

College of Liberal Arts Curriculum Committee
Minutes of the Fourth Meeting of the Spring 2025 Semester
10:30 AM on May 6, 2025
Liberal Arts Building, Dean's Conference Room, Room 343

Chair: Selfa Chew-Melendez

I. Call to Order

- Meeting called to order at 10:33 AM

II. Quorum Call

Arthur Aguirre	<i>Leadership and Community Engagement</i>	Present
Silvia Aguilar-Zeleny	<i>Creative Writing</i>	Present
Eric Boyer	<i>Political Science and Public Administration</i>	Present
Brad Cartwright	<i>History</i>	Present
Theodore Curry	<i>Criminal Justice and Security Studies</i>	Present
Carina Heckert	<i>Sociology and Anthropology</i>	Present
Lindsey Macchiarella	<i>Music</i>	Present
Ruth McDonald	<i>Women's and Gender Studies</i>	Present
Ana Schwartz	<i>Psychology</i>	Present
James Stratton	<i>Theatre and Dance</i>	Present
Sarah Upton	<i>Communication</i>	Present
Quorum:	8	
Members Present:	11 of 15	

Guests:

Paul Ashby	<i>Criminal Justice and Security Studies</i>	Present
Carlos Chavez	<i>Office of the Dean – College of Liberal Arts</i>	Present
Erica Edwards	<i>History</i>	Present

III. Revision and Approval of April 2025 Minutes

- Revisions: None
- Motion: Unanimous consent
- April 2025 Minutes Approved

IV. Revision and Approval of May 2025 Agenda

- Revisions: None
- Motion: Unanimous consent
- May 2025 Agenda Approved

V. New Business

- Department of Creative Writing
 - New Undergraduate Courses for Creative Writing
 - Discussion led by Aguilar-Zeleny
 - Proposal seeks to more accurately reflect student course work on their transcripts and more accurately reflect topics already being taught by introducing new courses
 - Motion: Unanimous consent
 - Undergraduate curriculum change approved as submitted
- Department of Political Science and Public Administration
 - Add PAD 5344: Emergency Management to Public Policy and Management concentration options
 - Discussion led by Boyer
 - Proposal seeks to add PAD 5344 to the Public Policy and Management concentration options.
 - Motion: Unanimous consent
 - Graduate curriculum change approved as submitted
- Department of History
 - ADD HIST 4324: Research and Methods
 - Discussion led by Edwards
 - Proposal seeks to create a new course that is required for History majors. This course aims to address the gaps in teaching students' historiography, a variety of research methods, and the analysis of primary sources.
 - Motion: Unanimous consent with friendly amendment to remove pre-requisite requirement for the "Junior/Senior Seminar" from proposal
 - Undergraduate curriculum change approved as submitted
- Department of Criminal Justice and Security Studies
 - Fast-Track Program Between the BA-Security Studies and Master of Defense and Strategic Studies
 - Discussion led by Ashby
 - Proposal seeks to offer an alternative, expedited path for talented undergraduate students to be able to complete a master's degree in the Security Studies field
 - Motion: Unanimous consent
 - Curriculum change approved as submitted
- College of Liberal Arts
 - CEL Designations
 - Discussion led by Chew-Melendez
 - Proposal seeks to renew 28 courses as CEL designated for the Fall 2025 semester and create 3 courses as CEL designated for the Fall 2025 semester
 - Motion: Unanimous consent
 - Curriculum change approved as submitted

VI. Other Business

- No other business to discuss

VII. Adjournment

- Meeting adjourned at 10:56 AM

Posted: 11:14 AM on May 6, 2025