 Recommendation Rating Form (RRF) for Educator Preparation Program

Applicant Name: ___________________________ Student I.D.: ___________________________

The applicant or recommender may submit the RRF in person to the Center for Student Success (CSS) in the Education Building, Room 412. The rating forms must be completed by current or former employers or professional educators with whom the applicant has worked during the past three years. The form may not have a signature date older than one year.

FERPA Notice: The Family Education Rights and Privacy Act of 1974 (FERPA), formerly known as the Buckley Amendment, allows students at an institution of higher education to control outside access to their education records, including but not limited to any information recorded in any way, such as handwriting, print, computer media, video or audio tape, film, microfilm, and microfiche. Without a student’s written consent, The University of Texas at El Paso may not disclose information from a student’s education records to outside third parties. Applicants also have the option of accessing their recommendations such as rating forms or letters.

I understand that federal legislation provides me with a right of access to this recommendation, which may be waived, and that not school or person can require that I waive this right.

☐ I waive my right of access to this recommendation  ☐ I do not waive my right of access to this recommendation

Applicant's Signature: ___________________________ Date: ___________________________

Instructions for Recommender/ Rater: Please fill out this RRF using the rating scale below.

You have known the applicant since __________ (Month/Year)

In what capacity have you known the applicant? ___________________________

<table>
<thead>
<tr>
<th>Statement of candidate abilities and dispositions needed to successfully become a future educator</th>
<th>Very true of this person</th>
<th>True of this person</th>
<th>Somewhat true of this person</th>
<th>Not at all true</th>
<th>Do not know</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. The applicant is committed to his/her work.</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>2. The applicant has a strong academic background (i.e., coursework, etc.).</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>3. The applicant has good academic communication skills.</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>4. The applicant has good academic writing skills.</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>5. The applicant has relevant experience suitable for a future educator.</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>6. The applicant has a good work habits.</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>7. The applicant has creative skills for solving problems.</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>8. The applicant works well independently.</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>9. The applicant completes projects, assignments, or tasks on time.</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>10. The applicant's work generally is of high quality.</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>11. The applicant is dependable.</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>12. The applicant maintains high ethical standards.</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>13. The applicant possesses good teamwork skills.</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>14. The applicant exhibits good interpersonal skills.</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>15. The applicant demonstrates good work skills.</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>16. The applicant has good time management skills.</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>17. The applicant takes positive or negative feedback well.</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
</tbody>
</table>

Rev. 11/10/16 Lzar
Recommendation Rating Form (RRF) for Educator Preparation Program

Additional comments: ____________________________________________________________
___________________________________________________________________________
___________________________________________________________________________
___________________________________________________________________________
___________________________________________________________________________
___________________________________________________________________________
___________________________________________________________________________

Recommender Printed Name: ____________________________________________
Recommender Signature: __________________________________________ Date: __________
Title: ___________________________________________________________________
Phone#: ___________________________________________________________________
E-mail: ___________________________________________________________________

Please submit this form to the Center for Student Success:
Deliver in person to the Education Building, Room 412.

For Center for Student Success Use Only

Reviewed by CSS Advisor (Printed Name): __________________________________________
CSS Advisor Signature: __________________________________ Date: ________________

Rev. 11/10/16 Lzar