funds will be allocated by the college in support of this proposal.

Signature

Date

UNDERGRADUATE CURRICULUM CHANGE MEMO

Date: August 21, 2018
From: Leanne F. Alarid, Chair, Dept of Criminal Justice
Through: Denis O'Hearn, Dean, College of Liberal Arts
To: Crystal Herman, Chair, CLA Undergraduate Curriculum Committee

Proposal Title: Increase Repeat Limit of Required Course: CRIJ 4312 Criminal Procedure

Effective with the Fall 2016 catalog, the department added a new required course called *CRIJ 4312 Criminal Procedure*. Criminal Justice majors must earn a "C" or above in CRIJ 4312. This course was already approved by the UG curriculum committee.

When this course was created, the department mistakenly set the repeat limit to "1" in the original form. Thus, students who earned a "D" or "F" MUST re-take the class until they earn a "C" or above, but the second class was not correctly showing up on their CAAP degree evaluation. When the department asked Julie Rivera about how to remedy this, she said that we should increase the "repeat limit." By increasing the number of times a student can re-take the class to 3 (which is what the department should have initially done), the revised process will now be easier for students to be able to re-enroll without special permission.

